

**BOARD OF EDUCATION OF THE CITY OF LOS ANGELES**  
**Governing Board of the Los Angeles Unified School District**



**REGULAR MEETING ORDER OF BUSINESS**

333 South Beaudry Avenue, Board Room  
1 p.m., Tuesday, October 10, 2017

**Roll Call**

**Pledge of Allegiance**

**Student Voices**

Board District 3

**Superintendent's Reports**

Budget Update

**Consent Items**

Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

**New Business for Action**

1. Board of Education Report No. 110 – 17/18  
Office of Labor Relations  
(Teamsters Local 572 (Classified Supervisors), Unit S Reopener Agreement) Recommends approval of the Reopener Agreement between the District and the Teamsters Local 572, which is an amendment to the 2014-2017 Memorandum of Understanding agreement subject to ratification by the bargaining unit members.
2. Board of Education Report No. 022 – 17/18  
Procurement Services Division  
(Procurement Actions) Recommends approval of procurement actions taken by staff for professional services, agreement amendments and purchases within the delegated authority of the Superintendent as described in Attachment A for a total amount of approximately \$20.8 million for a compliance review for MiSiS student information systems applications, safety training for building trades apprentices, school instructional calendar surveys, Chinese Mandarin language tutors at 2 school sites, actuarial services for health benefits programs, apprenticeship classroom and supplemental instruction, and 15,980 procurement transactions and low value contracts. Also approves 3 revenue contracts for Apprenticeship Programs for the District to provide administrative services and support of the Employment Training Panel. Additionally, recommends approval of professional services contracts goods and general services contracts with agreements and amendments for amounts over \$250,000 not under the delegated authority, as detailed in Attachment B, including approximately \$2 million for demolition roll-off containers for 5 years, and \$450,000 for partition panels for 3 years.

3. Board of Education Report No. 072 – 17/18  
Procurement Services Division  
(Facilities Contract Actions) Recommends approval of actions that have been executed within the delegated authority of the Superintendent including the approval of the award of 5 advertised construction contract for approximately \$12.2 million; 3 job order contract awards for approximately \$1.1 million; 1 job order contract amendment for \$1 million; 135 change orders for approximately \$1.5 million; the completion of 11 contracts; the award of 86 informal contracts for approximately \$3.1 million; the award of 3 professional and technical services and amendments totaling \$378,600; and extra services for architectural and engineering contracts for \$52,768. Additionally, awards contracts and amendments not under the delegated authority, as detailed in Attachment B, for 7 professional and technical services contracts for lighting upgrades for an additional \$4.7 million.
4. Board of Education Report No. 111 – 17/18  
Accounting and Disbursements Division  
(Report of Cash Disbursements and Donations of Money) Recommends approval of warrants for things such as salary payments for a total value of \$ 520,331,794.03 and the acceptance of 7 donations to the District totaling \$ 310,952.78.
5. Board of Education Report No. 108 – 17/18  
Human Resources Division  
(Routine Personnel Actions) Recommends approval of 5,024 routine personnel actions such as promotions, transfers, leaves, terminations, etc.
6. Board of Education Report No. 109 – 17/18 (Not on consent)  
Human Resources Division  
(Provisional Internship Permits) Recommends approval of the continuing employment of 19 teachers who are employed under the Provisional Internship Permit requirements, allowing the District to continue to staff subject field shortage classrooms.
7. Board of Education Report No. 025 – 17-18  
Division of Instruction  
Facilities Services Division  
(Delegation of Authority for Proposition 39 Charter Facilities Compliance) Recommends the approval of a delegation of authority to allow the Superintendent to issue preliminary proposals of space and final offers of space to charter schools that submit Proposition 39 facilities requests, and to negotiate and execute Proposition 39 facilities use agreements or alternative agreements for occupancy of space at District facilities.
8. Board of Education Report No. 048 – 17/18  
Facilities Services Division  
(Facilities Bond Program Strategy to Address Unfunded and Pressing School Facilities Needs Related to Safety, Compliance and Instructional Requirements through 2018) Recommends approval of changes to the Facilities Services School Construction Bond Program by approving the allocation of \$26 million from interest earned, \$52 million remaining from previous construction initiatives, the reallocation of \$58 million unspent from previous technology projects completed for less than budgeted, and \$84 million from Developer Fee revenue for Fiscal Year 2017, to be used to address unfunded pressing school facilities needs through 2018, and to resolve negative spending target balances in 3 School Upgrade Program categories.

9. Board of Education Report No. 051 – 17/18  
Facilities Services Division  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve the Science Academy STEM Magnet Upgrade Project at East Valley High School)  
Recommends approval of an amendment to the Strategic Execution Plan to define and approve the Science Academy STEM Magnet Upgrade Project at East Valley High School and to authorize the Chief Facilities Executive to make purchases associated with the projects. The total budget for this project is \$1,509,543.
  
10. Board of Education Report No. 085 – 17/18  
Facilities Services Division  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Six Board Member Priority and Local District Priority Projects) Recommends approval of an amendment to the Strategic Execution Plan to define and approve 6 Board Member and Local District priority projects and to authorize the Chief Facilities Executive to make any purchases associated with the projects. The combined budget for these projects is \$ 315,558.
  
11. Board of Education Report No. 087 – 17/18  
Facilities Services Division  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Two Sustainable Environment Enhancement Developments for Schools (SEEDS) Projects)  
Recommends an amendment to the Strategic Execution Plan to define and approve 2 SEEDS projects for a combined budget of \$200,000.
  
12. Board of Education Report No. 088 – 17/18 (Requires 2/3 vote)  
Facilities Services Division  
(Resolution of Intention to Dedicate Easements at Maurice Sendak Elementary School)  
Recommends adoption of a resolution of intention to dedicate easements to the City of Los Angeles for three public Americans with Disabilities Act (ADA) accessible ramps, student drop-off area and street widening at the school located at 11414 West Tiara Street in North Hollywood. Also authorizes the Chief Facilities Executive to execute any related instruments for the project.
  
13. Board of Education Report No. 089 – 17/18 (Requires 2/3 vote)  
Facilities Services Division  
(Resolution of Intention to Dedicate an Easement at Washington Primary Center) Recommends adoption of a resolution of intention to dedicate an easement to the City of Los Angeles for a public Americans with Disabilities Act (ADA) accessible ramp at the school located at 860 West 112th Street in Los Angeles. Also authorizes the Chief Facilities Executive to execute any related instruments for the project.
  
14. Board of Education Report No. 090 – 17/18 (Requires 2/3 vote)  
Facilities Services Division  
(Resolution to Exempt the Proposed Grover Cleveland Charter High School Comprehensive Modernization Project from Local Land Use Regulations under California Government Code Section 53094(b)) Recommends adoption of a resolution making the necessary findings of fact to exempt the Grover Cleveland Charter High School Comprehensive Modernization Project from City zoning ordinances that may compromise the ability to construct the facilities.

15. [Board of Education Report No. 096-17/18](#)  
Office of Environmental Health and Safety  
(Negative Declaration for the Cleveland Charter High School Comprehensive Modernization Project) Recommends adoption of the Negative Declaration pursuant to the California Environmental Quality Act (CEQA) and State CEQA Guidelines for a modernization project at the school located at 8140 Vanalden Avenue, in the Reseda-West Van Nuys Community Plan Area of Los Angeles.
16. Board of Education Report No. 097 – 17/18  
Facilities Services Division  
(Project Approval of the Grover Cleveland Charter High School Comprehensive Modernization Project) Recommends approval of authorization for Grover Cleveland Charter High School to proceed with renovation, modernization, and reconfiguration of the school located at 8140 Vanalden Avenue in Los Angeles with an anticipated cost of \$ 164,887,515.
17. [Board of Education Report No. 094-17/18](#)  
Office of Environmental Health and Safety  
(Mitigated Negative Declaration for the Collins Street Elementary School Demolition Project) Recommends adoption of the Mitigated Negative Declaration pursuant to the California Environmental Quality Act (CEQA) and State CEQA Guidelines for a demolition project at the school located at 5717 Rudnick Avenue in the Woodland Hills neighborhood of Los Angeles.
18. Board of Education Report No. 095 – 17/18  
Facilities Services Division  
(Project Approval of the Collins Street Elementary School Demolition Project) Recommends approval of authorization for Collins Street Elementary School to proceed with demolition of all existing buildings and structures on the campus located at 5717 Rudnick Avenue in Los Angeles with an anticipated cost of \$ 1,069,375.
19. Board of Education Report No. 117 – 17/18  
Beyond the Bell  
(Ratification of 21<sup>st</sup> Century Community Learning Centers Grant Funding Received)  
Recommends ratification of three grants for elementary and high school programs for a total amount of \$11,464,580.
20. Board of Education Report No. 120 – 17/18  
Student Health & Human Services  
(Calendar of Annual Commemorative Events) Recommends adoption of a calendar of commemorative events to be recognized as official annual District observances.
21. [Board of Education Report No. 124 – 17/18](#)  
Office of the General Counsel  
(Self Evaluation and Transition Plan under the Americans with Disabilities Act) Recommends approval of the Self-Evaluation and Transition Plan required under Title II of the American with Disabilities Act and the US Department of Education Section 504 where institutions are to conduct a self-evaluation of services, policies, and practices to determine whether any modifications are required to assure that programs, benefits, services, and activities provided are accessible to people with disabilities

22. [Board of Education Report No. 126 – 17/18](#)  
Support Services and School Design Options  
(Approval of the Renewal Master Memorandum of Understanding between the Los Angeles Unified School District and the Partnership for Los Angeles Schools) Recommends adoption of a renewal MOU between the District and PLAS establishing a Lead Partner relationship and establishing a review process for the renewal of individual schools managed by the partnership for a five year term.

### **Board Member Resolutions for Initial Announcement**

23. Mr. Melvoin, Ms. García, Dr. Vladovic – TECH App: Transforming Engagement via Communication Hubs: Creating a New LAUSD App (Res-016-17/18)  
(For Action November 14, 2017)

Whereas, The Los Angeles Unified School District (LAUSD, or District) is committed to engaging all parents and caregivers as true partners in the success of students through innovative and transparent practices, as reflected in the District’s Local Control and Accountability Plan, the Superintendent’s Strategic Plan, and the Los Angeles Unified School Board’s Kids First agenda;

Whereas, Research shows a strong and powerful correlation between parental involvement and children's GPAs, graduation rates, test scores, and social skills;

Whereas, The District and school sites historically have connected with families through in-person meetings, phone calls, or paper documents sent home with students, which continue to be critical tools but are not sufficient to ensure that every family, and specifically families in the highest needs communities, have timely access to information and can provide relevant feedback;

Whereas, An increasing number of families have access to and rely upon smartphones for essential communications and online access, and the decreasing costs of smartphone technology have led to an increased rate of adoption and usage among families in the highest needs communities, where access to information is often a barrier. In August 2017, the Pew Research Center found that while only around half of African Americans and Latinos from households earning less than \$30,000 per year have traditional broadband service at home, compared to 63% of African Americans and 69% of Latinos owning smartphones; and nearly one-in-four (22%) Latino and almost one-in-seven (15%) African American households are “smartphone only” homes, demonstrating how vital smartphone technology is to bridging the digital divide. In late 2016, Pew also found that, across the board, rates of smartphone ownership have skyrocketed during the last ten years to 92% and 88% of adults ages 18-29, and 30-49, respectively, who represent a large portion of LAUSD’s parent and caregiver population;

Whereas, The internet is often a parent’s first point of contact with LAUSD, presenting a critical opportunity for the District to bring families in by sharing the exciting and innovative ways that it is serving students;

Whereas, The internet and smartphones can provide vital connections to LAUSD for parents and caregivers who work long hours, care for multiple children, or have transportation or other needs that prevent in-person participation in school or District engagement during business hours;

Whereas, The sheer scope and multi-layered organizational structure of the District and Local Districts make it difficult for parents and caregivers to find the key student-centered information they need, such as up-to-date school calendars or graduation requirements, information on how to request a special education evaluation, or where to call with a complaint about bullying, and make it difficult to identify how families can participate in meetings and discussions at the District level or provide valuable feedback about student needs;

Whereas, A District-wide smartphone app could provide real-time updates and other critical school and District information to parents and caregivers, and would demonstrate the exciting and innovative practices and programs being implemented across the District, while also giving app users an easy method to communicate back to the District;

Whereas, The District is committed to creating an enrollment system and process that removes barriers to parent and caregiver understanding of school options and enrollment procedures, and the development of an app would further this goal and ensure that parents have access to critical information wherever they are;

Whereas, The District has proven expertise in smartphone app technology, as demonstrated by the District's Maintenance Service Call app, which enables students, teachers, administrators, and the general public to report and send photos of maintenance issues around the District leveraging smartphone and location-based technology (e.g., GPS);

Whereas, Schools now have access to systems with companion smartphone apps that can communicate important information to parents, including PASSport and the newly implemented Schoology systems, and some schools are using these and other app-based solutions to regularly and effectively communicate with or to solicit feedback from parents and caregivers, but not all schools are offering this engagement strategy;

Whereas, Current app-based communications with school sites do not allow the District or Local Districts to directly communicate or receive feedback from parents, which may be important, for example, in cases of emergency or with respect to district-wide policies;

Whereas, Other innovative government agencies have demonstrated the capacity of smartphone apps and technology to increase transparency and improve constituent engagement. For example:

- MyLA311 connects Los Angeles residents with essential city services and information from the City of Los Angeles;
- Mayor Eric Garcetti's innovation lab created The Los Angeles Business Portal, a mobile, multilingual educational app that simplifies the process for launching or growing a business in Los Angeles;
- DeKalb County (GA) School District's mobile app provides parents with real-time information and alerts, and has been effective in streamlining and improving parent communication;
- The City of Denver (CO) created "Pocket Gov," an integrated website and app to improve customer service by allowing users to customize their experience and easily navigate constituent facing services from tracking towed cars to signing up for crime alerts;

- Wichita (KS) Public School’s mobile app provides parents with a single calendar of academic and athletic events at any school they follow, helping ensure that families are well informed of activities and events of interest to them;

Whereas, The District must be bold and seek to revolutionize parents’ and caregivers’ experiences with LAUSD by transforming how families access information and communicate about their children’s education; now, therefore, be it

Resolved, That the LAUSD Board of Education hereby creates a policy to improve parent and caregiver engagement by employing industry best-practices to create and maintain a District-wide smartphone app so that families can easily access, navigate, and provide meaningful input regarding information that is important to them in supporting their children’s academic success;

Resolved further, That within 60 days, the Superintendent, with support from the Information Technology Division and cost-effective experts, will present a plan at a public meeting of the Board of Education showing how the district will create an app, or contract to create an app in a cost-effective manner, that will accomplish the following goals, among others:

1. **Parent Input:** Incorporate specific feedback into the app design and functionality from a task force of diverse parents representing different geographies, ethnicities, languages, socio-economic backgrounds, and education levels; and
2. **Alignment:** Integrate or work seamlessly with the District’s website and existing district and school-based apps;
3. **Design and Navigability:** Present a unified branding and high-quality user interface;
4. **Essential Content:** Provide student and parent-centered content, likely including district calendars, graduation requirements, school locations, and “how-to” information regarding student issues such as special education, school discipline, bullying, and school lunches; and ensure that search results are relevant and appropriate;
5. **ADA and Language Accessibility:** Provide accessible content for parents and students with disabilities and in multiple languages;
6. **Notices/Two-Way Communication:** Provide push alerts regarding important District news, and a method to receive feedback from parents to the District to support improved practices and report problems;

In addition, the plan should (1) specify the marketing strategy that will be used to disseminate and encourage usage of the app when completed, and (2) describe what maintenance efforts will be put in place, including funding and a project lead, to assist the District, and schools with subsequent phases, if applicable, and to ensure that the app remains up-to-date and easily navigable; and, be it finally

Resolved, That once the Superintendent presents the plan, the Superintendent will make best efforts to create the app and implement the plan within the following 90 days.

## Correspondence and Petitions

24. Report of Correspondence (020-17/18)

## **Minutes for Board Approval (021-17/18)**

- 25. October 18, 2016, Regular Board Meeting, 12:00 p.m.
- November 15, 2016, Regular Board Meeting, 1:00 p.m.
- December 13, 2016, Regular Board Meeting, 1:00 p.m.
- January 10, 2017, Regular Board Meeting, 1:00 p.m.
- July 6, 2017, Annual Board Meeting, 10:00 a.m.
- September 12, 2017, Regular Closed Session, 9:00 a.m.

## **Announcements**

- 26. Election of Board Member Representative to the California School Boards Association (CSBA) Board of Directors (022-17/18)  
A CSBA Region 21 Representative is nominated during odd years to a two year term for the Delegate Assembly held in December.
- 27. Discussion of Standing Committee Structure and Assignments (023-17/18)  
Budget, Facilities and Audit Committee  
Curriculum, Instruction and Assessment Committee
- 28. Board Rule Changes  
Reference is made to Board Rule 181 and notice is given that at the November Regular Board meeting, the Governing Board of the Los Angeles Unified School District may take action to amend, repeal, or add Board Rules which are related to the operation of Board meetings or are statements of policy for the Los Angeles Unified School District.
- 29. November is National Homeless Youth Awareness Month

## **Public Comment**

## **Adjournment**

Please note that the Board of Education may consider at this meeting any item referred from a Board Meeting 5 calendar days prior to this meeting (Education Code 54954.2(b)(3)). The Board of Education may also refer any item on this Order of Business for the consideration of a committee or meeting of the Board of Education, which meets on the Thursday immediately after this meeting.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (213) 241-7002.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

If you or your organization is seeking to influence an agreement, policy, site selection or any other LAUSD decision, registration may be required under the District's Lobbying Disclosure Code. Please visit <http://ethics.lausd.net/> to determine if you need to register or call (213) 241-3330.

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the Security Desk on the first floor of the Administrative Headquarters, and at:  
<http://laschoolboard.org/10-10-17RegBd>

Items circulated after the initial distribution of materials are available for inspection at the Security Desk.