Roll Call

Pledge of Allegiance

Board President’s Reports

Labor Partners

Diego Rivera Learning Complex Performing Arts Choir

Superintendent’s Reports

Simon Rodia Continuation High School Mosaic Bench Community Collaboration

Stopping Vaping in Our Schools

Committee Chair Reports

Public Speaking

Individuals wishing to speak at a Board meeting must sign up at the meeting. Speakers to items for action on this agenda should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting. Speakers to items not on the agenda for action will be heard at the conclusion of the item begun before 4 p.m.

Each speaker is allowed a maximum of three minutes for his or her presentation. Accommodations are made for translation and for those needing assistance. Each speaker may only make a single appearance at each Board Meeting, but exceptions are made for items labeled “Public Hearing”.

BOARD OF EDUCATION OF THE CITY OF LOS ANGELES
Governing Board of the Los Angeles Unified School District

REGULAR MEETING ORDER OF BUSINESS
333 South Beaudry Avenue, Board Room
1 p.m., Tuesday, November 5, 2019

Roll Call

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Consent Items

Items for action below assigned by the Board at the meeting to be adopted by a single vote. Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

Old Business for Action (Items Postponed from Previous Meetings)

1. Board of Education Report No. 360 – 18/19
   Office of the Board Secretariat
   (Rules of Order and Governance Policies) Recommends adoption, amendment, renumbering and rescinding individual Board Rules and creating Rules of Order and Governance Policies to align the Board Operations and policies with current practice, District organization, and regulations as set out in Rules of Order and Governance Policies.

2. Board of Education Revised Report No. 086 – 19/20
   Facilities Services Division
   (Joint Powers Agreement with the Baldwin Park Unified School District for the Operation of a Head Start Program at Elizabeth Learning Center) Recommends authorization for District staff to negotiate and execute a joint powers agreement with the Baldwin Park Unified School District for the continued use of land for operation of an existing Head Start Program at Elizabeth Learning Center.

New Business for Action

   Procurement Services Division
   ADOPTED AS AMENDED BY CONSENT VOTE
   Revise Attachment B to Withdraw Item T (Contract Nos. 4400007865, 4400007865, 4400007865, 4400007865, 4400007865, 4400007865 & 4400007865 - communications & public affairs contracts), & Item X (Contract No. 4500517340, CPR1, LLC
   (Procurement Actions) Recommends approval of procurement actions taken by staff for professional services, agreement amendments and purchases within the delegated authority of the Superintendent as described in Attachment A for a total amount of approximately $30.0 million for Academic Decathlon workshops, a marathon training program, Early Education program software and support, a Form 700 electronic filing system, elevator consulting services, fire life safety services, supplemental instruction services for apprenticeship training programs, the assignment of rights for 3 contracts with changes to ownership and management, and 16,036 procurement transactions and low value contracts. Additionally, recommends approval of professional services contracts goods and general services contracts with agreements and amendments for amounts over $250,000 not under the delegated authority, as detailed in Attachment B, including a five year contract for Welligent application support for $7.5 million, five year contracts with 5 firms for hazardous waste disposal for $6 million, a contract amendment with two entities for dropout prevention programs for an additional $2 million, five year contracts with 7 firms for communications and public affairs services for $500,000, five year contracts with 3 firms for opinion research services for $500,000, a three year contract for soil for $725,000, and a purchase contract for defibrillators and services for $790,000. Also approves revenue contract amendment for PSA Counselors with the City of Los Angeles.
4. **Board of Education Report No. 087 – 19/20**  
**Procurement Services Division – Facilities Contracts**  
(Procurement Services Division – Facilities Contracts) Recommends approval of actions executed within the delegated authority of the Superintendent including the approval of the award of 7 advertised construction contracts for approximately $23.5 million; 2 job order contract amendments for $2 million; 171 change orders for approximately $2.7 million; the completion of 16 contracts; the award of 29 informal contracts for $965,524; the rejection of 1 bid; the award of 2 architectural and engineering contracts for approximately $8.2 million; and extra services and amendments for architectural and engineering contracts for $357,253. Additionally, awards contracts and amendments not under the delegated authority, as detailed in Attachment B, for task order contracts for a not-to-exceed amount of $6 million for design and construction commissioning provider services, waterproofing and coating, and construction inspection services.

5. **Board of Education Report No. 138 – 19/20**  
**Facilities Services Division**  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Project to Address Critical School Repair Needs at Sun Valley Magnet: Engineering Technology School) Recommends approval of an amendment to the Strategic Execution Plan to define and approve a project that address critical school repair needs at Sun Valley Magnet: Engineering Technology School for a budget of $2,327,325.

6. **Board of Education Report No. 139 – 19/20**  
**Facilities Services Division**  
(Amendment to the Facilities Services Division Strategic Executive Plan to Define and Approve 19 Local District Priority and Board Member Priority Projects) Recommends approval of an amendment to the Strategic Execution Plan to define and approve 19 Local District priority and Board Member projects for a combined budget of $749,712.

7. **Board of Education Report No. 140 – 19/20**  
**Facilities Services Division**  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Baseball Field Project at Garfield High School) Recommends approval of an amendment to the Facilities Strategic Execution Plan to define and approve a baseball field project at Garfield High School for a budget of $5 million.

8. **Board of Education Report No. 141 – 19/20**  
**Facilities Services Division**  
(Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Classroom Replacement Project at Lawrence Middle School) Recommends approval of an amendment to the Facilities Strategic Execution Plan to define and approve a classroom replacement project at Lawrence Middle School for a budget of $2.8 million.

9. **Board of Education Report No. 142 – 19/20**  
**Facilities Services Division**  
(Authorization to Negotiate and Execute an Agreement with California Credit Union for its Use of Los Angeles Unified Headquarters Building Suite 215) Recommends approval of staff to negotiate and execute a use agreement with the California Credit Union for office and services space at the District Headquarters for three years with expected revenue of approximately $600,000.
10. **Board of Education Report No. 143 – 19/20**  
   **Facilities Services Division**  
   (Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Fire Alarm Upgrade Project at West Valley Occupational Center) Recommends approval of an amendment to the Facilities Strategic Execution Plan to define and approve a classroom replacement project at Lawrence Middle School for a budget of $2,296,453.

11. **Board of Education Report No. 148 – 19/20**  
   **Office of Environmental Health and Safety**  
   (Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Plan for the Elizabeth Learning Center Comprehensive Modernization Project) Recommends adoption of the Mitigated Negative Declaration and of the Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act for the Elizabeth Learning Center Comprehensive Modernization Project.

12. **Board of Education Report No. 149 – 19/20**  
   **Facilities Services Division**  
   (Project Approval of the Elizabeth Learning Center Comprehensive Modernization Project) Recommends approval of authorization to proceed with renovation, modernization, and reconfiguration of Elizabeth Learning Center, located at 4811 Elizabeth Street in the City of Cudahy, with an anticipated cost of $134,407,096.

13. **Board of Education Report No. 150 – 19/20**  
   **Facilities Services Division**  
   (2019 Grant Applications for Submission under the State Career Technical Education Facilities Program) Recommends approval of up to 9 grant applications for up to $24 million in funding for construction, modernization, and reconfiguration of Career Technical Education facilities under the California Career Technical Education Facilities Program.

14. **Board of Education Report No. 163 – 19/20**  
   **Office of the Deputy Superintendent of Business Services and Operations**  
   (Facilities Services Division Compensation Survey) Recommends that the Board of Education approve a finding that compensation levels for managers of the Facilities Services Division are competitive in the marketplace for recruitment and retention purposes.

15. **Board of Education Report No. 145 – 19/20**  
   **Accounting and Disbursements Division**  
   (Report of Cash Disbursements, Request to Reissue Expired Warrants, Reimbursement of the Controller’s Revolving Cash Fund, and Donations of Money) Recommends approval of warrants for things such as salary payments for a total value of $1,170,664,737.63; the reissuance of 4 expired warrants in the amount of $1,506.15; reimbursement of the Controller’s Revolving Cash Fund in the amount of $15,352.00; and the acceptance of 5 donations to the District totaling $305,645.14.

16. **Board of Education Report No. 128 – 19/20**  
   **Human Resources Division**  
   (Routine Personnel Actions) Recommends approval of 5,760 routine personnel actions such as promotions, transfers, leaves, terminations, etc.
   Human Resources Division
   (Provisional Internship Permits) Recommends approval of the continuing employment of 10 teachers who are employed under the Provisional Internship Permit requirements, allowing the District to continue to staff subject field shortage classrooms.

   Transportation Services Division
   (California Energy Commission Grant Award for Electric School Buses) Recommends acceptance of a grant from the California Energy Commission for $3,877,270 to replace ten diesel school buses with new electric school buses and fund the installation of ten new charging stations.

   Integrated Library and Textbook Support Services
   Division of Instruction
   (Adoption of Textbooks for High School History/Social Science Elective Courses) Recommends adoption of specified instructional materials for use in the following High School History/Social Science elective courses: Introduction to Sociology; Introduction to Psychology; Law Youth; and Geography.

20. Board of Education Report No. 133 – 19/20
   Integrated Library and Textbook Support Services
   Division of Instruction
   (Adoption of Textbooks for High School Science Courses) Recommends adoption of specified instructional materials for use in High School Science 3-Course Model (Biology of the Living Earth; Chemistry in the Earth System; and Physics of the Universe); Marine Science; Marine Biology; Physiology; AP Biology; AP Chemistry; AP Physics 1 & 2; AP Physics C; AP Environmental Science; Zoology; and, Physical Geology. Also recommends the adoption of Biology, Chemistry, and Physics textbooks required for the Diploma Programme (International Baccalaureate).

   Information Technology Division
   (Amendment to the Information Technology Division Strategic Execution Plan to Approve the Enterprise Help Desk Project) Recommends an amendment to the Information Technology Division Strategic Execution Plan to define, allocate funds, approve and execute Enterprise Help Desk projects moving approximately $3.4 million between categories.

   Information Technology Division
   (Amendment to the Information Technology Division Strategic Execution Plan to Approve the Telecommunication and Network Upgrades at 83 Schools) Recommends an amendment to the Information Technology Division Strategic Execution Plan to define, allocate funds, approve and execute projects for telecommunication and network upgrades at 83 specified schools moving approximately $70 million between categories and approve filing of applications for 2020 E-rate funding.
Ms. Gonez - Expanding the Electorate to Raise the Voices of All Parents in the Los Angeles Unified School District (Res 001-19/20) ( Noticed July 2, 2019 and Discussed at October 3, 2019 Legislative Advocacy Committee) 

ADOPTED AS AMENDED Version 6

Whereas, The Los Angeles Unified School District represents an incredibly diverse population of students and families, including 92 languages spoken and over 130 different nationalities;

Whereas, The We Are One LA Unified campaign was created to affirm that our schools are safe and welcoming places for immigrant students and families and to provide information and resources to help ensure their success, including particular supports for undocumented students and students from mixed-status families;

Whereas, Education is a constitutional right for all students, regardless of their family’s immigration status (Plyler v. Doe, 1984), and approximately 42 percent of children living in Southern California have at least one immigrant non-citizen parent (Urban Institute of Children of Immigrants, 2017);

Whereas, The Governing Board of the Los Angeles Unified School District has repeatedly affirmed its support for our immigrant students and families and the assets they bring to our schools, including through Demanding Action on DREAMs Deferred: Finding a Permanent Resolution for Undocumented Youth and Temporary Protected Status Beneficiaries (Res-029-18/19), Putting Kids First Means Keeping Families Together (Res-001-18/19), Declaring March as Immigrant Student, Family, and District Staff Month (Res-025-17/18), and Reaffirmation of Los Angeles Unified School District Schools as Safe Zones for Families Threatened by Immigration Enforcement (Res-093-16/17);

Whereas, All 99 Los Angeles Neighborhood Councils, which serve as the grassroots level of the City’s government, allow all non-citizens to participate in their elections administered through EmpowerLA;

Whereas, Members of the Board of Education are democratically elected to represent all the students, families, and communities within their respective geographic Board districts;

Whereas, Studies show that engaged and involved parents can have a significant impact on a student’s ability to succeed in school, including improved academic skills, attendance, graduation rates and college readiness;

Whereas, In 2016, voters in San Francisco Unified School District passed a measure to ensure parental voting rights for their Board of Education regardless of immigration status; and

Whereas, Parents, regardless of citizenship status, are recognized by the District as critical partners in their children’s education and work in partnership through standing committees at the school, Local District, and Central levels, including involvement in the process to create the District’s Local Control and Accountability Plan; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District affirms that all parents in Los Angeles have an equal stake in the important decisions made by this governing body and in the selection of their respective representative on the Board;
Resolved further, That the Board directs the Superintendent and the Office of General Counsel to conduct relevant research on a proposal for a potential future ballot measure to extend voting rights to all parents, grandparents, legal guardians, or caregivers of a child residing within the boundaries of Los Angeles Unified School District to vote in elections for the Governing Board;

Resolved further, That the Superintendent organize a study group to inform the development of this proposal that includes parents, immigrant advocacy organizations, civic engagement organizations, the Registrar’s Office, the Office of the City Clerk, a student representative, labor partners and key District staff;

Resolved further, That each Board Office shall be given the opportunity to appoint a parent or a representative of an advocacy or civic organization to participate in the study group;

Resolved further, The study group examine the issues related to the implementation of such a proposal, including the registration process for non-citizen voters, potential impacts on non-citizen voters and the naturalization process, outreach and recruitment efforts, as well as other issues drawing from the acquired knowledge of efforts in other municipalities to expand voting rights to non-citizens;

Resolved further, That the proposal include investigate potential strategies for assuring the confidentiality of the right to vote and assuaging fears of retaliation due to immigration status; and, be it finally

Resolved, That the Superintendent shall present this research and the study group’s proposal to the Board at a public meeting within 180 days.

24. Ms. Gonez, Dr. Vladovic – Access and Opportunity for All: Analyzing Enrollment Patterns to Support School Integration Efforts (Res 002-19/20) ( Noticed July 2, 2019, Postponed from Previous Meetings, and Discussed at September 24, 2019 Continuous Improvement Data Committee) ADOPTED AS AMENDED

Whereas, Los Angeles is starkly segregated by race, wealth and access to resources;

Whereas, The schools of Los Angeles Unified School District typically reflect this segregation in enrollment patterns, concentration of need, and student outcomes;

Whereas, The District is committed to advancing equity and opportunity for all students;

Whereas, In addition to neighborhood schools, the District offers a variety of options within these schools, such as magnet programs, dual language programs, International Baccalaureate programs, Schools for Advanced Studies, intra-district permits, and more; and

Whereas, The District has embarked on a multi-year enrollment initiative to simplify and improve access to information about all District schools and the programs they offer, as well as to create a more accessible application process for families; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to ensuring that all students have equitable access to high-quality educational programs, including District choice programs; and that particular focus be given to students who have been historically underserved, including low-income students, students of color, students with
disabilities, homeless youth, foster youth, and all typologies of English learners (including Standard English Learners, newly arrived English Learners, Dual Language Learners, long term English Learners, and dually classified students);

Resolved further, That the District compile enrollment data annually for all District schools and District authorized charter schools (disaggregated from District schools), and make it available through the Open Data Portal, to the extent permissible under federal and state laws governing privacy and confidentiality of student information, disaggregated by Targeted Student Population, students with disabilities, English Learners, homeless students, race, gender, ethnicity, income (by decile), students from two-parent households, and parental education levels, including:

- Number and percentage of students in the disaggregated Targeted Student Population, students with disabilities, and homeless student population disaggregated by zip code and Board District, for all District schools, each disaggregated student group enrolled at each school disaggregated by zip code and Board District;
- Incoming student academic data, such as CAASPP and DIBELS, disaggregated at each school level, including a comparison of the data for students in resident area programs and students in choice programs located on the same school site;
- Number and percentage of students who apply to each district choice program, disaggregated by designated residential school, previously attended school, zip code, race, ethnicity, gender, as well as all of the above categories, language classification and English learner typology, English Language Arts and Math performance levels on the California Assessment of Student Performance and Progress (CAASPP), special education program type, socioeconomically disadvantaged, and including school and program level data;
- Number and percentage of students who receive a seat offer to each District choice program, disaggregated by previously attended school, zip code, race, ethnicity, gender, as well as all of the above categories, language classification and English learner typology, English Language Arts and Math performance levels on the CAASPP, special education program type, socioeconomically disadvantaged, and including school and program level data;

Resolved further, That the Superintendent is directed to work with staff and convene a research collaborative comprised of experts in the field of school desegregation, Los Angeles City Council members, mayors from unincorporated cities, and the Los Angeles County Board of Supervisors to have a frank discussion on segregation in Los Angeles, inform Angelenos of the issues of segregation and gentrification, the impact of poverty and segregation, to analyze the following elements and recommend additional elements to be collected, and report back to the Board by June 2020 with findings and by September 2020 with a plan proposals to ensure greater equity in enrollment in both neighborhood schools and schools or programs of choice for students in all parts of the District:

- Enrollment metrics as identified above;
- Enrollment patterns at both neighborhood schools and schools or programs of choice to identify schools with disproportionate concentration of needs, as evidenced by factors such as mid-year enrollments, number and percent of EL students disaggregated by typology and language instructional program, students with disabilities (disaggregated by program type and curriculum), incoming student performance levels in English Language Arts and Math on the CAASPP (including alternate assessments), and economically disadvantaged, foster and homeless youth;
• District policies that may contribute to these enrollment patterns, including the
distribution of specialized programs, such as special education programs serving students
with moderate to severe disabilities, the process for creating new choice programs, and
the magnet point system;
• Recommendations for reducing segregation at both neighborhood schools and schools or
programs of choice, including target goals, measures to track progress, and timelines;

Resolved further, That each Board Member shall appoint an expert or advocate to participate in the
research collaborative; and, be it finally

Resolved, That the Superintendent and Board will review and discuss data and steps being taken
to improve equitable enrollment at least annually at a public Board or Board committee meeting.

Schools (Res-011-19/20) (Noticed September 3, 2019 and Discussed at October 8, 2019
Curriculum and Instruction Committee)

ADOPTED AS AMENDED

Whereas, The value of a public school cannot be quantified in a single, summative rating, which
can shame, penalize, or stigmatize schools, education professionals, students, and entire
communities;

Whereas, School ratings promote unhealthy competition between schools, exacerbate community
antagonisms by producing artificial “winners” and “losers”, and penalize schools that serve
socio-economically disadvantaged student populations;

Whereas, It is well-understood that the academic achievement gap continues to be perpetuated by
socio-economic and socio-emotional factors;

Whereas, School ranking systems that prioritize student performance on standardized tests fail to
adequately take into account socio-economic and socio-emotional factors that influence school
needs and are reflected in the academic achievement levels of students;

Whereas, Research indicates that online school performance ratings exacerbate economic and
social segregation in the United States, accelerating divergences in housing values, income
distributions, education levels, and the racial and ethnic composition of communities;

Whereas, On April 3, 2018, the Governing Board of the Los Angeles Unified School District
adopted Achieving Excellence for All: Establishing a Framework for Continuous Improvement
(Res-036-17/18), which called for the development of a School Performance Framework (SPF)
that would enable the District “to identify and track the overall performance of each school
annually” and “evaluate all schools with a uniform set of measures”;

Whereas, The proposed SPF included the requirement to distill the natural and inherent -
complexity of a school community into a single, summative rating;

Whereas, Identifying schools and students meeting or not meeting proficiency level benchmarks
to inform the provision of support and resources is a task already conducted by District
administrators, principals, and teachers on an almost daily basis; and
Whereas, Rather than having to implement a summative school ranking system, the Superintendent and Local District Superintendents should be permitted to focus on achievement using multiple measures such as student growth, relevant and required test scores, responsible reclassification and school environment sent to each site to address the academic achievement gap experienced by students from socioeconomically disadvantaged communities lacking financial, political, and social capital; now, therefore, be it

Resolved, That the Los Angeles Unified School District suspend implementation of the SPF and any launching or utilization of the SPF—including any use of stars, scores, or any other rating system—in or on any District platforms;

Resolved further, That the District further the goal of giving students, parents, school employees, and the general public more information about their own District schools by including important and wide-ranging types of data on its website in an accessible fashion, including, but not limited to, data from the California Department of Education’s California School Dashboard, on its website in an accessible fashion socioeconomic data, reclassification rates, student growth data, and school environmental indicators;

Resolved further, That the District will provide parents with a guide and workshops on how to utilize the California School Dashboard;

Resolved further, That the “Data Summary Sheet”, last used in 2013-14, be updated to reflect current data from the California Department of Education’s California School Dashboard and existing data sources that the District currently collects and utilizes for accountability and decision making;

Resolved further, That Local District personnel work closely with the administrators and teachers of schools with large numbers of students experiencing difficulties meeting or exceeding state standards to help increase the number of students meeting and exceeding state standards at these schools; and, be it finally

Resolved, That the schools, both District and charter, that have similar locations, grade-level spans and socioeconomic status, convene each spring to reciprocally share “best practices,” in a collaborative all-schools meeting facilitated by Local Area Districts dedicated to encouraging cross-school communication that stimulates successful innovation and learning for all our students.

Board Member Resolutions Referred for Discussion

26. Mr. Melvoin - Ensuring Modern, High Quality School Facilities for All Students (Res-014-19/20) (Noticed October 1, 2019 and Referred to Committee of the Whole)

Whereas, We exist to provide every child in the Los Angeles Unified School District with a high-quality education to prepare them for success in college, career, and life;

Whereas, Students, teachers, and school staff should all have access to learning environments conducive to gaining the skills and knowledge necessary to graduate college- and career-ready, including but not limited to:
• Innovative learning spaces, including state-of-the-art science laboratories to foster discovery and classroom technology to promote project-based learning and digital literacy
• Campus security that keeps our students and school staff safe while preserving the welcoming spirit of our schools
• Environmentally-friendly buildings that emphasize sustainability, reduce the District’s carbon footprint, and include more green space for our communities
• Affordable workforce housing for teachers and school staff on existing district properties;

Whereas, While the District has built 131 new schools, one hundred of our District’s schools will be one hundred years old this year, and we must address critical facilities projects in order to modernize our campuses and maintain our buildings; and

Whereas, The District has undertaken more than 22,500 construction and repair projects, including campus renovations, seismic upgrades, and modernization; and

Whereas, The facilities needs of our campuses still far exceed the current available funding that the District has allotted; now, therefore, be it

Resolved. That the Superintendent shall report back to the Governing Board of the Los Angeles Unified School District within 60 days with a report on progress made to date in constructing and repairing school facilities; and, be it finally

Resolved. That within 90 days the Superintendent shall report back to the Board with a report and data on remaining needs to bring all District schools up to current safety, seismic, and educational standards.

Board Member Resolutions for Action (Continued)

27. Mr. Melvoin – Building Support for Our School Communities: Increasing Equity and Access for Schools and Parents by Growing Parent Organizations (Res-015-19/20) (Noticed October 1, 2019 and Discussed at October 17, 2019 Parent Engagement Committee) ADOPTED AS AMENDED

Whereas, Parent and community engagement is an integral component of the success of our students and schools;

Whereas, Parents in every school are engaged in the education of their children, but access to resources to leverage that engagement for the benefit of students is not evenly distributed across the Los Angeles Unified School District;

Whereas, Historical inequities in the level of financial investment across schools and communities are often seen as inevitable, but this falsely belies the dedication that parents and communities have for their local schools;

Whereas, The state’s underfunding of public education puts an extra burden on teachers and school staff, and places a premium on the ability of parents and communities to access resources;

Whereas, The District must continue to pursue more public school funding from the state; and
Whereas, In addition to improving services in this context of underinvestment, the District possibly could be doing more to equitably help all schools raise money and obtain local resources; now, therefore, be it,

Resolved, That the Governing Board of the Los Angeles Unified School District directs the Superintendent to study how the District can best, and most equitably, help schools increase parent and community partner engagement, resources, and support. The study should include, but not be limited to identifying and analyzing:

- The status quo regarding parent organizations, including how many and which schools have distinct parent organizations, what type(s) of organizations exist, what activities or support do those organizations provide, and to what extent that support is distributed fairly across the district;
- Opportunities to increase parent education about how to support their child’s school in achieving positive student outcomes
- Feasible strategies for reducing the burden on parents seeking to establish parent organizations, for example an analysis of the possibility of “fiscal sponsorship,” a mechanism by which the District or a related entity could provide technical assistance to set up and maintain the governance and compliance work of parent organizations (not to provide direct financial support)
- Opportunities to streamline District policies regarding paperwork and approval process for fundraisers and school events, and for communication with parents groups
- Strategies for connecting community and business partners to opportunities for equitable investment in our schools
- Principal and school site staff needs and goals for leveraging local parent and community support
- Financial implications of the District providing any potential assistance or support to parent organizations, and—if financial implications exist—whether existing resources can be utilized.

Resolved further, That the study should inform the creation of a District plan to equitably support parents and communities seeking to create and sustain engagement and fundraising efforts for schools, with a particular focus on assistance for schools and communities without existing or strong parent organizations; and, be it finally

Resolved, That the Superintendent present this study and plan to the Board within 90 180 days.

Board Member Resolutions for Initial Announcement

28. **Mr. Schmerelson, Ms. Goldberg, Dr. McKenna – Transitioning Los Angeles Unified School District to 100% Clean, Renewable Energy Resulting in Healthier Students and More Sustainable, Equitable Communities (Res-018-19/20)**

Whereas, The Intergovernmental Panel on Climate Change (IPCC Report) of 2018, the Fourth National Climate Assessment (NCA4), climate scientists from around the world, and the City of Los Angeles have all declared a climate crisis requiring a significant reduction of greenhouse gas emissions from the burning of fossil fuels by 2030, and net zero carbon by 2050, in order to mitigate the most catastrophic consequences of global warming and climate change;
Whereas, K-12 schools in the United States have an important role to play in reducing carbon and other greenhouse gas emissions from buildings, given that they are major energy consumers, using as much energy as 43 percent of all office space nationwide;

Whereas, Los Angeles Unified School District schools contribute to climate change from their on-site energy needs, primarily by sourcing energy from fossil fuels that are used for electricity, heating, ventilation, air conditioning (HVAC), cooking, and transportation;

Whereas, Clean, renewable energy includes energy derived from wind, solar, geothermal, and wave technology and excludes energy derived from fossil fuels, nuclear fission, and large-scale hydroelectric developments;

Whereas, School districts, cities, and states around the country are making commitments to run on 100 percent clean, renewable energy to improve public health and to help combat climate change;

Whereas, Reductions in emissions from dirty energy sources result in tangible improvements in student health and performance, particularly among our youngest and most vulnerable children;

Whereas, According to the U.S. Environmental Protection Agency (EPA), energy-related expenses are only second to personnel as the largest expenditure in school district budgets, and savings from energy costs can be redirected into classrooms and student learning;

Whereas, The District is dedicated to supporting programs and strategies which aim to make schools climate-aware and safe, such as energy-efficient living laboratories that teach children to understand STEM concepts through clean, renewable energy applications;

Whereas, The District is committed to principles of equity, justice, and inclusion, and transitioning to 100 percent clean, renewable energy can help advance these goals by (a) saving general fund dollars that can be invested in under-resourced schools, (b) helping to address the climate crisis, which disproportionately impacts low-income communities and communities of color, and (c) creating STEM and vocational learning opportunities geared toward training and preparing students, especially in underserved, frontline communities, for the impending green jobs economy;

Whereas, A school district that operates on 100 percent clean, renewable energy either procures all of its energy from external providers which derive that energy from clean, renewable sources, generates its own on-site clean, renewable energy in an amount equal to the amount of energy the district draws from the power grid, or pursues some combination of both procurement and generation of clean, renewable energy to meet all of its energy needs;

Whereas, The Los Angeles Department of Water and Power (LADWP), under the direction of the Los Angeles City Council and the Mayor, is aggressively pursuing a 100 percent renewable energy portfolio by 2045, which will require increasing local, in-basin solar generation that the District would be able to help provide;

Whereas, The City of Los Angeles has already begun this transition by phasing out natural gas operations at three power plants and committing to invest nearly $1 billion in renewable energy over the next five years;

Whereas, LADWP’s Feed in Tariff (FiT) program would allow the District to partner with solar developers to sell solar-generated power to LADWP and receive compensation in consideration
of the District providing the solar developer with the rooftop, parking lot, or other available space for the solar developer’s installation;

Whereas, Due to the success of the FiT program, the Board of Water and Power Commissioners recently approved its expansion by an additional 300 megawatts, and further expansions of the FiT program are planned in order to meet the City’s goal of increasing local solar generation to 1,950 megawatts by 2050;

Whereas, The District receives approximately 20 percent of its energy load from Southern California Edison, which, through the Clean Power Alliance, offers customers within its service area the option to procure up to 100 percent clean, renewable energy;

Whereas, The District has already set a goal of reducing energy consumption 20 percent by 2024 and has implemented a number of energy-saving measures, including the Lighting Retrofit Program at 100 schools, the direct install program with LADWP at 12 schools, Prop 39 energy efficiency upgrade projects at 21 schools, and the District is participating in the U.S. Department of Energy/LA Better Buildings Challenges as well as the Zero Energy Schools Accelerator;

Whereas, Cumulatively, these energy-saving measures result in annual cost savings of $3.7 million to the District, with many more energy-efficiency projects in the pipeline;

Whereas, In 2008, the District began a solar installation program ultimately yielding 21 megawatts of energy annually through solar installations at 59 campuses and 5 administrative sites, making up approximately 5 percent of the District’s total power load, and as of 2016, the District was receiving $6 million in annual savings from these existing solar installations with the potential to increase its solar profile significantly, given the large amount of rooftop and parking lot space available; and

Whereas, There are several low or no-cost options that the District can explore to transition to 100 percent clean, renewable energy which can be pursued in conjunction with one another, including, but not limited to, LADWP’s Feed in Tariff (FiT) program, Southern California Edison’s Clean Power Alliance option, Power Purchase Agreements (PPA), energy-saving measures, and future utility incentive programs such as Direct Access and FiT Plus; now, therefore, be it

Resolved. That the Governing Board of the Los Angeles Unified School District hereby commits to the goals of achieving 100 percent clean, renewable energy in its electricity sector by 2030 and in all energy sectors, including heating, ventilation, air conditioning (HVAC), cooking, and transportation, by 2040;

Resolved further. That the Board directs the Facilities Services Division to assemble and oversee a task force no later than January 31, 2020, which will develop an implementation plan to meet these goals, and that the task force shall include District personnel, energy providers, renewable energy experts, and clean energy advocates, including but not limited to, representatives from the Transportation Services Division, LADWP, Southern California Edison, the Clean Power Alliance, and 100% Green Schools LA;

Resolved further, That the District’s 100 percent clean, renewable energy implementation plan shall include options that the District can pursue to achieve its clean, renewable energy goals and those options shall consider a combination of energy-saving measures, investments in on-site generation and storage through the FiT/FiT Plus programs and/or PPAs, as well as procurement
through the Clean Power Alliance and other programs currently in development such as Direct Access;

Resolved further, That the plan shall include a cost-benefit analysis for each option along with an overview of associated financing options, aimed at minimizing costs and maximizing long-term benefits to the District;

Resolved further, That the plan shall also include measures that enhance equity (e.g., prioritizing infrastructure investments and employment opportunities in frontline and underserved communities) in our schools and provide student learning opportunities in STEM, sustainability, and the green jobs economy;

Resolved further, That the task force hold stakeholder meetings once every four months with District teachers, parents, students, and staff in order to generate feedback;

Resolved further, That the task force report to the Board with updates on the development of the implementation plan once every four months until the completed implementation plan is presented to the Board for adoption no later than January 31, 2021; and, be it finally

Resolved, That the Board calls on city, state, and federal officials and agencies to work alongside the District in taking swift, effective action on climate change to protect current and future students, their families, and the communities in which they live.

29. **Ms. García, Mr. Melvoin – She Leads! Affirming Los Angeles Unified School District’s Commitment to Gender Equity (Res-019-19/20) Referred to Committee of the Whole**

Whereas, The Los Angeles Unified School District believes that all students, employees, stakeholders, and community members deserve respect and equal opportunity, regardless of their sex or gender identity;

Whereas, One of the core values of the Governing Board of the Los Angeles Unified School District is equity, and this commitment to equity includes a responsibility to address systemic gender inequities that have historically disadvantaged women and in particular women of color;

Whereas, Every young person in the District and around the world, no matter their sex or gender identity, should be able to see themselves represented in leadership positions across all fields, so that they know that anything is possible for their future;

Whereas, Women are 50.8 percent of the U.S. population, they earn more than 57 percent of undergraduate degrees and 59 percent of all master’s degrees. Although they hold almost 52 percent of all management and professional-level jobs, American women lag substantially behind men in terms of their representation in leadership positions;

Whereas, Federal data shows that women make up 76 percent of the K-12 teacher workforce, but only hold 52 percent of principalships, and account for less than 25 percent of all K-12 superintendents; and

Whereas, We have a responsibility to ensure that our employees are not subject to the same systemic gender equity gaps that impact society; now, therefore, be it
Resolved, That the Governing Board of the Los Angeles Unified School District directs the Superintendent to conduct a study of the District’s strengths and areas for development regarding the equitable employment and representation of women in leadership positions, including, but not limited to:

- Female and/or non-binary representation across all departments, from school sites to central offices;
- Female and/or non-binary representation in leadership positions, across the District as well as cross-referenced with overall data within individual departments; and
- Female and/or non-binary representation in school site positions, cross-referenced by all school levels (early education, elementary, middle, high schools, etc.); and, be it finally

Resolved, That the Superintendent provide a report with a breakdown of current data and resulting plan to bolster any gender equity gaps elucidated by this study, to be presented to the Board no later than March 1, 2020, to coincide with the District’s recognition of Gender Equality Month.

30. ITEM WITHDRAWN PRIOR TO MEETING

Resolutions Requested by the Superintendent

31. Reappointment of Member to the Personnel Commission (Osiri)  
(Sup Res 006-19/20)  ADOPTED BY CONSENT VOTE

Resolved, That the Governing Board of the Los Angeles Unified School District reappoints Devin Osiri as the classified employee representative member of the Personnel Commission of the Los Angeles Unified School District for a three year term commencing immediately pursuant to California Education Code Section 4524.

Miscellaneous Business

Correspondence and Petitions

32. Report of Correspondence (ROC-003-19/20)  ADOPTED BY CONSENT VOTE

Minutes for Board Approval (Min-003-19/20)  ADOPTED BY CONSENT VOTE

33. November 13, 2018, Regular Board Meeting, 1:00 p.m.  
May 7, 2019, Special Board Meeting, 1:00 p.m.  
May 28, 2019, Special Board Session, 9:00 a.m  
June 11, 2019, Special Board Session, 10:00 a.m.
Announcements

34. Election of Board Member Representative to the California School Boards Association (CSBA) Board of Directors (014-19/20)  

Mr. Schmerelson Selected As Director Nominee

A CSBA Region 21 Representative is nominated during odd years to a two year term for the Delegate Assembly held in December. A representative of the Los Angeles County Board of Education participates in the selection as a member of CSBA Region 21.

Public Comment – Speakers to items not on the Order of Business for action will be heard no earlier than 4 p.m.

Adjournment

Please note that the Board of Education may consider at this meeting any item referred from a Board Meeting 5 calendar days prior to this meeting (Education Code 54954.2(b)(3)). The Board of Education may also refer any item on this Order of Business for the consideration of a committee or meeting of the Board of Education, which meets on the Thursday immediately after this meeting.

Requests for disability related modifications or accommodations shall be made 24 hours prior to the meeting to the Board Secretariat in person or by calling (213) 241-7002.

Individuals wishing to speak at a Board meeting must sign up at the meeting. There will be no sign ups in advance of the meeting. Speakers must sign up prior to the item being acted upon by the Board. Speakers should plan to arrive early as items with no speakers may be acted on at the beginning of the meeting.

If you or your organization is seeking to influence an agreement, policy, site selection or any other LAUSD decision, registration may be required under the District's Lobbying Disclosure Code. Please visit http://ethics.lausd.net/ to determine if you need to register or call (213) 241-3330.

Materials related to an item on this Order of Business distributed to the Board of Education are available for public inspection at the Security Desk on the first floor of the Administrative Headquarters, and at: http://laschoolboard.org/11-05-19RegBd

Items circulated after the initial distribution of materials are available for inspection at the Security Desk.
OLD BUSINESS
Rules of Order And Governance Policies
April 23, 2019
Board Secretariat

Action Proposed:
It is proposed to adopt, amend, renumber and rescind individual Board Rules and create Rules of Order and Governance Policies to align the Board operations and policies with current practice, District organization, and regulations as set out in Rules of Order (Attachment B).

Background:
At the November 13, 2018 Regular Board Meeting the Board of Education asked that a Governance Working Group be created to consolidate, review and improve existing Board Rules as well as to create separate documents for governance and administrative policies. The proposed revisions to the Board Rules shown on Attachment B effect the necessary technical changes to conform with changes in Board policies and District procedures. Some of the changes are intended to increase meeting efficiency. In addition, other changes will bring Board Rules in conformity with new mandates, guidelines and standards, delete unnecessary Rules and make other changes to reflect the District’s current practice and intentions to ensure efficient and safe operations. Governance Polices to define the purposes of the Board of Education and to ensure the Board acts in the best interest of students and District stakeholders were adopted at the September 3, 2019 Regular Board Meeting when the Board approved Attachment E in place of Attachment A. Changes to operational Board Rules were adopted at the June 25, 2019 Special Board Meeting when the Board approved Attachment D.

Expected Outcomes:
The revised Rules of Order and Governance Policies will be approved and allow for an updated version to be distributed and available for use by the District staff.

Board Options and Consequences:
A yes vote will approve the changes and allow for an updated set of Rules to be published for use by District staff. A no vote would retain the Rules as established and not update the Rules as requested by District staff to conform with their current and expected practice.

Policy Implications:
Board Rules are a statement of policy of the Los Angeles Unified School District adopted by formal action of the Governing Board. These revisions upon adoption become a codification of the polices approved by the Board. Governance Policies are policies adopted to ensure that District management can act in furtherance of the interests of District students and stakeholders and that the District Superintendent is held accountable for achieving outcomes and goals for the students and stakeholders established by the Board.
Budget Impact:
There are no budget implications for this action though several of the Rules relate to charged facilities use.

Student Impact:
Board Rules are depended on by District staff in their oversight of students, schools, facilities and staff. They are used to state and further the goals of the District to improve educational outcomes of students.

Attachments:
Attachment B: Governance Policies

Informatives:
None

Submitted:
9/19/2019

RESPECTFULLY SUBMITTED,

______________________________
JEFFERSON CRAIN
Executive Officer of the Board

REVIEWED BY:
DAVID HOLMQUIST  
General Counsel 

___ Approved as to form.

REVIEWED BY:

____________________________________________________________________________________
Tony Atienza  
Director, Budget Services and Financial Planning

___ Approved as to budget impact statement.
LAUSD Governance Policies
Draft 6.9.19

Governance Process Policies

LAUSD’s Governance Policies include five major categories: Governance Process Policies; Superintendent Role and Responsibilities Policies; Board-Superintendent Linkage Policies; Goals and Outcomes Policies; and Rules of Order and Administrative Policies. The Governance Process Policies include LAUSD’s global governance philosophy and define the Board’s role and responsibilities including monitoring student outcomes and ensuring fiscal stability. The Superintendent Role and Responsibilities Policies include specific expectations related to student outcomes; communication; treatment of students, families and employees; and budget and finance responsibilities. The Goals and Outcomes Policies section will include the Board’s specific goals and outcomes. The Rules of Order and Administrative Board Policies establish the general operational rules and procedures for the Board of Education.

Policy Governing Process #1: Global Governance Process Philosophy
The purpose of the Board of Education (Board) of Los Angeles Unified School District (LAUSD) is to act in the best interest of the students and LAUSD’s stakeholders to ensure that LAUSD (a) achieves positive student outcomes for its students in accordance with the LAUSD’s Mission and Vision and (b) avoids unacceptable actions and situations (as described Superintendent Roles and Responsibilities).

The Board has been elected by the community to provide leadership and citizen oversight of the policies and practices that affect the students, families and schools within their jurisdiction. The Board shall ensure that the District is fairly and equitably responsive to the values, beliefs, and priorities of every community within LAUSD. (CSBA)

“Governance” as used in these Governance Process Policies is distinct and separate from “management” in that governance ensures that (a) conditions apply whereby LAUSD’s management act in the interests of the students and (b) the Superintendent is held accountable to the students and LAUSD’s stakeholders for outcomes and goals and for the proper use of LAUSD assets. The role of governance generally is to specify outcomes (e.g., that LAUSD close the achievement gap) and to ensure that outcomes are achieved, while the role of management is to recommend and, where appropriate, to execute the means necessary to achieve the outcomes (e.g., allocation of resources, determining which programs, classes, employees, facilities, materials, etc.).

Policy Governing Process #2: Governing Style
The Board shall govern lawfully, observing the principles of good governance, with an emphasis on (a) goals rather than means, (b) encouragement of diversity in viewpoints, (c) governance
more than administrative detail, (d) clear distinction of Board (through its officers and members) and Superintendent roles, (e) collective rather than individual decisions, and (f) pro-activity rather than reactivity.

A. The Board shall cultivate a sense of group responsibility among Board Members. The Board, not the management, shall be responsible for excellence in governing. The Board shall initiate governance policy, not merely react to management initiatives.

B. The Board shall enforce upon itself whatever discipline is needed to govern collaboratively and with excellence. Discipline shall apply to matters such as attendance, preparation for meetings, policy-making principles, respect of roles, and ensuring the continuance of governance capability. Although the Board can change its Governance Process Policies at any time, it shall scrupulously observe those currently in force.

C. Board development shall include orientation of new Board members in the Board’s Governance Policies. The Board shall continue to discuss process policy improvements.

D. The Board should take responsibility for its decisions and should not suggest that a recommendation from a manager, committee, or individual Board Member shields its accountability. The Board’s power is collective only, and only when they convene at publicly-noticed meetings that are open to the public.

E. The Board shall regularly monitor and discuss the Board’s process and performance. Self-monitoring shall include comparison of Board activity and behavior to the Governance Process and Board - Superintendent Linkage Policies included within this document.

F. The Board shall actively encourage and seek the input and opinions of stakeholders on major issues and policies under consideration.

(Former Board Rule 106H)

G. Board Members must elevate the education, well-being and safety of all students above any partisan ideology or personal interest. Board Members are trustees of the entire District and must take into consideration the impact of their decisions on all students as well as the health and stability of the District as a whole.

Policy Governing Process #3: Board Role and Responsibilities
Specific roles and responsibilities of the Board ensure appropriate organizational performance.

A. Board Role and Responsibilities include:
   1. Adopting and communicating a mission and vision focusing on positive outcomes for students creating a link between the students and LAUSD Board
   2. Engaging their respective communities in developing the common vision for the District focused on learning and achievement
3. Representing the needs and interests of all students
4. Adopting written governance policies that address the broadest levels of all organizational decisions and situations
5. Using its best efforts to assure successful organizational performance
6. Operating openly, with trust and integrity

(Former Board Rule 106)

B. To accomplish its governance mission, the Board shall follow an annual agenda that (1) completes re-exploration of Goals Policies annually and (2) continually improves Board performance through Board education, input, and deliberation.

C. The Board shall hold an Annual Meeting at 10:00 a.m., July first of each year or the first Tuesday thereafter. The Superintendent of Schools shall call the meeting to order. The first order of business shall be the induction of recently elected Board Members followed by the election of one of its number as President whose term of office shall continue for one year, or until their successor is elected. (Education Code Section 35143.)

(Former Board Rule 1)

Beginning in December 2020, the Board of Education shall hold its annual organizational meeting between the date upon which a governing newly elected board member normally takes office and January 14. At the annual meeting, the Board of Education shall organize by electing a president from its members who shall serve in office until the next annual organizational meeting, or until their successor is elected.

1. The Board President, or the Superintendent of Schools, when the Board President is being elected at the Annual Meeting of the Board, shall solicit nominations for the position to be filled. Each nomination will require a second to go forward. When there are no more names to be placed in nomination, the President or Superintendent will ask for a motion to close nominations which will require a second and approval by a majority of the Board. The Board will then vote by roll call for each nominee, individually, and in the order they were nominated, until a nominee is elected by a majority vote of the Board.

(Former Board Rule 3)

2. Each year at the Annual Meeting of the Board, the newly elected Board President shall select one Board Member as a voting representative to elect members to the Los Angeles County Committee on School District Organization and other organizations, including, but not limited to, Council of Great City Schools, and National School Boards Association. The Board President will make a good faith effort to match appointments with the interests and expressed willingness of Board Members to serve and no Board Member will be considered for multiple appointments until every Board Member has been offered and accepted at least one appointment. (Education Code Section 35023)
(Former Board Rule 5)

3. The Board will appoint one or more student members to the Board using a process determined by the Superintendent. Student Members shall be enrolled in a District high school and their term of office will be for one year commencing on July 1. Student members will be able to attend all Board Meetings though will not be able to participate in closed session discussions. Student Members can cast an advisory vote as a formal expression of opinion that will be recorded in the minutes of meetings, but their votes will not serve in determining the final numerical outcome of a vote by the Board. (Education Code Section 35012(d))

(Former Board Rule 7)
D. The Annual Agenda cycle shall conclude each year on the last day of its cycle (currently the 
end of June) so that administrative planning and budgeting can be based on accomplishing a 
one-year period of the Board’s most recent statement of long-term Goals Policies. The Annual 
Agenda cycle shall start with the Board’s development of its agenda for the next year.

1. Consultations with standing committees and stakeholder groups, and 
other methods of gaining public input, shall be determined and arranged 
as appropriate in sufficient time for the Annual Agenda to be discussed 
and adopted each year.

2. Review of the current Governance Policies shall be on the agenda 
annually to enable the Board to make any modifications or amendments 
in a timely manner and to ensure compliance therewith.

E. The Superintendent’s performance shall be reviewed annually by the Board according to the 
Goals Policies and the Superintendent Role and Responsibilities Policies. The performance 
of the Executive Officer of the Board (Executive Officer), the Inspector General, and the 
Executive Director of the Independent Analysis Unit shall be reviewed annually.

F. Generally speaking, Board meetings shall be governed by Governing Process Policies; 
otherwise provided by these Board Rules, the proceedings of this Board of Education 
shall conform to and be governed by Robert’s Rules of Order, Revised.

Former Board Rule 191

G. The Board shall have legal counsel available at all Board meetings.

H. If a Board Member believes there has been a violation of law, or that there is an imminent 
vioatin of law by another Board Member, that Board Member shall be entitled to seek the 
advise of L AUSD’s legal counsel on that topic, but if practical the Board Member shall first 
discuss the matter with the Board President with legal counsel present.

Policy Governing Process #4: Board President’s Role and Responsibilities
The Board President is a specifically empowered Trustee of the Board who ensures the integrity 
of the Board’s processes and, occasionally, represents the Board to outside parties. Any action 
by the President is subject to review and modification or reversal by the Board.

A. The President’s job is to serve as facilitator and guide to the Board. The President ensures 
that the Board acts consistently with its own rules and those legitimately imposed upon it 
from outside the organization. Related to this, the President shall:

1. Ensure the development and circulation of Board agendas in conjunction with 
Board Members and the Superintendent, consistent with Rules of Order 
Policy#1(A).

2. Communicate with the Board’s legal counsel concerning legal issues that 
arise and ensure that the full Board is informed of the status of those issues.

3. Communicate with stakeholders and the public on behalf of the Board.

4. Act as the primary point of Board contact with the press.

5. In conjunction with the Board’s decision and/or legal counsel, address any
reports that the Board or individual Board Member(s) are in violation of law or Board policies.

B. The President shall work with the Superintendent and Board committees members to ensure that issues that are not appropriate for Board purview are properly redirected.

C. The President shall preside over regular Board meetings.

D. The President shall ensure that Board deliberation is fair, open, and thorough, but also timely, orderly, and to the point.

E. The President may represent the Board to outside parties in (a) announcing Board-stated positions and decisions, and (b) providing information on Board process and upcoming agendas.

F. The President shall put any items on the agenda at the request of the Superintendent, given notice in accordance to agenda posting guidelines. The President shall put any items on the agenda at the request of any member of the Board. The protocol defining agenda setting, Rules of Order #1(A), shall be followed.

G. No approved Board policy may be changed without the approval of the Board unless required by law.

H. The President shall act as the primary liaison between the Board and the Superintendent during crises and ensure that the full Board is informed of the status of those crises as soon as possible.

I. The President shall sign all records of meetings of the Board and other documents to which a signature is required and shall and perform such other duties as are prescribed by law and the Board policies.

(Former Board Rule 51)

J. The President may delegate authority to the Vice-President when available, or when the Vice-President is not available, to any Board member, but remains accountable for its use. If the President perceives, or the Board determines, that the President has an actual or potential conflict of interest, the President shall delegate authority to the Vice-President.

If the President and the Vice President are both absent, the Superintendant shall call the meeting to order and the Board shall elect a President Pro Tempore. The President Pro Tempore shall possess the powers and perform the duties of the President at that meeting.

(Former Board Rule 52)

Policy Governing Process #5: Board Vice-President Role and Responsibilities
The Vice-President of the Board is a specifically empowered Member of the Board who, in the absence of the President, presides at Board meetings and may assume other roles and functions of the President as directed by the Board. Further, the Vice-President supports and assists the
President as needed. The Vice-President may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.

A. Each year, the newly elected President of the Board of Education, shall appoint a Vice president to serve as President Pro Tempore.

(Former Board Rule 4)

The Board Vice-President will be elected by the Board Members following the same procedures that guides the election of the Board President.

Policy Governing Process #6: Executive Officer of the Board’s Role and Responsibilities

The Executive Officer of the Board serves as an officer of the Board. The Executive Officer’s purpose is to ensure that Board meetings are conducted according to sound governance policies and regulations that have been established. The Executive Officer is responsible for the integrity of the Board’s documents. The Executive Officer may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.

A. The Executive Officer’s job is to ensure that all Board and Board committee documents and filings are accurate, timely, and adhere to legal requirements, including privacy and confidentiality; to ensure that all such documents are properly stored and accessible, and to inform the Board President if the documents are not in compliance.

Further, the Executive Officer of the Board shall ensure that:

1. Governance Policies reflect the most current Board decisions;
2. All Board actions including motions and resolutions requesting answers and/or recommendations within a specific timeframe will be monitored and agendized for upcoming Board meetings to ensure accountability and timely responses to Board inquiries;
3. Requirements for format, brevity, and accuracy of Board agenda and minutes are met;
4. Draft Board minutes are prepared in a timely manner for Board review, and approved at a subsequent Board meeting; Comprehensive records of all Board actions shall be kept; and
(Former Board Rule 13)
5. Sufficient funds shall be allocated to the office to achieve these goals.

B. The authority of the Executive Officer of the Board includes access to and control over Board documents.

C. The Executive Officer shall ensure that all board policies are housed in an organized, open, up-to-date and transparent manner.

D. The Board shall evaluate the Executive Officer on an annual basis.

E. The Executive Officer shall provide budget updates to the Board.

F. The Board Secretariat’s office will provide each Board Member with a budget for an administrative assistant, a chief of staff, and necessary office supplies to perform the duties of the Board of Education office. Each Member will be allocated an individual budget that
may be expended as the Member directs. The President of the Board shall receive an additional amount because of the demands made upon the Office of the President and because of the many activities in which the President represents the entire Board. (Education Code Section 45112)

(Former Board Rule 14)

Policy Governing Process #7: Board Member Code of Conduct
Board members shall commit to ethical, professional, and lawful conduct, including proper use of authority and appropriate decorum when acting as Board Members.

A. Board Members must uphold the LAUSD’s policies, regulations and all other corporate documents.

B. To the best of their ability, Board Members shall communicate to the Board the interests, concerns, and priorities of the group they represent, but shall at all times make decisions based on the full findings of fact and the best interests of the students of the District.

C. Board Members must not permit any stakeholder affiliation to interfere with their fiduciary duty to act in the best interests of LAUSD as a whole.

D. Board Members must avoid conflicts of interest with respect to their fiduciary responsibilities and shall uphold all provisions of the District’s Conflict of Interest Code, Employee Code of Ethics, Contractor Code of Conduct and Lobbying Disclosure Code and all other applicable policies. (Former Board Rule 106F) Board Members shall abstain and state the basis for the abstention, as to any matter that comes before the Board in which the Member might have any financial interest. (Government Code Section 54956.5) (Former Board Rule 104) Members shall use objective judgment in voting on procurement awards and shall not attempt to influence contract awards nor release staff’s award recommendations to the public until such recommendations are made public.

(Former Board Rule 106J)

In circumstances where the existence of a conflict of interest may be unclear, Board Members are encouraged to discuss the matter with the General Counsel and/or District Counsel in order to ensure that Board Members fulfill their fiduciary responsibilities.

In the event that a charge of conflict of interest is brought against a Board Member, the President shall establish an Ad Hoc Committee on the Conflict of Interest to investigate the charge. After study of the matter, the Committee will recommend appropriate action which may include referral to other agencies. In order for a charge to receive the consideration herein outlined, the charge or complaint must be in writing, signed under penalty of perjury, and filed with the Executive Officer of the Board. Guidelines herein will be utilized by Board Members in compliance with the procedures as required by Government Code Section 81000 et seq.

(Former Board Rule 105)
Board Members shall abstain and state the basis for the abstention, as to any matter that comes before the Board of Education in which the Member might have any financial interest. (Government Code Section 1090)

(Former Board Rule 104)

E. Board Members shall exercise the powers and duties of their office honestly and in good faith, and exercise the degree of care, diligence, and skill that a reasonably prudent person would exercise in comparable circumstances.

F. Board Members must not make personal promises or take private action that may compromise their performance or responsibilities as a Board Member.

G. Board Members have no individual authority over the organization.

1. Board Members’ interaction with the Superintendent or with any other LAUSD employee must recognize the lack of authority invested in individual Board Members, except when explicitly authorized by the Board.

2. Board Members shall govern within Board adopted policies and procedures and shall respect the role of the Superintendent as chief executive of LAUSD. Nothing in this section limits the rights of members to follow-up with the Superintendent to see that their constituents’ concerns are addressed. (Former Board Rule 106E)

3. A Board Member’s interaction with the public, the press, or any other entity must recognize the same limitation set forth above. Individual Board Members may not speak for the Board, except to repeat explicitly stated Board decisions.

H. Board Members shall maintain strict confidentiality of any confidential matters discussed in closed session consistent with the Brown Act.

I. In recognition of the high standards, trust, and responsibility required of those who serve on the LAUSD Board, Board Members (whether or not acting in their official capacity as a Board Member) shall be respectful, judicious, and prudent when communicating with other Board Members, LAUSD stakeholders, and the public. Further, Board Members must adhere to the requirements of the Brown Act when communicating with other Board Members.

J. Board Members shall be properly prepared for Board deliberation.

K. Board Members shall support the legitimacy and authority of the final determination of the Board on any matter, without regard to the Board Member’s personal position on the matter.

L. Board Members shall volunteer to participate on standing and ad hoc committees as necessary to fulfill the Board’s obligations.

M. Board Members who violate “Policy GP #7: Board Member Code of Conduct” or their duties to LAUSD are subject to appropriate sanction by the Board including, without limitation,
private admonishment and public censure.

**Policy Governing Process #8: Board Committees**

Board committees shall take direction from and report to the Board.

A. The President shall appoint a Chair of the Committee of the Whole. The Committee of the Whole shall consist of all Members of the Board. The President shall also appoint a Chair and other members to each of the Standing Committees established by the President.

(Former Board Rule 141)

The Board Committees shall be created by a Board majority. The Committee of the Whole shall consist of all Members of the Board.

B. The Board shall consider the recommendations of its committees. Board committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority shall be carefully stated so as not to conflict with authority delegated to the Superintendent.

C. Board committees may not exercise authority over the Superintendent, and even then, shall not exercise authority directly over employees. Because Superintendents work for the full Board, they shall not be required to obtain approval of a Board committee before an executive action.

D. All Board committees that fall under the Brown Act must adhere to the requirements of the Act.

**Policy Governing Process #9: Board Training and Development**

Board training shall be used to orient new members, as well as to maintain and increase existing members’ skills and knowledge. When deemed necessary, outside consultants may be retained by the Board.

Each fiscal year, costs may include, but shall not be limited to: training relating to governance, management, and leadership, including attending conferences and workshops; and audit and other third-party monitoring of organizational performance surveys, focus groups, and opinion analyses. A budget for these costs will be allocated each year as needed.
Superintendent Role and Responsibilities

Policy SRR #1 Global Expectations for Superintendent
The Board of Education of LAUSD (Board) desires to establish a productive working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning and achievement and the attainment of the district's vision and goals. The Board also desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and administrative regulations. (CSBA)

Superintendents are expected to hold themselves to the highest standards of ethical conduct and professionalism.

To support the Board in the governance of the district, the Superintendent:

1. Promotes the success of all students and supports the efforts of the Board to keep the district focused on learning and achievement
2. Recognizes diversity, equity, and inclusion, acting in a manner absent bias
3. Values, advocates, and supports public education and all stakeholders
4. Recognizes and respects the differences of perspective and style on the Board and among staff, students, parents/guardians, and the community and ensures that diverse range of views inform Board decisions
5. Acts with dignity, treats everyone with civility and respect, and understands the implications of demeanor and behavior
6. Serves as a model for the value of lifelong learning and supports the Board's continuous professional development
7. Works with the Board as a "governance team" and assures collective responsibility for building a unity of purpose, communicating a common vision and creating a positive organizational culture
8. Recognizes that the Board/Superintendent governance relationship is supported by the management team in the district
9. Understands the distinctions between Board and staff roles, and respects the role of the Board as the representative of the community
10. Understands that authority rests with the Board as a whole, provides guidance to the Board to assist in decision-making, and provides leadership based on the direction of the Board as a whole
11. Transparently communicates with trust and integrity, including providing all members of the Board with equal access to information and recognizing the importance of both responsive and anticipatory communications
12. Accepts leadership responsibility and accountability for implementing the vision, goals, and policies of the district (CSBA)

Policy SRR #2 Global Superintendent Roles and Responsibilities
The Superintendent shall not cause or allow any practice, activity, decision, or organizational
circumstance that is unethical, or unlawful.

**Policy SRR #3: Leadership, Organizational Structure, and Culture**
The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encouraging positive relationships within the community, and instilling confidence in district schools. (CSBA)

Superintendents may delegate to other district staff any duties imposed upon them by the Board. This delegation shall not relieve Superintendents of responsibility for actions taken by their designees. (CSBA)

**Policy SRR #4: Treatment of Students and Their Families**
With respect to interactions with current or prospective students and their families, the Superintendent shall ensure confidentiality, privacy, safety, dignity and fairness to students and their families.

Accordingly, the Superintendent shall:

A. Use methods of collecting, reviewing, transmitting, or storing student information that protect against improper access [See District Information Protection Policy]

B. Establish with students and their families a clear understanding of what is expected and what is not acceptable from students at LAUSD [See the annually issued Parent/Guardian Student Handbook (sections): Student/School Code of Conduct, Bullying and Hazing Policy, Nondiscrimination Statement, Sexual Harassment Policy]

C. Establish written policies and procedures that are accessible to parents/guardians and students [See Parent/Guardian Student Handbook]

D. Avoid discriminating against current or prospective parents/guardians or students for expressing an ethical dissent (reasoned disagreement as opposed to personal attacks) [See Parent/Guardian Student Handbook: Code of Conduct with Students, Student/School Code of Conduct, Bullying and Hazing Policy, Nondiscrimination Statement, Sexual Harassment Policy]

E. Protect from retaliation any parent/guardian or student who wishes to address the Board

F. Abide by the Title 1 Parent and Family Engagement Policy [See Parent/Guardian Student Handbook: Parent and Family]
Engagement Policy

G. Inform parents/guardians and students of this policy and to provide a grievance process to those who believe they have not been accorded a reasonable interpretation of their rights under this policy.

Policy SRR #5: Treatment of Employees

With respect to the treatment of employees and volunteers, the Superintendent shall ensure conditions that are fair, safe and dignified and shall maintain confidentiality and privacy.

The Superintendent shall:

- Operate within written personnel policies that clarify personnel rules for employees, provide for effective handling of grievances, and protect against wrongful conditions;
- Designate monitoring and responding to discrimination against any employee who expresses an ethical dissent immediately;
- Allow employees to express concerns to the Board; and
- Acquaint employees with their rights under this policy.

Policy SRR #6: Finance and Budget

The Superintendent shall adhere to LAUSD’s Budget and Finance Policy and the Board-approved financial plan for the year or the remaining part of any fiscal year. The budget must never put the school in financial jeopardy or deviate materially from the Board’s goals or priorities. The Superintendent shall not expend more funds in the year-to-date than have been received in the year-to-date.

A. The Superintendent shall provide all complete and accurate budget materials to the Board complying with applicable laws.

B. The Superintendent shall provide adequate information, in a reasonable amount of time, to allow the Board to make an educated approval of the budget.

C. The Budget should be based on the following principles:
   - The goals of the Board and Superintendent;
   - Sound financial principles that will keep the district viable and able to sustain its key programs over time;
   - Structurally balanced operating budget;
   - Alignment of budget with expected expenditures;
   - Maintenance of appropriate and adequate fund balance and reserves;
   - Revenue maximization;
   - Revenue and expenditure estimation;
   - Cost recovery through fees and charges;
   - Capital plan;
   - Asset management;
   - Prudent debt management;
- Program sustainability; and
- Governmental Accounting Standards Board compliance

**Policy SRR #7: Asset Protection**
The Superintendent shall strive to ensure LAUSD’s assets are protected, maintained, and utilized.

**Policy SRR #8: Compensation and Benefits**
The Superintendent shall maintain the fiscal integrity and public image of the District with respect to employment, compensation, and benefits to employees, consultants, contract workers, and volunteers.

Accordingly, the Superintendent shall:
- Not alter their own compensation and benefits;
- Provide the Board with comparable salary and benefits comparisons in a timely manner; and
- Act responsibly when creating compensation and benefit obligations.

**Policy SRR #9: Communication and Support to the Board**
The Superintendent shall inform and support the Board in its work.

Accordingly, the Superintendent shall:

A. Submit data requested by the Board in a timely, accurate, and understandable fashion, directly addressing provisions of Board policies being monitored;
B. Submit data, meeting materials, and any additional information to the Board at least six days in advance of a Regular Board meeting, when possible, and as soon as practicable for a Special Board meeting;
C. Provide written detailed monitoring data and additional information;
D. Inform the Board of relevant trends, financial or otherwise, anticipated adverse media coverage, or material external or internal changes, particularly changes in the assumptions upon which any Board policy has previously been established;
E. Notify the Board of pending litigation;
F. Advise the Board if, in the Superintendent’s opinion, the Board is not in compliance with its own policies on Governance Process and Board- Superintendent Linkage, particularly in the case of Board behavior that is detrimental to the working relationship between the Board and the Superintendent;
G. Marshal for the Board the stakeholder and external points of view, issues, and options necessary for fully informed Board choices;
H. Report as soon as is practicable any actual or anticipated noncompliance with any Board policy;
I. Supply for the agenda all items delegated to the Superintendent and required by law or contract to be approved by the Board, along with the implementation and monitoring necessary;
J. Procedures for Submitting Communications to the Board:
   It shall be the duty of the Superintendent of Schools to establish the procedure for submitting communications from the Office of the Superintendent, Divisions, or other
offices as designated by the Superintendent to the Board of Education. The Superintendent shall be responsible for the preparation of all written reports for adoption by the Board and shall include therein all necessary references and explanatory statements, including student impact statements, as may be requested and authorized by the Board.

For resolutions initiated by Board Members, the Superintendent should provide similar information as contained in items prepared by the Superintendent for adoption by the Board and such information should be included in the Board meeting materials. Additionally, all legal, funding, and student impact implications of a resolution shall be noted and signed by the appropriate staff, even if there is a finding that there is no implication.

(Former Board Rule 64)

**Policy SRR #10: Hiring**
The Superintendent shall hire persons that demonstrate that they possess the appropriate qualifications listed in the job description and after all the background checks have been completed.

**Policy SRR #11: Administration**
The Superintendent shall document all critical administrative job functions and deadlines. Accordingly, the Superintendent shall ensure that detailed job descriptions are established for senior administrators, and that a Master Calendar is established for the school year setting forth all major deadlines and listing all major events.
Board-Superintendent Linkage Policies

Policy B-SL #1 Global Board-Superintendent Linkage Policy
The Board shall direct and oversee LAUSD operations through the Superintendent. The Board recognizes that effective district governance requires strong collaboration and teamwork with the Superintendent. Because the Board and Superintendent each have their unique roles and responsibilities, both contribute to the responsible governance of the district and the quality of education provided to the community's students. (CSBA)

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board. (CSBA)

Policy B-SL #2: Board and Superintendent

A. The Board shall lead the process for evaluating the Superintendent.
B. The Board shall consult regularly with the Superintendent to anticipate and strategize about issues, concerns, and priorities.
C. The Board shall be available to listen to the Superintendent’s concerns as they emerge.

Policy B-SL #3: Unity of Control
Only decisions of the Board collectively are binding on the Superintendent. Board Members are encouraged to include the Superintendent, or a representative of the Superintendent, when communicating with the Superintendent’s staff.

Policy B-SL #4: Accountability of the Superintendent
The Superintendent is responsible for and accountable to the Board for all LAUSD operations.

A. The Board urges that all charges and complaints against LAUSD employees be made in writing and contain as much specificity concerning the matter as possible. However, no one will be prevented from making a charge or complaint to the Board solely because they decline to do so in writing. Employees seeking resolution of a complaint pertaining to their employment may be required to pursue remedies provided in their employment, collective bargaining agreements and/or the law. Charges and complaints against employees should be sent to the appropriate District office for referral and disposition.

(Former Board Rule 133)

B. The Board shall formally evaluate the Superintendent, the Executive Officer, the Inspector General and the Executive Director of the Independent Analysis Unit. All other senior administrators shall be formally evaluated by the Superintendent (or their designee), who shall report the evaluations to the Board along with any recommended actions.

C. The Board shall review the Superintendent’s performance with consideration of
organizational performance.

**Policy B-SL #5: Delegation to the Superintendent**
The Board shall direct the Superintendent through written policies that prescribe the organizational goals to be achieved and describe organizational situations and actions to be avoided, allowing the Superintendent to exercise discretion in determining the means to realize the Board-stated goals.

A. In addition to the powers provided by law, the Board’s Role and Responsibilities and the Superintendent Roles and Responsibilities will govern the authority of the Superintendent from the broadest, most general level, to more defined levels.

B. As long as the Superintendent exercises appropriate discretion in determining the means to realize the Board’s Goals and Superintendent Roles and Responsibilities, the Superintendent is authorized to establish all practices and develop all activities of the organization.

C. The Board may change its Goals and Superintendent Role and Responsibilities as needed.

**Policy B-SL #6: Formal Monitoring Superintendent Performance**
The Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support their continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals. (CSBA)

The Board’s systematic monitoring of Superintendent job performance shall be in relation to Superintendent job outputs, including organizational accomplishment of Board Goals Policies, organizational operation within the boundaries established in Board policies on Superintendent Role and Responsibilities, and any other criteria established by the Board. All policies that apply to the Superintendent shall be monitored.
Rules of Order
6.7.19

Preamble

The Los Angeles City Board of Education as the policy making and governing body of the Los Angeles Unified School District has been empowered by statute and charter to create reasonable rules of procedures for the operation of their meetings. The rules set forth in the Rules of Order have a foundation in Jefferson’s Manual which is unchallenged as the first authority to define and interpret parliamentary principles. It offers a basic pattern of rules for the legislative processes in the United States.

In establishing the general operational rules and procedures for the Board of Education seven general principles have been followed:

1) Board Members have the fundamental right to express their opinion fully and freely without interruption or interference so long as they remain within the standards of decorum;

2) Each Member has the right to insist on the strict and impartial application of any rule necessary to protect the rights and privileges of any individual;

3) Each rule be so exact and definite that its effect is known in advance;

4) Each Member has the right to know at all times what action is before the Board and what its effect will be;

5) Only one action can be considered at a time;

6) While the President of the Board has been assigned the authority to ensure a productive meeting, it is the full Board’s duty to enforce its own rules and policies to ensure that its business is conducted within the intent of these rules and in a fair, orderly and professional manner, and that the open and fair discussion take place in a timely manner;

7) The public has the right to know what actions are to be considered by the Board and has the right to be heard before action is taken; and

8) Lex Mahoris Partis - Until a majority has spoken nothing is to be changed.

The rules included in the Rules of Order have evolved over the 166 year life of the Los Angeles Unified School District. They find their origins in the pre-Civil War, single school system of a city of 3000 inhabitants and now reflect a District where the elected School Board Members represent over 4.8 million people, oversee over 1,200 schools serving nearly 900,000 students, and a staff of nearly 75,000, with an annual budget exceeding $14 billion. The rules herein are
expected to continue to evolve in response to advancements in law and circumstances but will continue to reflect the guiding principles above.

**Policy Rules of Order #1: Conduct of the Meeting**

**A. The Agenda/Order of Business**

In accordance to the Governance Process Policies the Board will ensure that it reviews a portion of the Board Goals and the Superintendent Goals related to student outcomes at each regular meeting. To that end, the Board will ensure that meaningful items related to student outcomes are placed on the agenda.

The order of business for Regular and Special meetings of the Board of Education and the agendas for Committee meetings shall include a list of items to be presented to the Board at that meeting and shall be posted online and in the lobby of the Administrative Offices at 333 South Beaudry Avenue at least 72 hours prior to the time of a Regular Board or Committee meetings and at least 24 hours prior to the time of a Special Board meeting (in compliance with Education Code Sections 35144 and 35145 and Government Code Section 54954.2). The business at all Regular Board meetings shall be transacted in the following order, though the President or Chair may deviate from the scheduled order of business with the consent of the Board:

I. Call to Order

II. Board President’s Report

III. Superintendent’s Report and Special Requests

IV. Update regarding Board Goals and Superintendent Goals related to student outcomes

V. Initial Negotiating Proposals

VI. Old Business for Action (Items postponed from previous meetings)

VII. Consent Items (Items for action assigned by the Board at the meeting to be adopted by a single vote). Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

VIII. New Business (Staff initiated reports for action)

IX. Resolutions
   
   Board Initiated Resolutions for Action
   Board Initiated Resolutions for Initial Announcements
   Resolutions Requested by the Superintendent

X. Miscellaneous Business
   
   Board Committee Reports

XI. Approval of Minutes
Correspondence and Petitions
Board Member Announcements

XII. Public Comment (noted with time certain)
XIII. Adjournment

(Former Board Rule 61 with edits in red)

Emergency Items Related to a Posted Agenda

An item not on a posted agenda may be acted on at a meeting requiring such an agenda only in the manner provided by Government Code Section 54954.2.

(Former Board Rule 63)

B. Regular Meetings

The Board of Education shall hold its Regular Board Meetings at a time and on dates determined by the Board through action at the Annual Meeting of the Board and subsequent meetings. All meetings of the Board shall be held in the Board Room, Los Angeles City Board of Education Administrative Offices, 333 South Beaudry Avenue, Los Angeles, California 90017, or at such other times or places as may be ordered by the Board, at a regularly scheduled meeting or the President of the Board. (Government Code Section 54954.)

(Former Board Rule 11 with an edit)

1. Legal Holidays

If a Regular Board Meeting day falls on a legal holiday, the Board of Education shall meet on the following business day, Saturday and Sunday excepted, at the same hour and place unless specifically determined otherwise by the Board.

(Former Board Rule 12)

C. Special Meetings

A special meeting of the Board of Education and Board Committees may be called at any time by the President of the Board of Education, or by a majority of the Board Members at a duly noticed Board meeting, by delivering personally, by mail, or by fax, written notice to each Member, and to each local newspaper of general circulation, radio, or television station annually requesting notice in writing. Such notice must be delivered personally, by mail, by email, by text message, or by fax at least twenty-four hours before the time of such meeting as specified in the notice, if the meeting is not scheduled at a prior Board meeting. Unless another place is designated in such motion, or as provided in Board Rule 11 Policy RO #1(B), the meeting shall be held in the Board Room at 333 South Beaudry Avenue, Los Angeles, California. In the absence of the President, a special meeting may be called by the President Pro Tempore, Vice President, or the Superintendent of Schools in case of emergency. The notice shall specify the
time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the Board. Such written notice may be dispensed with as to any Member who at or prior to the time the meeting convenes files with the Executive Officer of the Board a written waiver of notice. A Member who is actually present at the meeting at the time a meeting is scheduled will be considered to have received the notice. (See Government Code Section 54956.)

(Former Board Rules 21 & 22 with edits)

D. Quorum

Four Board Members shall constitute a quorum for the transaction of business. If a quorum is not present within fifteen minutes after the regular hour set for any meeting, those present may adjourn the meeting to a specified time.

(Former Board Rule 31)

E. Open and Public Meetings

Except as specifically exempted by law, all meetings of the Board of Education, including Committees meetings shall be open and public. Unless otherwise protected by applicable law, all Board of Education records shall be open to public inspection. (Government Code Sections 54950-54963 and 6252-6270.)

(Former Board Rule 41)

F. Efficiency of Board and Committee Meetings

The Board of Education has created the following specific regulations to assist in the efficiency of its meetings:

1. Regular Board meetings shall adjourn by 8:00 p.m., unless two-thirds of the Board Members present vote in favor of extending the meeting.

2. In the interest of giving an opportunity for the viewpoints of all of the Board Members to be heard, the President, or the Member acting as the Chair, shall recognize each Board Member to address the Board for a maximum of five minutes per item before the Board Member is asked to relinquish the opportunity to speak. This Board Member shall not speak again on the item until the other Board Members have had an opportunity to be heard, if needed, and for a response of a maximum of three minutes. The Executive Officer of the Board shall oversee the timing of the discussion and inform the Chair when a Board Member’s time has expired.

(Former Board Rule 55)

Policy Rules of Order #2: Public Addressing the Board

A. Public Comment

Any person as an individual, or as a representative of a group, shall be granted permission to address the Board of Education by oral presentation at a regular meeting of the Board concerning
any subject that lies within the jurisdiction of the Board, provided the requirements and procedures herein set forth are observed:

1. A request to address the Board shall be made prior to the item being before the Board for action on a first come, first served basis. Requested information from the presenter will include name, address, and telephone number, name of group represented, if any, and a concise statement describing the exact nature of the subject or subjects to be discussed. Presenters must make their own request to speak.

2. The number of speakers on any one topic or agenda item shall be limited to seven (7) unless otherwise directed by the Board. There shall be no more than fifteen (15) speakers at a Regular Board meeting on issues not before the Board for action on that day. (Time allocation is governed by Policy Rules of Order #2(B).)
   a. Speakers making a presentation on an item or items on the Board agenda must constrain their remarks specifically to the item or items or may be ruled out of order. Persistence in making remarks causing such a ruling may be grounds for summary termination, by the Chair, of that person’s privilege to address the Board at that time.
   b. The allotted number of speakers addressing issues not before the Board for action that day shall be filled in the order requests are made. There is nothing in this Rule that precludes the Board from amending these rules when necessary.
   c. One designated representative from each of the following advisory groups: Labor Partners, LCFF/LCAP Parent Advisory Committee (PAC), District English Learner Advisory Committee (DELAC), Community Advisory Committee (CAC), 10th District PTA, 31st District PTSA and the Special Education Advisory Committee (CAC) can be added to the Speaker’s List in addition to the 15 speakers at any Regular Board meeting on issues not before the Board.

3. Speakers to Board Committees shall not be required to sign-up to speak in advance of the meeting, unless otherwise directed in advance by the Chairperson of the Committee and noted on the agenda for the meeting.

4. The President, with the concurrence of the Board, may call a special meeting for the sole purpose of hearing speakers.

5. At any hearing, called in accordance with Policy Rules of Order #2(A)(4) above, there shall be a limit of 40 speakers (unless otherwise directed by the Board in the public notice) listed in the order received, except that an attempt shall be made to alternate points of view "pro" and "con" if at all possible. An opportunity shall be provided, upon request, for an exclusive representative of each of the District’s collective bargaining units to address the Board at the hearing as part of the 40
speakers. If there are multiple hearings on the same topic, a speaker may be permitted to address the Board a second time only after everyone who has sought a first opportunity to speak has been accommodated.

6. Speakers to items required by law and duly noticed to be “Public Hearings” will be limited to 12 speakers and efforts will be made to balance the presenters for their viewpoints. Speakers to these items can sign up on a first come, first served basis at the meeting where the Public Hearing is held. Speakers to Public Hearing items can speak in addition to their single appearance delineated in Policy Rules of Order #2(B).

7. The Board urges that charges and complaints against Los Angeles Unified School District personnel or employees be submitted to the Board in writing. This allows the Board to more carefully examine the complaint and to initiate an investigation when necessary. If a complaint is made orally, the Board may request that the individual making the complaint provide additional information to facilitate an investigation. The Board may also afford the District employee, about whom a complaint is made, the opportunity to respond either orally or in writing at the same time or at a subsequent Board meeting. The District will provide the employee, about whom a complaint is made, the opportunity to respond in writing pursuant to the applicable collective bargaining agreement or law.

8. Oral presentations to the Board are subject to further provisions contained herein.

9. The Board may deviate from the scheduled Order of Business and establish a time certain to hear speakers to non-agenda items and Miscellaneous Business or any other item on the Order of Business.

10. In order to accommodate the schedules of teachers, staff, students, families and community members for Board Meetings beginning at 1:00 p.m., public comment shall begin at 4:00 p.m. To the extent possible, the Order of Business will reflect specific times for public comment. For example, when a Board Meeting begins at 1:00 p.m. and may end earlier that 4:00 p.m. the Board will recess at such time and reconvene at 4:00 p.m. to hear public comment.

Notwithstanding the foregoing provisions of this Rule, courtesy will be extended to elected and appointed officials of other jurisdictions. The President or Chair may deviate from the scheduled Order of Business and waive the normal three-minute limit as necessary to accommodate officials who wish to address the Board. The President or Chair may also, with the consent of the Board members, modify the number of speakers and allocated time as necessary to efficiently conduct the District’s business.

(Former Board 131)

B. Time Allotted

Each speaker will be allowed a single appearance at any meeting of the Board of
Education and a time allotment of three minutes or for a period designated on the Order of Business or agenda for the meeting with exceptions to fulfill requirements regarding public hearings. (Government Code Section 54954.3[b].)

(Former BR 135)

C. Placement of an Item on the Board Agenda by the Public

Any member of the public may place an item directly related to school district business before the Board of Education by filing with the Executive Officer of the Board a request that an identified item be placed on the Board agenda. The procedure shall be as follows:

A member of the public anyone desiring to have such an appropriate item placed on the Board agenda shall file with the Executive Officer of the Board the desired agenda item together with any pertinent related information and such descriptive information as will assist the President of the Board in determining whether the item is directly related to school district business before assigning the requested agenda item to the appropriate Committee. The Executive Officer of the Board will advise the requesting community person of the determination and if applicable, the Committee to which the item has been assigned and of the date set for Committee consideration. The Executive Officer will also advise the community person of the date of the Board meeting at which the item will be brought out of the Committee and presented to the Board.

In order for this process to be effective, the requesting community person should leave with the Executive Officer of the Board an address, post office box, email, or telephone number as requested on the speaker card so that the Executive Officer of the Board may advise as to the status of the requested item. Should the requesting community person determine not to leave with the Executive Officer of the Board relevant information for communication purposes, it will be the responsibility of the requesting community person to check with the Executive Officer of the Board as to the status of the requested agenda item. (Education Code Section 35145.5)

(Former Board Rule 132)

D. Board Members Responding to Public Speakers

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that Board Members or Los Angeles Unified School District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights at the request of a Board Member or the Superintendent.

(Former Board Rule 136)

E. Rules of Decorum

Meetings of the Board of Education shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the
Board is maintained at all times. The presiding officer shall be responsible for maintaining the order and decorum of meetings. While any meeting of the Board of Education is in session, the following rules of order and decorum shall be observed:

1. Persons Addressing the Board

   Government Code 54954.3, states the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. However, each person who addresses the Board shall not make personal, impertinent, slanderous, or profane remarks to any Board Member, staff, or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language or engages in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or majority of the Board, be barred from further audience before the Board during that meeting.

2. Members of the Audience

   No individuals in the audience at a Board meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stomping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Board meeting. People who conduct themselves in the aforementioned manner shall, at the discretion of the presiding officer or a majority of the Board, be advised that their conduct violates Board Rules and state law and, that if such conduct persists, they may be removed from the meeting.

3. Enforcement of Rules of Order and Decorum

   The presiding officer shall request that a person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the presiding officer, people persists in disturbing the meeting, the presiding officer shall order them to leave the Board meeting. If such a person does not remove themselves, the Superintendent of Schools or the Superintendent’s representative may order any school police or safety officer who is on duty at the meeting as Sergeant-at-Arms to remove the people from the Board room. (Government Code Section 54957.9)

4. Adjournment

   If a Board meeting is disturbed or disrupted in such a manner that the restoration of order becomes improbable or infeasible, the meeting may be adjourned as provided in Policy Rules of Order #9. (Government Code Section 54955.)

(Former Board Rule 137)

F. Items Before the Board

   An attempt by any person, not a Member of the Board of Education or its staff, to discuss any item pending before the Board is out of order unless the Board shall consent to hear
such discussion.

(Former Board Rule 138)

G. **Community Help Desk**

There shall be a community help desk located outside of the board room during regular board meetings to ensure that the concerns of students, parents and guardians, and community members are addressed in a timely and efficient manner.

(Former Board Rule 139)

**QUESTIONS AND COMMENTS BY BOARD MEMBERS**

It shall be in order for Board Members to interrupt a speaker at any time to ask questions or make comments as frequently as necessary to clarify the discussion.

(Former Board Rule 134)

**Policy Rules of Order #3: Discussion Items**

Preference is given to first hear the maker and seconder of a motion before the Board of Education and then Board Members are heard in the order that they have requested to speak.

(Former Board Rule 78)

**Policy Rules of Order #4: Motions and Action Items**

A. **Motions**

1. **Motions Requiring a Second**

   A second to all motions shall be required before putting the question to a vote unless otherwise specified within these Rules.

(Former Board Rule 71)

2. **Motion to Vote Immediately**

   A motion to vote immediately (call for the question) is to prevent or stop all discussion on the motion before the Board of Education. The motion requires a second and a two-thirds majority (five affirmative votes of a seven-member board).

(Former Board Rule 76)

3. **Relinquishment of the Chair to Offer Motion**
The presiding officer should call another Board Member to chair the meeting when offering a motion and should not resume the chair until after the disposition of the pending question.

(Former Board Rule 75)

4. **Division of the Question**

Any Board Member present can request that a motion composed of two or more independent parts or ideas be divided to allow the parts to be considered and voted upon separately.

(Proposed Board Rule 79)

5. **Motion to Recess**

If there is no objection, the chair can temporarily recess a meeting by general consent without requiring a second or a vote.

(Former Board Rule 80)

6. **Withdrawal of a Motion**

The mover may withdraw a motion at any time and without prejudice before it has been seconded and deemed to be in the possession of the Board. After it is in the possession of the Board, it can only be withdrawn with the consent of the majority of the Board Members present at the meeting.

(Former Board Rule 82)

7. **Motion to Reconsider**

A motion to reconsider an action taken by the Board of Education can be approved by four or more affirmative votes. The motion can only be made on the day the vote to be reconsidered was taken or, providing the motion to reconsider is included in the Order of Business, at the next Regular meeting or at any Special meeting held in the interval. The motion to reconsider must be made by a Board Member who did not vote with the non-prevailing side in the original vote and whose reconsidered vote could change the original outcome. In the case of a tie vote, any Board Member may initiate a motion to reconsider. Any Member can second the motion.

If the motion to reconsider is approved, the original matter is then before the Board in the last form prior to action. If the original action had been amended, the motion to reconsider may be framed to exclude any amendments allowing the action to be reconsidered in the form originally introduced.

(Former Board Rule 83)
8. **Motion to Rescind**

Any action taken by the Superintendent of Schools without prior approval by the Board of Education or unexecuted recommendation of the Superintendent of Schools that has been approved by the Board may be rescinded by four or more affirmative votes provided that notice has been given at the previous meeting and appears in the Order of Business of the meeting where the motion to rescind is brought for action.

(Former Board Rule 84)

9. **Appeal Decision of President**

Any two Board Members can appeal a decision of the Chair to the Members of the Board of Education. The motion requires a second and four affirmative votes to overrule the decision. The necessary form of the appeal is, “Shall the decision of the Chair be overruled?”

(Former Board Rule 53)

B. **Voting**

1. **Record of Votes**

Minutes of Board of Education meetings shall record the adoption or approval of items by indicating the results of votes taken by roll call or by general consent.

(Former Board Rule 81)

2. **Holding the Roll Open**

The roll may be held open for the duration of a meeting, and through any recesses of that same meeting, to allow for the casting of a vote by any Board Member absent at the time the vote is initiated.

(Former Board Rule 85)

3. **Changing a Vote During a Meeting**

During a meeting, excluding any recesses that take the meeting to another day, Board Members can request to change their vote on a previous item without requiring a motion to reconsider, as long as the change does not change the outcome of the original vote and as long as there is no objection from another Member. The request and the change must be duly noted in the minutes of the meeting.

(Former Board Rule 86)

4. **Actions Requiring a Majority Vote**
Four affirmative votes of the seven-member Board of Education shall be necessary to pass any motions, resolutions, or orders requiring a majority vote. (Education Code 35164)

(Former Board Rule 91)

5. **Actions Requiring Less Than a Majority Vote**

With the request by any three Board Members, any item of New Business will be held over and scheduled for action at the next Regular Board meeting or any Special Meeting in the interim.

(Former Board Rule 92)

6. **Actions Requiring a Unanimous Vote**

In compliance with State statutes, approval of the following actions requires an affirmative vote of all Board Members (seven members of a seven member board):

- Resolution authorizing leasing of school district property under a community lease for the production of gas not associated with oil. (Education Code Sections 17510-17511.)
- Any other action where a unanimous vote is required by State or Federal rules or regulations.
- Waiver of the competitive bid process pursuant to Public Contract Code 20111 when the Board of Education determines that an emergency exists. (Public Contract Code 20113)

In compliance with State statutes, approval of the following actions requires an affirmative vote of all Board Members present at the meeting:

- Resolution authorizing the sale or disposal of property where the Board finds, by a unanimous vote of those Members present, that the property is of insufficient value to defray the costs of arranging a sale. In such cases, the property may be donated to a charitable organization deemed appropriate by the Board. (Education Code 17546)

(Former Board Rule 94)

7. **Actions Requiring a Four-Fifths Vote of the Board**

In compliance with State statutes, approval of the following actions requires an affirmative vote of four-fifths vote of all of the Board Members, **six members of a seven member board**:
a. The expenditure and transfer of necessary funds and use of District property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense. (Government Code Section 53790-53792)

b. Adoption of a resolution, between July 15 and August 30, to borrow funds of up to 25 percent of the estimated income and revenue to be received by the District during the fiscal year from apportionments based on average daily attendance for the preceding year. (Government Code Section 53822-53824)

c. Declaration of an emergency in order to authorize the District to include a particular brand name or product in a bid specification (Public Contract Code 3400)

(Former Board Rule 95)

8. Actions Requiring a Three-Fourths Vote

In compliance with legal statutes, approval of the following actions require an affirmative vote of three-fourths of the Board Members (six members of seven-member Board):

a. Ratification of Facilities Services Division construction change orders greater than fifteen percent but not exceeding twenty-five percent that have been approved by the Division head. (Public Contract Code Section 20118.4)

b. Any other action requiring a three-fourths vote by state or federal rules or regulations.

(Former Board Rule 98)

9. Actions Requiring a Two-Thirds Vote

a. In compliance with State statutes, approval of the following actions requires an affirmative vote of two thirds of all of the Board Members (five members of a seven member board):

1. Declaration of intention to sell or lease real property. (Education Code Section 17466.)

2. Declaration of intent to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code Section 17556. (Education Code Section 17557.)

3. Lease for up to three months of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable. (Education Code Section 17481.)

4. Change in use of land originally sold or leased for playground or other recreational use. (Education Code Section 17494)
5. Entry into lease agreements that exceed 45% of total classroom space limitation at any school site. (Education Code Section 17531)

6. Resolution to execute a deed of dedication or conveyance of property to the state or a political subdivision for street purposes or for an easement for utility access purposes. (Education Code Section 17559)

7. Transfer of excess local funds from a deferred maintenance account when state funds are insufficient to match local funds being held in the deferred maintenance fund. (Education Code Sections 17582 and 17583)

8. Certification that satisfactory alternative facilities are not available when establishing a Community Day School serving any of kindergarten and grades 1 to 6, inclusive, but no higher grades on the same site as an existing school. (Education Code Section 48661)

9. Resolution of intention to terminate a contract, with the California Public Employees Retirement System, in effect for five years or more. (Government Code Section 20570)

10. Resolution of necessity to proceed with an eminent domain action and, if the Board desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use. (Code of Civil Procedure Sections 1245.240 and 1245.245.)

11. Temporary borrowing before receipt of fiscal income, if implemented pursuant to Government Code Sections 53820-53833. (Government Code Section 53821(c))

12. Upon complying with Government Code Section 65352.2 and Public Resources Code 21151.2 ordering city or county zoning ordinances inapplicable to a proposed use of the property by the District. (Government Code Section 53094)

13. Resolution to issue general obligation bonds with the approval of 55 percent of the voters of the District. (Education Code Section 15266)

14. Resolution to place a parcel tax on the ballot. (Government Code 53724.) (The Office of General Counsel determined that the reference to the Government Code is obsolete because a two-thirds vote is not required by law. The Board can consider whether to delate reference to the parcel tax on the ballot under the two-thirds vote category)

b. In compliance with State statutes, approval of the following actions requires an affirmative vote of two-thirds of the Board Members present:
1. Determination that there is a need to take immediate action and that the need for action came to the District’s attention after the posting of the agenda. If less than two-thirds of the Board Members are present at the meeting, a unanimous vote of all Members present if required. (Government Code Section 54954.2)

2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board Members are present, a unanimous vote of all Members present is required. (Government Code Section 54956.5)

(Former Board Rule 101)

c. Certification of Board Actions

The Executive Officer of the Board shall certify actions taken by the Board of Education.

(Former Board Rule 201)

Rules of Order #5: Resolutions
All Board Members’ resolutions shall be submitted to the Executive Officer of the Board by noon on the Wednesday, 13 days prior to the Regular Board meeting where the resolution will be received by the Board of Education for Initial Announcement, for inclusion in the Order of Business. Resolutions for Initial Announcement at a Special Board meeting shall also be submitted at least 13 days prior to the meeting. Resolutions calling for an action or report to come before the Board by a particular time shall specify the date of the subsequent Board meeting wherein such a report shall be made.

The Board can act on the resolution at the next meeting of the Board on a subsequent day or, by an action of the Board, refer the resolution to a Standing or Ad Hoc Committee. The Committee chair shall agendize the item for consideration at the next Committee meeting and action on the resolution will be included in the Order of Business for the next Regular meeting of the Board of Education following the Committee review.

Notwithstanding the foregoing, in the event that a Board Member wishes to introduce a time sensitive resolution, this Rule may be waived in extenuating circumstances only (e.g., unanticipated need, inaction will result in harm) as determined by the Board and the resolution may be introduced and acted upon at the meeting at which it is introduced, subject to the Open Meeting Laws and applicable Board Rules. The Board Member should state the reasons for immediate action to the Board prior to action on the waiver.

Amendments and substitute motions for items already on the Board agenda shall not be subject to these provisions.

(Former Board Rule 72)

A. Co-Sponsorship of Board Resolutions
Board Member originated resolutions may have more than one sponsor but are limited by the Open Meeting Laws to having less than a quorum discuss a resolution by any means outside of a properly noticed meeting.

Less than a quorum of sponsors of any resolution can be listed as cosponsors when the resolution is first presented to the Executive Officer of the Board or added as cosponsors by notification from the originating Board Member and the verification of the added cosponsor. Cosponsorship can also be listed by the request of a Board Member when the resolution is discussed at a properly noticed meeting.

(Former Board Rule 70)

B. **Resolution Substantially Similar to Prior Resolution**

The Board of Education shall not entertain a motion to adopt a resolution initiated by a Board Member which calls for action substantially similar to action requested in a prior Board Member initiated resolution which on action was approved by the Board or failed to receive four affirmative votes within the prior six months.

At the Board meeting, where the resolution in question appears on the Order of Business for initial announcement, any Board Member may ask for a determination by Board vote on the question of whether the resolution is substantially similar to a previous resolution.

If the Board determines that the resolution is substantially similar and subject to the provisions of this Rule, any Board Member may offer a motion to waive the provisions of this Policy. If the waiver motion is properly seconded and receives four affirmative votes, Rule 73 Policy Rules of Order #5(B) shall be waived and the resolution will appear on the Order of Business for the next Regular Meeting.

(Former Board Rule 73)

C. **Resolution Substantially Contradictory to Prior Resolution**

The Board of Education shall not entertain a motion to adopt a resolution initiated by a Board Member which calls for action substantially contradictory to action requested in a prior Board Member initiated resolution which on action was approved by the Board or failed to receive four affirmative votes within the prior six months.

At the Board meeting, where the resolution in question appears on the Order of Business for initial announcement, any Board Member may ask for a determination by Board vote on the question of whether the resolution is substantially contradictory to a previous resolution.

If the Board determines that the resolution is substantially contradictory and subject to the provisions of this Rule, any Board Member may offer a motion to waive the provisions of this Rule. If the waiver motion is properly seconded and receives four affirmative votes, Rule 73 Policy RO #5(B) shall be waived and the resolution will appear on the Order of Business for the next Regular Meeting.
(Former Board Rule 74)

Policy Rules of Order #6: Adjournment

Any Regular adjourned Regular, Special, or adjourned Special meeting may be adjourned by the Board of Education to a time and place specified in the order of adjournment. Less than a quorum may adjourn a meeting. If all Board Members are absent from any regular, or adjourned regular meeting, the Executive Officer of the Board may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special meetings.

A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special, or adjourned special meeting was held within twenty-four hours after the time of adjournment.

When a regular or adjourned regular meeting is adjourned as provided in this Policy, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the Board approved hour specified for Regular Meetings. (Government Code Section 54955)

(Former Board Rule 25)

Policy Rules of Order #7: Committees

A. Functions of Standing Committees of the Board

It shall be the primary function of each Standing Committee of the Board of Education:

1. To undertake and complete such inquiries, investigations and studies as the Board may assign to any such Committee for the purpose of presenting communications, recommendations or reports to the Board.

2. To initiate and pursue such inquiries, investigations and studies respecting matters within the province of the Committee concerned as may be approved by a majority thereof, for the purpose of eventually directing appropriate communications, recommendations and reports to the Board; provided, however, that no such Committee project shall be initiated without informing the Board respecting the general objective and plan of such proposed inquiry, investigation or study, either by statement made by the Committee Chairperson at an open meeting of the Board and recorded in the minutes.

3. To review resolutions initiated by Board Members and propose amendments as needed, prior to action by the Board.

4. To review all budget, legislative and administrative matters related to the functions of
said Committee and make recommendations to the Board.

5. To perform such other duties as may properly be assigned, from time to time to any such Committee by the Board.

(Former Board Rule 142)

B. Ad Hoc and Special Committees

Special and Ad Hoc committees may be created and the Members appointed by the President of the Board of Education, after discussion with the Board, and shall exist for a limited time period to undertake the specific tasks.

(Former Board Rule 143)

C. Open and Transparent Committee Meetings

Regularly scheduled committee meetings shall comply with the 72-hour posting requirement of Board Rule 61 Policy Rules of Order #1(A). The agendas for said meetings shall provide an opportunity for speakers to be heard. The provisions of Board Rule 131 Policy Rules of Order #2(A) regarding speakers shall apply, except that speakers shall not be required to sign-up to speak in advance of the meeting, unless otherwise directed in advance by the chairperson of the Committee and noted on the agenda for the meeting. The Committee Chair can call special committee meetings as necessary in consultation with committee members.

(Former Board Rule 144)

D. Committee Membership

Committees of the Board of Education shall consist of one or more Board Members. District staff, parents and guardians, students and community representatives may also be invited to regularly participate in committee meetings and proceedings. Board Members who are not appointed members of a committee may observe committee meetings but are prohibited from participating unless notice of their interim appointment is included in the agenda and complies with the 72-hour posting requirement of Board Rule 61 Policy RO#1(A).

(Former BR 145)

E. Functions and Scheduling of Standing Committees

The Board of Education shall approve the functions and the time and day of the regular meetings of the Standing Committees for each school year after the President has appointed the members in compliance with Board Rule 141 in compliance with Policy GP #8(A). The Executive Officer of the Board shall annually promulgate this schedule as established by the Board.

(Former Board Rule 147)

F. Committee Hearings
The Chairpersons of any Committee of the Board of Education may, at their initiative or upon Committee or Board direction, schedule Committee hearings. Committee hearings are intended to allow community representatives, interested parties, and other entities and individuals the opportunity to present facts and positions on issues and subjects assigned to the committee.

(Former Board Rule 160)

Rules of Order # 8: Waiver and Amendment of Board Policies

A. Waiver of Order of Business Policies

Any section or sections of Board Policies may be suspended by an affirmative vote of at least four Members of the seven member Board of Education.

Any action taken by an affirmative vote of at least four Members of the seven member Board of Education, which is not compliant to the Board’s solely determined rules, and not in conflict with any existing state or federal regulation or statute, will be deemed an action suspending the Board’s own rules, in whole or part, even if there is not explicit issue of compliance and call for a separate notice of the suspension. Any Board Member can bring to the attention of the Board the issue of compliance and call for a separate vote on the suspension or ask for a postponement of the action.

(Former Board Rule 171)

B. Amendment of Order of Business Policies

An affirmative vote of at least four Members of the seven member Board of Education shall be necessary to amend or repeal Board Rules, and such action shall be taken only if notice has been given at a previous regular Board meeting. Notification must include the written proposed language that will be offered for amendment or repeal.

(Former Board Rule 181)
Board Administrative Policies

Policy Board Administrative #1: Compensation of Board Members

Each Member of the Board of Education may receive either the compensation prescribed in State law or a salary, in the amount determined by the Compensation Review Committee established by the Charter of the City of Los Angeles, providing that the Member does not receive any additional compensation for their services other than that allowed by State Law. If the compensation is that which is determined by the Education Code, on an annual basis the Board may increase the compensation of individual Board Members in an amount not to exceed five percent. (Education Code Section 35120) (Amended 8-26-14, previously Amended 9-11-07)

Compensation of Board members shall be in accordance with the provisions of the City of Los Angeles Charter (currently Article VIII, Section 804).

(Former Board Rule 2)

Policy Board Administrative #2: Board Transportation

In the performance of Board of Education business, Board Members are entitled to use a Los Angeles Unified School District car and may use District credit cards to cover the expenses involved in operating the District car. Members choosing not to use a District car may use their own car and will be reimbursed for the use in accordance with the law. Board Members using a Los Angeles Unified School District car shall track and report all personal use of said vehicle as required by District policy and the use will be considered taxable compensation as prescribed by law.

(Former Board Rule 15)

Policy Board Administrative #3: Receipt of Legal Service

The Executive Officer of the Board, in charge of the Board Secretariat, and such other Board Secretariat staff as the Executive Officer of the Board may identify and assign in writing, are hereby designated as authorized representatives of the Board of Education and the Los Angeles Unified School District for the purpose of receiving claims, summons, complaints, and other legal service filed pursuant to the provisions of the law. (Government Code Division 3.6)

(Former Board Rule 112)

Policy Board Administrative #4: Reporting Legal Service and Legal Correspondence

A. All legal service and legal correspondence, including summons, complaints and claims for damages against the Board, the Los Angeles Unified School District, or District officers or employees, shall be reported to the Board in summary form along with a recommended referral to the Superintendent, the Office of the General Counsel, or the Office of Risk Management.

B. Board Rule 133 Policy Board Superintendent Linkage #4(A) shall govern all communications to the Board containing charges or complaints against employees of the Board.
(Former Board Rule 130)

**Policy Board Administrative #5: Opening and Closing of Central Administrative Headquarters**

The Superintendent of Schools shall establish and maintain a schedule for opening and closing buildings in the Central Administrative Headquarters, and the public offices and meeting rooms therein. The Superintendent shall also establish procedures for the maintenance of order and security at all times in such buildings.

(Former BR 210)
GP = Governing Policies  
AB = Administrative Board Policies  
RO = Rules of Order  
S BL = Superintendent Board Linkage  
SRR = Superintendent Roles and Responsibility  
*This document does not include proposed new language for Governance Process Policies.*

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<td><strong>Beginning in December 2020, the Board of Education shall hold its annual organizational meeting between the date upon which a governing newly elected board member normally takes office and January 14. At the annual meeting, the Board of Education shall organize by electing a president from its members who shall serve in office until the next annual organizational meeting, or until their successor is elected.</strong></td>
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<td><strong>Compensation of Board members shall be in accordance with the provisions of the City of Los Angeles Charter (currently Article VIII, Section 804)</strong></td>
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| Resolutions                                   | RO#5        | K\^\* Board Members’ resolutions shall YG submitted to the Executive Officer by noon on the Wednesday, 13 days prior to the Regular
Board meeting where the resolution will be received by the Board of Education for Initial Announcement, for inclusion in the Order of Business. Resolutions for Initial Announcement at the Board meeting shall also be submitted at least 13 days prior to the meeting. Resolutions calling for an action or report to come before the Board by a particular time shall specify the date of the subsequent Board meeting wherein such report shall be made.

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Notwithstanding the foregoing, in the event that a Board Member wishes to introduce a time sensitive resolution, this Rule may be waived in extenuating circumstances only (e.g., unanticipated need, inaction will result in harm) as determined by the Board, and the resolution may be introduced and acted upon at the meeting at which it is introduced, subject to the Open Meeting Laws and licable Board Rules. The Board Member should state the reasons for immediate action to the Board prior to action on the waiver.

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<tr>
<td>---------------------------</td>
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</tr>
</tbody>
</table>
| Placement of Item on the Board Agenda | 132 | RO#2(C) | Any member of the public may place an item directly related to school district business before the Board of Education by filing with the Executive Officer a request that an identified item be placed on the Board agenda. The procedure shall be as follows:  

A member of the public anyone desiring to have such an appropriate item placed on the Board agenda shall file with the Executive Officer the desired agenda item together with any pertinent related information and such descriptive information as will assist the President of the Board in determining whether the item is directly related to school district business before assigning the requested agenda item to the appropriate Committee. The Executive Officer will advise the requesting community person of the determination and, if applicable, the Committee to which the item has been assigned and of the date set for Committee consideration. The Executive Officer will also advise the community person of the date of the Board meeting at which the item will be brought out of the Committee and presented to the Board.  

In order for this process to be effective, the requesting community person should leave with the Executive Officer an address, post office box, email, or telephone number as requested on the speaker card so that the Executive Officer may advise as to the status of the requested item. Should the requesting community person determine not to leave with the Executive Officer relevant information for communication purposes, it will be the responsibility of the requesting community person to check with the Executive Officer as to the status of the requested agenda item. (Education Code Section 35145.5) |
<table>
<thead>
<tr>
<th>Charges or Complaints against employees</th>
<th>133</th>
<th>B SL#4(A)</th>
<th>No change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Questions by Board Members</td>
<td>134</td>
<td>Strike entire rule</td>
<td><strong>It shall be in order for Board Members to interrupt a speaker at any time to ask questions or make comments as frequently as necessary to clarify the discussion.</strong></td>
</tr>
<tr>
<td>Time Allotted</td>
<td>135</td>
<td>RO#2(B)</td>
<td>No change</td>
</tr>
<tr>
<td>Responding to Speakers</td>
<td>136</td>
<td>RO#2(D)</td>
<td>Added: at the request of a Board Member or the Superintendent.</td>
</tr>
<tr>
<td>Rules of Decorum</td>
<td>137</td>
<td>RO#2(E)</td>
<td><strong>Government Code 54954.3, states the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. However, each person who addresses the Board shall not make personal, impertinent, slanderous, or profane remarks to any Board Member, staff, or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language or engages in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the residing officer or majority of the Board, be barred from further audience before the Board during that meeting.</strong></td>
</tr>
<tr>
<td>Items before the board</td>
<td>138</td>
<td>RO#2(F)</td>
<td>No change</td>
</tr>
<tr>
<td>Community Help Desk</td>
<td>139</td>
<td>RO#2(G)</td>
<td>No change</td>
</tr>
<tr>
<td>Appointment of Committees</td>
<td>141</td>
<td>GP#8(A)</td>
<td><strong>The Board Committees shall be created by a Board majority.</strong></td>
</tr>
<tr>
<td>Committees</td>
<td>142</td>
<td>RO#7(A)</td>
<td>No change</td>
</tr>
<tr>
<td>Committees</td>
<td>143</td>
<td>RO#7(B)</td>
<td>No change</td>
</tr>
<tr>
<td>Committees</td>
<td>144</td>
<td>RO#7(C)</td>
<td>No change</td>
</tr>
<tr>
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<td>145</td>
<td>RO#7(D)</td>
<td>No change</td>
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<tr>
<td>Committees</td>
<td>147</td>
<td>RO#7(E)</td>
<td>No change</td>
</tr>
<tr>
<td>Committees</td>
<td>160</td>
<td>RO#7(F)</td>
<td>No change</td>
</tr>
<tr>
<td>Suspension of the Rules</td>
<td>171</td>
<td>RO#8(A)</td>
<td>No change</td>
</tr>
<tr>
<td>Description</td>
<td>Number</td>
<td>Code</td>
<td>Status</td>
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<tr>
<td>-------------------------------------</td>
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<tr>
<td>Amending Board Rules</td>
<td>181</td>
<td>RO#8(B)</td>
<td>No change</td>
</tr>
<tr>
<td>Rules of Order</td>
<td>191</td>
<td>GP#3(F)</td>
<td>No change</td>
</tr>
<tr>
<td>Certification of Board Action</td>
<td>201</td>
<td>RO#4(C)</td>
<td>No change</td>
</tr>
<tr>
<td>Opening and Closing Central Office</td>
<td>210</td>
<td>AB#5</td>
<td>No change</td>
</tr>
</tbody>
</table>
ATTACHMENT D

Ms. Goldberg - Amendment to Action Proposed Board of Education Report 360-18/19

It is proposed to forgo the adoption of the Governance Policies and changes delineated in Attachments A and B and to adopt the changes and reaffirmations outlined in Attachment D below.

Attachment D

A. The Board shall hold an Annual Meeting at 10 a.m., July 1st of each year or the first Tuesday thereafter. The Superintendent of Schools shall call the meeting to order. The first order of business shall be the induction of recently elected Board Members followed by the election of the Board President, whose term of office shall continue for one year, or until their successor is elected. (Education Code, Section 35143)

B. Beginning December 2020, the Board of Education shall hold its annual organizational meeting between the date upon which a governing newly elected Board Member normally takes office and January 14. At the annual meeting, the Board of Education, shall organize by electing a President from its members who shall serve in office until the next annual organizational meeting, or until their successor is elected.

C. The Superintendent of Schools, when the Board President is being elected at the annual meeting of the Board, shall solicit nominations for the position to be filled. Each nomination will require a second to go forward. When there are no more names to be placed in nomination, the Superintendent will ask for a motion to close nominations which will require a second and approval by a majority of the Board. The Board will then vote by roll call for each nominee, individually, and in the order the order they were nominated, until a nominee is elected by a majority vote of the Board.

D. Each year at the Annual Meeting of the Board, the newly elected Board President shall select one Board Member as a voting representative to elect members to the Los Angeles County Committee on School District Organization and other organizations, including but not limited to, Council of Great City Schools, and National School Boards Association. The Board President will make a good faith effort to match appointments with the interests and expressed willingness of Board Members to serve and no Board Member will be considered for multiple appointments until every Board Member has been offered and accepted at least one appointment.

E. At the annual meeting, the Chair of the Committee of the Whole will be elected by a vote of the whole Board. The President shall solicit nominations for the position to be filled. Each nomination will require a second to go forward. When there are no more names to be placed in nomination, the President will ask for a motion to close nominations which will require a second and approval by a majority of the Board. The Board will then vote by roll call for each nominee, individually, and in the order the order they were nominated, until a nominee is elected by a majority vote of the Board, in the same manner as the election of the President of the Board.
F. The Board may vote to set up standing committees and/or ad hoc committees as they see fit. Chairs of the Committees will be appointed by the Board President based on members' needs and interests.
Effective School Boards Impact Positive Student Outcomes

Research substantiates that effective school boards can raise student achievement. In 2014 and 2017, the California School Boards Association (CSBA) synthesized approximately one hundred studies on school governance and concluded that focused and functional school boards contribute significantly to “raising student achievement.” The findings of their studies highlighted “the important role that effective boards play in collaborating with the superintendent and with each other to set the school district vision and goals, engage the community, and empower central office and school staff to implement initiatives that will bring the vision and goals to fruition.” Governance expert Mary Delagardelle described this essential role in a seminal study of school boards, “the beliefs, decisions, and actions of school boards directly impact the conditions within schools that enable district efforts to improve achievement.”

According to CSBA’s 2014 study,

Effective school boards establish governance commitments in three key areas: 1) They embrace a common set of core beliefs; 2) They are intentional about building and sustaining productive partnerships; and 3) They have clear agreements regarding board values, norms, and protocols. Reaching clarity around these issues is foundational to working effectively as a governing board. These agreements should be committed to writing, referred to regularly and reviewed periodically. This level of clarity creates the conditions for the smooth and effective functioning of the board, freeing the board to focus all of its energy on the most critical matters facing the district.

CSBA and the National School Board Association have confirmed that the role of school boards are to ensure that school districts are responsive to the values, beliefs and priorities of their communities. Boards fulfill this role by performing five major responsibilities:

- Setting direction
- Establishing an effective and efficient structure
- Providing support
- Ensuring accountability, and
- Providing community leadership as advocates for children, the school district and public schools

Based on the results of the CSBA’s 2014 and 2017 studies, proposed governance is now under consideration by LAUSD’s Board of Education (Board).

Background

Recognizing the importance of effective governance, on November 13, 2018, the Board created a Governance Working Group (GWG) to prepare draft governance for approval by April 23rd. At this time, the Board requested the working group draft governing policies that:

- define the Board’s role and responsibilities as “governance” specifying outcomes and define the Superintendent’s role and responsibilities as “management”
- define a process to hold the Superintendent accountable for outcomes
- improve the agenda setting process to maximize the Board’s ability to monitor outcomes, and
- enable the Board to conduct efficient Board meetings.

The GWG prepared draft governing policies consistent with compelling research, as requested, outlining the Board and Superintendent’s role and responsibilities, and re-organized the existing Rules of Order formerly known as Board Rules. This matter was postponed until June 11th.

The draft governance before the Board contains four sections defining the: Board’s Role and Responsibilities; Superintendent’s Role and Responsibilities; Board and Superintendent Relations; and Rules of Order. Since Board Member Jackie Goldberg has been seated, a fifth section of governance regarding the Board’s goals and outcomes is recommended to be prepared in the near future at a board retreat.

Board Role and Responsibilities

The Board’s Role and Responsibilities as written are to:

- create the mission and vision of the District with significant community input
- use best efforts to assure successful organization
- set agendas focused on positive student outcomes
- evaluate the Superintendent and other employees that report directly to the Board
- engage and gather information from stakeholders
- act as a whole
- comply with the law, and
- adopt governance, train and develop.

Research verifies that it is imperative that school boards create a clear mission and vision for their District. As further stated by governance expert Delagardelle, “One is hard-pressed to think of any organization that has sustained some measure of greatness in the absence of goals, values, and missions that become deeply shared throughout the organization.” Experts confirm that setting agendas focused on positive student outcomes will result in accelerating meaningful and positive student outcomes.

Virtually every study reviewed emphasized that “effective school boards build and maintain strong relationships in their local communities by clarifying the purpose of community engagement, and

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5 Maricle, Christopher (2014). Governing to Achieve – A Synthesis of Research on School Governance to Support Student Achievement
ensuring that engagement processes are strategic, systemic, structured and cyclical.” 6 This type of community outreach is captured in the proposed governance before this Board.

Finally, a key step identified in effective governance includes an understanding that the Board must act as a whole rather than individually. 7 The GWG drafted governance affirming this practice and encourage Board members to create clarity among governing team members. Numerous governance research studies support defining these responsibilities and more importantly advise school boards to abide by such governance to support student achievement.

**Superintendent Role and Responsibilities**

The Superintendent’s Role and Responsibilities as written are to:
- Establish productive role with the Board
- Communicate transparently with the Board and the public
- Implement vision, goals and policies of District to increase student outcomes
- Treat students, and employees respectfully
- Ensure fiscal solvency and protect assets

The Relationship between the Board and Superintendent as written:
- Encourages strong collaboration between Board and Superintendent
- Confirms the Board Evaluates the Superintendent
- Clarifies that the Superintendent is accountable to the Board for all LAUSD operations

The governance studies underscore the importance of defining the role and responsibilities of the Superintendent. This research further confirms how critical the role of the Superintendent is to the success of the District. “Effective school boards lead as a united team with the superintendent, each from their respective roles, with strong collaboration and mutual trust.” 8 “Board members have numerous and complex relationships … the most important are the relationships board members have with one another and with the superintendent.” 9 “A strong school board-superintendent relationship is critical to achieving success.” 10

**Conclusion**

In addition to consulting CSBA’s research and other governance experts to prepare the proposed governing policies, CSBA’s Robert Tuerck has reviewed the proposed governance and agrees that this governance proposal is consistent with CSBA’s recommended practices. He provided a few suggestions regarding the delegation of authority and former Board Rules. These suggestions are incorporated within this proposal.

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6 See footnote 1  
7 See footnote 1  
LAUSD GOVERNANCE POLICIES

Governance Process Policies

DIVISION I

Rules for the Operation of the Board of Education

The purpose of the Board of Education (Board) of Los Angeles Unified School District (LAUSD) is to act in the best interest of the students and LAUSD’s stakeholders to ensure that LAUSD, (a) achieves positive student outcomes for its students in accordance with the LAUSD Mission and Vision.

The Members of the Board have been elected by the communities to provide leadership, policy making and citizen oversight of the policies and practices that affect the students, families and schools within the jurisdiction of LAUSD. The Board shall ensure that the District is fair and equitable in the district’s response to the values, beliefs and priorities of each community within LAUSD and in the allocation of all resources available to the district.

The Board shall govern lawfully, observing the principles of good governance, with an emphasis on its goals and while encouraging a diversity of viewpoints.

Board development shall include orientation of new Board members in the Board’s Governance Policies. The Board shall continue to discuss process policy improvements as needed.

The Board shall actively encourage and seek the input and opinions of stakeholders on many issues, and on policies under consideration.

Board Role and Responsibilities include:

1. Adopting and communicating a mission and vision, focusing on how most effectively to achieve positive outcomes for students, creating a link between the students and the LAUSD Board
2. Engaging their respective communities in developing the common vision for the District focused on learning, achievement, and social development
3. Representing the needs of all students
4. Operating openly, with trust and integrity

ADD:

5. Providing adequate resources to schools, particularly those serving students from low and very low income neighborhoods
6. Evaluating the Superintendent on an annual basis based on mutually agreed upon criteria
7. Evaluating the performance on an annual basis based on mutually agreed upon criteria of the Executive Officer of the Board (Executive Officer), the Inspector General, and the Executive Director of the Independent Analysis Unit
CHAPTER I – MEETINGS

1. ANNUAL MEETINGS

The Board shall hold an Annual Meeting at 10:00 am July first of each year, or the first Tuesday thereafter. The Superintendent of Schools shall call the meeting to order. The first order of business shall be the induction of recently elected Board Members followed by the election of one of its number as President whose term of office shall continue for one year, or until their successor is elected (Education Code Section 35143)

Beginning in December 2020, the Board of Education shall hold its annual organizational meeting between the date upon which a governing newly elected board member normally takes office and January 14. At the annual meeting the Board of Education shall organize by electing a president from its members who shall serve in office until the next annual organization meeting or until their successor is elected.

The Superintendent of Schools, when the Board President is being elected at the Annual Meeting of the Board, shall solicit nominations for the position to be filled. Each nomination will require a second to go forward. Then there are no more names to be placed in nomination, the Superintendent will ask for a motion to close nominations which will require a second and approval by a majority of the board. The Board will then vote by roll call for each nominee individually, and in the order they were nominated, until a nominee is elected by a majority vote of the Board.

REPEAL: A Board Member shall not be eligible to serve as President if he or she has served in the capacity for the two (2) consecutive terms immediately prior to a Board President election.

(Board Action 1-15-2013)

Each year at the Annual Meeting of the Board, the newly elected Board President shall select one Board Member as a voting representative to elect members to the Los Angeles County Committee on School District Organization and other organizations, including, but not limited to, Council of Great City Schools, and National School Boards Association. The Board President will make a good faith effort to match appointments with the interests and expressed willingness of Board Members to serve and no Board Member will be considered for multiple appointments until every Board Members has been offered and accepted at least one appointment. (Education Code Section 35023)

REPEAL: Each year, the newly elected President of the Board of Education shall appoint a Vice President of the Board to sever as President Pro Tempore.

ADD: After the Board President is elected, the President will hold an election for Chair of the Committee of the Whole, following a similar procedure to the one used to nominate and elected the Board President.
Board Committees can be established by the Board President annually at the Annual Board Meeting in consultation with the Board. The Board President shall appoint a chair for each established committee. The Committee Chair will establish the membership of the Committee in conjunction with the Board President. Only Board Members can participate as voting members though no Board of Education Action can be taken at a Committee meeting. The Board shall adopt a schedule of Regular committee meeting.

6. EXECUTIVE OFFICER OF THE BOARD’S ROLE AND RESPONSIBILITIES

The Executive Officer is the liaison between the Board and public, the District staff and other government agencies and, as such, is expected to provide all public documents and information related to Board actions to those who make a request. may not speak or act for the Board except when formally given such authority for specific and time-limited purposes.

A. The executive officer’s job is to ensure that all Board and Board committee documents and filings are accurate, timely and adhere to legal requirements, including privacy and confidentiality; to ensure that all such documents are properly stored and accessible; and to inform the Board President if the documents are not in compliance.

Further, the Executive Officer of the Board shall ensure that:

1. Governance Policies reflect the most current Board decisions;
2. All Board actions including motions and resolutions requesting answers and/or recommendations within a specific timeframe will be monitored and agendized for upcoming Board meetings to ensure accountability and timely response to Board inquiries;
3. Requirements for format, brevity, and accuracy of Board agenda and minutes are met;
4. Draft Board minutes are prepared in a timely manner for Board review, and approved at a subsequent Board meeting;
5. Comprehensive Accurate records of all Board actions shall be kept; and
6. Sufficient funds shall be allocated to the office to achieve these goals.

B. The authority of the Executive Officer of the Board includes access to and control over Board documents.

C. The Executive Officer shall ensure that all board policies are housed in an organized, open, up-to-date and transparent manner.

D. The Board shall evaluate the Executive Officer on an annual basis.

E. The Executive officer shall provide budget updates to the Board.

F. The Board Secretariat’s Office Superintendent shall provide each Board Member with funding a budget for an administrative assistant, a chief of staff, and necessary office supplies to perform the duties of the Board of Education office. Each Member will be allocated discretionary funding an individual budget that may be expended as the Member directs for any lawful school district purpose. The Executive Officer of the Board will administer these funds at the direction of the Board Members. The
President of the Board shall receive an additional amount because of the demands made upon the Office of the President and because of the many activities in which the President represents the entire Board (Education Code Section 45112).

51. DUTIES OF THE PRESIDENT

The President shall preside at all Regular meetings of the Board of Education, shall sign all records of meetings of the Board and other documents to which his or her signature is required, and shall perform such other duties as are prescribed by laws and the rules of the Board.

The President may represent the Board to outside parties in (a) announcing Board-stated positions and decisions. Any action by the President is subject to review and modification or reversal by the Board.

No approved Board policy may be changed without the approval of the Board unless required by law.

72. RESOLUTIONS

Unless otherwise permitted, All Board Committees that fall under the Brown Act must adhere to the requirements of the Act.

Board Committees shall be created by the Board President. The Committee of the Whole shall consist of all Members of the Board.

106. BOARD MEMBERS PROFESSIONAL GOVERNANCE STANDARDS

D. Members shall understand that authority rests with the Board of Education as a whole and not with individuals, which includes a Board Member’s interaction with the Superintendent, with the public, the press and any other entity.

K. Board Members shall be properly prepared for Board deliberation.

Chapter II – Organization and Procedure

113. SUPERINTENDENT ROLE AND RESPONSIBILITIES

(INCLUDE PAGES 14-20 OF Draft 6.9.19 EXCEPT FOR FOLLOWING CHANGES:

p.14, Policy SRR #1 Global Expectations for Superintendent
p. 14 Policy SRR #2 Global Superintendent Roles and Responsibilities
p. 15 Policy SRR #10. Superintendents shall recommend persons to be hired to the Board.

Chapter III – Committees
141. APPOINTMENT OF COMMITTEES

The Board President will assign resolutions of substance requiring Board review either to a Standing Committee or to an Ad Hoc committee. Celebratory, precatory and recognition resolutions can be accepted for initial announcement and the Board President can choose not to assign the resolution to a committee.

The Committee of the Whole shall consist of all Members of the Board. The Chair of the Committee of the Whole shall be elected by the Board as described in Board Rule 6. The Board may vote to set up standing committees and ad hoc committees as they see fit. The Board President shall also appoint Chairs of the Committees based on Members’ needs and interests.

Board Members assigned to a committee can develop recommendations for the full board on the items before them, including minority recommendations, though no Board action can be taken at a Committee.

159. BOARD COMMITTEES

All Resolutions will be referred either to a Standing Committee or to an Ad Hoc committee by the Board President.

The Board can act on the resolution at the next meeting of the Board or, by an action of the Board President, refer the resolution to a Standing or Ad Hoc Committee. The Committee chair shall agendize the item for consideration at the next Committee meeting and action on the resolution will be included in the Order of Business for the next Regular meeting of the Board of Education following the Committee review.

Notwithstanding the foregoing, in the event that a Board Member wishes to introduce a time sensitive resolution, this Rule may be waived and the resolution may be introduced and acted upon at the meeting at which it is introduced, subject to the Open Meeting Laws and applicable Board Rules. The Board Member should state the reasons for immediate action to the Board prior to action on the waiver.

Committees will hear the Resolution, and send its recommendation to the Board with one of the following recommendations: Do Pass; Do Pass as amended in Committee; Do not Pass. No Committee may keep a Resolution from coming to the Board at a regular meeting. A majority vote of the committee will determine the Committee’s recommendation. A minority report may also be submitted if the committee has a divided view of its recommendation.

142. FUNCTIONS OF STANDING COMMITTEES OF THE BOARD OF EDUCATION

It shall be the primary function of each Standing Committee of the Board of Education:

A. To undertake and complete such inquiries, investigations and studies as the Board may assign to any such Committee for the purpose of presenting communications, recommendations or reports to the Board.
B. To initiate and pursue such inquiries, investigations and studies respecting matters within the province of the Committee concerned as may be approved by a majority thereof, for the purpose of eventually directing appropriate communications, recommendations and reports to the Board; provided, however, that no such Committee project shall be initiated without informing the Board respecting the general objective and plan of such proposed inquiry, investigation or study, either by statement made by the Committee Chairperson at an open meeting of the Board and recorded in the minutes.

C. To review resolutions initiated by Board Members and propose amendments as needed, prior to action by the Board.

D. To review all budget, legislative and administrative matters related to the functions of said Committee and make recommendations to the Board.

E. To perform such other duties as may properly be assigned, from time to time to any such Committee by the Board.

(Amended 8-26-14, previously Amended 9-11-07, and Suspended for 1 year on 9-22-09)
Proposed Governance Rule Changes Submitted By Board Member Jackie Goldberg

Rules of Order

The Los Angeles City Board of Education as the policy making and governing body of the Los Angeles Unified School District has been empowered by statute and charter to create reasonable rules of procedures for the operation of their meetings.

In establishing the general operational rules and procedures for the Board of Education seven general principles have been followed:

1) Board Members have the fundamental right to express their opinion fully and freely without interruption or interference so long as they remain within the standards of decorum;

2) Each Member has the right to insist on the strict and impartial application of any rule necessary to protect the rights and privileges of any individual;

3) Each rule be so exact and definite that its effect is known in advance;

4) Each Member has the right to know at all times what action is before the Board and what its effect will be;

5) Only one action can be considered at a time;

6) While the President of the Board has been assigned the authority to ensure a productive meeting, it is the full Board’s duty to enforce its own rules and policies to ensure that its business is conducted within the intent of these rules and in a fair, orderly and professional manner, and that the open and fair discussion take place in a timely manner;

7) The public has the right to know what actions are to be considered by the Board and has the right to be heard before action is taken; and

Rules of Order Policy #1: Conduct of the Meeting

A. The Agenda/Order of Business

The order of business for Regular and Special meetings of the Board of Education and the agendas for Committee meetings shall include a list of items to be presented to the Board at that meeting and shall be posted online and in the lobby of the Administrative Offices at 333 South Beaudry Avenue at least 72 hours prior to the time of a Regular Board or Committee meetings and at least 24 hours prior to the time of a Special Board meeting (in compliance with Education Code Sections 35144 and 35145 and Government Code Section 54954.2). The business at all Regular Board meetings shall be transacted in the following order, though the President or Chair may deviate from the scheduled order of business with the consent of the Board:
1) Call to Order

2) Labor Partners

3) Board President's Report

4) Superintendent’s Report and Special Requests

5) Committee Reports

6) Update regarding Board Goals and Superintendent Goals related to student outcomes

7) Initial Negotiating Proposals

8) Public Comment on Non-Agenda items (and again at 4pm but they can only speak once)

9) Old Business for Action (Items postponed from previous meetings)

10) Consent Items (Items for action assigned by the Board at the meeting to be adopted by a single vote). Any item may be pulled off of consent for further discussion by any Board Member at any time before action is taken.

11) New Business (Staff initiated reports for action)

12) Resolutions
   Board Initiated Resolutions for Action
   Board Initiated Resolutions for Initial Announcements
   Motions Requested by the Superintendent

13) Miscellaneous Business
   Correspondence and Petitions
   Board Member Announcements
   Calendar and Scheduling

14) Approval of Minutes

15) Public Comment at 4:00 pm (Second opportunity) (Individuals can only speak at one or the other time for non-agenda items)

16) Adjournment

B. Emergency Items Related to a Posted Agenda

An item not on a posted agenda may be acted on at a meeting requiring such an agenda only in the manner provided by Government Code Section 54954.2.
C. Regular Meetings

The Board of Education shall hold its Regular Board Meetings at a time and on dates determined by the Board through action at the Annual Meeting of the Board and subsequent meetings. All meetings of the Board shall be held in the Board Room, Los Angeles City Board of Education Administrative Offices, 333 South Beaudry Avenue, Los Angeles, California 90017, or at such other times or places as may be ordered by the Board at a regularly scheduled meeting or the President of the Board. (Government Code Section 54954.)

1) Legal Holidays
If a Regular Board Meeting day falls on a legal holiday, the Board of Education shall meet on the following business day, Saturday and Sunday excepted, at the same hour and place unless specifically determined otherwise by the Board.

D. Special Meetings

A special meeting of the Board of Education and Board Committees may be called at any time by the President of the Board of Education, or by a majority of the Board Members at a duly noticed Board meeting, by delivering personally, by mail, or by fax, written notice to each Member, and to each local newspaper of general circulation, radio, or television station annually requesting notice in writing. Such notice must be delivered personally, by mail, by email, by text message, or by fax at least twenty-four hours before the time of such meeting as specified in the notice, if the meeting is not scheduled at a prior Board meeting. Unless another place is designated in such motion, or as provided in Policy RO #1(B), the meeting shall be held in the Board Room at 333 South Beaudry Avenue, Los Angeles, California. In the absence of the President, a special meeting may be called by the President Pro Tempore, Vice President, Chair of the Committee of the Whole, or the Superintendent of Schools in case of emergency. The notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the Board. Such written notice may be dispensed with as to any Member who at or prior to the time the meeting convenes files with the Executive Officer of the Board a written waiver of notice. A Member who is actually present at the meeting at the time a meeting is scheduled will be considered to have received the notice. (See Government Code Section 54956.)

E. Quorum

Four Board Members shall constitute a quorum for the transaction of business. If a quorum is not present within fifteen minutes after the regular hour set for any meeting, those present may adjourn the meeting to a specified time.

F. Open and Public Meetings
Except as specifically exempted by law, all meetings of the Board of Education, including Committees meetings shall be open and public. Unless otherwise protected by applicable law, all Board of Education records shall be open to public inspection. (Government Code Sections 54950-54963 and 6252-6270.)

G. Efficiency of Board and Committee Meetings

The Board of Education has created the following specific regulations to assist in the efficiency of its meetings:

1) Regular Board meetings shall adjourn by 8:00 p.m., unless two-thirds of the Board Members present vote in favor of extending the meeting.

2) In the interest of giving an opportunity for the viewpoints of all of the Board Members to be heard, the President, or the Member acting as the Chair, shall recognize each Board Member to address the Board for a maximum of five minutes per item before the Board Member is asked to relinquish the opportunity to speak. This Board Member shall not speak again on the item until the other Board Members have had an opportunity to be heard, if needed, and for a response. The Executive Officer of the Board shall oversee the timing of the discussion and inform the Chair when a Board Member’s time has expired.

Rules of Order Policy #2: Public Addressing the Board

A. Public Comment

Any person as an individual, or as a representative of a group, shall be granted permission to address the Board of Education by oral presentation at a regular meeting of the Board concerning any subject that lies within the jurisdiction of the Board, provided the requirements and procedures herein set forth are observed:

1) A request to address the Board shall be made prior to the item being before the Board for action on a first come, first served basis. Requested information from the presenter will include name, address, and telephone number, name of group represented, if any, and a concise statement describing the exact nature of the subject or subjects to be discussed. Presenters must make their own request to speak.

2) The number of speakers on any one topic or agenda item shall be limited to seven unless otherwise directed by the Board. There shall be no more than fifteen speakers at a Regular Board meeting on issues not before the Board for action on that day. (Time allocation is governed by Rules of Order Policy #2 (B).)

   a) Speakers making a presentation on an item or items on the Board agenda must constrain their remarks specifically to the item or items or may be ruled
Persistence in making remarks causing such a ruling may be grounds for summary termination, by the Chair, of that person’s privilege to address the Board at that time.

b) The allotted number of speakers addressing issues not before the Board for action that day shall be filled in the order requests are made.

c) There is nothing in this Rule that precludes the Board from amending these rules when necessary.

d) One designated representative from each of the following groups: Labor Partners; LCFF/LCAP Parent Advisory Committee (PAC), District English Learner Advisory Committee (DELAC), Community Advisory Committee (CAC), 10th District PTA, 31st District PTSA and the Special Education Advisory Committee (CAC) can be added to the Speaker’s List in addition to the 15 speakers at any Regular Board meeting on issues not before the Board.

3) Speakers to Board Committees shall not be required to sign-up to speak in advance of the meeting, unless otherwise directed in advance when the agenda is posted by the Chairperson of the Committee and noted on the agenda for the meeting.

4) The President, with the concurrence of the Board, may call a special meeting for the sole purpose of hearing speakers.

5) At any hearing, called in accordance with Rules of Order Policy #2 (A) (4) above, there shall be a limit of 40 speakers (unless otherwise directed by the Board in the public notice) listed in the order received, except that an attempt shall be made to alternate points of view "pro" and "con" if at all possible. An opportunity shall be provided, upon request, for an exclusive representative of each of the District’s collective bargaining units to address the Board at the hearing as part of the 40 speakers. If there are multiple hearings on the same topic, a speaker may be permitted to address the Board a second time only after everyone who has sought a first opportunity to speak has been accommodated.

6) Speakers to items required by law and duly noticed to be “Public Hearings” will be limited to 12 speakers and efforts will be made to balance the presenters for their viewpoints. Speakers to these items can sign up on a first come, first served basis at the meeting where the Public Hearing is held. Speakers to Public Hearing items can speak in addition to their single appearance delineated in Rules of Order Policy #2 (B).

7) The Board urges that charges and complaints against Los Angeles Unified School District personnel or employees be submitted to the Board in writing. This allows the Board to more carefully examine the complaint and to initiate an investigation when necessary. If a complaint is made orally, the Board may request that the individual making the complaint provide additional information.
to facilitate an investigation. The Board may also afford the District employee, about whom a complaint is made, the opportunity to respond either orally or in writing at the same time or at a subsequent Board meeting. The District will also provide the employee, about whom a complaint is made, the opportunity to respond in writing pursuant to the applicable collective bargaining agreement or law.

8) Oral presentations to the Board are subject to further provisions contained herein.

9) The Board may deviate from the scheduled Order of Business and establish a time certain to hear speakers to non-agenda items and Miscellaneous Business or any other item on the Order of Business.

10) In order to accommodate the schedules of teachers, staff, students, families and community members, for Board Meetings beginning at 1:00 p.m., public comment shall occur at the beginning of the meeting and again begin at 4:00 p.m. To the extent possible, the Order of Business will reflect specific times for public comment. For example, when a Board Meeting begins at 1:00 p.m. and may end earlier that 4:00 p.m. the Board will recess at such time and reconvene at 4:00 p.m. to hear public comment.

Notwithstanding the foregoing provisions of this Rule, courtesy will be extended to elected and appointed officials of other jurisdictions. The President or Chair may deviate from the scheduled Order of Business and waive the normal three-minute limit as necessary to accommodate officials who wish to address the Board. The President or Chair may also, with the consent of the Board members, modify the number of speakers and allocated time as necessary to efficiently conduct the District’s business.

(Education Code Section 35145.5 and Government Code Section 54954.3.)

B. Time Allotted

Each speaker will be allowed a single appearance in Public Comment at any meeting of the Board of Education and a time allotment of three minutes or for a period designated on the Order of Business or agenda for the meeting with exceptions to fulfill requirements regarding public hearings. (Government Code Section 54954.3[b].) A speaker may also then speak on Board agenda items, but if speaking more than once, will have a maximum of two minutes on agenda items.

C. Placement of an Item on the Board Agenda by the Public

Any member of the public may place an item directly related to school district business before the Board of Education by filing with the Executive Officer of the Board a request that an identified item be placed on the Board agenda. The
procedure shall be as follows:

A member of the public desiring to have such item placed on the Board agenda shall file with the Executive Officer of the Board the desired agenda item together with any pertinent related information and such descriptive information as will assist in determining whether the item is directly related to school district business before assigning the requested agenda item to the appropriate Committee. The Executive Officer of the Board will advise the requesting community person of the determination and if applicable, the Committee to which the item has been assigned and of the date set for Committee consideration. The Executive Officer will also advise the community person of the date of the Board meeting at which the item will be brought out of the Committee and presented to the Board.

In order for this process to be effective, the requesting community person should leave with the Executive Officer of the Board an address, post office box, email, or telephone number as requested on the speaker card so that the Executive Officer of the Board may advise as to the status of the requested item. Should the requesting community person determine not to leave with the Executive Officer of the Board relevant information for communication purposes, it will be the responsibility of the requesting community person to check with the Executive Officer of the Board as to the status of the requested agenda item. (Education Code Section 35145.5)

D. Board Members Responding to Public Speakers

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that Board Members or Los Angeles Unified School District staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights.

E. Rules of Decorum

Meetings of the Board of Education shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the Board is maintained at all times. The presiding officer shall be responsible for maintaining the order and decorum of meetings. While any meeting of the Board of Education is in session, the following rules of order and decorum shall be observed:

1) Persons Addressing the Board.
Government Code 54954.3, states the legislative body of a local agency shall not prohibit public criticism of the policies, procedures, programs, or services of the agency, or of the acts or omissions of the legislative body. However, each person who addresses the Board shall not make personal, impertinent, slanderous, or profane remarks to any Board Member, staff, or general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language or engages in any other disorderly conduct which disrupts,
disturbs, or otherwise impedes the orderly conduct of any Board meeting shall, at the discretion of the presiding officer or majority of the Board, be barred from further audience before the Board during that meeting.

2) Members of the Audience
No individuals in the audience at a Board meeting shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stomping of feet or other acts which disturb, disrupt or otherwise impede the orderly conduct of any Board meeting. People who conduct themselves in the aforementioned manner shall, at the discretion of the presiding officer or a majority of the Board, be advised that their conduct violates Board Rules and state law and, that if such conduct persists, they may be removed from the meeting.

3) Enforcement of Rules of Order and Decorum
The presiding officer shall request that a person who is breaching the rules of decorum be orderly and silent. If, after receiving a warning from the presiding officer, people persists in disturbing the meeting, the presiding officer shall order them to leave the Board meeting. If such a person does not remove themselves, the Superintendent of Schools or the Superintendent’s representative may order any school police or safety officer who is on duty at the meeting as Sergeant-at-Arms to remove the people from the Board room. (Government Code Section 54957.9)

4) Adjournment
If a Board meeting is disturbed or disrupted in such a manner that the restoration of order becomes improbable or infeasible, the meeting may be adjourned as provided in Rules of Order Policy #6. (Government Code Section 54955.)

F. Items Before the Board
An attempt by any person, not a Member of the Board of Education or its staff, to discuss any item pending before the Board is out of order unless the Board shall consent to hear such discussion.

G. Community Help Desk
There shall be a community help desk located outside of the board room during regular board meetings to ensure that the concerns of students, parents and guardians, and community members are addressed in a timely and efficient manner.

H. Questions And Comments By Board Members
It shall be in order for Board Members to interrupt a speaker at any time to ask questions or make comments as frequently as necessary to clarify the discussion as
long as it is done in a respectful manner.

Rules of Order Policy #3: Discussion Items

Preference is given to first hear the maker and seconder of a motion before the Board of Education and then Board Members are heard in the order that they have requested to speak.

Rules of Order Policy #4: Motions and Action Items

A. Motions

1) Motions Requiring a Second
A second to all motions shall be required before putting the question to a vote unless otherwise specified within these Rules.

(Former Board Rule 71)

2) Motion to Vote Immediately
A motion to vote immediately (call for the question) is to prevent or stop all discussion on the motion before the Board of Education. The motion requires a second and a two-thirds majority (five affirmative votes of a seven-member board).

(Former Board Rule 76)

3) Relinquishment of the Chair to Offer Motion
The presiding officer should call another Board Member to chair the meeting when offering a motion and should not resume the chair until after the disposition of the pending question.

4) Division of the Question
Any Board Member present can request that a motion composed of two or more independent parts or ideas be divided to allow the parts to be considered and voted upon separately.

5) Motion to Recess
If there is no objection, the chair can temporarily recess a meeting by general consent without requiring a second or a vote.

6) Withdrawal of a Motion
The mover may withdraw a motion at any time and without prejudice before it has been seconded and deemed to be in the possession of the Board. After it is in the possession of the Board, it can only be withdrawn with the consent of the
majority of the Board Members present at the meeting.

7) Motion to Reconsider
A motion to reconsider an action taken by the Board of Education can be approved by four or more affirmative votes. The motion can only be made on the day the vote to be reconsidered was taken or, providing the motion to reconsider is included in the Order of Business, at the next Regular meeting or at any Special meeting held in the interval. The motion to reconsider must be made by a Board Member who did not vote with the non-prevailing side in the original vote and whose reconsidered vote could change the original outcome. In the case of a tie vote, any Board Member may initiate a motion to reconsider. Any Member can second the motion.

If the motion to reconsider is approved, the original matter is then before the Board in the last form prior to action. If the original action had been amended, the motion to reconsider may be framed to exclude any amendments allowing the action to be reconsidered in the form originally introduced.

8) Motion to Rescind
Any action taken by the Superintendent of Schools without prior approval by the Board of Education or unexecuted recommendation of the Superintendent of Schools that has been approved by the Board may be rescinded by four or more affirmative votes provided that notice has been given at the previous meeting and appears in the Order of Business of the meeting where the motion to rescind is brought for action.

9) Appeal Decision of President
Any two Board Members can appeal a decision of the Chair to the Members of the Board of Education. The motion requires a second and four affirmative votes to overrule the decision. The necessary form of the appeal is, “Shall the decision of the Chair be overruled?”

B. Voting

1) Record of Votes
Minutes of Board of Education meetings shall record the adoption or approval of items by indicating the results of votes taken by roll call or by general consent.

2) Holding the Roll Open
The roll may be held open for the duration of a meeting, and through any recesses of that same meeting, to allow for the casting of a vote by any Board Member absent at the time the vote is initiated.

3) Changing a Vote During a Meeting
During a meeting, excluding any recesses that take the meeting to another day, Board Members can request to change their vote on a previous item without
requiring a motion to reconsider, as long as the change does not change the outcome of the original vote and as long as there is no objection from another Member. The request and the change must be duly noted in the minutes of the meeting.

4) Actions Requiring a Majority Vote
Four affirmative votes of the seven-member Board of Education shall be necessary to pass any motions, resolutions, or orders requiring a majority vote. (Education Code 35164)

5) Actions Requiring Less Than a Majority Vote
With the request by any three Board Members, any item of New Business will be held over and scheduled for action at the next Regular Board meeting or any Special Meeting in the interim.

6) Actions Requiring a Unanimous Vote
In compliance with State statutes, approval of the following actions requires an affirmative vote of all Board Members (seven members of a seven member board):

   a) Resolution authorizing leasing of school district property under a community lease for the production of gas not associated with oil. (Education Code Sections 17510-17511.)

   b) Any other action where a unanimous vote is required by State or Federal rules or regulations.

   c) Waiver of the competitive bid process pursuant to Public Contract Code 20111 when the Board of Education determines that an emergency exists. (Public Contract Code 20113)

In compliance with State statutes, approval of the following actions requires an affirmative vote of all Board Members present at the meeting:

   d) Resolution authorizing the sale or disposal of property where the Board finds, by a unanimous vote of those Members present, that the property is of insufficient value to defray the costs of arranging a sale. In such cases, the property may be donated to a charitable organization deemed appropriate by the Board. (Education Code 17546)

7) Actions Requiring a Four-Fifths Vote of the Board
In compliance with State statutes, approval of the following actions requires an affirmative vote of four-fifths vote of all of the Board Members six members of a seven member board:

   a) The expenditure and transfer of necessary funds and use of District property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national
or local defense. (Government Code Section 53790-53792)

b). Adoption of a resolution, between July 15 and August 30, to borrow funds of up to 25 percent of the estimated income and revenue to be received by the District during the fiscal year from apportionments based on average daily attendance for the preceding year. (Government Code Section 53822-53824)

c) Declaration of an emergency in order to authorize the District to include a particular brand name or product in a bid specification (Public Contract Code 3400)

8) Actions Requiring a Three-Fourths Vote
In compliance with legal statutes, approval of the following actions require an affirmative vote of three-fourth of the Board Members (six members of seven-member Board):

a) Ratification of Facilities Services Division construction change orders greater than fifteen percent but not exceeding twenty-five percent that have been approved by the Division head. (Public Contract Code Section 20118.4)

b) Any other action requiring a three-fourths vote by state or federal rules or regulations.

9) Actions Requiring a Two-Thirds Vote
a) In compliance with State statutes, approval of the following actions requires an affirmative vote of two-thirds of all of the Board Members (five members of a seven member board):

1) Declaration of intention to sell or lease real property. (Education Code Section 17466.)

2) Declaration of intent to convey or dedicate property to the state or any political subdivision for the purposes specified in Education Code Section 17556. (Education Code Section 17557.)

3) Lease for up to three months of school property which has a residence on it and which cannot be developed for district purposes because funds are unavailable. (Education Code Section 17481.)

4) Change in use of land originally sold or leased for playground or other recreational use. (Education Code Section 17494)

5) Entry into lease agreements that exceed 45% of total classroom space limitation at any school site. (Education Code Section 17531)

6) Resolution to execute a deed of dedication or conveyance of property
to the state or a political subdivision for street purposes or for an easement for utility access purposes. (Education Code Section 17559)

7) Transfer of excess local funds from a deferred maintenance account when state funds are insufficient to match local funds being held in the deferred maintenance fund. (Education Code Sections 17582 and 17583)

8) Certification that satisfactory alternative facilities are not available when establishing a Community Day School serving any of kindergarten and grades 1 to 6, inclusive, but no higher grades on the same site as an existing school. (Education Code Section 48661)

9) Resolution of intention to terminate a contract, with the California Public Employees Retirement System, in effect for five years or more. (Government Code Section 20570)

10) Resolution of necessity to proceed with an eminent domain action and, if the Board desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use. (Code of Civil Procedure Sections 1245.240 and 1245.245.)

11) Temporary borrowing before receipt of fiscal income, if implemented pursuant to Government Code Sections 53820-53833. (Government Code Section 53821(c))

12) Upon complying with Government Code Section 65352.2 and Public Resources Code 21151.2 ordering city or county zoning ordinances inapplicable to a proposed use of the property by the District. (Government Code Section 53094)

13) Resolution to issue general obligation bonds with the approval of 55 percent of the voters of the District. (Education Code Section 15266)

14) Resolution to place a parcel tax on the ballot.

b) In compliance with State statutes, approval of the following actions requires an affirmative vote of two-thirds of the Board Members present:

1) Determination that there is a need to take immediate action and that the need for action came to the District’s attention after the posting of the agenda. If less than two-thirds of the Board Members are present at the meeting, a unanimous vote of all Members present if required. (Government Code Section 54954.2)

2) Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the Board Members are present, a unanimous vote of all Members present is required. (Government Code
Section 54956.5)

C. Certification of Board Actions

The Executive Officer of the Board shall certify actions taken by the Board of Education.

Rules of Order Policy #5: Resolutions

All Board Members’ resolutions shall be submitted to the Executive Officer of the Board by noon on the Wednesday, 13 days prior to the Regular Board meeting where the resolution will be received by the Board of Education for Initial Announcement, for inclusion in the Order of Business. Resolutions for Initial Announcement at a Special Board meeting shall also be submitted at least 13 days prior to the meeting. Resolutions calling for an action or report to come before the Board by a particular time shall specify the date of the subsequent Board meeting wherein such a report shall be made.

The Board can act on the resolution at the next meeting of the Board on a subsequent day or, by an action of the Board, refer the resolution to a Standing or Ad Hoc Committee. The Committee chair shall agendize the item for consideration at the next Committee meeting and action on the resolution will be included in the Order of Business for the next Regular meeting of the Board of Education following the Committee review.

Notwithstanding the foregoing, in the event that a Board Member wishes to introduce a time sensitive resolution, this Rule may be waived in extenuating circumstances only (e.g. unanticipated need, inaction will result in harm) as determined by the Board and the resolution may be introduced and acted upon at the meeting at which it is introduced, subject to the Open Meeting Laws and applicable Board Rules. The Board Member should state the reasons for immediate action to the Board prior to action on the waiver.

Amendments and substitute motions for items already on the Board agenda shall not be subject to these provisions.

A. Cosponsorship of Board Resolutions

Board Member originated resolutions may have more than one sponsor but are limited by the Open Meeting Laws to having less than a quorum discuss a resolution by any means outside of a properly noticed meeting.

Less than a quorum of sponsors of any resolution can be listed as cosponsors when the resolution is first presented to the Executive Officer of the Board or added as cosponsors by notification from the originating Board Member and the verification of the added cosponsor. Cosponsorship can also be listed by the request of a Board Member when the resolution is discussed at a properly noticed meeting.
B. Resolution Substantially Similar to Prior Resolution

The Board of Education shall not entertain a motion to adopt a resolution initiated by a Board Member which calls for action substantially similar to action requested in a prior Board Member initiated resolution which on action was approved by the Board or failed to receive four affirmative votes within the prior six months.

At the Board meeting, where the resolution in question appears on the Order of Business for initial announcement, any Board Member may ask for a determination by Board vote on the question of whether the resolution is substantially similar to a previous resolution.

If the Board determines that the resolution is substantially similar and subject to the provisions of this Rule, any Board Member may offer a motion to waive the provisions of this Policy. If the waiver motion is properly seconded and receives four affirmative votes, Rules of Order Policy #5 (B) shall be waived and the resolution will appear on the Order of Business for the next Regular Meeting.

C. Resolution Substantially Contradictory to Prior Resolution

The Board of Education shall not entertain a motion to adopt a resolution initiated by a Board Member which calls for action substantially contradictory to action requested in a prior Board Member initiated resolution which on action was approved by the Board or failed to receive four affirmative votes within the prior six months.

At the Board meeting, where the resolution in question appears on the Order of Business for initial announcement, any Board Member may ask for a determination by Board vote on the question of whether the resolution is substantially contradictory to a previous resolution.

If the Board determines that the resolution is substantially contradictory and subject to the provisions of this Rule, any Board Member may offer a motion to waive the provisions of this Rule. If the waiver motion is properly seconded and receives four affirmative votes, Policy RO #5(B) shall be waived and the resolution will appear on the Order of Business for the next Regular Meeting.

Rules of Order Policy #6: Adjournment

Any Regular adjourned Regular, Special, or adjourned Special meeting may be adjourned by the Board of Education to a time and place specified in the order of adjournment. Less than a quorum may adjourn a meeting. If all Board Members are absent from any regular, or adjourned regular meeting, the Executive Officer of the Board may declare the meeting adjourned to a stated time and place and shall cause a written notice of the adjournment to be given in the same manner as provided in Government Code Section 54956 for special
meetings.

A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special, or adjourned special meeting was held within twenty-four hours after the time of adjournment.

When a regular or adjourned regular meeting is adjourned as provided in this Policy, the resulting adjourned regular meeting is a regular meeting for all purposes. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the Board approved hour specified for Regular Meetings. (Government Code Section 54955)

Rules of Order Policy #7: Committees

A. Functions of Standing Committees of the Board

It shall be the primary function of each Standing Committee of the Board of Education:

1) To undertake and complete such inquiries, investigations and studies as the Board may assign to any such Committee for the purpose of presenting communications, recommendations or reports to the Board.

2) To review resolutions initiated by Board Members and propose amendments as needed, prior to action by the Board.

3) To review all budget, legislative and administrative matters related to the functions of said Committee and make recommendations to the Board.

4) To perform such other duties as may properly be assigned, from time to time to any such Committee by the Board.

B. Ad Hoc and Special Committees

Special and Ad Hoc committees may be created and the Members appointed by the President of the Board of Education, after discussion with the Board, and shall exist for a limited time period to undertake the specific tasks.

C. Open and Transparent Committee Meetings

Regularly scheduled committee meetings shall comply with the 72-hour posting requirement of Rules of Order Policy #1 (A). The agendas for said meetings shall provide an opportunity for speakers to be heard. The provisions of of Order Policy Policy #2 (A) regarding speakers shall apply, except that speakers shall not be required to sign-up to speak in advance of the meeting, unless otherwise directed in advance by the chairperson of the Committee and noted on the agenda for the meeting. The Committee Chair can call special committee meetings as necessary
in consultation with committee members.

D. Committee Membership

Committees of the Board of Education shall consist of one or more Board Members. District staff, parents and guardians, students and community representatives may also be invited to regularly participate in committee meetings and proceedings. Board Members who are not appointed members of a committee may observe committee meetings but are prohibited from participating unless notice of their interim appointment is included in the agenda and complies with the 72-hour posting requirement of Rules of Order Policy #1 (A).

E. Functions and Scheduling of Standing Committees

The Board of Education shall approve the functions and the time and day of the regular meetings of the Standing Committees for each school year in compliance with Policy GP #8(A). The Executive Officer of the Board shall annually promulgate this schedule as established by the Board. With 72-hour notification, additional committee meetings may be added and/or existing committee meeting times and dates may be changed.

F. Committee Hearings

The Chairpersons of any Committee of the Board of Education may, at their initiative or upon Committee or Board direction, schedule Committee hearings. Committee hearings are intended to allow community representatives, interested parties, and other entities and individuals the opportunity to present facts and positions on issues and subjects assigned to the committee.

Rules of Order Policy # 8: Waiver and Amendment of Board Policies

A. Waiver of Order of Business Policies

Any section or sections of Board Policies may be suspended by an affirmative vote of at least four Members of the seven member Board of Education.

Any action taken by an affirmative vote of at least four Members of the seven member Board of Education, which is not compliant to the Board’s solely determined rules, and not in conflict with any existing state or federal regulation or statute, will be deemed an action suspending the Board’s own rules, in whole or part, even if there is not explicit issue of compliance and call for a separate notice of the suspension. Any Board Member can bring to the attention of the Board the issue of compliance and call for a separate vote on the suspension or ask for a postponement of the action.

B. Amendment of Order of Business Policies
An affirmative vote of at least four Members of the seven member Board of Education shall be necessary to amend or repeal Board Rules, and such action shall be taken only if notice has been given at a previous regular Board meeting. Notification must include the written proposed language that will be offered for amendment or repeal.
Board Administrative Policies

Board Administrative Policy #1: Compensation of Board Members

Compensation of Board members shall be in accordance with the provisions of the City of Los Angeles Charter (currently Article VIII, Section 804).

Board Administrative Policy #2: Board Transportation

In the performance of Board of Education business, Board Members are entitled to use a Los Angeles Unified School District car and may use District credit cards to cover the expenses involved in operating the District car. Members choosing not to use a District car may use their own car and will be reimbursed for the use in accordance with the law. Board Members using a Los Angeles Unified School District car shall track and report all personal use of said vehicle as required by District policy and the use will be considered taxable compensation as prescribed by law.

Board Administrative Policy #3: Receipt of Legal Service

The Executive Officer of the Board, in charge of the Board Secretariat, and such other Board Secretariat staff as the Executive Officer of the Board may identify and assign in writing, are hereby designated as authorized representatives of the Board of Education and the Los Angeles Unified School District for the purpose of receiving claims, summons, complaints, and other legal service filed pursuant to the provisions of the law. (Government Code Division 3.6)

Board Administrative Policy #4: Reporting Legal Service and Legal Correspondence

A. Processing of Legal Service

All legal service and legal correspondence, including summons, complaints and claims for damages against the Board, the Los Angeles Unified School District, or District officers or employees, shall be reported to the Board in summary form along with a recommended referral to the Superintendent, the Office of the General Counsel, or the Office of Risk Management.

B. Communications to the Board Regarding Complaints Against Employees

The Superintendent will receive all charges and complaints against LAUSD employees be made in writing and contain as much specificity concerning the matter as possible. However, no one will be prevented from making a charge or complaint to the Board solely because they decline to do so in writing. Employees seeking resolution of a complaint pertaining to their employment may be required to pursue remedies provided in their employment, collective bargaining agreements and the law. Charges and complaints against employees should be sent to the appropriate District office or Board Member office for referral and disposition.
Board Administrative Policy #5: Opening and Closing of Central Administrative Headquarters

The Superintendent of Schools shall establish and maintain a schedule for opening and closing buildings in the Central Administrative Headquarters, and the public offices and meeting rooms therein. The Superintendent shall also establish procedures for the maintenance of order and security at all times in such buildings.

This action will rescind and replace the following Board Rules

Board Rule 61
Board Rule 63
Board Rule 11
Board Rule 12
Board Rules 21
Board Rules 22
Board Rule 31
Board Rule 41
Board Rule 55
Board Rule 131
Board Rule 135
Board Rule 132
Board Rule 136
Board Rule 137
Board Rule 138
Board Rule 139
Board Rule 134
Board Rule 78
Board Rule 75
Proposed Board Rule 79
Board Rule 80
Board Rule 82
Board Rule 83
Board Rule 84
Board Rule 53
Board Rule 81
Board Rule 85
Board Rule 86
Board Rule 91
Board Rule 92
Board Rule 94
Board Rule 95
Board Rule 98
Board Rule 101
Board Rule 201
Board Rule 72
Board Rule 70
Board Rule 73
Board Rule 74
Board Rule 25
Board Rule 142
Board Rule 143
Board Rule 144
Board Rule 145
Board Rule 147
Board Rule 160
Board Rule 171
Board Rule 181
Board Rule 2
Board Rule 15
Board Rule 112
Board Rule 130
Board Rule 210
TAB 2
Authorization to Negotiate and Execute a Joint Powers Agreement with Baldwin Park Unified School District for the Operation of a Head Start Program at Elizabeth Learning Center

November 5, 2019

Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education authorize the Chief Facilities Executive, and/or his designee, to negotiate and execute a Joint Powers Agreement (JPA), and/or any other reasonable instruments, with the Baldwin Park Unified School District (BPUSD) for the continued operation of a Head Start Program at Elizabeth Learning Center (ELC).

Background:
Government Code Section 6500 et seq. allows two public entities to enter into a JPA for the joint exercise of their governmental powers. BPUSD and Los Angeles Unified are public school districts with the governmental power of educating public students and preparing youth to excel in education.

In June 1998, through an agreement with the United States Department of Health and Human Services, Administration for Children and Families, Office of Head Start (OHS), four modular buildings (containing eight classrooms) were installed on the Elizabeth Learning Center site for the operation of a Head Start Program by the Los Angeles County Office of Education. Upon expiration of the agreement in December 2008, Los Angeles Unified entered into an agreement with the successor operator, BPUSD, for the operation of the Head Start Program. The Head Start Program serves the Bell, Maywood and Cudahy communities.

The Bell, Maywood and Cudahy communities have a high demand for preschool programs. Los Angeles Unified’s Early Childhood Education Division does not have enough available preschool seats in the area to accommodate the students enrolled in the BPUSD’s program. Additionally, the Federal Head Start Program utilized by BPUSD provides funding for wrap-around services that cannot be duplicated within the funding provided under the California State Preschool Program utilized by Los Angeles Unified. The Federal Head Start Program grant secured by BPUSD is not available to new applicants. Based on this, Los Angeles Unified and BPUSD have found that entering into a JPA to enable BPUSD’s continued use of land for operation of a Head Start Program is in the best interest of both entities and the community.

According to BPUSD, the Head Start Program serves approximately 180 students and is free to all participants. One hundred percent of the students in the Head Start Program reside within Los Angeles Unified boundaries, and 10 percent of the students have special needs. BPUSD works with Los Angeles Unified on a transition plan for students to matriculate into Los Angeles Unified schools and works especially close with the Division of Special Education to ensure students with Individualized Education Programs get the special attention they need to transition.

BPUSD operates a Head Start Program in three OHS modular buildings consisting of six classrooms. Under the terms of the agreement, and in consideration for BPUSD’s use of Los Angeles Unified land, Los Angeles Unified uses one OHS modular building, consisting of two classrooms for its own programs.

Elizabeth Learning Center is located in Local District East and Board District 5 (Jackie Goldberg).
Expected Outcomes:
The execution of the JPA will allow BPUSD continued use of the land for the operation of its Head Start Program.

Board Options and Consequences:
Failure to approve this action will preclude Los Angeles Unified and BPUSD from negotiating and entering into a JPA that would allow BPUSD to continue using the land to operate its Head Start Program. The District would terminate the agreement, and BPUSD would be required to remove the OHS modular buildings, and restore the land to its original condition, including removing the foundations, capping all utilities and restoring the asphalt. Moreover, the Bell, Maywood and Cudahy communities would no longer have access to the Head Start Program including educational programs, mental health, nutrition, vision and hearing screenings, community engagement, parent workshops, family needs assessments, connection to government programs and meal services and the communities would continue to be underserved. In addition, Elizabeth Learning Center will no longer have use of the two classrooms and will have to find alternative space on campus to support its programs.

Policy Implications:
None.

Budget Impact:
The activities associated with negotiating and executing a JPA with BPUSD requires staff time from Facilities and the Office of the General Counsel. Additional funding is not needed to implement the proposed action. BPUSD will continue to pay for all utilities, including utilities for the two classrooms used by Los Angeles Unified. BPUSD will continue to provide maintenance for the six classrooms it utilizes.

Student Impact:
The proposed JPA will provide students between the ages of three to five continued access to BPUSD’s Head Start Program in the Bell, Cudahy and Maywood communities.

Issues and Analysis:
The District and BPUSD will negotiate and enter into a JPA for BPUSD’s continued use of the land for operation of its Head Start Program. Under the terms and conditions of the proposed JPA, BPUSD will continue to be responsible for all utilities, maintenance costs and licensing requirements for the operation of a Head Start Program. BPUSD may not use the modulars on Los Angeles Unified land for any other program.

The proposed term of the JPA will be negotiated for a period of five years, with the option for Los Angeles Unified to terminate with no penalty and a 12-month written notice to BPUSD. BPUSD’s operation of a Head Start Program at ELC is not anticipated to impact or be impacted by the construction of the comprehensive modernization project at ELC.

Attachments:
None.

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.

PRESENTED BY:

AARON BRIDGEWATER
Director of Facilities Planning and Development
Facilities Services Division
NEW BUSINESS
TAB 3
Approval of Procurement Actions  
November 5, 2019  
Procurement Services Division

Action Proposed:  
Staff proposes that the Board of Education (Board) ratify the contract actions taken by the Procurement Services Division within delegated authority as listed in Attachment “A” including the approval of award of Professional Service Contracts not exceeding $250,000: New Contracts; Contract Amendments; Contract Assignments; Low Value - Purchase Orders; Goods and General Services Contracts: Purchase Orders; Low Value - Purchase Orders; District Card Transactions; Rental of Facilities; Travel/Conference Attendance; General Stores Distribution Center; and Book/Instructional Material Purchase Orders; and approve Professional Service Contracts (exceeding $250,000): New Contracts; and Goods and General Services Contracts (exceeding $250,000): New Contracts as listed in Attachment “B”.

Background:  
Procurement Services staff prepares monthly reports for contract actions necessary for the execution of the projects approved by the Board for the educational and operational requirements of the District in accordance with Board delegated authority to the Superintendent.

Expected Outcomes:  
Approval of these items will allow the goods and services provided by these contracts furnishing the equipment, supplies, or services to the Los Angeles Unified School District that support Board policies and goals.

Board Options and Consequences:  
The Board can approve all actions presented, or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in immediate unavailability of products or discontinuance of services, or both. While non-ratification may be legally defendable, it would likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer vendors compete for future procurements. Postponement of actions presented for approval in Attachment “B” will delay contract award or delivery dates.

Policy Implications:  
This action does not change District policy and conforms to California Education Code section 17604 that permits the Board of Education to delegate authority for Procurement Services (Board Report #444-17/18), which the Board exercised on May 8, 2018.

Budget Impact:  
The contract actions presented are within the budget authority previously approved by the Board. Ratification of contracts awarded under delegation of authority and within their Board approved budget listed
in Attachment “A” includes:

- Award of Professional Service Contracts not exceeding $250,000:  New Contracts; Contract Amendments; Contract Assignments; Low Value - Purchase Orders; and

- Goods and General Services Contracts not exceeding $250,000:  Procurement Transactions - Purchase Orders; Low Value - Purchase Orders; Rental of Facilities; Travel/Conference Attendance; District Card Transactions; General Stores Distribution Center; and Book/Instructional Material Purchase Orders

Request for Approval of Procurement Contracts not under delegated authority listed in Attachment “B” includes:

- Professional Services Contracts (exceeding $250,000):  New Contracts; and

- Goods and General Services Contracts (exceeding $250,000):  New Contracts

**Student Impact:**
See attached Board Informatives.

**Issues and Analysis:**
There are no policy implications on these agreements.  The Business and Government Services Team, Office of the General Counsel, has reviewed and approved the agreements as to form.

**Attachments:**
Attachment “A” - Ratification of Contracts Awarded Under Delegated Authority
Attachment “B” - Request for Approval of Contracts Not Under Delegated Authority

**Informatives:**
Informative - William Cathers, Contract No. 4400007814
Informative - Students Run LA, Contract No. 4400007778
Informative - Controltec, Contract No. 4400007618
Informative - Granicus, LLC, Contract No. 4400007840
Informative - Lerch Bates, Contract No. 4400007761
Informative - Building Safety Solutions, Inc., Contract No. 4400005999 and 4400005999-1
Informative - The Spot Apprenticeship Academy, Contract No. 4400005544-3
Informative - District Council 16 Northern California, Contract No. 4400005581-3
Informative - Hospitality Industry Training and Education Fund (HITEF), Contract No. 4400006901-1
Informative - Swarthy’s Barbering Training Center; La Moda Apprenticeship Academy; Grace’s Beauty Salon; Inland Boatmen’s Union; Dream International Beauty Academy; KC Beauty Academy; L.A. Barber College; Untouchable Apprentice Training; American Aerospace Technical Academy, Contract Nos. 4400004497-4, 4400004499-5, 4400004550-5, 4400004551-4, 4400004552-5, 4400004554-4, 440000555-5, 4400004556-4, 4400004557-4
Informative - Monica Studios Cosmetics, Inc.; Keshia Bowen; Hair Lab Twenty-Four; LC Beauty Academy; Central Valley Roofers and Waterproofers Allied Joint Apprentice Trust Committee, Contract Nos. 4400000523-3, 4400005203-3, 4400005204-3, 4400005205-3, 4400005206-3
Informative - City of Los Angeles, Contract No. 4400005585-2
Informative - Warehouse September 2019
Informative - Welligent, Inc., Contract No. 4400007841
Informative - Environmental Logistics, Inc.; Clean Harbors Environmental Services, Inc.; Advanced Chemical Transport, Inc., dba ACTenviro; Amberwick Corporation; USA Waste of California, Inc., Contract Nos. 4400007501 through 4400007505
Informative - City of Year, Inc.; Communities In Schools, Los Angeles, Contract Nos. 4400003952, 4400004934
Informative - Various Vendors (Communications & Public Affairs Services), Contract Nos. 4400007865 through 4400007870, 4400007922
Informative - Various Vendors (Opinion Research Services), Contract Nos. 4400007910, 4400007912, 4400007872
Informative - Whittier Fertilizer Company, Contact No. 4400007847
Informative - CPR1, LLC, Contract No. 4500517340

Submitted:
10/28/19, Revision #2
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Business Services and Operations

REVIEWED BY:

DAVID HOLMQVIST
General Counsel

APPROVED & PRESENTED BY:

JANICE J. SAWYER
Interim Business Manager
Office of the Business Manager

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

APPROVED & PRESENTED BY:

JUDITH REECE
Chief Procurement Officer
Procurement Services Division

Approved as to budget impact statement.
## A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

### NEW CONTRACTS NOT EXCEEDING $250,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>William Cathers</td>
<td>4400007814</td>
<td>Informally competed contract to provide workshops and training for students and coaches participating in the Academic Decathlon.</td>
<td>General Funds</td>
<td>$210,000</td>
</tr>
<tr>
<td></td>
<td>Item A</td>
<td></td>
<td>(100%)</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 09/01/19 through 06/30/22

**Contract Value:** $210,000

Requester: *Alvaro Cortés*  
*Senior Executive Director*  
*Beyond the Bell Branch*

<table>
<thead>
<tr>
<th>Students Run LA</th>
<th>4400007778</th>
<th>Informally competed contract to provide a marathon training program for up to 3,000 students from middle and high schools.</th>
<th>General Funds</th>
<th>$150,000</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Item B</td>
<td></td>
<td>(100%)</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 08/20/19 through 06/30/22

**Contract Value:** $150,000

Requester: *Alvaro Cortés*  
*Senior Executive Director*  
*Beyond the Bell Branch*
### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### NEW CONTRACTS NOT EXCEEDING $250,000 (CONT.)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Controltec</td>
<td>4400007618</td>
<td>Sole-source contract to provide proprietary software maintenance and support services for the Early Education Student Information System (EESIS) application.</td>
<td>Early Childhood Education Funds (100%)</td>
<td>$96,432</td>
</tr>
<tr>
<td><strong>Item C</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Granicus, LLC</td>
<td>4400007840</td>
<td>Informally competed contract to provide web-based electronic filing system for automated management of state-mandated Form 700 filings.</td>
<td>General Funds (100%)</td>
<td>$241,000</td>
</tr>
<tr>
<td><strong>Item D</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 07/01/19 through 06/30/20  
**Contract Value:** $96,432  
Requester: Dean Tagawa  
Executive Director  
Early Childhood Education Division  

**Contract Term:** 08/12/19 through 08/11/24 includes two (2) one-year renewal options  
**Aggregate Five-Year Contract Value:** $241,000  
Requesters: David Holmquist  
General Counsel  
Office of the General Counsel  
Soheil Katal  
Interim Chief Information Officer  
Information Technology Division
**A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED**

**NEW CONTRACTS NOT EXCEEDING $250,000 (CONT.)**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lerch Bates</td>
<td>4400007761</td>
<td>Informally competed contract to provide elevator consulting services for the LAUSD administrative headquarters.</td>
<td>General Funds (100%)</td>
<td>$27,937</td>
</tr>
</tbody>
</table>

**Contract Term:** 08/21/19 through 12/31/19

**Contract Value:** $27,937

Requester: *Yekaterina Boyajian, Director Non-Academic Facilities Planning*

<table>
<thead>
<tr>
<th>Intentionally left blank</th>
<th>Item F</th>
<th>Intentionally left blank</th>
</tr>
</thead>
</table>

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**ATTACHMENT A**

**APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY**
## A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

### CONTRACT AMENDMENTS NOT EXCEEDING $250,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building Safety Solutions, Inc.</td>
<td>4400005999</td>
<td>Informally competed contract and amendment to provide essential life safety services for LAUSD Administrative Headquarter occupants, as well as non-Beaudry based employees who are granted access badges to the building. The services allow LAUSD Administrative Headquarters to remain in compliance with the City of Los Angeles Municipal Code.</td>
<td>General Funds (100%)</td>
<td>$149,268</td>
</tr>
<tr>
<td>Item G</td>
<td></td>
<td><strong>Aggregate Contract Value:</strong> $120,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Spot Apprenticeship Academy</td>
<td>4400005544-3</td>
<td>Amendment to increase capacity of pass-through contract to provide Related and Supplemental Instruction funding of state-approved apprenticeship training.</td>
<td>California Community College Chancellor’s Office Related and Supplemental Instruction (RSI) (100%)</td>
<td>$1,520*</td>
</tr>
<tr>
<td>Item H</td>
<td></td>
<td><strong>Aggregate Contract Value:</strong> $78,962</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 12/18/17 through 10/31/22 includes three (3) one-year renewal options

- **Initial Contract Value:** $80,000 (Executed Date: 12/18/17)
- **Amendment No. 1:** $40,000 (Executed Date: 08/08/19)
- **Aggregate Contract Value:** $120,000

Requester: **Yekaterina Boyajian, Director Non-Academic Facilities Planning**

- **Current ratification**
- **Ratification not previously reported**
## A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

### CONTRACT AMENDMENTS NOT EXCEEDING $250,000 (CONT.)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Amendment to increase capacity of pass-through contract to provide Related and Supplemental Instruction funding of state-approved apprenticeship training.</td>
</tr>
<tr>
<td>District Council 16 Northern California</td>
<td>4400005581-3</td>
<td><strong>Item I</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Initial Contract Value:</strong> $159,880</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Amendment No. 1:</strong> &lt;$154,018&gt;</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Amendment No. 2:</strong> $296,940</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Amendment No. 3:</em> $6,080 (Executed Date: 08/22/19)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Aggregate Contract Value:</strong> $308,882</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Requester:</strong> Joseph Stark, Executive Director Division of Adult and Career Education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Amendment to increase capacity of pass-through contract to provide Related and Supplemental Instruction funding of state-approved apprenticeship training.</td>
</tr>
<tr>
<td>Hospitality Industry Training and Education Fund (HITEF)</td>
<td>4400006901-1</td>
<td><strong>Item J</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Initial Contract Value:</strong> $200,320</td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Amendment No. 1:</em> $4,864 (Executed Date: 09/09/19)</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Aggregate Contract Value:</strong> $205,184</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Requester:</strong> Joseph Stark, Executive Director Division of Adult and Career Education</td>
</tr>
</tbody>
</table>

*Current ratification*
### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

**CONTRACT AMENDMENTS NOT EXCEEDING $250,000 (CONT.)**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Swarthy’s Barbering Training Center; La Moda</td>
<td>4400004497-4</td>
<td>Amendments to increase capacity of pass-through contracts to provide Related and Supplemental Instruction funding of state-approved apprenticeship training.</td>
<td>California Community College Chancellor’s Office Related and Supplemental Instruction</td>
<td>$11,028*</td>
</tr>
<tr>
<td>Grace’s Beauty Salon; Inland Boatmen’s Union</td>
<td>4400004555-5</td>
<td>Current Aggregate Value: $3,410,405 *Additional Authorized Value: $11,028 Aggregate Value for Nine (9) Contracts: $3,421,433</td>
<td>California Community College Chancellor’s Office Related and Supplemental Instruction</td>
<td></td>
</tr>
<tr>
<td>Dream International Beauty Academy; KC Beauty Academy; L.A. Barber College; Untouchable Apprentice Training; American Aerospace Technical Academy</td>
<td>4400005201-3</td>
<td>Amendments to increase capacity of pass-through contracts to provide Related and Supplemental Instruction funding of state-approved apprenticeship training.</td>
<td>California Community College Chancellor’s Office Related and Supplemental Instruction</td>
<td>$5,776*</td>
</tr>
<tr>
<td>Hair Lab Twenty-Four; LC Beauty Academy</td>
<td>4400005203-3</td>
<td>Contract Term: 11/01/16 through 06/30/21 Current Aggregate Value: $338,976 *Additional Authorized Value: $5,776 Aggregate Value for Five (5) Contracts: $344,752</td>
<td>California Community College Chancellor’s Office Related and Supplemental Instruction</td>
<td></td>
</tr>
</tbody>
</table>

*Requester: Joseph Stark, Executive Director Division of Adult and Career Education

---

*Current ratification
### A. PROFESSIONAL SERVICE CONTRACTS ALREADY AWARDED

#### INCOME CONTRACTS NOT EXCEEDING $500,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>$0</td>
</tr>
</tbody>
</table>

#### INCOME CONTRACT AMENDMENTS NOT EXCEEDING $500,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Los Angeles</td>
<td>4400005585-2</td>
<td>Amendment to extend the term and increase capacity of revenue contract for the Pupil Services and Attendance (PSA) Counselor to continue implementation of the Los Angeles Performance Partnership Pilot Initiative.</td>
<td>Revenue</td>
<td>&lt;$50,000&gt;</td>
</tr>
</tbody>
</table>

*Current ratification*
ATTACHMENT A

APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

B. AFTER THE FACT CONTRACTS NOT EXCEEDING $250,000 ALREADY AWARDED $0

The contract actions represented below are unauthorized commitments initiated by the sponsoring school or division without a formal contract in place. This action requires the Board to ratify the contract after the fact to allow the vendor to be paid. The District did request and has received the benefit of the services.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

C. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS $0

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Core BTS, Inc.</td>
<td>4400004817</td>
<td>Assignment of rights and delegation of duties of master bench contract due to buy-out from SADA Systems to Core BTS, Inc., for advisory, program, risk and technology management services for the MiSiS Project.</td>
<td>Bond Funds (100%)</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**Item N**

**Contract Term:** 07/01/16 through 06/30/20

**Effective Date of Assignment:** 07/30/19

Requester: **Soheil Katal**

*Interim Chief Information Officer*

*Information Technology Division*
## C. PROFESSIONAL SERVICE CONTRACT ASSIGNMENTS (CONT.)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>OpenMind Consulting, Inc.</td>
<td>4400004359</td>
<td><strong>Item O</strong> Assignment of rights and delegation of duties of master bench contract due to buy-out from Sage Group Consulting, Inc., to OpenMind Consulting, Inc., for software development, infrastructure deployment and support services.</td>
<td>Bond Funds (74%)</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Contract Term:</strong> 01/01/16 through 12/31/20</td>
<td>General Funds (18%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Effective Date of Assignment:</strong> 07/25/19</td>
<td>State and Federal Funds (6%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Requester: Soheil Katal</td>
<td>Grant Funds (Teacher Incentive) (2%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Interim Chief Information Officer</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Information Technology Division</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OpenMind Consulting, Inc.</td>
<td>4400006949</td>
<td><strong>Item P</strong> Assignment of rights and delegation of duties of master bench contract due to buy-out from Sage Group Consulting, Inc., to OpenMind Consulting, Inc., for SAP support and staff augmentation services.</td>
<td>General Funds (100%)</td>
<td>N/A</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Contract Term:</strong> 12/01/18 through 11/30/21</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Effective Date of Assignment:</strong> 07/25/19</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Requester: Soheil Katal</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Interim Chief Information Officer</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><em>Information Technology Division</em></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ATTACHMENT A
APPROVAL OF PROCUREMENT CONTRACTS: RATIFICATION OF DELEGATED AUTHORITY

D. PROFESSIONAL SERVICE NOT EXCEEDING $250,000

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for professional services.

<table>
<thead>
<tr>
<th>September Qty of POs</th>
<th>YTD Qty of POs</th>
<th>September Total</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Value – Purchase Orders – September 2019</td>
<td>371</td>
<td>962</td>
<td>$2,800,150</td>
</tr>
<tr>
<td>(Avg. $7,548)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

E. GOODS AND GENERAL SERVICES NOT EXCEEDING $250,000

The contract actions represented below are those actions put in place within each sponsoring school’s or division’s approved budget. These delegated procurement methods represent streamline ordering tools that assist schools and offices in meeting immediate mission-essential needs for goods or general services.

<table>
<thead>
<tr>
<th>September Qty of POs/Transactions</th>
<th>YTD Qty of POs/Transactions</th>
<th>September Total</th>
<th>YTD Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Value – Purchase Orders – September 2019</td>
<td>4,399</td>
<td>13,312</td>
<td>$6,961,498</td>
</tr>
<tr>
<td>(Avg. $1,583)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Purchase Orders – September 2019 | 31 | 82 | $963,909 | $4,666,698 |
| (Avg. $40,163) | | | |

| DISTRICT CARD TRANSACTIONS (i.e., P-Card, Fuel Card, Toshiba Card, etc.) – September 2019 | 9,783 | 19,605 | $2,780,596 | $5,646,430 |
| (Avg. $284) | | | |

| Rental Facilities – September 2019 | 5 | 10 | $42,503 | $95,274 |
| (Avg. $8,501) | | | |

| Travel/Conference Attendance – September 2019 | 540 | 1,783 | $512,946 | $1,635,381 |
| (Avg. $950) | | | |

| GENERAL STORES DISTRIBUTION CENTER – September 2019 | 304 | 1,040 | $3,422,245 | $8,985,863 |
| (Avg. $11,257) | | | |

| BOOK/INSTRUCTIONAL MATERIAL PURCHASE ORDERS (BPO) – September 2019 | 603 | 1,322 | $6,626,633 | $15,430,695 |
| (Avg. $10,989) | | | |
### A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

#### NEW CONTRACTS EXCEEDING $250,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welligent, Inc.</td>
<td>4400007841</td>
<td>Sole-source capacity contract to provide application development, enhancements, and customizations for the Welligent application.</td>
<td>General Funds (100%)</td>
<td>$7,500,000</td>
</tr>
</tbody>
</table>

**Contract Term:** 11/16/19 through 11/15/24

**Contract Value:** $7,500,000

Requesters: *Pia V. Escudero*
*Executive Director*
*Student Health and Human Services*

*Marco Tolj, Director*
*Strategic Planning and Data Management & Nonpublic Services Support*

*Soheil Katal*
*Interim Chief Information Officer*
*Information Technology Division*
### A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

**NEW CONTRACTS EXCEEDING $250,000 (CONT.)**

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Logistics, Inc.; Clean Harbors Environmental Services, Inc.; Advanced Chemical Transport, Inc., dba ACTenviro; Amberwick Corporation (SBE); USA Waste of California, Inc.</td>
<td>4400007501 4400007502 4400007503 4400007504 (RFP 2000001861)</td>
<td>Formally competed bench of contracts to provide management and disposal of hazardous waste. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of $6,000,000.</td>
<td>General Funds (100%)</td>
<td>$6,000,000</td>
</tr>
<tr>
<td>City Year, Inc.; Communities In Schools, Los Angeles</td>
<td>4400003952 4400004934</td>
<td>Authorization to increase capacity of formally competed bench of contracts for a comprehensive dropout prevention program based on the needs of individual schools. Services include monitoring student attendance, behavior and academic performance, and personalized support for students who are in need of intensive academic interventions. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate amount of $12,000,000.</td>
<td>Various Per Requesting School or Office (100%)</td>
<td>$2,000,000</td>
</tr>
</tbody>
</table>

**Contract Term:** 09/02/15 through 09/01/20

**Aggregate Five-Year Value for Five (5) Contracts:** $6,000,000.

**Requester:** Carlos A. Torres, Director

*Office of Environmental Health and Safety*

**Contract Term:** 12/10/19 through 12/09/24

**Aggregate Five-Year Value for Five (5) Contracts:** $6,000,000.

**Requester:** Pia V. Escudero

*Executive Director*

*Student Health and Human Services*
### A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

#### NEW CONTRACTS EXCEEDING $250,000 (CONT.)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Very Good Agency, LLC</td>
<td>4400007866</td>
<td>Formally competed bench of contracts to provide communications and public affairs services. The authority to increase or decrease the amount of these contracts will be limited to the aggregate value of $500,000.</td>
<td>Various per Requesting School or Office (100%)</td>
<td>$500,000</td>
</tr>
<tr>
<td>(SBE); Courtney Torres Consulting, Inc.</td>
<td>4400007867</td>
<td>Contract Term: 09/25/19 through 09/24/24 includes two (2) one-year renewal options</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mercury Public Affairs, LLC; Mozaic Media &amp; Communications, Inc.; S. Groner Associates, Inc.; Sensis, Inc. (SBE); Terris Barnes Walters Boigon Heath, Inc.</td>
<td>4400007870</td>
<td>Item T Aggregate Five-Year Value for Seven (7) Contracts: $500,000 Requester: David Holmquist General Counsel Office of the General Counsel Pedro Salcido, Chief of Staff Office of the Superintendent</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EMC Research, Inc. (SBE); Fairbank, Maslin, Maullin, Metz &amp; Associates, Inc.; University of Southern California Dornsife Center for Economic and Social Research</td>
<td>4400007910</td>
<td>Formally competed bench of contracts to provide opinion research services. The authority to increase or decrease the amounts of these contracts will be limited to the aggregate value of $500,000.</td>
<td>Various per Requesting Office (100%)</td>
<td>$500,000</td>
</tr>
<tr>
<td></td>
<td>4400007872</td>
<td>Contract Term: 09/26/19 through 09/25/24 includes two (2) one-year renewal options</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>4400007912</td>
<td>Item U Aggregate Five-Year Value for Three (3) Contracts: $500,000 Requester: Megan K. Reilly Deputy Superintendent Business Services and Operations</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ATTACHMENT B
REQUEST FOR APPROVAL OF PROCUREMENT CONTRACTS NOT UNDER DELEGATED AUTHORITY

A. APPROVAL OF PROFESSIONAL SERVICE CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACT AMENDMENTS EXCEEDING $250,000</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACTOR</td>
<td>IDENTIFICATION NO.</td>
</tr>
<tr>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NEW INCOME CONTRACTS EXCEEDING $500,000</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACTOR</td>
<td>IDENTIFICATION NO.</td>
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<tr>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INCOME CONTRACT AMENDMENTS EXCEEDING $500,000</th>
<th>$0</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTRACTOR</td>
<td>IDENTIFICATION NO.</td>
</tr>
<tr>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>
B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Whittier Fertilizer Company (SBE)</td>
<td>4400007847 (IFB 2000001893)</td>
<td>Formally competed capacity contract to provide lawn topping soil and planter mix District-wide.</td>
<td>General Funds (90%)</td>
<td>$725,000</td>
</tr>
<tr>
<td>Item V</td>
<td></td>
<td></td>
<td>Bond Funds (10%)</td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** 12/01/19 through 11/30/22

**Contract Value:** $725,000

Requester: Robert Laughton, Director
Maintenance and Operations
Facilities Services Division

| Item W | | Intentionally left blank |
B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authority to award contracts for furnishing equipment, supplies and general services. The total amount is only an estimate since the expenditures made against contracts are based upon purchases and/or approved invoices.

NEW CONTRACTS EXCEEDING $250,000 (CONT.)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPR1, LLC</td>
<td>4500517340 (IFB 2000001910)</td>
<td>Formally competed contract to provide automated external defibrillator, accessories, and related services for schools and offices.</td>
<td>General Funds (100%)</td>
<td>$790,000</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Item X</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Contract Term:** One-time purchase

**Contract Value:** $790,000

Requester: Pia V. Escudero
Executive Director
Student Health and Human Services

CONTRACT AMENDMENTS EXCEEDING $250,000

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>None</td>
<td></td>
<td>$0</td>
</tr>
</tbody>
</table>

None
B. APPROVAL OF GOODS AND GENERAL SERVICES CONTRACTS

Authorize the utilization of piggyback contracts in effect. The proposed action complies with the Public Contract Code Sections 10299 and 20118, which allows school districts to utilize other governmental agencies’ established contracts and does not change District policy.

### UTILIZATION OF PIGGYBACK CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>NOT TO EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

### INCOME CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>SOURCE OF FUNDS</th>
<th>NOT TO EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

None
Student Impact:
The Contractor shall develop a series of seven Saturday workshops that will motivate students to participate, work diligently, and remain engaged in the LAUSD Academic Decathlon from start to finish. Participants from any LAUSD high school may attend. Additional support will be provided to Low Income, English Learner, Foster Youth, African American and Special Ed students in order to improve their individual and team scores. Studies show that participation in the Academic Decathlon significantly helps increase attendance and graduation rates while improving academic achievements and skills.

Introduction
LAUSD Academic Decathlon provides opportunities for High School students to experience the challenges of both rigorous team and individual academic competition. It is designed to include students from all achievement levels. Each 9-member Academic Decathlon team is divided into three divisions based on students’ grades: Honors (A’s), Scholastic (B’s) and Varsity (C’s). Each team member competes in 10 events: Art, Economics, Literature, Mathematics, Music, Science, Social Science, Essay, Interview and Speech, all interconnected by a central theme that changes every year. Gold, silver, and bronze medals, as well as scholarships, plaques and trophies are awarded for individual events and total scores. Overall individual winners are recognized as are champion teams. Teams advance through local, regional, and state levels of competition. The state champions compete at the national finals.

Why is this necessary?
Without Board Approval, decathletes from high schools throughout the LAUSD would miss an opportunity to come together on Saturdays to collaborate and hone their individual and team skills in a safe and supervised learning environment. Coaches would miss an opportunity to learn successful strategies to prepare their teams for competition.

Why do we need to do this now?
Decathletes start preparing for the competition from the very beginning of the school year. Coaches use the October scrimmage to put together their teams in preparation for the Regional,
State and National competitions taking place between January and March.

**What would happen if this were not approved?**
If the contract is not approved, new coaches will have a more challenging time preparing their students while becoming familiar with the program requirements, while low performing students would lack the motivation and extra help provided during the Saturday workshops.

**What are the terms of the proposed agreement?**
The funding source is General Funds. This is a three-year contract.

If you have any questions or require additional information, please contact Luis Mora at luis.mora@lausd.net or (213) 241-7900.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
Hilda Maldonado
<table>
<thead>
<tr>
<th>Board District</th>
<th>Loc</th>
<th>School</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8529</td>
<td>Banning SH</td>
</tr>
<tr>
<td>5-Jackie Goldberg</td>
<td>8536</td>
<td>Bell SH</td>
</tr>
<tr>
<td>2-Monica Garcia</td>
<td>8543</td>
<td>Belmont SH</td>
</tr>
<tr>
<td>3-Scott M Schmerelson</td>
<td>8557</td>
<td>Birmingham CCHS</td>
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<td>Bravo MMSH</td>
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<td>3-Scott M Schmerelson</td>
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<td>Canoga Park SH</td>
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<tr>
<td>7-Dr Richard A Vladovic</td>
<td>7657</td>
<td>Carson AEE</td>
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<td>2-Monica Garcia</td>
<td>8738</td>
<td>Downtown Magnets HS</td>
</tr>
<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8518</td>
<td>Dr. R.A. Vladovic Harbor Teacher P.A.</td>
</tr>
<tr>
<td>5-Jackie Goldberg</td>
<td>8614</td>
<td>Eagle Rock HS</td>
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<tr>
<td>5-Jackie Goldberg</td>
<td>3548</td>
<td>Elizabeth L.C.</td>
</tr>
<tr>
<td>6-Kelly Gonez</td>
<td>8636</td>
<td>Francis Polytechnic HS</td>
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<tr>
<td>5-Jackie Goldberg</td>
<td>8643</td>
<td>Franklin SH</td>
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<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8650</td>
<td>Fremont SH</td>
</tr>
<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8664</td>
<td>Gardena SH</td>
</tr>
<tr>
<td>2-Monica Garcia</td>
<td>8679</td>
<td>Garfield SH</td>
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<td>3-Scott M Schmerelson</td>
<td>8683</td>
<td>Grant SH</td>
</tr>
<tr>
<td>1-Dr George J McKenna III</td>
<td>8686</td>
<td>Hamilton SH</td>
</tr>
<tr>
<td>4-Nick Melvoin</td>
<td>8693</td>
<td>Hollywood SH</td>
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<td>5-Jackie Goldberg</td>
<td>8700</td>
<td>Huntington Park SH</td>
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<td>3-Scott M Schmerelson</td>
<td>8725</td>
<td>Kennedy SH</td>
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<td>3-Scott M Schmerelson</td>
<td>7390</td>
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<td>5-Jackie Goldberg</td>
<td>7664</td>
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<td>2-Monica Garcia</td>
<td>8729</td>
<td>Lincoln SH</td>
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<tr>
<td>5-Jackie Goldberg</td>
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<td>Marshall</td>
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<tr>
<td>1-Dr George J McKenna III</td>
<td>8760</td>
<td>Middle College SH</td>
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<td>6-Kelly Gonez</td>
<td>8768</td>
<td>Monroe SH</td>
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<td>7-Dr Richard A Vladovic</td>
<td>8779</td>
<td>Narbonne SH</td>
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<tr>
<td>3-Scott M Schmerelson</td>
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<td>North Hollywood SH</td>
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<tr>
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<td>8513</td>
<td>Northridge Academy</td>
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<tr>
<td>2-Monica Garcia</td>
<td>8853</td>
<td>Orthopedic Med Magnet</td>
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<tr>
<td>6-Kelly Gonez</td>
<td>8610</td>
<td>Panorama High School</td>
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<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8868</td>
<td>Rancho Dominguez P.S.</td>
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<td>Reseda CHS</td>
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<tr>
<td>2-Monica Garcia</td>
<td>7780</td>
<td>RFK UCLA Comm School</td>
</tr>
<tr>
<td>2-Monica Garcia</td>
<td>7751</td>
<td>Roosevelt SH MATMA</td>
</tr>
<tr>
<td>2-Monica Garcia</td>
<td>8544</td>
<td>Roybal L.C.</td>
</tr>
<tr>
<td>6-Kelly Gonez</td>
<td>8843</td>
<td>San Fernando</td>
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<tr>
<td>7-Dr Richard A Vladovic</td>
<td>8850</td>
<td>San Pedro SH</td>
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<tr>
<td>Board District</td>
<td>Loc</td>
<td>School</td>
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<tr>
<td>----------------</td>
<td>------</td>
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</tr>
<tr>
<td>2-Monica Garcia</td>
<td>8716</td>
<td>Santee Education Complex</td>
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<td>5-Jackie Goldberg</td>
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<tr>
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<td>Valley Academy of Arts and Science</td>
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<td>Van Nuys</td>
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<td>4-Nick Melvoin</td>
<td>8907</td>
<td>Venice HS</td>
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<td>Verdugo Hills</td>
</tr>
<tr>
<td>4-Nick Melvoin</td>
<td>8943</td>
<td>WESM</td>
</tr>
<tr>
<td>2-Monica Garcia</td>
<td>8748</td>
<td>West Adams</td>
</tr>
<tr>
<td>6-Kelly Gonez</td>
<td>8142</td>
<td>Fulton College Prep.</td>
</tr>
</tbody>
</table>
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Alvaro Cortés, Senior Executive Director

SUBJECT: CONTRACTOR NAME: STUDENTS RUN LA
CONTRACT NO: 4400007778
CONTRACT AMOUNT: $150,000
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Introduction/Student Impact:
Founded in 1989, Students Run LA has made a significant impact on the lives of over 63,000 youth in Los Angeles. On March 24, 2019, 2,500 students and teacher/leader volunteers participated in the annual LA Marathon and 99% of these students finished the course. This program mentors students while focusing on physical activity and nutritional education. Students are taught discipline, perseverance and how to set and achieve goals.

In 2019-2020, Students Run LA will serve up to 3,000 students attending middle and high schools throughout Los Angeles Unified School District (LAUSD). See Attachment A for current list of schools included in the 2019-2020 cohort. All participating schools were included on a first-come-first-served basis to a cap of 143.

Why is this necessary?
Approval of this proposed professional contract will enable LAUSD to continue this very successful partnership for the next three years.

Why do we need to do this now?
Training for the 2020 Los Angeles Marathon began on August 20, 2019.

What would happen if this were not approved?
Approval of this Professional Services Contract is necessary to avoid interruptions in the training program offered by Student Run LA to approximately 3,000 students attending middle and high schools.

What are the terms of the proposed agreement?
This proposed professional services contract is for three years at $50,000 per year, servicing up to 143 middle and high schools a year.

If you have any questions or require additional information, please contact Pablo Garcia-Hernandez at p.garciahernande@lausd.net or at (213) 241-1391.

Attachment: A Current List of Schools included in 2019-2020 Cohort

c: Megan Reilly        Hilda Maldonado        Pedro Salcido        David Holmquist        Janice Sawyer
Darnise Williams        Patricia Chambers        Judith Reece        Jefferson Crain
<table>
<thead>
<tr>
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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Early Childhood Education Division

TO: Members, Board of Education
   Austin Beutner, Superintendent

FROM: Dean Tagawa, Ed.D.
      Executive Director, Early Childhood Education Division

SUBJECT: CONTRACTOR NAME: CONTROLTEC
         CONTRACT NO.: 4400007618
         CONTRACT AMOUNT: $96,432.00
REQUEST FOR PROFESSIONAL SERVICES CONTRACT

Student Impact:
Students will benefit from this on-going contract as we are able to track enrollment, student
attendance, and collect appropriate data via the Controltec’s Center Track Early Education
Student Information System (EESIS). Continuing the contract ensures that the district remains in
compliance with the California Department of Education’s Early Education Support Division
(CDE-EESD) subsidized state preschool programs. Continuation of the contract also ensures that
the district maintains accurate documentation for the Department of Social Services Community
Care Licensing Division (DSS-CCLD). In addition, EESIS includes the ability to disaggregate
data by Income Eligibility, Family Need, English Learner status, Foster Youth, African American
students and Special Education students. The district has been contracted with Controltec since
2004 so clerical and administrative staff are also familiar with its systems and use.

Introduction
The Center Track EESIS system is self-hosted by the Los Angeles Unified School District. All of
the student information for the California State Preschool Programs (CSPP), the Early Education
Centers (EECs), Infant Centers (ICs), and CCTR funded programs for 2-year olds, are housed in
this system. The contract with Controltec provides maintenance services on those systems
through supervised remote access. Additionally, Controltec provides updates for applications,
database when new versions become available and are requested by LAUSD.

Why is this necessary?
The system is designed to align student and family information with the state’s requirements to
administer subsidized care programs to income-eligible families. The system also runs all the
necessary reports that are needed by the Department of Social Services community care
Licensing Division and the state's California Department of Education Early Education
Support Division.
**Why do we need to do this now?**

This is the period for contract review as the district’s previous 5-year contract is expiring. During this period, the Division will work with the Instructional Technology Division to determine if MiSiS could be leveraged, or if a compliant alternative source exists.

**What would happen if this were not approved?**

If this were not approved, the early education student information system would be unavailable to input student information. In addition, the district would be immediately out of compliance with CDE-EESD and the DSS-CCLD.

**What are the terms of the proposed agreement?**

- One year of on-going system service that includes:
  - Hosting for 15,000 students
  - 12 months of service that includes testing and updates
  - 12 months of project management support
  - 12 months of engineering support

If you have any questions or require additional information, please contact me at dtagawa@lausd.net or at (213) 241-0415.

c:  David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
INTER OFFICE CORRESPONDENCE
Los Angeles Unified School District
Information Technology Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: David Holmquist, General Counsel
      Soheil Katal, Interim Chief Information Officer

DATE: October 18, 2019

SUBJECT: CONTRACTOR NAME: GRANICUS, LLC
CONTRACT NO.: 4400007840
CONTRACT AMOUNT: $241,000
REQUEST FOR BOARD RATIFICATION OF AGREEMENT FOR A
WEB-BASED ELECTRONIC FILING SYSTEM OF STATEMENT OF
ECONOMIC INTERESTS FILINGS

Student Impact
Implementing a web-based, electronic filing system for Statement of Economic Interests (Form 700) will create a more efficient process to file and manage Form 700 filings for the District. This process will allow schools, local districts, and central office administrators to focus on the work of fostering student achievement.

Introduction
The Office of General Counsel (OGC) and the Information Technology Division (ITD) are requesting approval of an agreement to provide a web-based, electronic Form 700 filing system. This agreement is necessary in order to modernize and automate the District's current paper-based, manual process for filing and managing Form 700 filings.

Why is this necessary?
Every elected official and public employee who makes or influences governmental decisions is required to submit a Statement of Economic Interest, also known as the Form 700, to the District’s Ethics Office. The web-based, electronic filing system will replace the current manual, paper-based filing process and remain compliant with the Fair Political Practices Commission (FPPC) regulations. Additionally, modernizing to a new system was a recommended activity in a recent Performance Audit of the Ethics Office conducted by the Office of the Inspector General.

Why do we need to do this now?
A web-based, electronic filing system for Form 700 is needed as the current process is completely manual. The proposed solution will ease the administrative overhead required to administer annual filings, reduce effort in paper-based filing and tracking filings, minimize the amount of paper documents, improve ease of locating information, promote transparency and enhance document security.

What would happen if this request were not approved?
Without approval, the District will need to continue its current manual, paper-based filing process. This will continue to put the burden on a staff of two within the Ethics Office to oversee the entire Form 700 process and ensure accuracy of collected filings for the approximately 5,000 Form 700 filings for the District.
What are the terms of the proposed agreement?

The proposed agreement is for a period of up to five (5) years. The contract has a not-to-exceed value of $241,000. Source of funding is 100% General Funds.

If you have any questions or require additional information, please contact Darlene Vargas, Ethics Officer at darlene.vargas@lausd.net or (213) 241-7600.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Yekaterina Boyajian, Director  
Non-Academic Facilities Planning

SUBJECT: LERCH BATES  
CONTRACT NO. 4400007761  
CONTRACT AMOUNT: $27,937

INFORMATIVE  
DATE: September 3, 2019

Student Impact:
Providing this service allows for efficient operations of the LAUSD Beaudry administrative building where administrative tasks are performed in support of students, families, and schools. Direct student impact is minimal.

Introduction:
Non-Academic Facilities Planning is requesting the Board of Education’s approval to award Lerch Bates Contract No. 4400007761, to thoroughly survey existing elevator equipment within the LAUSD Administrative Headquarters.

Why is this necessary?
This contract is needed because current elevator equipment is reaching its life expectancy, and responsible staff needs to determine if a partial or full modernization of elevator equipment is required.

Why do we need to do this now?
This contract is required at this time to ensure that survey existing elevators to ensure the safety of building occupants and visitors.

What would happen if this were not approved?
Not approving the contract would mean that a survey of existing elevator equipment would not take place which could result in the breakdown of equipment and possible safety issues.

What are the terms of the proposed agreement?
The term of the contract is for four months. This is a “Not to Exceed” contract and funding will be provided on an as needed basis utilizing general funds for LAUSD Administrative Office building maintenance and repairs.
If you have any questions or require additional information regarding this matter, please contact me at yekaterina.boyajian@lausd.net or at 213-220-1270.

c: David Holmquist
   Pedro Salcido
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
   Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Non-Academic Facilities Planning

INFORMATIVE
DATE: September 4, 2019

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Yekaterina Boyajian, Director
      Non-Academic Facilities Planning

SUBJECT: BUILDING SAFETY SOLUTIONS, INC. (BSS)
        CONTRACT NO.: 4400005999 and 4400005999-1
        CONTRACT AMOUNT: $80,000 and $40,000

Student Impact:
This Professional Services Agreement allows for effective and efficient emergency management of the LAUSD Beaudry administrative building where administrative tasks are performed in support of students, families, and schools. Direct student impact is minimal.

Introduction
Non-Academic Facilities Planning is requesting approval of the Building Safety Solutions, Inc. (BSS) contract to provide essential life safety services for LAUSD Beaudry administrative building occupants as well as non-Beaudry based employees who are granted access badges to the building.

Why is this necessary?
This contract is needed to ensure the continuation of required life safety training to building occupants and critical staff as well as the continuation of other safety services, such as the certification of building Emergency Response Teams and the LAUSD Beaudry administrative building Emergency Procedures Manual.

The BSS platform, along with all other services provided through this contract, serve as critical components to ensuring effective and efficient emergency management for the LAUSD Beaudry administrative building. Building Safety Solutions, Inc. (BSS) developed the building specific training videos and scripts used throughout the platform. Building Safety Solutions, Inc. (BSS) created the original platform (BSS Guardian), consisting of multiple systems and databases, that LAUSD currently utilizes to manage and provide employees with life safety training that is mandated by the City of Los Angeles Municipal Code (LAMC) 57.408.

BSS recently upgraded and enhanced their life safety platform to create a more efficient training program and application. The enhanced and upgraded version of BSS Guardian integrates occupant, emergency response, and certification training into a single comprehensive platform that is accessible to building occupants and critical support staff on demand. Additionally, the enhanced platform will allow for an upgraded and revised building specific life safety training video, which will assist with improving the overall dissemination and comprehension of the training material.
Why do we need to do this now?
Continuation of this agreement will allow LAUSD to remain compliant as it relates to providing life safety training for building occupants and ensure that required high-rise building certifications remain in compliance with LAMC 57.408.

What would happen if this were not approved?
If not approved, the District will fall out of compliance with LAMC 57.408. Additionally, the building’s level of preparedness will be negatively impacted as it relates to emergency response and management for the 3500+ occupants housed in Beaudry. Currently, the District does not have the resources in place to immediately develop a life/safety platform that will meet and/or exceed the requirements outlined in LAMC 57.408.

What are the terms of the proposed agreement?
This Professional Services Agreement term is five years, including three (3) renewal options at a not to exceed $120,000. Funding source is general funds (100%). If you have any questions or require additional information, please contact me at yekaterina.boyajian@lausd.net or at (213) 220-1270.

c: Megan Reilly
Pedro Salcido
David Holmquist
Patricia Chambers
Nicole Elam
Jefferson Crain
Darnise Williams
Janice Sawyer
Judith Reece
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
Interim Chief Academic Officer

Joseph Stark
Executive Director

SUBJECT: CONTRACTOR NAME: THE SPOT APPRENTICESHIP ACADEMY
CONTRACT NO.: 4400005544-3
CONTRACT AMOUNT: $1,520.00
REQUEST FOR RATIFICATION OF CONTRACT CAPACITY INCREASE FOR APPRENTICESHIP PASS-THROUGH FUNDING

Student Impact:
The Los Angeles Unified School District/Division of Adult and Career Education has served as the Local Education Agency of apprenticeship programs for over 75 years. Our relationship with local unions offering apprenticeship programs provides an opportunity for L.A. Unified High School and Adult Education students to have a pathway into a registered apprenticeship program. Apprenticeship provides individuals with the training and skills needed to secure employment in desirable industry sectors and earn a well-paid, middle-class wage. Through these partnerships, L.A. Unified promotes quality skill development for a highly trained and competitive workforce.

Introduction
The Los Angeles Unified School District/Division of Adult and Career Education is the Local Education Agency for the largest number of apprenticeship programs in California, with over 10,000 active apprentices. L.A. Unified serves as a pass-through for Related and Supplemental Instructional funding used to support classroom instruction for apprenticeship training. Apprenticeship programs are required to have a Local Education Agency, as stipulated in the California Education Code 8152 and California Labor Law, Section 3074. Funding for apprenticeship programs is made available each year by the California Community College Chancellor’s Office through a line item in the California Budget Act.

Why is this necessary?
The California State Legislature has approved an increase in the funding rate for the current 2019-2020 academic year. As a result, the existing apprenticeship contract will reach its contract capacity prior to the expiration date. With approval to increase contract capacity, L.A. Unified/Division of Adult and Career Education will continue to receive funding to meet the needs of our apprenticeship industry partner.
Why do we need to do this now?
Due to California’s improved financial condition, the funding rate has increased during each of the past six years. The funding rate will increase this year from $6.26 to $6.45 for each hour of instruction for all state registered apprenticeship programs. This action increases the total amount of funding over the previous Board approved amount. The requested action will increase contract capacity to allow for continuity of service for The Spot Apprenticeship Academy.

What would happen if this were not approved?
The Spot Apprenticeship Academy is providing underserved community members with opportunities to gain skills that are currently in high demand. Staff proposes that the Board of Education approve the increase of contract capacity for the existing contract. Not approving this request will result in L.A. Unified not being able to fulfill the terms of our existing contract or meet the training needs of our apprenticeship partner.

What are the terms of the proposed agreement?
The Los Angeles Unified School District/Division of Adult and Career Education serves as the Local Education Agency of California Registered Apprenticeship programs and oversees curriculum, monitors attendance, and provides fiscal oversight of pass-through Related and Supplemental Instructional funding. The term of the existing apprenticeship contract is from April 1, 2017 through June 30, 2021. Increases in the contract capacity will enable the apprenticeship program to meet regional demand for a skilled workforce. The increase in funding for the existing contract shall not exceed $1,520.00.

If you have any questions or require additional information, please contact me at (213) 241-3150 or joseph.stark@lausd.net.

JS:ag

c:  David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
DIVISION OF INSTRUCTION
Division of Adult and Career Education

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
    Interim Chief Academic Officer
    Joseph Stark
    Executive Director

SUBJECT: CONTRACTOR NAME: DISTRICT COUNCIL 16 NORTHERN CALIFORNIA
        CONTRACT NO.: 4400005581-3
        CONTRACT AMOUNT: $6,080
        REQUEST FOR RATIFICATION OF CONTRACT CAPACITY INCREASE FOR APPRENTICESHIP PASS-THROUGH FUNDING

Student Impact:
The Los Angeles Unified School District/Division of Adult and Career Education has served as the Local Education Agency of apprenticeship programs for over 75 years. Our relationship with local unions offering apprenticeship programs provides an opportunity for L.A. Unified High School and Adult Education students to have a pathway into a registered apprenticeship program. Apprenticeship provides individuals with the training and skills needed to secure employment in desirable industry sectors and earn a well-paid, middle-class wage. Through these partnerships, L.A. Unified promotes quality skill development for a highly trained and competitive workforce.

Introduction
The Los Angeles Unified School District/Division of Adult and Career Education is the Local Education Agency for the largest number of apprenticeship programs in California, with over 10,000 active apprentices. L.A. Unified serves as a pass-through for Related and Supplemental Instructional funding used to support classroom instruction for apprenticeship training. Apprenticeship programs are required to have a Local Education Agency, as stipulated in the California Education Code 8152 and California Labor Law, Section 3074. Funding for apprenticeship programs is made available each year by the California Community College Chancellor’s Office through a line item in the California Budget Act.

Why is this necessary?
The California State Legislature has approved an increase in the funding rate for the current 2019-2020 academic year. As a result, the existing apprenticeship contract will reach its contract capacity prior to the expiration date. With approval to increase contract capacity, the Los Angeles Unified School District/Division of Adult and Career Education will continue to receive funding to meet the
needs of our labor partner.

Why do we need to do this now?
Due to California’s improved financial condition, the funding rate has increased during each of the past six years. The funding rate will increase this year from $6.26 to $6.45 for each hour of instruction for all state registered apprenticeship programs. This action increases the total amount of funding over the previous Board approved amount. The requested action will increase contract capacity to allow for continuity of service to our apprenticeship partner.

What would happen if this were not approved?
Staff proposes that the Board of Education approve the increase of contract capacity for the existing contract. Not approving this request will result in L.A. Unified not being able to fulfill the terms of our existing contract or meeting the training needs of our apprenticeship labor partner.

What are the terms of the proposed agreement?
The Los Angeles Unified School District/Division of Adult and Career Education serves as the Local Educational Agency of California Registered Apprenticeship programs and oversees curriculum, monitors attendance, and provides fiscal oversight of pass-through Related and Supplemental Instructional funding. The term of the existing apprenticeship contract is from April 1, 2017 through June 30, 2021. Increases in the contract capacity will enable the apprenticeship program to meet regional demand for a highly skilled workforce. The increase in funding for the existing contract shall not exceed $6,080.00.

If you have any questions or require additional information, please contact me at (213) 241-3150 or joseph.stark@lausd.net.

JS:ag

c: David Holmquist
   Pedro Salcido
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery  
Interim Chief Academic Officer  
Joseph Stark  
Executive Director

SUBJECT: CONTRACTOR NAME: HOSPITALITY INDUSTRY TRAINING AND EDUCATION FUND (HITEF)  
CONTRACT NO.: 4400006901-1  
CONTRACT AMOUNT: $4,864  
REQUEST FOR RATIFICATION OF CONTRACT CAPACITY INCREASE FOR APPRENTICESHIP PASS-THROUGH FUNDING

Student Impact: 
The Los Angeles Unified School District/Division of Adult and Career Education has served as the Local Education Agency of apprenticeship programs for over 75 years. Our relationship with local unions offering apprenticeship programs provides an opportunity for L.A. Unified High School and Adult Education students to have a pathway into a registered apprenticeship program. Apprenticeship provides individuals with the training and skills needed to secure employment in desirable industry sectors and earn a well-paid, middle-class wage. Through these partnerships, L.A. Unified promotes quality skill development for a highly trained and competitive workforce.

Introduction 
The Los Angeles Hospitality Training Academy (HTA) provides regional training for Los Angeles and Orange County’s tourism and hospitality industries. Through their partnership with over 160 hotels, food service employers, and UNITE HERE Local 11, the Hospitality Training Academy provides the region’s underserved population with quality training programs that lead to employment with career advancement opportunities. The culinary Chef de Partie/Line Cook and Room Attendant/Housekeeping training programs have received both federal and state approval as registered apprenticeship programs. As a requirement, all California registered apprenticeship programs must have a Local Education Agency to oversee curriculum, monitor and approve attendance, and provide fiscal oversight for Related and Supplemental Instructional funding.
Why is this necessary?
As the Los Angeles region continues to experience low unemployment rates, coupled with a labor shortage in the hospitality industry, the Hospitality Training Academy has created a model training program which incorporates sought after industry skills, case management services, and employer commitment. Their successful approach to training, along with strong employer support, has routinely led to 100 percent job placement for graduating students of its apprenticeship program. As California continues to experience economic prosperity, the State Legislature approved an increase to the funding rate from $6.26 to $6.45 for each hour of instruction. As a result, the existing contract will reach its maximum contract capacity prior to the contract’s expiration date.

Why do we need to do this now?
To meet regional demand for qualified workers in the culinary and housekeeping occupations, the Hospitality Training Academy and its network of over 160 hotels and food service employers rely on the Hospitality Training Academy to continue providing the region with a quality training program for their high demand occupations. These occupations include Chef de Partie and Room Attendant. The increase in the funding rate will provide the apprenticeship program with additional training funds to help meet employer demand for a well-trained workforce.

What would happen if this were not approved?
Staff proposes that the Board of Education approve the increase of contract capacity for this existing contract in order to allow for continuity of services for the Hospitality Training Academy’s apprenticeship training program. If this contract is not approved, they will not be able to meet the training needs for their labor partner, UNITE HERE Local 11. Additionally, L.A. Unified will lose current and future revenue funds earmarked for this program.

What are the terms of the proposed agreement?
As the Local Education Agency, the Los Angeles Unified School District/Division of Adult and Career Education will serve as a pass-through for Related and Supplemental Instructional funding, along with attendance monitoring, curriculum approval, and fiscal oversight of Hospitality Training Academy’s registered apprenticeship program. The term of this contract is from March 1, 2019 through June 30, 2023. The increase in funding for the existing contract shall not exceed $4,864.00.

If you have any questions or require additional information, please contact me at (213) 241-3150 or joseph.stark@lausd.net.

JS:ag

c:  David Holmquist  Judith Reece
    Pedro Salcido  Janice Sawyer
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
TO: Members, Board of Education
   Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
      Interim Chief Academic Officer

SUBJECT: REQUEST FOR RATIFICATION OF CONTRACT CAPACITY INCREASE FOR APPRENTICESHIP PASS-THROUGH FUNDING

CONTRACT AMOUNT: $11,028

CONTRACT            CONTRACTOR
4400004497-4        Swarthy's Barbering Training Center
4400004499-5        La Moda Apprenticeship Academy
4400004550-5        Grace’s Beauty Salon
4400004551-4        Inland Boatingmen’s Union
4400004552-5        Dream International Beauty Academy
4400004554-4        KC Beauty Academy
4400004555-5        L.A. Barber College
4400004556-4        Untouchable Apprentice Training
4400004557-4        American Aerospace Technical Academy

Student Impact:
The Los Angeles Unified School District has served as the Local Education Agency of apprenticeship programs for over 75 years. Our relationship with local unions offering apprenticeship programs provides an opportunity for L.A. Unified High School and Adult Education students to have a pathway into a registered apprenticeship program. Apprenticeship provides individuals with the training and skills needed to secure employment in desirable industry sectors and earn a well-paid, middle-class wage. Through these partnerships, L.A. Unified promotes quality skill development for a highly trained and competitive workforce.

Introduction
The Los Angeles Unified School District/Division of Adult and Career Education is the Local Education Agency for the largest number of apprenticeship programs in California, with over 10,000 active apprentices. L.A. Unified serves as a pass-through for Related and Supplemental Instructional funding used to support classroom instruction for apprenticeship training. Apprenticeship programs are required to have a Local Education Agency, as stipulated in the California Education Code 8152 and California Labor Law, Section 3074. Funding for apprenticeship programs is made available each year by the California Community College Chancellor’s Office through a line item in the
California Budget Act.

**Why is this necessary?**
The California State Legislature has approved an increase in the funding rate for the current 2019-2020 academic year. As a result, the existing apprenticeship contracts will reach their contract capacity prior to their expiration date. With approval to increase contract capacity, L.A. Unified, through the Division of Adult and Career Education, will continue to receive funding to meet the needs of our labor and industry partners.

**Why do we need to do this now?**
Due to California’s improved financial condition, the funding rate has increased during each of the past six years. The Related and Supplemental Instruction funding rate will increase this year from $6.26 to $6.45 for each hour of instruction for all state registered apprenticeship programs. This action increases the total amount of funding over the previous Board approved amount. The requested action will increase contract capacity to allow for continuity of service for our apprenticeship partners.

**What would happen if this were not approved?**
Staff proposes that the Board of Education approve the increase of contract capacity for our existing contracts. Not approving this request will result in L.A. Unified not being able to fulfill the terms of our existing contracts or meeting the training needs of our apprenticeship labor and industry partners.

**What are the terms of the proposed agreement?**
The Los Angeles Unified School District/Division of Adult and Career Education serves as the Local Educational Agency of California Registered Apprenticeship programs and oversees curriculum, monitors attendance, and provides fiscal oversight of pass-through Related and Supplemental Instructional funding. The term of the existing apprenticeship contracts is from February 10, 2016 through June 30, 2020. Increases to the contract capacity will enable apprenticeship programs to meet regional demand for highly skilled workers. The increase in funding for the existing contracts shall not exceed $11,028.00.

If you have any questions or require additional information, please contact me at (213) 241-3150 or joseph.stark@lausd.net.

JS:ag

c:  David Holmquist  
     Pedro Salcido  
     Darnise Williams  
     Patricia Chambers  
     Megan K. Reilly  
     Janice Sawyer  
     Judith Reece
TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
      Interim Chief Academic Officer

SUBJECT: REQUEST FOR RATIFICATION OF CONTRACT CAPACITY INCREASE FOR APPRENTICESHIP PASS-THROUGH FUNDING

CONTRACT AMOUNT: $5,776

CONTRACT  CONTRACTOR
  4400005201-3  Monica Studios Cosmetics, Inc.
  4400005203-3  Keshia Bowen
  4400005204-3  Hair Lab Twenty-Four
  4400005205-3  LC Beauty Academy
  4400005206-3  Central Valley Roofers and Waterproofers Allied Joint Apprentice Trust Committee

Student Impact:
The Los Angeles Unified School District/Division of Adult and Career Education has served as the Local Education Agency of apprenticeship programs for over 75 years. Our relationship with local unions offering apprenticeship programs provides an opportunity for L.A. Unified High School and Adult Education students to have a pathway into a registered apprenticeship program. Apprenticeship provides individuals with the training and skills needed to secure employment in desirable industry sectors and earn a well-paid, middle-class wage. Through these partnerships, L.A. Unified promotes quality skill development for a highly trained and competitive workforce.

Introduction:
The Los Angeles Unified School District/Division of Adult and Career Education is the Local Education Agency for the largest number of apprenticeship programs in California, with over 10,000 active apprentices. L.A. Unified serves as a pass-through for Related and Supplemental Instructional funding used to support classroom instruction for California’s registered apprenticeship programs. Apprenticeship programs are required to have a Local Education Agency, as stipulated in the California Education Code 8152 and California Labor Law, Section 3074. Funding for apprenticeship programs is made available each year by the California Community College Chancellor’s Office through a line item in the California Budget Act.
Why is this necessary?
The California State Legislature has approved an increase in the funding rate for the current 2019-2020 academic year. As a result, the existing apprenticeship contracts will reach their contract capacity prior to their expiration date. With approval to increase contract capacity, L.A. Unified will continue to receive funding for apprenticeship programs and meet the needs of our labor and industry partners.

Why do we need to do this now?
Due to California’s improved financial condition, the funding rate has increased during each of the past six years. The funding rate will increase this year from $6.26 to $6.45 for each hour of instruction for all state registered apprenticeship programs. This action increases the total amount of funding over the previous Board approved amount. The requested action will increase contract capacity to allow for continuity of service to our apprenticeship partners.

What would happen if this were not approved?
Staff proposes that the Board of Education approve the increase of contract capacity for our existing contracts. Not approving this request will result in L.A. Unified not being able to fulfill the terms of our existing contracts or meeting the training needs of our apprenticeship labor and industry partners.

What are the terms of the proposed agreement?
The Los Angeles Unified School District/Division of Adult and Career Education serves as the Local Educational Agency of California Registered Apprenticeship programs and oversees curriculum, monitors attendance, and provides fiscal oversight of pass-through Related and Supplemental Instructional funding. The term of the existing apprenticeship contracts is from November 1, 2016 through June 30, 2021. Increases to the contract capacity will enable apprenticeship programs to meet regional demand for highly skilled workers. The increase in funding for the existing contracts shall not exceed $5,776.00.

If you have any questions or require additional information, please contact me at (213) 241-3150 or joseph.stark@lausd.net.

JS:ag

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers
Jefferson Crain
Megan K. Reilly
Janice Sawyer
Judith Reece
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Pia V. Escudero  
Executive Director, Student Health and Human Services

SUBJECT: CONTRACTOR NAME: CITY OF LOS ANGELES  
CONTRACT NO.: 4400005585-2  
CONTRACT AMOUNT: <$50,000>  
RECOMMENDATION FOR ADDITIONAL REVENUE FOR CONTRACT WITH THE CITY OF LOS ANGELES

The Los Angeles Performance Partnership Pilot (LAP3) is an effort between the City of Los Angeles, the County of Los Angeles, Los Angeles Unified School District (LAUSD)-Division of Student Health and Human Services, Los Angeles Community College District, Los Angeles Chamber of Commerce, Los Angeles Housing Service Agency, and other public and private organizations with a common goal to improve service delivery systems and outcomes for disconnected youth. The LAP3 offers a unique opportunity to improve educational, workforce, housing, and social emotional outcomes for youth involved in foster care, experiencing homelessness, involved in the juvenile justice system, unemployed, parenting, or who have dropped out or are at risk of dropping out.

Why is this necessary?  
The Los Angeles Performance Partnership Program (LAP3) is a comprehensive service delivery system that coordinates and integrates the multiple layers of services to disconnect youth ages 16-24, high school dropouts, active in the probation system, foster care, experiencing homelessness, or out-of-school or out-of-work.

This contract would expand our existing contract with the City of Los Angeles YouthSource system. This funding would continue services from a PSA Counselor to serve as a liaison between LAUSD, the City of Los Angeles and other public and private agencies in an effort to align and coordinate educational, health, mental health, employment, and housing resources for disconnected youth.

Why do we need to do this now?  
This contract would continue to fund a Pupil Services and Attendance (PSA) Counselor to serve as liaison between LAUSD and the City of Los Angeles and provide resources, identify service gaps, and align services to remove barriers for vulnerable youth who have dropped out or at risk
What would happen if this were not approved?

If this contract were not approved by the board, the PSA Counselor would not be able to locate and coordinate services in an effort to build a better system of care for youth and provide equitable access to education, employment, housing, and social services to our highest needs students and communities. In addition, the district would not receive reimbursement from the City of Los Angeles to cover the salary of this position.

What are the terms of the proposed agreement?

The duties of PSA Counselors will include:

- Serve as a liaison between LAUSD, City of Los Angeles, County of Los Angeles, public and private agencies to support the implementation of the Los Angeles Performance Pilot for Disconnected Youth initiative
- Share resources with all stakeholders
- Identify service gaps
- Network with service providers and agency representatives that serve foster youth, youth experiencing homelessness, youth involved in the juvenile justice system, and parenting teens
- Identify ways to improve collaboration, co-case manage youth, and best practices
- Cross-train LAUSD, City of Los Angeles, County, and community partners
- Collaborate and coordinate LAP3 regional meetings

If you have any questions or require additional information, please contact me at pia.escudero@lausd.net or at (213) 241-3840.

c:  David Holmquist  
    Pedro Salcido  
    Darnise Williams  
    Patricia Chambers  
    Jefferson Crain  
    Megan K. Reilly  
    Janice Sawyer  
    Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Procurement Services Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Marc Monforte, Director
Materiel Management Branch

SUBJECT: GENERAL STORES DISTRIBUTION CENTER SPEND FOR REPLENISHMENT OF STOCK INVENTORY OF SUPPLIES, EQUIPMENT AND FURNITURE

Student Impact: The below supplies and equipment items purchased through contract and purchase order issuance, directly supports the schools/teachers ability to provide classroom instruction to students at all grade levels district-wide. In addition to instructional supplies and equipment, various other items (custodial) provide for a safe, clean, and healthy campus environment.

During the Board of Education’s May 8, 2018 meeting, pre-authorization was granted to the Procurement Services Division (PSD) to enter into various new contracts, extend existing contracts, and award various purchase orders to make regular and routine procurements of products used by schools and offices and stocked in the General Stores Distribution Section. As part of the pre-authorization, it was agreed that PSD would report on the total procurement activity on a monthly (per board report) basis. In an effort to streamline and enhance the reporting process, the chart below lists the major commodity categories and total purchase order issuance for the month of September.

GENERAL STORES DISTRIBUTION

<table>
<thead>
<tr>
<th>MAJOR COMMODITY CATEGORIES</th>
<th>PURCHASE ORDER ISSUANCE SEPTEMBER 1 TO SEPTEMBER 30, 2019</th>
<th>ACCUMULATIVE FISCAL YEAR TOTAL</th>
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</thead>
<tbody>
<tr>
<td>Athletic Equipment</td>
<td>$21,027.35</td>
<td>$194,918.03</td>
</tr>
<tr>
<td>Audio Visual</td>
<td>$14,014.17</td>
<td>$74,006.38</td>
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<tr>
<td>Custodial/Maint. &amp; Operations</td>
<td>$1,818,171.51</td>
<td>$3,501,083.02</td>
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<tr>
<td>Educational Supplies/Tools</td>
<td>$65,383.16</td>
<td>$388,710.68</td>
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<tr>
<td>Forms &amp; Publications</td>
<td>$13,802.70</td>
<td>$103,223.74</td>
</tr>
<tr>
<td>MAJOR COMMODITY CATEGORIES</td>
<td>PURCHASE ORDER ISSUANCE SEPTEMBER 1 TO SEPTEMBER 30, 2019</td>
<td>ACCUMULATIVE FISCAL YEAR TOTAL</td>
</tr>
<tr>
<td>--------------------------------------------</td>
<td>-----------------------------------------------------------</td>
<td>-------------------------------</td>
</tr>
<tr>
<td>Furniture</td>
<td>$318,536.07</td>
<td>$1,731,233.22</td>
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<tr>
<td>Music</td>
<td>$20,666.78</td>
<td>$32,226.69</td>
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<tr>
<td>Office Essentials</td>
<td>$426,040.27</td>
<td>$1,367,192.53</td>
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<tr>
<td>Paper</td>
<td>$378,278.49</td>
<td>$531,781.63</td>
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<tr>
<td>Science/Home Economics/First Aid</td>
<td>$189,083.76</td>
<td>$411,358.05</td>
</tr>
<tr>
<td>Visual Arts</td>
<td>$157,240.62</td>
<td>$650,128.45</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>$3,422,244.88</strong></td>
<td><strong>$8,985,862.42</strong></td>
</tr>
</tbody>
</table>

c: David Holmquist  
Pedro Salcido  
Darnise Williams  
Patricia Chambers  
Jefferson Crain  
Megan K. Reilly  
Janice Sawyer  
Judith Reece
TO: Members, Board of Education  
      Austin Beutner, Superintendent

FROM: Pia Escudero, Executive Director  
       Marco Tolj, Director, Strategic Planning and Data Management & Nonpublic Services Support  
       Soheil Katal, Interim Chief Information Officer

SUBJECT: CONTRACTOR NAME: Welligent  
          CONTRACT NO.: 4400007841  
          CONTRACT AMOUNT: $7,500,000 (NOT TO EXCEED AMOUNT)  
          REQUEST FOR BOARD APPROVAL OF AGREEMENT FOR Welligent  
          MASTER SERVICES AGREEMENT

Student Impact
This requested action supports the District’s goals of Proficiency for all, 100% attendance, 100% graduation, ensuring basic services are being rendered and meeting our substantial compliance responsibilities.

Background
Welligent is a proprietary, web-based software system used District-wide for the management of online Individualized Education Programs (IEPs) and tracking of related services (such as speech and language, physical therapy, vision and hearing screenings, nursing services, etc.) provided to students during the course of their education. Welligent allows administrators to monitor IEP timelines and service delivery and generate reports to ensure compliance with special education laws and regulations. Welligent also serves as the billing system that electronically invoices Medi-Cal and other insurance companies to seek reimbursement for services delivered to students.

Introduction
The Information Technology Division (ITD), Division of Special Education (SPED), and Student Health and Human Services (SHHS) are requesting Board of Education approval to issue a new five-year, sole-source Master Services Agreement (MSA) contract for Welligent application development services.

Why is this necessary?
Welligent has built several custom modules for the District such as classroom management, transportation, translation, district validation review, non-public school and non-public agencies, billing enhancements, IEP module enhancements/changes, and other custom-developed projects. Updates and additional customizations are needed whenever changes are made to District policies and procedures, state laws and regulations, and/or federal laws and regulations.
The Division of Special Education and Student Health and Human Services relies on the Welligent Master Services Agreement (MSA) to stay on schedule to meet project goals. The agreement is needed to ensure timely support for upcoming projects, development of interfaces with new LAUSD applications, enhancements for current modules, and custom development of new modules, as needed.

Upcoming enhancements include the following modules:

- **California Special Education Management Information System (CASEMIS)/California Longitudinal Pupil Achievement Data System (CALPADS) Application Program Interface(API):** The California Department of Education (CDE) is combining both CASEMIS and CALPADS data collection and will require each school district to electronically submit student information via CASEMIS/CALPSDS API for all students receiving special education services. Special Education student information will need to be electronically submitted to the CDE. The data requirements will be defined in a CASEMIS/CALPADS Technical Assistance Guide published each year by the CDE. This project will create a real time API with the CDE that automates all CASEMIS/CALPADS special education student data transfers and provides the District accurate CASEMIS/CALPADS error logs.

- **Automate Translations:** This enhancement will create automated translation modules where an IEP team can automatically translate IEPs per parent request during the meeting then track formal/informal translation requests and modify translation application documents to track formal and informal requests. This enhancement will automatically capture informal translated IEP to be given to parents. The enhanced translation module will be able to better track formal and informal translations. Currently, the SPED Operation team uses File Make Pro system to track vendor translated IEPs. This enhancement will optimize the Welligent translation module and streamline formal translation requests which will eliminate the need for File Maker Pro tracking.

This contract will allow the District to continue its development efforts on these new modules.

**Why do we need to do this now?**
The current Welligent Master Services Agreement expires on November 15, 2019. Without a new agreement, the District will not have the necessary contracting vehicle for developing and implementing important new enhancements and customizations to the Welligent system.

**What would happen if this were not approved?**
Without approval, the provisioning of mandated services to students may be interrupted. Additionally, we will not be able to add important new enhancements to the Welligent application.

**What are the terms of the proposed agreement?**
The proposed agreement reflects a five-year period, from November 16, 2019 to November 15, 2024. The estimated not to exceed value is $7.5 million. Source of funding will be 100% General fund.
INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Office of Environmental Health & Safety  

INFORMATIVE  
DATE: September 18, 2019  

TO: Members, Board of Education  
Austin Beutner, Superintendent  

FROM: Carlos A. Torres, Director  
Office of Environmental Health and Safety  

SUBJECT: APPROVAL REQUESTED FOR HAZARDOUS MATERIALS AND WASTE MANAGEMENT SERVICES CONTRACTS  

<table>
<thead>
<tr>
<th>CONTRACTOR NAME</th>
<th>CONTRACTOR NO:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Logistics, Inc.</td>
<td>4400007501</td>
</tr>
<tr>
<td>Clean Harbors Environmental Services, Inc.</td>
<td>4400007502</td>
</tr>
<tr>
<td>Advanced Chemical Transport, Inc. dba ACTenviro</td>
<td>4400007503</td>
</tr>
<tr>
<td>Amberwick Corporation (SBE)</td>
<td>4400007504</td>
</tr>
<tr>
<td>USA Waste of California, Inc.</td>
<td>4400007505</td>
</tr>
</tbody>
</table>

AGGREGATE CONTRACT AMOUNT: $6,000,000 FOR FIVE (5) BENCH CONTRACTS  

Student Impact:  
The contracts reduce potential exposure to students and staff from hazardous chemicals, provide a safe learning and working environment and increase overall school safety.  

Introduction:  
The above referenced hazardous materials and waste management services contracts are scheduled for Board action on November 5, 2019. Los Angeles Unified is required to comply with the requirements of California Code of Regulations (CCR) Title 22 for management and disposal of hazardous and universal wastes. The Office of Environmental Health and Safety (OEHS) will be the contract sponsor, which will support four (4) Los Angeles Unified departments including Maintenance and Operations, Transportation Services Division, Facilities, and the Information Technology Division in the management and disposal of hazardous waste from their respective daily operations or during emergencies.
Why is this necessary?
Approval of these contracts will maintain Los Angeles Unified’s compliance with the requirements of CCR Title 22 for management and disposal of hazardous and universal wastes. Each firm possesses different experience, equipment, and permits to safely and legally handle and dispose of hazardous waste that Los Angeles Unified does not possess.

Why do we need to do this now?
The current hazardous materials and waste management services contract was executed in 2014, and the five-year limit of the contracts are set to expire on December 9, 2019. It is important that the bench contracts be approved now in order to finalize the contracts prior to the aforementioned expiration date.

What would happen if this were not approved?
A vote of “no” to award new contracts would severely affect Los Angeles Unified’s ability to manage its hazardous and universal waste and expose Los Angeles Unified to non-compliance with the requirements of CCR Title 22 for the disposal of hazardous and universal wastes. Non-approval would subject Los Angeles Unified to regulatory fines and substantial or potential hazards to students, staff, and employees located at schools, non-school facilities, construction sites, and offices.

A “yes” vote to approve new contracts will increase safety at school and other facilities and allow Los Angeles Unified to maintain compliance with the requirements of CCR Title 22 for the disposal of hazardous and universal wastes.

What are the terms of the proposed agreement?
The terms of the proposed hazardous materials and waste management contracts are for an initial three-year period beginning December 10, 2019 through December 9, 2022 with two one-year option periods through December 9, 2024. The aggregate five-year contract value is $6,000,000. OEHS and other District offices utilizing the contracts will use general fund money for them.

If you have any questions or require additional information, please contact me at carlos.torres@lausd.net or at (213) 241-3199.

c:  David Holmquist  
    Pedro Salcido  
    Darnise Williams  
    Patricia Chambers  
    Jefferson Crain  
    Megan K. Reilly  
    Steve Zipperman  
    Janice Sawyer  
    Judith Reece
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Pia V. Escudero, Executive Director
Student Health and Human Services

SUBJECT: CONTRACTOR NAME: City Year, Inc., Communities in Schools Los Angeles
CONTRACT NO.: 4400004934L, 4400003952
CONTRACT AMOUNT: Increase $2,000,000
REQUEST FOR CAPACITY INCREASE

Student Impact:
In July 2015, Student Health and Human Services received Board of Education approval to implement a five-year Dropout Prevention bench to support positive behavioral changes and increasing attendance and graduation rates for students in highest need schools.

Why is this necessary?
This program has allowed schools to provide personalized support for students who are in need of intensive academic interventions to improve their academic success. The contractors provide in-school supplemental support with our students identified as ‘at-risk’ for dropping out.

On September 01, 2020, this intervention program will be ending its fifth year of implementation. When established, the total aggregate value for this five-year period was not to exceed $10 million. As of September 23, 2019, the current value used is $9,207,059. With FY 2019 annual usage at $1,773,290, Student Health and Human Services is requesting a capacity increase to the Dropout Prevention bench for an additional $2,000,000 for this implementation period.

Why do we need to do this now?
This capacity increase allows for the continuous implementation of these well-established collaborations with community agencies, and maintains current level of services to the end of the five-year term until September 01, 2020. In the meantime, Student Health and Human Services will begin the new Request for Proposal process for the next five-year term.

Community partnerships strengthen prevention, early intervention, and intensive interventions for our students.
What would happen if this were not approved?
If not approved, individual schools will have to submit contract requests and there is a potential for service disruptions to ‘at-risk’ students, families, and school communities.

What are the terms of the proposed agreement?
The capacity increase of $2,000,000 allows the continuation of the established program contract, maintaining intervention programs for students identified as ‘at-risk’ of dropping out of school. Schools will continue to select the firm that provides these services, which are more in line with the specific school’s needs. The schools will continue to issue a task order for services and identify funding for the services.

If you have any questions or require additional information, please contact me at pia.escudero@lausd.net or at (213) 241-3844.

c:  David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: David Holmquist, General Counsel
Pedro Salcido, Chief of Staff

SUBJECT: REQUEST TO AWARD FORMALMLY COMPETED REQUEST FOR
PROPOSALS FOR COMMUNICATIONS AND PUBLIC AFFAIRS BENCH
AGGREGATE NOT-TO-EXCEED VALUE OF $500,000

On August 8, 2019 a Request for Proposals (No. 2000001883) was issued to establish a bench of
professional firms/individuals to provide various communications and public affairs services to
assist Los Angeles Unified in achieving outcomes, and increasing communications and
transparency to the diverse and wide range of communities, constituencies and stakeholders it
serves. These communications services may relate to litigation matters, crisis management,
public relations, community outreach, labor relations, government relations, legislative affairs,
etc.

Proposals were received by seven firms on September 5, 2019. A selection panel of District
employees evaluated the proposals based on the following criteria identified in the RFP:
qualifications and experience of firm, personnel qualifications and experience, project approach,
price proposal, Small Business Enterprise (SBE) participation, and work-based learning
partnership (WBLP) plan. The selection panel’s evaluation resulted in a recommendation that all
seven proposers be awarded a contract and placed on the bench.

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>CONTRACT NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Very Good Agency, LLC</td>
<td>4400007866</td>
</tr>
<tr>
<td>Courtney Torres Consulting, Inc.</td>
<td>4400007867</td>
</tr>
<tr>
<td>Mercury Public Affairs, LLC</td>
<td>4400007865</td>
</tr>
<tr>
<td>Mozaic Media &amp; Communications, Inc.</td>
<td>4400007868</td>
</tr>
<tr>
<td>S. Groner Associates, Inc.</td>
<td>4400007869</td>
</tr>
<tr>
<td>Sensis, Inc.</td>
<td>4400007870</td>
</tr>
<tr>
<td>Terris Barnes Walters Boigon Heath, Inc.</td>
<td>4400007922</td>
</tr>
</tbody>
</table>

The contract term is for five years and includes two one-year options to renew. The bench of
selected proposers will provide services on a task order basis, over the course of the term of the
contract. The total aggregate not-to-exceed value for the bench of contractors is $500,000.

In collaboration with Los Angeles Unified staff, the bench of selected proposers will provide
strategic communications, public affairs and marketing services on a task order basis, over the
course of the contract term. Specialized services including, but not limited to:

- Community/Civic/Stakeholder Engagement and Coalition Building
- Collateral Material and Content Development
- Crisis Communications
- Develop and Implementation of Digital Media Strategies
- Event Support and Logistics
- Internal and External Communications
- Issues Management
- Litigation Support
- Public Affairs/Legislative Advocacy/Lobbying
- Reputation and Brand Management and Awareness
- Strategic Communications Development
- Strategic Counsel
- Video Production

The communications and public affairs services will help Los Angeles Unified to achieve outcomes and increase communications and transparency to the diverse and wide range of communities, constituencies and stakeholders it serves.

If you have any questions or require additional information, please contact me at David.holmquist@lausd.net or at 213.241.6601.

c: Pedro Salcido
   David Holmquist
   Luis Buendia
   Janice Sawyer
   Judith Reece
   Jefferson Crain
   Patricia Chambers
   Darnise Williams
   Shannon Haber
   Martha Alvarez
   Amanda Wherritt
INFORMATIVE

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Megan K. Reilly, Deputy Superintendent

SUBJECT: REQUEST TO AWARD FORMALLY COMPETED REQUEST FOR PROPOSALS FOR PUBLIC OPINION RESEARCH SERVICES BENCH CONTRACTORS: EMC RESEARCH, INC., CONTRACT NO. 4400007910; FAIRBANK, MASLIN, MAULLIN, METZ & ASSOCIATES, INC. CONTRACT NO. 4400007872; UNIVERSITY OF SOUTHERN CALIFORNIA DORNSIFE CENTER FOR ECONOMIC AND SOCIAL RESEARCH, CONTRACT NO. 4400007912

AGGREGATE NOT-TO-EXCEED VALUE OF $500,000

On August 23, 2019 a Request for Proposals (No. 2000001903) was issued to establish a bench of professional firms/individuals to provide opinion research services to help better inform and advise Los Angeles Unified on important matters, and better understand the opinions and needs of the constituencies it serves.

Proposals were received by three firms on September 12, 2019. A selection panel of District employees evaluated the three proposals based on the following criteria identified in the RFP: qualifications and experience of firm, personnel qualifications and experience, contract approach, price proposal, Small Business Enterprise (SBE) participation, and work-based learning partnership (WBLP) plan. The selection panel’s evaluation resulted in a recommendation that all proposers be awarded a contract and placed on the bench.

The contract term is for five years to include two one-year options to renew. The bench of selected proposers will provide services on a task order basis, over the course of the term of the contract. The total aggregate not-to-exceed value for the bench of contractors is $500,000. The public opinion research services will provide important and helpful data regarding Los Angeles Unified -- its initiatives, programs, and/or services, as well as voters’ opinions about potential revenue measures. Public opinion research is an essential component of any future exploration of a new local revenue measure.

If you have any questions or require additional information, please contact me at megan.reilly@lausd.net or at 213.241.7940 or Amanda Wherritt at 213.241.4582.

c: Pedro Salcido
    David Holmquist
    Luis Buendia
    Janice Sawyer

    Judith Reece
    Jefferson Crain
    Patricia Chambers
    Amanda Wherritt

Darnise Williams
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Robert Laughton, Director
Maintenance & Operations

SUBJECT: CONTRACTOR NAME: Whittier Fertilizer Company
CONTRACT NO.: 4400007847
CONTRACT AMOUNT: $725,000.00
REQUEST FOR APPROVAL OF CONTRACT TO PROVIDE
LAWN TOPPING SOIL AND PLANTER MIX (IFB No. 2000001893)

Student Impact:
Students benefit from athletic and general-purpose lawn fields that are well maintained. This contract helps provide an environment that encourages learning, physical activity and social engagement.

Introduction:
Maintenance and Operations is requesting the Board of Education’s approval to award Capacity Contract No: 4400007847 for the purchase of soils to be used at various District locations.

Why is this necessary?
This contract will provide the lowest overall competitive cost for various soils to maintain the overall health and condition of the Districts natural general turf fields, baseball, soccer and football fields. This contract will support District staff in providing safe and healthy play/exercise environments for physical education classes, physical therapy and competitive sporting events.

Why do we need to do this now?
The previous contract was terminated for convenience due to contractor’s inability to meet contract requirements.

What would happen if this were not approved?
If the contract is not approved, there will be an increased administration cost and burden to the Maintenance and Operations Branch for the procurement of the various soil materials to service District sites.
What are the terms of the proposed agreement?
The terms of this contract will be for 36 months. Funding will be provided on an as needed basis utilizing an estimated 90% General Funds and 10% Bond Funds.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or (213) 241-0304.

c:  David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
    Megan K. Reilly
    Janice Sawyer
    Judith Reece
    Mark Hovatter
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Student Health and Human Services

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Pia V. Escudero, Executive Director
    Student Health and Human Services

SUBJECT: RECOMMENDATION FOR CONTRACT AWARD TO CPR1 FOR AUTOMATED EXTERNAL DEFIBRILLATOR AND ACCESSORIES REPLACEMENT

CONTRACT NO: 4500517340
CONTRACT AMOUNT: $790,000.00

Introduction
At the Board Meeting on November 5, 2019, Student Health and Human Services will request Board approval for a new contract with CPR1, LLC (a certified SBE) who is currently the vendor for the District approved Lifepak CR2 Automated External Defibrillators (AEDs). CPR1 was the most responsive and responsible bidder providing the lowest cost on the AED devices as well as a five (5) year device management program.

Student Impact
The replacement and purchase of new AED devices will ensure the safety and well-being of students at schools with one or more AEDs. Per California Education Code § 35179.6, commencing on July 1, 2019, if a school district elects to offer any interscholastic athletic program, the district shall acquire at least one AED for each school within the school district. The District is encouraged to ensure AEDs are available for the purpose of rendering emergency care or treatment within a recommended three to five minutes of cardiac arrest to pupils, spectators, and any other individuals in attendance at the athletic program’s on campus activities or events and shall ensure that they are available to athletic trainers and coaches and authorized persons at these activities and events.

Why is this necessary?
The purchase is necessary to order 428 new and/or replace existing AED devices and/or accessories which are no longer operational or require replacement parts (i.e., batteries or pads) for models which are no longer being manufactured. In addition, a service program for a period of five (5) years will be implemented to regularly monitor all AEDs throughout the District for proper functionality as well provide onsite replacement of pads and batteries and any post-event services include AED loaner and post-event debriefing.

Why do we need to do this now?
Approximately 68% of the District’s current AEDs devices need to be replaced in order to be compliant with the Phillips consent decree and/or having batteries or pads which are expired and need to be replaced. Since certain AED models are no longer being manufactured, replacement parts for these devices are not available for purchase.
What would happen if this were not approved?
The District would have AEDs at schools and offices which would be non-operational in the event of an emergency in which a student and/or adult were to require cardiopulmonary resuscitation (CPR) with cardiac defibrillation. This could result in adverse lifelong health effects or even death of a student, employee, community member, or any other person visiting a school or office at which there is a currently non-functioning AED.

What are the terms of the proposed agreement?
This is a one-time procurement and the contract amount is not to exceed $790,000.00

Should you have any questions or require additional information, please contact Donna Horowitz, Administrative Coordinator at donna.horowitz@lausd.net or at (213) 202-7580.

c: David Holmquist
   Pedro Salcido
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Janice Sawyer
   Judith Reece
<table>
<thead>
<tr>
<th>Location</th>
<th>AED Count</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adams MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Ambassador RFK NOW (K-12)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Ambassador RFK MS/HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Angelou Comm. HS (CRHS #16)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Belmont HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Burbank MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Bushnell Way ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Carver MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Clinton MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Contreras LC (HS)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Cortines School of Visual &amp; Performing Arts HS (VAPA)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Downtown Bus. Mag HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Eagle Rock HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Estrella ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Foshay Learn Ctr K-12</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Franklin HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Highland Park Cont. HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Huerta ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Jefferson HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Jones ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Poindexter LaMotte ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Lee Med. Health Mag. ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Liechty MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Main St ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Manual Arts HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Marshall HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Marshall HS</td>
<td>3rd AED</td>
</tr>
<tr>
<td>Nava Lrn Ac MS (CRMS # 7)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Newmark Cont. HS- Missing</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Orthopaedic Hosp Mag HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>32nd St USC Perf Arts Mag K-8</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Ride ES Smart Ac. (CRES #21)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Roybal LC HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Salvin Special Ed CTR</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Santee EC (HS)</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Sotomayor Learning Academies HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Toland Way ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Virgil MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>West Adams Prep HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Young Oak Kim Ac. MS</td>
<td>2nd AED</td>
</tr>
</tbody>
</table>

(Additional locations listed, but not included in the table due to space constraints.)
Local District East
Automated External Defibrillator (AED) Locations

Anton ES
Bell HS
2nd AED
3rd AED
4th AED

Bravo Medical Mag HS
2nd AED

East LA Occ. CTR

Elizabeth Learn Ctr K-12
2nd AED

El Sereno MS

Escalante ES

Gage MS

Garfield HS
2nd AED
3rd AED
4th AED
5th AED
6th AED

Griffith MS

Huntington Park New ES

Huntington Park HS
2nd AED

Kennedy ES

Legacy HS Complex (SRHS #9)
2nd AED
3rd AED
4th AED

Lincoln HS
2nd AED

LD East Office
2nd AED

MACES Magnet HS
2nd AED
3rd AED
4th AED

Marquez HS (SRHS#7)
2nd AED
3rd AED
4th AED
5th AED
6th AED
7th

Maywood Acad. HS

Mendez LC #1A HS

Mendez LC #1B HS

Nightingale MS

Nimitz MS

Orchard Academies MS
2nd AED

Perez Sp. Ed Ctr

Ramona Opportunity HS
2nd AED

Roosevelt HS
2nd AED

Roybal-Allard ES

Solano ES

Solis Learn Ac. HS
2nd AED

Southeast HS
2nd AED

Southeast MS

South Gate HS
2nd AED

South Gate MS

Torres (Esteban) HS#1
2nd AED
3rd AED
4th AED

Walnut Park MS
2nd AED
3rd AED

Wilson HS

Willow ES (SRES#9)
Local District Northeast
Automated External Defibrillator (AED) Locations

Arleta HS
2nd AED
3rd AED
4th AED
Byrd MS
2nd AED
3rd AED
Cal Burke HS
Cardenas ES (VRES #9)
Carlson Hospital
Carpenter Comm. Chtr ES
Cesar Chavez HS
2nd AED
3rd AED
4th AED
East Valley HS
2nd AED
3rd AED
4th AED
Evergreen HS
Fulton College Prep 6-12
2nd AED
3rd AED
4th AED
Grant HS
2nd AED
Korenstein ES
Lewis Continuation HS
Maclay MS
Madison MS
M & O N2
Milliken MS
Mission Continuation HS
Mt. Gleason MS
No. Hollywood HS
2nd AED
M. Obama ES (VRES #13)
Olive Vista MS
Pacoima MS
Panorama HS
2nd AED
3rd AED
Polytechnic HS
2nd AED
3rd AED
9th Grade Academy at Polytechnic HS
2nd AED
3rd AED
Reed MS
Rogers Continuation HS
Romer MS
2nd AED
San Fernando HS
2nd AED
San Fernando MS
Sendak ES
Sun Valley HS
2nd AED
3rd AED
4th AED
Sylmar HS
2nd AED
Sylmar Leadship Ac (VR Span #1)
2nd AED
Sylvan Park ES
Van Nuys MS
Van Nuys HS
2nd AED
3rd AED
Verdugo Hills HS
2nd AED
Vista MS
Vista Del Valle AC ES (VRES #8)
Sun Valley Magnet (6-11)
### Local District Northwest

#### Automated External Defibrillator (AED) Locations

<table>
<thead>
<tr>
<th>Location</th>
<th>AED Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alta California ES (VRES6)</td>
<td>Porter MS</td>
</tr>
<tr>
<td>Beckford Charter for Enriched Studies ES</td>
<td>Porter Ranch School K-8</td>
</tr>
<tr>
<td>Canoga Park HS</td>
<td>Reseda HS</td>
</tr>
<tr>
<td>Castlebay Lane CHTR ES</td>
<td>Santana Arts Ac ES</td>
</tr>
<tr>
<td>Chatsworth Charter HS</td>
<td>SOCES Magnet (4-12)</td>
</tr>
<tr>
<td>2nd AED</td>
<td></td>
</tr>
<tr>
<td>Cleveland CHTR HS</td>
<td></td>
</tr>
<tr>
<td>District 1 Office</td>
<td></td>
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<tr>
<td>Enadia Tech. Enrich. CHTR ES</td>
<td></td>
</tr>
<tr>
<td>Hale CHTR Ac. MS</td>
<td></td>
</tr>
<tr>
<td>Hesby Oaks Charter K-8</td>
<td></td>
</tr>
<tr>
<td>Kennedy HS</td>
<td></td>
</tr>
<tr>
<td>2nd AED</td>
<td></td>
</tr>
<tr>
<td>Lanai Rd ES</td>
<td></td>
</tr>
<tr>
<td>Lawrence MS</td>
<td></td>
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<tr>
<td>Leichman Sp Ed Ctr</td>
<td></td>
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<tr>
<td>Lokrantz Sp Ed Ctr</td>
<td></td>
</tr>
<tr>
<td>M&amp;O North 1</td>
<td></td>
</tr>
<tr>
<td>Miller CTC (gr 7-12)</td>
<td></td>
</tr>
<tr>
<td>Monroe HS</td>
<td></td>
</tr>
<tr>
<td>2nd AED</td>
<td></td>
</tr>
<tr>
<td>Mosk ES</td>
<td></td>
</tr>
<tr>
<td>Nobel MS</td>
<td></td>
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<tr>
<td>2nd AED</td>
<td></td>
</tr>
<tr>
<td>Northridge Acad. HS</td>
<td></td>
</tr>
<tr>
<td>NW Nursing Office</td>
<td></td>
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<tr>
<td>Panorama City ES</td>
<td></td>
</tr>
<tr>
<td>Parks Learn Ctr ES</td>
<td></td>
</tr>
<tr>
<td>Pearl Magnet HS</td>
<td></td>
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</tbody>
</table>
## Local District South
### Automated External Defibrillator (AED) Locations

<table>
<thead>
<tr>
<th>Location</th>
<th>AED</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Avalon Gardens ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Baca Arts Academy ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Banneker Sp. Ed. Ctr</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Banning HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td>(New for Team Heal)</td>
</tr>
<tr>
<td>Bethune MS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bridges Span K-8</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td>Carson HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td>(New for Team Heal)</td>
</tr>
<tr>
<td>De La Torre Jr ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dodson MS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dymally Senior HS (SRHS #12)</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4th</td>
<td></td>
</tr>
<tr>
<td>Edison MS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4th</td>
<td></td>
</tr>
<tr>
<td>Fremont HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td>Gardena HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td>Gulf Ave ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Harbor Teacher Prep AC HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td>Johnson Community Day</td>
<td>3rd</td>
<td>(Missing?)</td>
</tr>
<tr>
<td>Jordan HS</td>
<td>4th</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5th</td>
<td>(Missing?)</td>
</tr>
<tr>
<td></td>
<td>6th</td>
<td></td>
</tr>
<tr>
<td>King Drew Med. Mag HS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Knox ES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LD South Office</td>
<td></td>
<td></td>
</tr>
<tr>
<td>M &amp; O S2 Gardena</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Moore M/S/T ES (SRES #12)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Narbonne HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>135th St ES</td>
<td></td>
</tr>
<tr>
<td></td>
<td>116th St ES</td>
<td></td>
</tr>
<tr>
<td>Rancho Dominguez Prep HS</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4th</td>
<td></td>
</tr>
<tr>
<td>Rivera Lrn Complex (SRHS #2)</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>4th</td>
<td></td>
</tr>
<tr>
<td></td>
<td>5th</td>
<td></td>
</tr>
<tr>
<td>SPHS Olguin Campus</td>
<td>2nd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td></td>
</tr>
<tr>
<td></td>
<td>66th St. ES</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Washington New PC</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Wisdom ES</td>
<td></td>
</tr>
</tbody>
</table>
## Local District West

### Automated External Defibrillator (AED) Locations

<table>
<thead>
<tr>
<th>School Name</th>
<th>AED Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alonzo Comm. Day HS</td>
<td>Los Angeles HS</td>
</tr>
<tr>
<td>Beethoven ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Bernstein HS</td>
<td>3rd AED</td>
</tr>
<tr>
<td>2nd AED</td>
<td>Marlton School K-12</td>
</tr>
<tr>
<td>3rd AED</td>
<td>McBride Sp. Ed. Ctr</td>
</tr>
<tr>
<td>Bright ES</td>
<td>Middle College HS</td>
</tr>
<tr>
<td>Burroughs MS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Carson-Gore Acad. ES</td>
<td>Pacific Palisades Charter ES</td>
</tr>
<tr>
<td>Cochran MS</td>
<td>Palms MS</td>
</tr>
<tr>
<td>2nd AED</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Crenshaw HS</td>
<td>3rd AED</td>
</tr>
<tr>
<td>2nd AED</td>
<td>Playa Vista ES</td>
</tr>
<tr>
<td>Dorsey HS</td>
<td>Pio Pico MS</td>
</tr>
<tr>
<td>Fairfax HS</td>
<td>Revere CHTR MS</td>
</tr>
<tr>
<td>2nd AED</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Girls Academic Leadership Academy (6-12)</td>
<td>Roscomare Rd ES</td>
</tr>
<tr>
<td>Hamilton HS</td>
<td>Topanga Charter ES</td>
</tr>
<tr>
<td>2nd AED</td>
<td>University HS</td>
</tr>
<tr>
<td>3rd AED</td>
<td>2nd AED</td>
</tr>
<tr>
<td>Hawkins HS</td>
<td>Venice HS</td>
</tr>
<tr>
<td>2nd AED</td>
<td>2nd AED</td>
</tr>
<tr>
<td>3rd AED</td>
<td>Washington Prep HS</td>
</tr>
<tr>
<td>Hollywood HS</td>
<td>2nd AED</td>
</tr>
<tr>
<td>2nd AED</td>
<td>WESM (Westchester HS)</td>
</tr>
<tr>
<td>Lawson Academy ES</td>
<td>2nd AED</td>
</tr>
<tr>
<td>LACES Magnet 6-12</td>
<td>Westwood Charter ES</td>
</tr>
<tr>
<td>2nd AED</td>
<td>Whitman Cont. HS</td>
</tr>
</tbody>
</table>
### Adult Education

**Automated External Defibrillator (AED) Locations**

<table>
<thead>
<tr>
<th>Harbor Com. Adult Sch</th>
<th>West Valley Occ. Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>Huntington-Bell Adult School</td>
<td>2nd AED</td>
</tr>
</tbody>
</table>

### Central Offices

**Automated External Defibrillator (AED) Locations**

<table>
<thead>
<tr>
<th>Athletics- Beaudry</th>
<th>M&amp;O C3 Central Shops</th>
<th>Transportation</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSD Material Management</td>
<td>2nd AED</td>
<td>2nd AED</td>
</tr>
<tr>
<td>2nd AED</td>
<td>Parent/Community Services</td>
<td>3rd AED</td>
</tr>
<tr>
<td>3rd AED</td>
<td>School Police HQ</td>
<td>4th AED</td>
</tr>
<tr>
<td>4th AED</td>
<td>2nd AED (Powerheart G5)</td>
<td>5th AED</td>
</tr>
<tr>
<td>5th AED</td>
<td>3rd AED (Powerheart G5)</td>
<td>6th AED</td>
</tr>
<tr>
<td>6th AED</td>
<td>4th AED (Powerheart G5)</td>
<td>7th AED</td>
</tr>
<tr>
<td>7th AED</td>
<td>5th AED (Powerheart G5)</td>
<td></td>
</tr>
<tr>
<td>Clearcreek</td>
<td>6th AED (Powerheart G5)</td>
<td></td>
</tr>
<tr>
<td>EDL Broadcasting Serv KLCS TV</td>
<td>7th AED (Powerheart G5)</td>
<td></td>
</tr>
<tr>
<td>District Nursing Services</td>
<td>8th AED (Powerheart G5)</td>
<td></td>
</tr>
<tr>
<td>2nd AED</td>
<td>9th AED (Powerheart G5)</td>
<td></td>
</tr>
</tbody>
</table>
Approval of Facilities Contract Actions
November 5, 2019
Procurement Services Division - Facilities Contracts

Action Proposed:
Staff proposes that the Board of Education (Board) ratify the Procurement Services Division (PSD) contract actions taken by Facilities Contracts under delegated authority as listed in Attachment “A” including: award of advertised construction contracts; award of job order contract amendments; approval of change orders; completion of contracts; award of informal contracts; rejection of bids; award of architectural and engineering contracts; extra services / amendments for architectural and engineering contracts; and approve the proposed contract actions as listed in Attachment “B” including: approval of commissioning provider services task order contracts; approval of waterproofing and coating services task order contract; and approval of construction inspection services contract capacity increase.

Background:
Facilities Contracts staff prepares monthly reports for contract actions necessary for the execution of projects approved by the Board and contained in the FSD Strategic Execution Plan (SEP), and for the maintenance and operation of District facilities in accordance with District policies and Board-delegated authority. As described in the November 12, 2013 Board Report #048-13/14 Informative, detailed information is provided on the Facilities Services website.

Expected Outcomes:
Approval of these items will allow services provided by these contracts to proceed in support of FSD projects, District policies and goals, and the Board-approved FSD-SEP.

Board Options and Consequences:
The Board can approve all actions presented or postpone selected actions pending receipt of additional information. Non-ratification of actions awarded under delegated authority in Attachment “A” will result in the immediate discontinuance of services. While non-ratification may be legally defendable, it will likely result in costly litigation over discontinued payments or if the District attempts to reclaim payments made to a vendor. District costs will likely increase as fewer contractors compete for future procurements.

Policy Implications:
This action does not change District policy and conforms to California Education Code section 17604 that permits the Board of Education to delegate authority for Facilities Contracts (Board Report #444-17/18), which the Board exercised on May 08, 2018.

Budget Impact:
The contract actions presented are within the budget authority previously approved by the Board. Unless indicated otherwise, all contract actions are Bond funded.
Student Impact:
The contract actions will help ensure that the students are provided with safe and healthy environments, and up-to-date facilities that promote learning.

Issues and Analysis:
There are no policy implications on these agreements.

Attachments:
Attachment “A” - Ratification of Facilities Contract Actions Awarded Under Delegated Authority.
Attachment “B” - Approval of Facilities Contract Actions Not Under Delegated Authority.

Informatives:
Informative - Request for Approval of Commissioning Provider Services Task Order Contracts
Informative - Request for Approval of Task Order Contract: Best Contracting Service Inc. (2080003-4400007887)
Informative - Request for Additional $35 Million of Contract Capacity for Seven (7) Construction Inspection Contracts

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

APPROVED BY:

JANICE SAWYER
Interim Business Manager
Business Services and Operations

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

APPROVED & PRESENTED BY:

JUDITH REECE
Chief Procurement Officer
Procurement Services Division

Approved as to budget impact statement.

REVIEWED BY:

MARK HÖVATTER
Chief Facilities Executive

Approved as to facilities impact.
### AWARD OF ADVERTISED CONSTRUCTION CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
<th>Board Member:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technion Contractors TCI, Inc. (SBE)</td>
<td>1910104 / 4400007828</td>
<td>Wright STEAM Magnet MS Flexible Learning Science Lab</td>
<td>$1,910,000</td>
<td>Nick Melvoin</td>
</tr>
<tr>
<td>Piana Construction &amp; Painting, Inc. (SBE)</td>
<td>1910105 / 4400007882</td>
<td>Darby ES Exterior Painting</td>
<td>$188,000</td>
<td>Scott M. Schmerelson</td>
</tr>
<tr>
<td>C &amp; P Construction Development, Inc. (SBE)</td>
<td>1910112 / 4400007818</td>
<td>Chapman ES Americans with Disability Act (ADA) Barrier Removal (Phase 2)</td>
<td>$2,298,000</td>
<td>Dr. Richard A. Vladovic</td>
</tr>
<tr>
<td>Pinner Construction Co, Inc.</td>
<td>2010000 / 4400007853</td>
<td>North Hollywood HS Site Utilities &amp; Interim Housing in Support of Comprehensive Modernization Project</td>
<td>$11,269,000</td>
<td>Scott M. Schmerelson</td>
</tr>
<tr>
<td>Beta Investments &amp; Contracts, Inc.</td>
<td>2010002 / 4400007789</td>
<td>Castelar ES &amp; EFC Parking Structural Seismic Retrofit and New Playground Area</td>
<td>$1,845,000</td>
<td>Mónica García</td>
</tr>
</tbody>
</table>

**Total Amount:** $23,540,000
AWARD OF ADVERTISED CONSTRUCTION CONTRACTS (CONT’D)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Geronimo Concrete, Inc. (SBE)</td>
<td>2010008 / 4400007854</td>
<td>Gratts Learning Academy for Young Scholars Playground Paving and ADA Barrier Removal</td>
<td>$4,150,000</td>
</tr>
<tr>
<td></td>
<td>Item F</td>
<td>Board Member: Mónica García</td>
<td></td>
</tr>
<tr>
<td>Royal Construction &amp; Builders, Inc. (SBE)</td>
<td>2010010 / 4400007855</td>
<td>Arroyo Seco Museum Science Magnet Sanitary Building &amp; ADA Upgrades</td>
<td>$1,880,000</td>
</tr>
<tr>
<td></td>
<td>Item G</td>
<td>Board Member: Mónica García</td>
<td></td>
</tr>
</tbody>
</table>

CONTRACTOR

Geronimo Concrete, Inc. (SBE)

Royal Construction & Builders, Inc. (SBE)

BOARD OF EDUCATION

November 5, 2019

JOB ORDER CONTRACT AWARDS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MJ Construction Development, Inc.</td>
<td>1930004 / 4400007441 (1930004.01)</td>
<td>Amendment to increase contract capacity of a formally competed contract to provide general contracting services District wide.</td>
<td>$1,000,000*</td>
</tr>
<tr>
<td></td>
<td>Item H</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

JOE ORDER CONTRACT AMENDMENTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>MJ Construction Development, Inc.</td>
<td>1930004 / 4400007441 (1930004.01)</td>
<td>Amendment to increase contract capacity of a formally competed contract to provide general contracting services District wide.</td>
<td>$1,000,000*</td>
</tr>
<tr>
<td></td>
<td>Item H</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Contract term including this amendment:
04/16/19 through 04/15/20
Two (2) Option Years (OY) remaining

Initial Contract Value: $500,000
*Amendment No. 1: $1,000,000
(Executed Date: 08/22/19)

Aggregate Contract Value: $1,500,000

Requester: Greg Garcia, Director
Project Execution
Facilities Services Division

* Current Ratification
ATTACHMENT A
RATIFICATION OF CONTRACTS AWARDED UNDER DELEGATED AUTHORITY

JOB ORDER CONTRACT AMENDMENTS (CONT’D)

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Piana Construction &amp; Painting, Inc. (SBE)</td>
<td>2030004 / 4400007780</td>
<td>Amendment to increase contract capacity of a formally competed contract to provide painting contracting services District wide.</td>
<td>$1,000,000*</td>
</tr>
<tr>
<td></td>
<td>(2030004.01)</td>
<td></td>
<td>100% General Funds (RRGM)</td>
</tr>
</tbody>
</table>

Item I

Contract term including this amendment:
08/02/19 through 08/01/20
Two (2) OY remaining

Initial Contract Value: $500,000
*Amendment No. 1: $1,000,000
(Executed Date: 09/06/19)

Aggregate Contract Value: $1,500,000

Requester: Robert Laughton, Director
Maintenance & Operations
Facilities Services Division

B. APPROVAL OF CHANGE ORDERS $2,650,745

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td></td>
</tr>
<tr>
<td>Construction contract change orders that do not individually exceed 10 percent for August 2019 (Average Transaction: $43,769):</td>
<td>18 $787,848</td>
</tr>
<tr>
<td>ii.</td>
<td></td>
</tr>
<tr>
<td>Construction contract credit change orders for August 2019:</td>
<td>2 &lt;$3,944&gt;</td>
</tr>
<tr>
<td>iii.</td>
<td></td>
</tr>
<tr>
<td>Repair and modernization contract change orders that do not individually exceed 15 percent for August 2019 (Average Transaction: $12,575):</td>
<td>149 $1,873,628</td>
</tr>
<tr>
<td>iv.</td>
<td></td>
</tr>
<tr>
<td>Repair and modernization contract credit change orders for August 2019:</td>
<td>2 &lt;$6,787&gt;</td>
</tr>
<tr>
<td>v.</td>
<td></td>
</tr>
<tr>
<td>Repair and modernization contract change orders that individually exceed 15 percent (but do not exceed 25 percent) for August 2019, requiring 75 percent approval by the Board:</td>
<td>0 $0</td>
</tr>
</tbody>
</table>

C. COMPLETION OF CONTRACTS August 2019 $64,128,289

D. AWARD OF INFORMAL CONTRACTS (Not Exceeding $92,600) $965,524

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A &amp; B Letters for September 2019 (Average Transaction: $33,294)</td>
<td>29 $965,524</td>
</tr>
</tbody>
</table>

E. REJECTION OF BIDS

<table>
<thead>
<tr>
<th>BID NO.</th>
<th>SCHOOL/PROJECT</th>
<th>REASON</th>
</tr>
</thead>
<tbody>
<tr>
<td>1910052 &amp; 1910079</td>
<td>Gratts Learning Academy for Young Scholars Playground Paving &amp; ADA Barrier Removal Board Member: Mónica García</td>
<td>All bids were rejected due to revisions to the scope of work. Bidding documents will be revised to incorporate all of the required work. The school administration has been notified. The project was re advertised and awarded to Geronimo Concretex, Inc. See Section A, page 1 of this report.</td>
</tr>
</tbody>
</table>

* Current Ratification
F. TERMINATION OF CONTRACTS FOR CONVENIENCE

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

G. ASSIGNMENT AND ASSUMPTION OF RIGHTS AND DELEGATION OF DUTIES

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
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</table>

H. AWARD OF ARCHITECTURAL AND ENGINEERING CONTRACTS $8,151,498

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAC, Inc., dba NAC Architecture</td>
<td>1920023 / 4400007774</td>
<td>Taft Charter HS</td>
<td>$7,932,816</td>
</tr>
</tbody>
</table>

- **Item K**
  - Architectural and engineering services for comprehensive modernization of the site including new buildings, seismic retrofits of existing buildings and renovations of existing and historic buildings. Includes new exterior campus spaces and other associated site improvements. (BOE #205 16/17)
  - Board Member: Nick Melvoin
  - **Contract Term:** 08/21/19 through DSA certification and close out
  - Requester: Aaron Bridgewater, Director Asset Management Facilities Services Division

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>SCHOOL / PROJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cannon/Parkin, Inc., dba Cannon Design</td>
<td>2020001 / 4400007802</td>
<td>Taft Charter HS</td>
<td>$218,682</td>
</tr>
</tbody>
</table>

- **Item L**
  - Architectural and engineering services for removal and replacement of all site domestic water systems, sewer systems, natural gas systems, and site fire water systems throughout the entire site. (BOE #424 14/15)
  - Board Member: Nick Melvoin
  - **Contract Term:** 08/15/19 through DSA approval
  - Requester: Aaron Bridgewater, Director Asset Management Facilities Services Division

I. AWARD OF ARCHITECTURAL AND ENGINEERING AMENDMENTS $0

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
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J. MEMORANDUM OF UNDERSTANDING $0

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<thead>
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<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
<td>None</td>
<td></td>
</tr>
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</table>

K. AWARD OF TASK ORDER CONTRACTS $0

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
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</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>None</td>
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</tr>
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</table>
### L. AWARD OF PROFESSIONAL/TECHNICAL SERVICES AMENDMENTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>NOT TO EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
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<td>$0</td>
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</tbody>
</table>

### M. AWARD OF GOODS AND SERVICES CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>NOT TO EXCEED AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td>$0</td>
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</table>

### N. EXTRA SERVICES /AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS

**AMOUNT: $357,253**

<table>
<thead>
<tr>
<th>CONTRACT NOS.</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Item M</td>
<td>1420025/4400002562; 1420026/4400002565; 1420029/4400002653; 1420029/4400002653; 1420029/4400002653; 1420029/4400002653; 1520001/4400003042; 1520018/4400003146; 1520023/4400003237; 1520033/4400003528; 1520055/4400003899; 1720012/4400005393; 1720016/4400005859; and 1720043/4400005859</td>
</tr>
</tbody>
</table>

### O. NO COST EXTRA SERVICES/AMENDMENTS FOR ARCHITECTURAL AND ENGINEERING CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
<td>$0</td>
</tr>
</tbody>
</table>
### A. APPROVAL OF TASK ORDER CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>NOT TO EXCEED AGGREGATE AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>3QC, Inc.</td>
<td>2090003 / 4400007859</td>
<td>Authorization to award formally competed contracts for design and construction commissioning provider services selected via RFQ No. R-19034. The selected firms will support the Facilities Services Division to ensure compliance with LAUSD Board of Education (BOE) Resolutions, and the California Code of Regulations (also known as Title 24), Parts 6 and 11 mandates.</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>Alliance PROJECT, Inc.</td>
<td>2090004 / 4400007905</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alpers Engineering Group LLC</td>
<td>2090005 / 4400007906</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Engineering Consultants Inc</td>
<td>2090006 / 4400007907</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Digital Energy Inc.</td>
<td>2090007 / 4400007908</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering Economics Inc.</td>
<td>2090008 / 4400007891</td>
<td><strong>Contract Term:</strong> 12/01/19 through 11/30/24 Includes three (3) one year options</td>
<td></td>
</tr>
<tr>
<td>FGI Farnsworth Group Inc.</td>
<td>2090009 / 4400007892</td>
<td></td>
<td></td>
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<tr>
<td>JACOBS Engineering Group, Inc.</td>
<td>2090010 / 4400007893</td>
<td><strong>Aggregate five-year contract value for 11 contracts:</strong> $5,000,000</td>
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<tr>
<td>Sindoni Consulting &amp; Management Services Inc.</td>
<td>2090011 / 4400007894</td>
<td><strong>Requester:</strong> Aaron Bridgewater, Director Asset Management Facilities Services Division</td>
<td></td>
</tr>
<tr>
<td>TMCx Solutions, LLC</td>
<td>2090012 / 4400007895</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trinity Systems</td>
<td>2090013 / 4400007896</td>
<td>(RFQ R 19034) <strong>Item N</strong></td>
<td></td>
</tr>
<tr>
<td>Best Contracting Services, Inc.</td>
<td>2080003 / 4400007887</td>
<td>Authorization to award a formally competed task order contract for waterproofing and coating services District wide selected via IFB No. R 20001.</td>
<td>$1,000,000 100% General Funds (RRGM)</td>
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<td>(IFB R 20001)</td>
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<td><strong>Contract Term:</strong> 11/06/19 through 11/05/24 Includes two (2) one year options</td>
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<tr>
<td>(Item O)</td>
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<td><strong>Aggregate five-year contract value:</strong> $1,000,000</td>
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</tr>
<tr>
<td></td>
<td></td>
<td><strong>Requester:</strong> Robert Laughton, Director Maintenance &amp; Operations Facilities Services Division</td>
<td></td>
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</table>
## APPROVAL OF PROFESSIONAL / TECHNICAL SERVICES CONTRACTS

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>IDENTIFICATION NO.</th>
<th>DESCRIPTION</th>
<th>NOT TO EXCEED AGGREGATE AMOUNT</th>
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<tr>
<td>Greg Powell Architect, APC dba Premier Inspection Services</td>
<td>1890008 / 4400006362</td>
<td>Authorization to increase the aggregate for the formally competed contracts to provide construction inspection services District wide.</td>
<td>$35,000,000*</td>
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<tr>
<td>Inspection Service of California, Inc. dba BPI Inspection Services (SBE)</td>
<td>1890009 / 4400006363</td>
<td>The authority to increase or decrease individual amounts for these contracts will be limited to the aggregate amount of $47,000,000.</td>
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<tr>
<td>Knowland Construction Services, LLC (SBE)</td>
<td>1890010 / 4400006364</td>
<td><strong>Contract term including this amendment:</strong> 05/01/18 through 04/30/23 Three (3) one year options remaining</td>
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<tr>
<td>Sandy Pringle Associates, Inspection Consultants (SBE)</td>
<td>1890011 / 4400006365</td>
<td>Original Value: $12,000,000 *Additional Requested Value: $35,000,000</td>
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<tr>
<td>Stephen Payte DSA Inspections, Inc. (SBE)</td>
<td>1890013 / 4400006367</td>
<td><strong>Aggregate five-year value for 7 contracts:</strong> $47,000,000</td>
<td></td>
</tr>
<tr>
<td>T.Y.R., Inc. (SBE)</td>
<td>1890014 / 4400006368</td>
<td>Requester: Robert Laughton, Director Maintenance &amp; Operations Facilities Services Division</td>
<td></td>
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<tr>
<td>The “G” Crew (TGC) (SBE)</td>
<td>1890015 / 4400006369</td>
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</tbody>
</table>

*Current capacity increase requiring Board approval*
INTEROFFICE CORRESPONDENCE

Los Angeles Unified School District
Facilities Services Division

INFORMATIVE

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Aaron Bridgewater
    Director of Facilities Asset Management

SUBJECT: AWARDED CONTRACTOR NAMES
    CONTRACT NOs': 2090003 through 2090013
    CONTRACT AMOUNT: $5,000,000
    COMMISSIONING PROVIDER SERVICES TASK ORDER CONTRACTS

Overview
On November 5, 2019, as part of the Procurement Services Division’s Facilities Contract
Actions Board Report, the Board of Education (Board) will be asked to take action on staff’s
proposal to authorize the award of task order contracts to eleven (11) firms to provide
professional Commissioning Provider Services. These contracts enable the District to secure the
services of third party design engineers required under the California Code of Regulations (also
known as Title 24) to perform the building commissioning review of the District’s design and
construction documents for projects consisting of complex mechanical systems.

Background
Building commissioning is a systematic quality assurance process that spans the entire design
and construction process, including verifying and documenting that building systems and
components are planned, designed, installed, tested, operated and maintained to meet the owner’s
project requirements. Part 6 (Building Energy Efficiency Standards) of Title 24, requires owners
to perform building commissioning on construction projects to ensure Title 24 energy efficiency
standards are achieved. The code further stipulates that for buildings with complex mechanical
systems, an independent, review of the design and construction documents by a third party
design engineer is required. Complex mechanical systems include multiple zoned systems, and
those interfaced or controlled by additional devices or systems, such as energy management and
building automation services.

District commissioning procedures also include specific requirements for commissioning of
projects, building systems and components beyond code requirements. Furthermore, the
sustainability standards of the Collaborative for High Performance Schools (CHPS), which is an
official policy of the Board’s for school construction and modernization projects, also requires
building commissioning.
Overview of Proposed Action
Staff is proposing that the Board approve staff’s proposal to authorize the award of task order contracts to eleven (11) firms to provide professional Commissioning Agent services. The firms were selected via a qualifications-based selection process (RFQ R-19034). The selected firms will support the Facilities Services Division with commissioning services to ensure compliance with LAUSD Board of Education (BOE) Resolutions, the California Code of Regulations Title 24, Parts 6 and 11 mandates, and District policy and procedures.

The recommendation of the Selection Panel is to enter into contracts with the eleven (11) highest ranking firms. All the selection panel members were District Employees and the procurement process was conducted in accordance with FSD and District Policies and Procedures. The intent of the RFQ was to evaluate and select the best qualified commissioning services firms to provide Commissioning Agent Services to the building program.

Based on current workload projections, code requirements, and cost proposals received to date, it is anticipated that awarding an aggregate capacity of the eleven (11) building commissioning contracts of $5 Million will provide sufficient capacity for building commissioning services to be provided for the current Board approved projects including comprehensive modernization projects, classroom replacement projects, and critical repair projects. The amount awarded to each firm will be based on the needs of the Bond Program. These contracts are funded by projects approved by the Board. While Facilities is requesting contract capacity in the amount of $5 Million, all of these funds may not necessarily be expended, or additional funds may be requested should the actual workload or costs exceed current projections.

Why is this necessary?
Building commissioning services are required by the California Code of Regulations, Title 24 - Part 6, to help ensure compliance with CHPS sustainability standards for school construction projects, and per District procedures.

Why do we need to do this now?
Previously selected commissioning provider companies’ contracts have expired.

What would happen if this were not approved?
Projects would not be compliant with the California Code of Regulations, Title 24 - Part 6, which could delay efforts to secure Division of the State Architect (DSA) approval on project plans and specifications. Furthermore, CHPS certification would be unachievable.

What are the terms of the proposed agreement?
These “Task Order” Contracts will have a total not-to-exceed dollar amount. It is imperative to note that these Contracts do not require any minimum dollar amount to be spent and that the services are to be provided on an “as and when needed” basis. The services provided under these Contracts will be for an initial term of two (2) years with three (3) one (1) year renewal option periods to extend.
Presented in the table below are the proposed Vendors and contract award amounts.

<table>
<thead>
<tr>
<th>Firm</th>
<th>Contract Number</th>
<th># of Option Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>3QC, Inc.</td>
<td>2090003/4400007859</td>
<td>Three (3)</td>
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<td>alliancePROJECT, Inc.</td>
<td>2090004/4400007905</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Alpers Engineering Group, LLC</td>
<td>2090005/4400007906</td>
<td>Three (3)</td>
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<tr>
<td>Capital Engineering Consultants, Inc.</td>
<td>2090006/4400007907</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Digital Energy, Inc.</td>
<td>2090007/4400007908</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Engineering Economics, Inc. (EEI)</td>
<td>2090008/4400007909</td>
<td>Three (3)</td>
</tr>
<tr>
<td>FGI – Farnsworth Group, Inc. (Farnsworth Group)</td>
<td>2090009/4400007910</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Jacobs Engineering Group, Inc. (JACOBS)</td>
<td>2090010/4400007893</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Sindoni Consulting &amp; Management Services, Inc. (SCMS)</td>
<td>2090011/4400007894</td>
<td>Three (3)</td>
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<td>TMCx Solutions, LLC</td>
<td>2090012/4400007895</td>
<td>Three (3)</td>
</tr>
<tr>
<td>Trinity Systems</td>
<td>2090013/4400007896</td>
<td>Three (3)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

If you have any questions or require additional information, please contact aaron.bridgewater@lausd.net or at (213) 241-4894.

c: David Holmquist
   Pedro Salcido
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
   Judith Reece
   Mark Hovatter
   Krisztina Tokes
   Alix O’Brien
TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Robert Laughton, Director  
Maintenance & Operations

SUBJECT: IFB NO. R-20001 – WATERPROOFING COATING SERVICES  
BEST CONTRACTING SERVICE, INC., CONTRACT NO.: 2080003-4400007887  
CONTRACT AMOUNT: $1,000,000 TOTAL VALUE FOR (36) MONTHS,  
THE CONTRACT IS SUBJECT TO TWO (2) TWELVE (12) MONTHS  
EXTENSIONS, FOR A MAXIMUM OF FIVE (5) YEARS TOTAL.  
REQUEST FOR APPROVAL OF TASK ORDER CONTRACT

Student Impact:
Students benefit from having facilities walkways, stairs and floors maintained, in watertight condition so that there is no impact to the learning environment.

Introduction
Maintenance and Operations is requesting the Board of Education’s approval to award Capacity Contract No(s): 2080003 - 4400007887, for waterproofing coating services to be used at various District locations.

Why is this necessary?
The contract will provide the lowest overall competitive cost for services that will assist our needs due to the overwhelming demand to have waterproofing coating services. This will provide effective and efficient operations throughout the LAUSD and mitigate any disturbance to the student environment.

Why do we need to do this now?
These service contracts will assist Maintenance & Operations Branch with the annual safety coating repairs throughout the District. This will supplement the District Work load to maintain and ensure the safety of students and staff.

What would happen if this were not approved?
This contract is needed to provide the lowest overall competitive cost for waterproofing and coating services of our ramps, walkways, and below grade waterproofing.

What are the terms of the proposed agreement?
The awarded contract will be for a period of 36 months with two (2) one-year options. Funding will be provided on an as-needed basis utilizing 100% Restricted Maintenance Funds.
If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: David Holmquist
   Pedro Salcido
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
   Megan K. Reilly
   Luis Buendia
   Janice Sawyer
   Judith Reece
   Mark Hovatter
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Facilities Services Division

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Robert Laughton, Director
Maintenance & Operations Branch

SUBJECT: REQUEST FOR ADDITIONAL $35 MILLION OF CONTRACT CAPACITY FOR SEVEN (7) CONSTRUCTION INSPECTION CONTRACTS

Facilities/Student Impact:
The contract actions will help ensure that students are provided with safe and healthy learning environments that promote learning.

Why is this necessary?
Facilities comprehensive modernization and rehabilitation workload has significantly increased and is anticipated to continue on an upward trend. The increasing number of projects, with a total value increase of slightly under $7 billion, corresponds to an increase in Project or Building Inspectors required for projects to be Division of State Architect (DSA) certified. The Construction Inspection contracts have assisted in filling the staffing gap and provide needed inspection staff to meet the requirements of the DSA and proceed with the completion of projects in a timely manner and avoid costly delays.

Why do we need to do this now?
The current Board-approved aggregate contract capacity is $12 Million (Bd. Report No. 346-17/18). This request will increase the contract capacity by an additional $35 million for a total contract capacity of $47 million for the 5-year contract duration (1-year initial agreement and 4 option years). The original intent of the Construction Inspection contracts was to augment District inspector positions required to fulfill project requirements. The main resource is to hire District staff and utilize traditional District recruitment methods. However, in the last two years that the District Building Construction Inspector positions have been posted, the recruitment efforts were not successful. There is an increased demand for Building Inspectors in the Los Angeles area, neighboring cities and statewide, due to the increase in the volume of ongoing projects. As a result, the Construction Inspection Department in the Facilities Services Division has been actively using these contracts to bridge the staffing gap and fill the open positions. Awarding this additional contract capacity will enable Facilities to continue supporting the ongoing and anticipated workload for capital improvement projects.

What would happen if this were not approved?
If an increase in the aggregate contract capacity is not approved, it would result in the early termination of the Construction Inspection contracts and would cause a severe impact on the Inspection Department’s workload on FSD projects. This would result in construction delays as inspection staff is required for construction projects to proceed. This will impede the Maintenance & Operations Branch’s goal in providing safe and healthy learning environments for LAUSD students.
What are the terms of the proposed agreement?

The authority to increase contract capacity for these formally approved Inspection contracts will be to fulfill the requirements of the remaining three (3) option years, the contract of which is expected to be terminated on April 30, 2023.

If you have any questions or require additional information, please contact me at robert.laughton@lausd.net or at (213) 241-0304.

c: Megan K. Reilly  
    David Holmquist  
    Pedro Salcido  
    Darnise Williams  
    Patricia Chambers  
    Jefferson Crain  
    Mark Hovatter  
    Krisztina Tokes  
    Judith Reece  
    Luis Buendia  
    Janice Sawyer
TAB 5
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Project to Address Critical School Repair Needs at Sun Valley Magnet: Engineering Technology School

November 5, 2019

Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a project at Sun Valley Magnet: Engineering Technology School to address critical school repair needs. The proposed project will provide campus-wide roofing upgrades. Staff further proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed project, including budget modifications and the purchase of equipment and materials. The total budget for this project is $2,327,325.

Background:
As the District’s capital needs far exceed available funding, priorities for the expenditure of capital funding are evaluated to ensure the District’s most pressing priorities are being addressed. Based on an evaluation of known facilities conditions and needs at schools, the following types of projects have been identified as the most pressing unfunded critical school repair and safety needs that should continue to be addressed within the limited funding available:

- Failing, deteriorated, and outdated building systems and components
- School buildings, rooms and/or facilities deemed unsafe for occupancy
- Other critical health and safety concerns, urgent/emergency conditions, and/or health and safety code compliance issues that may arise

The proposed project at Sun Valley Magnet: Engineering Technology School aligns with the identified types of pressing critical school repair and safety conditions. The project is to replace approximately 108,000 square feet of deteriorated roofing at 11 buildings, including the installation of new gutters and downspouts and painting of affected areas. Construction is anticipated to begin in Q3 2020 and conclude in Q1 2021.

Sun Valley Magnet: Engineering Technology School is located within the boundaries of Local District Northeast and Board District 6 (Gonez).

Expected Outcomes:
Staff anticipates that the Board of Education will approve the proposed action to define and approve a project at Sun Valley Magnet: Engineering Technology School to address critical school repair needs that will improve student health, safety and educational quality.

Board Options and Consequences:
A “yes” vote will authorize staff to proceed with the expenditure of bond funds to undertake the project proposal in accordance with the provisions set forth in Measures K, R, Y and Q. If the proposed action is not approved, bond funds will not be expended and critical school repair needs will remain unaddressed.
Policy Implications:
The action is consistent with the District’s commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment. Moreover, the proposal is aligned with the Board-adopted Facilities Bond Program strategy to address unfunded and pressing school facilities needs related to safety, compliance, and instructional requirements (Board Report No. 048-17/18).

Budget Impact:
The total budget for the proposed project is $2,327,325. The project will be funded with Bond Program funds earmarked specifically for critical school repair and safety improvements to school building components.

The budget was prepared based on the current information known, and assumptions about, the project scope, site conditions, and market conditions. The project budget will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise, and will be adjusted accordingly to enable the successful completion of the project.

Student Impact:
Continuing our efforts to undertake critical school repair and safety improvement projects is a vital component to the District’s ability to provide safe school environments that promote teaching and learning.

Issues and Analysis:
It may be necessary to undertake feasibility studies, site analysis, scoping, and/or due diligence activities on the proposed project prior to initiating design. As necessary, the Office of Environmental Health and Safety (OEHS) will evaluate the proposed project in accordance with the California Environmental Quality Act (CEQA) to ensure compliance. If through the planning and design process it is determined that the proposed project scope will not sufficiently address the critical need identified, the project scope, schedule and budget will be revised accordingly.

Bond Oversight Committee Recommendations:
This item was considered by the BOC at its meeting on October 24, 2019. Staff has concluded that this proposed FSD SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

Attachments:
Attachment A - BOC Resolution

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER  
Superintendent

APPROVED BY:

MEGAN K. REILLY  
Deputy Superintendent  
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST  
General Counsel

Approved as to form.

REVIEWED BY:

TONY ATIENZA  
Director, Budget Services and Financial Planning

Approved as to budget impact statement.

PRESENTED BY:

ROBERT LAUGHTON  
Director of Maintenance & Operations  
Facilities Services Division
RESOLUTION 2019-33

BOARD REPORT NO. 138-19/20

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A PROJECT TO ADDRESS CRITICAL SCHOOL REPAIR NEEDS AT SUN VALLEY MAGNET: ENGINEERING TECHNOLOGY SCHOOL

WHEREAS, District Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a project at Sun Valley Magnet: Engineering Technology School that addresses critical school repair needs with a budget of $2,327,325 (the "Project") as described in Board Report 138-19/20 attached hereto; and

WHEREAS, the School Upgrade Program, the latest phase of the District’s Bond Program, includes a spending target to address "Critical School Repair and Safety Improvements to School Building Components"; and

WHEREAS, the Project is consistent with the District’s commitment to address school facilities needs and significantly improve conditions of aging and deteriorating school facilities; and

WHEREAS, staff has determined that the Project will help facilitate the implementation of the Facilities Bond Program strategy to address unfunded and pressing school facilities related to safety, compliance, and instructional; and

WHEREAS, the Board of Education’s approval of the Project will authorize District Staff to proceed with the expenditure of bond funds to undertake the Project in accordance with the provisions set forth in Measures K, R, Y and Q; and
RESOLUTION 2019-33
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A PROJECT TO ADDRESS CRITICAL SCHOOL REPAIR NEEDS AT SUN VALLEY MAGNET: ENGINEERING TECHNOLOGY SCHOOL

WHEREAS, District Staff has concluded that the proposed SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division Strategic Execution Plan to define and approve a project at Sun Valley Magnet: Engineering Technology School that addresses critical school repair needs, with a budget of $2,327,325, as defined in Board Report 138-19/20, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 10
NAYS: 0

ABSTENTIONS: 0
ABSENCES: 5

Rachel Greene
Chair

Karen Krug

Bevin Ashenmiller
Vice-Chair
TAB 6
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve 19 Local District Priority and Board Member Priority Projects
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 19 Local District Priority (LDP) and Board Member Priority (BMP) projects, as listed on Attachment A. Staff further proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed Project, including budget modifications and the purchase of equipment and materials. The total budget for these projects is $749,712.

Background:
The need for a Local District Priority (LDP) and Board Member Priority (BMP) project is identified by a Board District or Local District. Proposed projects are developed with support from Facilities Services Division staff and input from school administrators.

Project scopes, schedules, and budgets may vary depending on site conditions and needs. All projects must be capital in nature and adhere to bond language and laws.

Expected Outcomes:
Execution of these projects will help improve the learning environment for students, teachers, and staff.

Board Options and Consequences:
A “yes” vote will allow staff to execute the projects listed on Attachment A. Failure to approve this proposed action will delay the projects and ultimately the anticipated benefit to the school and its students.

Policy Implications:
The requested actions are consistent with the Board-Prioritized Facilities Programs for Local District Priority and Board Member Priority projects and the District’s commitment to address unmet school facilities needs and provide students with a safe and healthy learning environment.

Budget Impact:
The total combined budget for the 19 projects is $749,712. Seven projects are funded by Bond Program funds allocated for Local District Priority projects. Twelve projects are funded by Bond Program funds allocated for Board Member Priority projects.

Each project budget was prepared based on the current information known, and assumptions about, the project scope, site conditions, and market conditions. Individual project budgets will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of each project.
Student Impact:
The projects proposed in this Board Report will upgrade, modernize, and/or improve school facilities to enhance the safety and educational quality of our students’ learning environment.

Issues and Analysis:
This report includes a number of time-sensitive, small to medium-sized projects that have been deemed critical by Board Members and/or Local Districts and school administrators.

Bond Oversight Committee Recommendations:
This item was considered by the School Construction Bond Citizens’ Oversight Committee (BOC) at its meeting on October 24, 2019. Staff has concluded that this proposed FSD-SEP amendment will help facilitate implementation of the FSD-SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD-SEP.

Attachments:
Attachment A - Local District Priority and Board Member Priority Projects
Attachment B - BOC Resolution

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

PRESENTED BY:

ROBERT LAUGHTON
Director of Maintenance & Operations
Facilities Services Division

☑ Approved as to form.

☑ Approved as to budget impact statement.
## ATTACHMENT A

BOARD MEMBER PRIORITY AND LOCAL DISTRICT PRIORITY PROJECTS

<table>
<thead>
<tr>
<th>Item</th>
<th>BD</th>
<th>LD</th>
<th>School</th>
<th>Project Description</th>
<th>Managed Program</th>
<th>Project Budget</th>
<th>Anticipated Construction Start</th>
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<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>W</td>
<td>La Salle ES</td>
<td>Install new electronic free-standing marquee</td>
<td>LDP</td>
<td>$61,112</td>
<td>Q1-2020</td>
<td>Q2-2020</td>
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<td>2</td>
<td>1</td>
<td>W</td>
<td>Los Angeles Center for Enriched Studies</td>
<td>Install new secure entry system</td>
<td>LDP</td>
<td>$36,584</td>
<td>Q3-2020</td>
<td>Q4-2020</td>
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<td>3</td>
<td>3</td>
<td>NE</td>
<td>London Continuation HS</td>
<td>Install video surveillance (CCTV) system</td>
<td>LDP</td>
<td>$49,691</td>
<td>Q1-2020</td>
<td>Q2-2020</td>
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<td>4</td>
<td>3</td>
<td>NW</td>
<td>Topeka ES</td>
<td>Install new electronic free-standing marquee</td>
<td>LDP</td>
<td>$67,242</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>5</td>
<td>3</td>
<td>NW</td>
<td>Vanalden ES</td>
<td>Install new secure entry system</td>
<td>BMP</td>
<td>$36,555</td>
<td>Q4-2019</td>
<td>Q2-2020</td>
</tr>
<tr>
<td>6</td>
<td>3</td>
<td>NW</td>
<td>Vintage Math/Science/Technology Magnet</td>
<td>Install new secure entry system</td>
<td>BMP</td>
<td>$30,705</td>
<td>Q3-2020</td>
<td>Q4-2020</td>
</tr>
<tr>
<td>7</td>
<td>3</td>
<td>NW</td>
<td>Woodlake ES</td>
<td>Install new electronic free-standing marquee</td>
<td>LDP</td>
<td>$62,598</td>
<td>Q1-2020</td>
<td>Q3-2020</td>
</tr>
<tr>
<td>8</td>
<td>4</td>
<td>NW</td>
<td>Wilbur ES</td>
<td>Purchase (72) Chromebooks and (2) storage carts; security upgrades as needed</td>
<td>BMP</td>
<td>$39,183</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>9</td>
<td>4</td>
<td>W</td>
<td>Emerson MS</td>
<td>Install new secure entry system</td>
<td>BMP</td>
<td>$39,370</td>
<td>Q2-2020</td>
<td>Q2-2020</td>
</tr>
<tr>
<td>10</td>
<td>4</td>
<td>W</td>
<td>Gardner ES</td>
<td>Purchase (80) Chromebooks and (2) storage carts</td>
<td>BMP</td>
<td>$29,081</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>11</td>
<td>4</td>
<td>W</td>
<td>Kentwood ES</td>
<td>Install new electronic free-standing marquee</td>
<td>LDP</td>
<td>$38,538</td>
<td>Q2-2020</td>
<td>Q2-2020</td>
</tr>
<tr>
<td>12</td>
<td>4</td>
<td>W</td>
<td>Le Conte MS</td>
<td>Purchase (76) Chromebooks and (2) storage carts; install security upgrades as needed</td>
<td>BMP</td>
<td>$31,995</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>13</td>
<td>4</td>
<td>W</td>
<td>Topanga Charter ES</td>
<td>Purchase (30) iPads and (1) storage cart</td>
<td>BMP</td>
<td>$19,921</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>14</td>
<td>4</td>
<td>W</td>
<td>Venice HS</td>
<td>Purchase (74) Chromebooks and (2) storage carts</td>
<td>BMP</td>
<td>$27,193</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>15</td>
<td>4</td>
<td>W</td>
<td>Wright MS</td>
<td>Purchase (43) iPads and (2) storage carts</td>
<td>BMP</td>
<td>$26,105</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>16</td>
<td>5</td>
<td>E</td>
<td>Gage MS</td>
<td>Provide utility connections for mobile dental clinic</td>
<td>BMP</td>
<td>$22,470</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>17</td>
<td>6</td>
<td>NE</td>
<td>San Fernando EEC</td>
<td>Install new privacy fence</td>
<td>BMP</td>
<td>$19,939</td>
<td>Q1-2020</td>
<td>Q2-2020</td>
</tr>
<tr>
<td>18</td>
<td>6</td>
<td>NE</td>
<td>Sylvan Park ES</td>
<td>Install new electronic free-standing marquee</td>
<td>LDP</td>
<td>$45,580</td>
<td>Q4-2019</td>
<td>Q1-2020</td>
</tr>
<tr>
<td>19</td>
<td>6</td>
<td>NW</td>
<td>Langdon ES</td>
<td>Install new electronic free-standing marquee</td>
<td>BMP</td>
<td>$65,850</td>
<td>Q2-2020</td>
<td>Q3-2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td><strong>$749,712</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. (Gage MS) Although this is a Board District 5 (BD5) BMP project, the school will contribute $22,500 towards the budget, which is not part of the budget presented here. This approval is for the bond-funded portion only.

**NOTE:** Budgets for marquee projects vary due to size, location, distance, whether Division of State Architect review is required, etc.
RESOLUTION 2019-34

BOARD REPORT NO. 139-19/20

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE 19 LOCAL DISTRICT PRIORITY AND BOARD MEMBER PRIORITY PROJECTS

WHEREAS, District staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve 19 Local District Priority (LDP) and Board Member Priority (BMP) projects (as listed on Attachment A of Board Report No. 139-19/20), and authorize the Chief Facilities Executive, and/or his designee, to make any purchases associated with these projects. The total combined budget for these projects is $749,712; and

WHEREAS, projects included in the Facilities Services Division Strategic Execution Plan presented to the Board of Education were developed by Facilities in consultation with the Complex Project Managers, Regional Facilities Directors, Administrator of Operations, the affected School Principals, and the communities, and

WHEREAS, funding for the 19 Local District Priority and Board Member Priority projects will come from Local District Priority Funds ($361,345) and Board Member Priority Funds ($388,367); and

WHEREAS, District staff has concluded that the proposed Amendment will help facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District's ability to successfully complete the FSD SEP.
RESOLUTION 2019-34
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE 19 LOCAL DISTRICT PRIORITY AND BOARD MEMBER PRIORITY PROJECTS

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Bond Citizens' Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division Strategic Execution Plan to add 19 Local District Priority and Board Member Priority projects with a combined budget of $749,712, as described in Board Report No. 139-19/20, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 9
NAYS: 0
ABSTENTIONS: 1
ABSENCES: 5

Rachel Greene
Chair

Korey Krysier
Vice-Chair

Bond Oversight Committee
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017 Phone: 213.241.5183 Fax: 213.241.8354 www.laschools.org/bond
TAB 7
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Baseball Field Project at Garfield High School
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education (Board) amend the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a baseball field project (Project) at Garfield High School (Garfield HS), with a budget of $5,000,000.

Staff further proposes that the Board authorize the Chief/Deputy Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed project, including budget modifications and the purchase of equipment and materials.

Background:
Garfield High School (Garfield HS) opened in 1925 and does not have a baseball field. Thus, the school with its historically strong baseball program does not have a field where student-athletes can practice and compete. The baseball team has struggled to find consistent practice areas and has even had to resort to practicing in the school’s parking lot.

Staff’s proposal will provide the facilities to support the Garfield HS baseball program by expanding the school’s existing softball playfield area to include both a baseball and a softball field with corresponding backstops and dugouts. To provide sufficient space, the existing softball field will be relocated to the opposite end of the playfield and a portion of the existing visitor bleachers will be demolished. The scope of work also includes high barrier and perimeter fencing, site infrastructure and accessibility upgrades if necessary. Construction is anticipated to begin in the first quarter of 2021 and complete in the first quarter of 2022.

The proposed project is located within the boundaries of Local District East and Board District 2 (Mónica García).

Expected Outcomes:
Staff anticipates that the Board will approve the project definition proposal. The proposed project will provide playfields to accommodate both current and future baseball and softball student-athletes of Garfield HS.

Board Options and Consequences:
Approval of the proposed project definition will enable staff to proceed with the development of the bond funded project at Garfield HS.

If the Board does not approve the proposed project definition, the Garfield HS baseball program will continue to operate without adequate facilities to support its team, and the existing field and dugouts would continue to be used solely for the softball program.
Policy Implications:
Staff’s proposal is consistent with the District’s commitment to address unmet school facilities needs.

Budget Impact:
The total project budget is $5,000,000. Bond Program funds targeted specifically for school upgrades and reconfigurations to support specialized instructional programs in the School Upgrade Program will be used to fund approximately $2,500,000, with a contribution of $1,250,000 of Board District 2 Priority funds, and a contribution of $1,250,000 by Local District East Priority funds.

The budget was prepared based on the latest available information and assumptions about the project scope, site conditions, and market conditions. The budget will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of the project.

Student Impact:
The proposed project will allow for the expansion of an existing playfield area to support the Garfield HS baseball and softball programs.

Issues and Analysis:
It may be necessary to undertake feasibility studies, site analysis, scoping, and/or due diligence activities on the proposed project prior to initiating design. As necessary, the Office of Environmental Health and Safety will evaluate the proposed project in accordance with the California Environmental Quality Act to ensure compliance. If through the planning and design process it is determined that the proposed project scope will not sufficiently address the need identified, the project scope, schedule and budget will be revised accordingly.

Bond Oversight Committee Recommendations:
This item was considered by the BOC at its meeting on October 24, 2019. Staff has concluded that this proposed FSD SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

Attachments:
Attachment A - BOC Resolution

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQVIST
General Counsel

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

APPROVED AS TO BUDGET IMPACT STATEMENT.

PRESENTED BY:

ROBERT LAUGHTON
Director of Maintenance & Operations
Facilities Services Division
RESOLUTION 2019-36

BOARD REPORT NO. 140-19/20

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A BASEBALL FIELD PROJECT AT GARFIELD HIGH SCHOOL

WHEREAS, District Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a new baseball field project at Garfield High School (Garfield HS), with a budget of $5,000,000 as described in Board Report 140-19/20 attached hereto; and authorize the Chief/Deputy Procurement Officer and/or the Chief Facilities Executive, and/or his designee(s), to execute all instruments necessary, as legally permissible, to implement the proposed project, including budget modifications and the purchase of equipment and materials; and

WHEREAS, Garfield High School’s (Garfield HS) athletic facilities do not include a baseball field, and as such the school’s baseball program does not have a field of its own where student-athletes can practice and compete; and

WHEREAS, Staff’s proposal will provide the facilities to support the Garfield HS baseball program by expanding the school’s existing softball playfield area to include both a baseball and a softball field with corresponding backstops and dugouts. The existing softball field will be relocated to the opposite end of the playfield and a portion of the existing visitor bleachers will be demolished. The scope of work also includes high barrier and perimeter fencing, site infrastructure and accessibility upgrades if necessary; and

WHEREAS, Staff’s proposal is consistent with the District’s commitment to address unmet school facilities needs; and

WHEREAS, Approval of the proposed project definition will enable staff to proceed with the development of the bond funded project at Garfield HS, with construction anticipated to begin in the first quarter of 2021 and complete in the first quarter of 2022; and
RESOLUTION 2019-36
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A BASEBALL FIELD PROJECT AT GARFIELD HIGH SCHOOL

WHEREAS, The total project budget is $5,000,000, and Bond Program funds targeted specifically for school upgrades and reconfigurations to support specialized instructional programs in the School Upgrade Program will be used to fund approximately $2,500,000, with a contribution of $1,250,000 of Board District 2 Priority funds, and a contribution of $1,250,000 by Local District East Priority funds; and

WHEREAS, District Staff has concluded that the proposed SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division Strategic Execution Plan to define and approve a new baseball field project at Garfield High School with a budget of $5,000,000 as described in Board Report 140-19/20 attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 9  ABSTENTIONS: 0
NAYS: 0  ABSENCES: 6

Rachel Greene  Bevin Ashenmiller
Chair  Vice-Chair

Bond Oversight Committee
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017 Phone: 213.241.5183 Fax: 213.241.8354 www.laschools.org/bond
Page 1
TAB 8
Amendment to the Facilities Services Division Strategic Execution Plan to Define a Classroom Replacement Project at Lawrence Middle School
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education (Board) adopt an amendment to the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to define a classroom replacement project at Ernest Lawrence Middle School (Lawrence MS) to address State requirements associated with the removal of certain relocatable buildings.

Additionally, staff proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the projects including budget modifications and the purchase of equipment and materials.

The proposed project includes, but is not limited to:

- Removal of one Department of Housing (DOH) relocatable building and associated site restoration (i.e. asphalt improvements).
- Construction/installation of one Los Angeles Unified owned 1,920 square foot Division of the State Architect (DSA) certifiable relocatable building that will be reconfigured, upgraded and furnished to provide offices, exam rooms and support spaces for the Student Health and Human Services (SHHS) clinic program serving students on campus.
- Site upgrades as required to support the relocatable building and SHHS program, including parking lot improvements, fencing, controlled entry, and relocation of a storage container.
- Required improvements or mitigations to ensure compliance with local, state and/or federal facilities requirements.

Project Budget: $2,800,000

Project Schedule: Pre-construction activities are anticipated to begin in Q4-2019 and be completed in Q3-2020 (including DSA review & approval). Construction activities are anticipated to commence in Q4-2020 and be completed in Q3-2021.

Lawrence Middle School is located within the boundaries of Local District Northwest and Board District 3 (Scott M. Schmerelson).

Background:
Los Angeles Unified has approximately 34,000 classrooms and approximately 7,500 are in a relocatable building. The effort to remove relocatable classroom buildings has focused primarily on those buildings identified as a DOH relocatable building that do not meet the building standards of a school building per
California Education Code section 17280. Relocatable classroom buildings are also removed to comply with State requirements; secure State matching funds for school construction projects; to facilitate or support a bond project; eliminate safety hazards; and/or reduce Maintenance and Operations costs. All removals are coordinated with the Charter Schools Division, School Management Services, and the Office of the General Counsel, Facilities Team.

The Board approved a plan to satisfy the requirements of California Education Code section 17292 in 2015. This action included the adoption of a resolution certifying to the State Allocation Board that commencing September 30, 2015, 428 rooms in DOH relocatable buildings will no longer be used as a school building, and declared that the Board had formally approved a plan to address the remaining inventory of rooms in DOH relocatable buildings to fully achieve the outcomes contemplated by section 17292 (Board Report No. 024-15/16). At the time the relocatable building being proposed to be replaced at Lawrence MS had not been identified as a DOH. During the recent development of an approved accessibility enhancement project at the site, staff learned that the building was a DOH and could not be certified as initially intended.

Over the course of this year, staff has been working to identify the best facilities solution for the SHHS clinic program that has been operating in the DOH relocatable building. The relocation of the program to relocatable buildings currently at Lawrence MS was explored, and it was determined that installing and improving a relocatable building located at another school site would be more cost efficient and in the best interest of Los Angeles Unified.

**Expected Outcomes:**
Staff anticipates that the Board of Education will approve the proposed project definition for the classroom replacement project at Lawrence MS.

**Board Options and Consequences:**
Approval of the proposed project will enable Facilities to proceed with design activities, environmental studies, and the required regulatory approvals. The proposed project helps ensure compliance with section 17292.

If the Board does not adopt staff’s proposal, the requirement to remove the DOH relocatable building will still exist and staff will need to implement measures to remove, but not replace, the building, and as soon as reasonably possible.

**Policy Implications:**
The proposed project supports Los Angeles Unified’s commitment to implement the section 17292 compliance plan. Furthermore, the proposed action is consistent with the long-term goal to address unmet school facilities needs and significantly improve the conditions of aging and deteriorating school facilities as described in local bond measures.

**Budget Impact:**
The project budget is $2,800,000. The project will be funded by Bond Program funds targeted in the School Upgrade Program for major renovations, modernizations, and reconfigurations to school buildings. It will be necessary to transfer funding from the Facilities Bond Program Reserve to the major renovations, modernizations, and reconfigurations to school buildings “category of need” to fund this project.

The project budget was prepared based on the current information known, and assumptions about the project scope, site conditions, and market conditions. The project budget will be reviewed throughout the planning,
design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of the project.

**Student Impact:**
The Project, once complete, will provide students with a safe and up-to-date facility to access comprehensive medical and mental health services and a Healthy Start Program.

**Issues and Analysis:**
The SHHS Clinic at Lawrence MS provides a comprehensive array of services that support student achievement and success in Los Angeles Unified. It serves eligible students and their siblings ages one to 18, and Special Education students through age 22. Services include immunizations, physical exams, primary care illness visits, vision exams, mental health care, and Medi-Cal enrollment assistance. The facility also includes a Healthy Start program that links students and community members to resources for food, shelter, clothing, transportation and legal assistance.

The SHHS operated clinic will continue to operate in the DOH relocatable building until the replacement project is complete.

**Bond Oversight Committee Recommendations:**
This item was considered by the BOC at its meeting on October 24, 2019. Staff has concluded that this proposed Facilities SEP amendment will facilitate implementation of the Facilities SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

**Attachments:**
Attachment A - BOC Resolution

**Informatives:**
None.

**Submitted:**
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQVIST
General Counsel

Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

✓ Approved as to budget impact statement.

PRESENTED BY:

AARON BRIDGEWATER
Director of Facilities Planning and Development
Facilities Services Division
RESOLUTION 2019-35  

BOARD REPORT NO. 141-19/20  

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE A CLASSROOM REPLACEMENT PROJECT AT LAWRENCE MIDDLE SCHOOL  

WHEREAS, Los Angeles Unified Staff proposes that the Board of Education (Board) adopt an amendment to the Facilities Services Division (Facilities) Strategic Execution Plan (SEP) to define a classroom replacement project at Ernest Lawrence Middle School (Lawrence MS) to address State requirements associated with the removal of certain relocatable buildings; and  

WHEREAS, Additionally, Los Angeles Unified Staff proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the projects including budget modifications and the purchase of equipment and materials; and  

WHEREAS, The proposed project is needed to remove and replace one Department of Housing (DOH) relocatable building in order to comply with State requirements. A DOH relocatable building does not meet the building standards of a school building per California Education Code section 17280; and  

WHEREAS, The proposed project will provide the school with one Los Angeles Unified owned certifiable relocatable building that will be reconfigured, upgraded and furnished to support the school’s Student Health and Human Services (SHHS) clinic program operating in the DOH building, and associated site upgrades; and  

Bond Oversight Committee  
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017  
Phone: 213.241.5183  Fax: 213.241.8354  www.laschools.org/bond  

Page 1  

Rachel Greene, Chair  
Tenth District PTSA  
Bevin Ashenmiller, Vice-Chair  
LAUSD Student Parent  
Karen Krygier, Secretary  
L.A. City Controller’s Office  
Araceli Sandoval-Gonzalez, Executive Committee  
Early Education Coalition  

Amber Aviles  
Assoc. General Contractors of CA  
Tracy Bartley  
31st District PTSA  
Jeffrey Fischbach  
CA Tax Reform Assn.  
Melanie Freeland  
American Institute of Architects  
Margaret Fuertes  
LAUSD Student Parent  
Greg Good  
L.A. City Mayor’s Office  
Chris Hannan  
L.A. Co. Federation of Labor AFL-CIO  

Michael Keeley  
CA Charter School Association  
Scott Pansky  
L.A. Area Chamber of Commerce  
Dolores Sobalvarro  
AARP  
Guy Zelenski  
L.A. Co. Auditor-Controller’s Office  
Celia Ayala (Alternate)  
Early Education Coalition  
Connie Yee (Alternate)  
L.A. Co. Auditor-Controller’s Office  
Jose Zambrano (Alternate)  
Tenth District PTSA  

Timothy Popejoy  
Bond Oversight Administrator  
Perla Zite  
BOC Staff  

Joseph P. Buchman – Legal Counsel  
Burke, Williams & Sorensen, LLP  
Lori Raineri and Keith Weaver – Oversight Consultants  
Government Financial Strategies
RESOLUTION 2019-35
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE A CLASSROOM REPLACEMENT PROJECT AT LAWRENCE MIDDLE SCHOOL

WHEREAS, The Project budget is $2,800,000 and will be funded by Bond Program funds targeted in the School Upgrade Program for major renovations, modernizations, and reconfigurations to school buildings; and

WHEREAS, The project budget will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of the project; and

WHEREAS, Pre-construction activities are anticipated to begin in Q4-2019, construction activities are anticipated to commence in Q4-2020 and be completed in Q3-2021; and

WHEREAS, During the recent development of an approved accessibility enhancement project at the site, Los Angeles Unified Staff learned that the building was a DOH and could not be certified as initially intended; and

WHEREAS, Over the course of this year, Los Angeles Unified Staff has been working to identify the best facilities solution for the SHHS clinic program that has been operating in the DOH relocatable building; and

WHEREAS, Approval of the proposed project will enable Facilities to proceed with design activities, environmental studies, and the required regulatory approvals; and

WHEREAS, The proposed project supports Los Angeles Unified’s commitment to implement Education Code section 17292 compliance plan; and

WHEREAS, The Project, once complete, will provide students with a safe and up-to-date facility to access comprehensive medical and mental health services and a Healthy Start Program; and

WHEREAS, The SHHS Clinic provides services that include immunizations, physical exams, primary care illness visits, vision exams, mental health care, and Medi-Cal enrollment assistance. The facility also includes a Healthy Start program that links students and community members to resources for food, shelter, clothing, transportation and legal assistance; and

WHEREAS, The SHHS operated clinic will continue to operate in the DOH relocatable building until the replacement project is complete; and

WHEREAS, Los Angeles Unified Staff has concluded that this proposed Facilities SEP amendment will facilitate implementation of the Facilities SEP, and therefore, it will not adversely affect Los Angeles Unified’s ability to successfully complete the FSD SEP.
RESOLUTION 2019-35
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE A CLASSROOM REPLACEMENT PROJECT AT LAWRENCE MIDDLE SCHOOL

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt Los Angeles Unified Staff’s proposal to amend the Facilities SEP to define a Classroom Replacement Project at Lawrence Middle School, with a Project budget of $2,800,000, as described in Board Report 141-19/20, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Bond Oversight Committee’s website.

3. Los Angeles Unified is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Bond Oversight Committee and Los Angeles Unified.

ADOPTED on October 24, 2019, by the following vote:

AYES: 19
ABSTENTIONS: 0
NAYS: 0
ABSENCES: 6

Rachel Greene
Chair

Bevin Ashenmiller
Vice-Chair
TAB 9
Authorization to Negotiate and Execute an Agreement with California Credit Union for its Use of Los Angeles Unified Headquarters Building Suite 215
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education (Board) authorize the Chief Facilities Executive and/or his designee, to negotiate and execute an agreement, and/or any other related instruments, with the California Credit Union (CCU) for its use of Los Angeles Unified Headquarters Building (Headquarters Building) Suite 215 and Automated Teller Machines (ATMs). The initial term of the agreement is for three years, and includes two, one-year options to renew. The base monthly rent for the first year of the proposed agreement is $16,500.

Background:
CCU currently occupies Suite 215 in the Headquarters Building, located at 333 South Beaudry Avenue, in the City of Los Angeles, consisting of approximately 2,209 square feet. Under the terms of the proposed agreement, CCU shall operate a full-service credit union branch facility in the Headquarters Building, as well as three ATMs. Two in-wall ATMs are located on the second floor, and one free-standing ATM is located on the A-level of the Headquarters Building.

CCU has been operating a credit union branch facility inside the Headquarters Building under an agreement since December 2005. The current agreement, inclusive of all option terms, expired on March 30, 2019. CCU has continued to operate its branch facility under the holdover provisions of the agreement.

Los Angeles Unified administered a fair, open, and public notice of intent to license process seeking for a proposer to provide a monthly rent payment of at least $14,963.90. CCU won the bidding process with a proposed monthly rent payment of $16,500.

CCU will be financially responsible for any and all modifications or damages to the licensed property. If CCU wishes to make any modifications to the property, CCU must submit in writing to Los Angeles Unified and provide all plans for review and approval before any modifications may occur. CCU may not use the space for any other programs. Los Angeles Unified has the right to terminate the agreement for any reason upon 30 days written notice to CCU.

Expected Outcomes:
The execution of the agreement will allow CCU continued use of Suite 215 in the Headquarters Building for the operation of its credit union branch facility.

Board Options and Consequences:
If the Board does not adopt staff’s proposal, staff will be unable to negotiate and execute an agreement with CCU for the operation of its credit union branch facility in the Headquarters Building. Additionally, staff will terminate use of the holdover provisions of the previous agreement, and CCU will be required to vacate and
restore the space to its original condition, including removing the three ATMs. Moreover, Los Angeles Unified employees will no longer have the benefit of convenient access to CCU services, and Los Angeles Unified will no longer receive income revenue associated with the license.

**Policy Implications:**
The requested action is consistent with current Los Angeles Unified policy.

**Budget Impact:**
The proposed action will generate funding for the General Fund and does not require funding from Los Angeles Unified.

The activities associated with negotiating and executing an agreement with CCU requires staff time from Facilities and the Office of the General Counsel. Additional funding is not needed to implement the proposed action. CCU will continue to pay for all custodial costs, utilities and taxes, and is responsible for any maintenance of its branch facility and the three ATMs it utilizes.

The first year of the agreement will be for a monthly rent payment of $16,500. For each subsequent year, the base rent will increase by the Consumer Price Index (CPI) or three percent, whichever is greater. The proposed monthly rent is comprised of all direct costs and a market-based rent inclusive of, but not limited to, custodial costs, utilities, taxes, and administration of the agreement. In the first year of the agreement, the annual rent for the proposed use is anticipated to be approximately $198,000.

<table>
<thead>
<tr>
<th>Fiscal Year (2019/2020)</th>
<th>Fiscal Year (2020/2021)</th>
<th>Fiscal Year (2021/2022)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Rent</td>
<td>$198,000</td>
<td>$203,940</td>
</tr>
</tbody>
</table>

Location: 333 South Beaudry Avenue, Los Angeles, CA 90017

Landlord: Los Angeles Unified School District

Rentable Area: Suite 215 in the Headquarters Building consisting of approximately 2,209 square feet of space, two in-wall ATMs located on the second floor and one free-standing ATM located on the lower A-level.

Term: Initial term of three (3) years, and two, one-year options to renew. Subsequent to Board authorization, staff will finalize negotiations and execute the contract.

Current Base Rent: $174,336.72 annually, which does not include additional fees charged during the holdover period.

Proposed Base Rent: $198,000 annually, the rent amount will be subject to annual CPI adjustments, or a three percent increase, whichever is higher.

The total base rent of this agreement over the initial three-year use term is $611,998.
Student Impact:
The proposed agreement provides additional General Fund resources.

Issues and Analysis:
Los Angeles Unified published the notice of intent to license Suite 215 in the Headquarters Building in a newspaper of general circulation (Daily Journal) for three consecutive weeks. Public documents were made available to Schools First Credit Union and CCU on May 1, 2019. On May 30, 2019, Los Angeles Unified received one bid from CCU, which was inclusive of all required documents and met the minimum criteria for submission.

Attachments:
None.

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

APPROVED BY:

MARK HÖVÄTTER
Chief Facilities Executive
Facilities Services Division

☑ Approved as to form.

☑ Approved as to budget impact statement.

REVIEWED BY:

PRESENTED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

AARON BRIDGEWATER
Director of Facilities Planning and Development
Facilities Services Division
TAB 10
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve a Fire Alarm Upgrade Project at West Valley Occupational Center
November 5, 2019
Facilities Services Division and Division of Adult and Career Education

Action Proposed:
Staff proposes that the Board of Education amend the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a project to provide fire alarm system upgrades at West Valley Occupational Center. Construction is anticipated to begin in the last quarter of 2020 and be completed in the third quarter of 2021. The total budget for this project is $2,296,453.

Background:
The current phase of the District’s Bond Program, the School Upgrade Program (SUP), was established to support the development of projects that would upgrade, build and repair school facilities to improve student health, safety and educational quality (Board Report No. 143-13/14). The SUP includes a spending target entitled "Provide/Upgrade Adult and Career Education Facilities Necessary to Provide Career Training and Adult Courses." Projects developed under this category of need will address upgrades to various building systems in need of replacement.

The existing fire alarm system at West Valley Occupational Center was installed in the late 1970’s to early 1980’s. This system has failed and is now inoperable. A new fire alarm system is necessary for future long-term use. A temporary system has been installed to comply with the Fire Code and will tie into the new system once it is in place.

The proposed project at West Valley Occupational Center will upgrade the existing fire alarm system to a fully automatic and addressable fire alarm and voice evacuation system for the three-story Business Education Building that complies with the 2020 California Building Code. The new fire alarm system control panel will be networked with the current temporary fire alarm control panel located at the Admission Building. The temporary fire alarm system will remain intact and operational during the design and construction of the new fire alarm system.

West Valley Occupational Center is one of 11 Career Training Centers or (Occupational and Skills Centers) in the Los Angeles Unified School District Division of Adult and Career Education and has an annual enrollment of more than 5,000 students. Its location draws a diverse student population seeking low-cost, short-term career training. West Valley Occupational Center is located within the boundaries of Board District 4 (Nick Melvoin).

Expected Outcomes:
Staff anticipates that the Board of Education will approve the proposed action at West Valley Occupational Center, which is necessary to address facilities needs that will improve health, safety and educational quality.
Board Options and Consequences:
Approval of this proposed action will authorize staff to proceed with the expenditure of Bond Program funds to execute this project in accordance with the provisions set forth in Measures K, R, Y and Q. If the proposed action is not approved, Bond funds will not be expended, and the Adult and Career Education facilities needs will remain unaddressed.

Policy Implications:
These actions are consistent with the District’s commitment to address unmet school facilities needs and provide the community with adequate facilities for career training and adult courses.

Budget Impact:
The total combined budget for this project is $2,296,453. The project will be funded with Bond Program funds earmarked specifically for the upgrade of Adult and Career Education facilities necessary to provide career training and adult courses.

The budget was prepared based on the latest available information and assumptions about the project scope, site conditions, and market conditions. The budget will be reviewed throughout the planning, design, and construction phases as new information becomes known or unforeseen conditions arise and will be adjusted accordingly to enable the successful completion of the project.

Student Impact:
The proposed Project, once complete, will help ensure that West Valley Occupational Center students are provided with a safe and healthy environment, and up-to-date systems.

Issues and Analysis:
It may be necessary to undertake feasibility studies, site analysis, scoping, and/or due diligence activities on the proposed projects prior to initiating design. As necessary, the Office of Environmental Health and Safety (OEHS) will evaluate the proposed projects in accordance with the California Environmental Quality Act (CEQA) to ensure compliance. If through the planning and design process it is determined that the proposed project scope(s) will not sufficiently address the critical need identified, the project scope, schedule and budget will be revised accordingly.

Bond Oversight Committee Recommendations:
This item was considered by the School Construction Bond Citizens’ Oversight Committee (BOC) at its meeting on October 24, 2019. Staff has concluded that this proposed FSD SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

Attachments:
Attachment A - BOC Resolution

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

APPROVED BY:

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.

PRESENTED BY:

JOSEPH STARK
Executive Director
Division of Adult and Career Education

PRESENTED BY:

ROBERT LAUGHTON
Director of Maintenance & Operations
Facilities Services Division
RESOLUTION 2019-32

BOARD REPORT NO. 143-19/20

AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A FIRE ALARM UPGRADE PROJECT AT WEST VALLEY OCCUPATIONAL CENTER

WHEREAS, District Staff proposes that the Board of Education approve an amendment to the Facilities Services Division (FSD) Strategic Execution Plan (SEP) to define and approve a project to provide fire alarm system upgrades at West Valley Occupational Center for a project budget of $2,296,453, as described in Board Report 143-19/20 attached hereto (the “Project”); and

WHEREAS, The current phase of the District’s Bond Program, the School Upgrade Program (SUP), was established to support the development of projects that would upgrade, build and repair school facilities to improve student health, safety and educational quality; and the SUP includes a spending target entitled “Provide/Upgrade Adult and Career Education Facilities Necessary to Provide Career Training and Adult Courses;” and

WHEREAS, Projects developed under this category of need are included in the Facilities Services Division Strategic Execution Plan; and

WHEREAS, The existing fire alarm system at West Valley Occupational Center has failed and is now inoperable, a new fire alarm system is necessary for future long-term use; and

WHEREAS, The Project will upgrade the existing fire alarm system to a fully automatic and addressable fire alarm and voice evacuation system that complies with the 2020 California Building Code; and
RESOLUTION 2019-32
AMENDMENT TO THE FACILITIES SERVICES DIVISION STRATEGIC EXECUTION PLAN TO DEFINE AND APPROVE A FIRE ALARM UPGRADE PROJECT AT WEST VALLEY OCCUPATIONAL CENTER

WHEREAS, District Staff concludes that the Project is necessary to address facilities needs that will improve health, safety and educational quality, and provide the community with adequate facilities for career training and adult courses; and

WHEREAS, The Board of Education’s approval of the Project will authorize District Staff to proceed with the expenditure of bond funds to undertake the Project in accordance with the provisions set forth in Measures K, R, Y and Q; and

WHEREAS, District Staff has concluded that the proposed SEP amendment will facilitate implementation of the FSD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the FSD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt an amendment to the Facilities Services Division Strategic Execution Plan to define and approve a project to provide fire alarm upgrades at West Valley Occupational Center for a project budget of $2,296,453 as described in Board Report 143-19/20 attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 10
NAYS: 0

ABSENTIONS: 0
ABSENCES: 5

Rachel Greene
Chair

Bevin Ashenmiller
Vice-Chair

Bond Oversight Committee
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017-Phone: 213.241.5183-Fax: 213.241.8354- www.laschools.org/bond
TAB 11
Adoption of the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Plan for the Elizabeth Learning Center Comprehensive Modernization Project
November 5, 2019
Office of Environmental Health & Safety

Action Proposed:
Staff proposes that the Board of Education (Board) review and make a determination on the proposed Resolution (attached) to adopt the Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Plan (MMRP) for the proposed Elizabeth Learning Center Comprehensive Modernization Project (proposed Project) prepared in compliance with the California Environmental Quality Act (CEQA) (Public Resources Code §21000 et seq.) and State CEQA Guidelines (California Code of Regulations, Title 14, Division 6, Chapter 3 §15000 et seq.).

Background:
On December 13, 2016, the Board approved the project definition for the Elizabeth Learning Center Modernization Project (Board Report No. 205-16/17). The proposed Project is located on a 16.8-acre site at 4811 Elizabeth Street in the City of Cudahy and within the boundaries of Local District East and Board District 5 (Jackie Goldberg). Additionally, on September 18, 2018, the Board was informed that the design and project development had progressed significantly, and more detailed information was known, therefore, the scope for the proposed Project was further refined.

The proposed Project consists of the construction of new school facilities, improvements to existing school facilities, and the demolition of certain aging and deteriorated facilities. The Project also includes interim facilities, as necessary, and subject to all relevant codes and regulations including CEQA, to replace facilities and associated functions lost during construction. New facilities consisting of 53 general and specialty classrooms, instructional support spaces, textbook room, support areas, library, and covered walkways will be constructed.

The Administrative Building (#1A) will be seismically retrofitted and modernized, and the Physical Education Building (#9B) will receive new roofing and heating, ventilation, and air conditioning (HVAC). Moreover, the exterior of all existing buildings including Classroom Building 4, Science Building 1, Science Building 2, Multi Purpose Building, Oral Arts and Music Building, Graphic Arts and Electrical Shop Building, Metal and Wood Shop Building, and Sanitary Building 4 will be painted as necessary to provide a uniform appearance and enhanced curb appeal. Existing classrooms not being modernized will receive minor interior improvements to help promote teaching and learning.

Improvements to meet programmatic access requirements of the Americans with Disabilities Act (ADA) will be made throughout the school site (including within buildings). Aging and outdated site infrastructure (i.e. utilities, stormwater/sewer lines, Internet Protocol convergence systems, CCTV, and other systems serving the entire school site) will also be upgraded. Various safety conditions will be improved including site lighting, fencing, and gates as needed. Various landscape and hardscape improvements will also be made, including the
removal and replacement of trees, asphalt demolition, repaving and striping of hardcourts, new basketball courts and tennis courts. Moreover, upgrades and improvements to ensure compliance with local, state and/or federal facilities requirements will be undertaken.

The proposed Project also includes the demolition of Building A (#7A), Building B (#8A), East Classroom Building 3 (#9A) and 22 relocatable buildings. The site is not on any hazardous waste lists enumerated under Section 65962.5 of the Government Code.

Prior to adopting the MND and the MMRP for the proposed Project (State Clearinghouse Number 2019059091) and approving the proposed Project, the District is required to comply with the provisions of CEQA, Public Resources Code §21000, et seq., and State CEQA Guidelines, Title 14 California Code of Regulations §15000 et seq. The Office of Environmental Health & Safety (OEHS) evaluated the proposed Project to determine its potential impacts on the environment in accordance with CEQA and the State CEQA Guidelines.

Environmental review of the proposed Project found that there would be no significant impacts as a result of construction and operation of the proposed Project with the implementation of Los Angeles Unified’s Standard Conditions of Approval and a mitigation measure to avoid potential vibration impacts. This evaluation, as documented in an Initial Study, resulted in the preparation of a Mitigated Negative Declaration.

The District circulated the MND for a 30-day public review period from May 22, 2019 to June 21, 2019. The District posted the Notice of Intent to Adopt a Negative Declaration (Notice of Intent) at the proposed Project site during the public review period, direct mailed the Notice of Intent to all property owners and residents located within a 0.25-mile radius of the proposed Project site, and published the Notice of Intent in two local newspapers (Daily News and La Opinión).

The District filed the Notice of Intent with the Los Angeles County Clerk, sent copies of the Notice of Intent to the State Clearinghouse for distribution to potentially affected State agencies and mailed copies directly to local agencies, organizations, and known interested parties. Copies of the MND were available for review electronically on the OEHS website; hard copies were available for review at the District’s OEHS, Elizabeth Learning Center School main office, Local District East Office, and Cudahy Library. A total of five agency comment letters were received. No written comments from the community or individuals were received.

The proposed action by the Board is to adopt the attached Resolution, which adopts the MND and the MMRP as required by CEQA.

**Expected Outcomes:**
Staff proposes that the Board, as “Lead Agency” for the proposed Project, review and make a determination on the attached Resolution to adopt the MND and MMRP pursuant to CEQA and State CEQA Guidelines. This action is required for the Board to consider approving the proposed Project.

**Board Options and Consequences:**
A “yes” vote to adopt the MND and the MMRP would enable Los Angeles Unified to proceed with the proposed Project as proposed in the MND and the MMRP. A vote of “no” to adopt the MND and the MMRP would prevent the Board from approving the proposed Project, and the proposed Project could not proceed into construction.
Policy Implications:
This action does not change District policy. This action helps facilitate the Facilities Services Division Strategic Execution Plan and supports the goals and objectives of the School Upgrade Program. The Project was included in the December 13, 2016 Board Report, adopted by the Board, to amend the Facilities Services Division Strategic Execution Plan (FSD-SEP) to approve Project Definitions for 11 comprehensive modernization projects (Board Report No. 205-16/17).

Budget Impact:
This action does not have a budget impact.

Student Impact: (New Section)
The Project, once completed, will help ensure that the students attending the school are provided with a safe and healthy environment, and up-to-date facilities that promote learning.

Issues and Analysis:
Environmental review of the proposed Project found that, with the incorporation of Los Angeles Unified Standard Conditions and Approvals, Project Design Features, mitigation measures, as well as all applicable state, federal, and local regulations, there would be no significant impacts as a result of the proposed Project.

The District is the “Lead Agency” as defined in the State CEQA Guidelines §§15050-15053, and the Board shall review and consider the MND, MMRP, and its supporting documents, and comments.

Attachments:
Attachment A: Resolution of the Los Angeles Unified School District Board Adopting the MND and MMRP for the Elizabeth Learning Center Comprehensive Modernization Project.
Attachment B: Informative
Attachment C: AQ-GHG
Attachment D: Landscape Analysis
Attachment E: Geotech
Attachment F: Phase I ESA
Attachment G: Noise
Attachment H: Circulation
Attachment I: Historic
Attachment J: MMRP-ELC-LAUSD
Attachment K: MDN-IS-ELC-LAUSD
Attachment L: NOI-ELC-LAUSD
Attachment M: RTC-ELC-LAUSD

Informatives:
Consideration and Adoption of the MND and MMRP for the Elizabeth Learning Center Comprehensive Modernization Project.

Submitted:
10/9/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

Megan K. Reilly
Deputy Superintendent

Steven K. Zipperman
Chief of School Climate, Culture and Safety

REVIEWED BY:

DAVID HOLMQVIST
General Counsel

Approved as to form.

Carlos A. Torres
Director
Office of Environmental Health & Safety

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
RESOLUTION OF THE LOS ANGELES UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION ADOPTING THE MITIGATED NEGATIVE DECLARATION AND THE MITIGATION MONITORING AND REPORTING PLAN FOR THE ELIZABETH LEARNING CENTER COMPREHENSIVE MODERNIZATION PROJECT

Whereas, on December 13, 2016, the Board approved the project definition for the Elizabeth Learning Center Modernization Project (Board Report No. 205-16/17). The proposed Project is located on a 16.8-acre site at 4811 Elizabeth Street in the City of Cudahy and within the boundaries of Local District East and Board District 5 (Jackie Goldberg). Additionally, on September 18, 2018, the Board was informed that the design and project development had progressed significantly, and more detailed information was known, therefore, the scope for the proposed Project was further refined; and

Whereas, the proposed Project consists of the construction of new school facilities, improvements to existing school facilities, and the demolition of certain aging and deteriorated facilities. The Project also includes interim facilities, as necessary, and subject to all relevant codes and regulations including CEQA, to replace facilities and associated functions lost during construction. New facilities consisting of 53 general and specialty classrooms, instructional support spaces, textbook room, support areas, library, and covered walkways will be constructed; and

Whereas, the Administrative Building (#1A) will be seismically retrofitted and modernized, and the Physical Education Building (#9B) will receive new roofing and heating, ventilation, and air conditioning (HVAC). Moreover, the exterior of all existing buildings including Classroom Building 4, Science Building 1, Science Building 2, Multi-Purpose Building, Oral Arts and Music Building, Graphic Arts and Electrical Shop Building, Metal and Wood Shop Building, and Sanitary Building 4 will be painted as necessary to provide a uniform appearance and enhanced curb appeal, and existing classrooms not being modernized will receive minor interior improvements to help promote teaching and learning; and

Whereas, improvements to meet programmatic access requirements of the Americans with Disabilities Act (ADA) will be made throughout the school site (including within buildings). Aging and outdated site infrastructure (i.e. utilities, stormwater/sewer lines, Internet Protocol convergence systems, CCTV, and other systems serving the entire school site) will also be upgraded. Various safety conditions will be improved including site lighting, fencing, and gates as needed. Various landscape and hardscape improvements will also be made, including the removal and replacement of trees, asphalt demolition, repaving and striping of hardcourts, new basketball courts and tennis courts. Moreover, upgrades and improvements to ensure compliance with local, state and/or federal facilities requirements will be undertaken; and

Whereas, the proposed Project also includes the demolition of Building A (#7A), Building B (#8A), East Classroom Building 3 (#9A) and 22 relocatable buildings. The site is not on any hazardous waste lists enumerated under Section 65962.5 of the Government Code); and
Whereas, prior to adopting the MND and the MMRP for the proposed Project (State Clearinghouse Number 2019059091) and approving the proposed Project, the District is required to comply with the provisions of CEQA, Public Resources Code §21000, et seq., and State CEQA Guidelines, Title 14 California Code of Regulations §15000 et seq. The Office of Environmental Health & Safety (OEHS) evaluated the proposed Project to determine its potential impacts on the environment in accordance with CEQA and the State CEQA Guidelines; and

Whereas, Environmental review of the proposed Project found that there would be no significant impacts as a result of construction and operation of the proposed Project with the implementation of Los Angeles Unified’s Standard Conditions of Approval and a mitigation measure to avoid potential vibration impacts. This evaluation, as documented in an Initial Study, resulted in the preparation of a Mitigated Negative Declaration; and

Whereas, the District circulated the MND for a 30-day public review period from May 22, 2019 to June 21, 2019. The District posted the Notice of Intent to Adopt a Negative Declaration (Notice of Intent) at the proposed Project site during the public review period, direct mailed the Notice of Intent to all property owners and residents located within a 0.25-mile radius of the proposed Project site, and published the Notice of Intent in two local newspapers (Daily News and La Opinión); and

Whereas, the District filed the Notice of Intent with the Los Angeles County Clerk, sent copies of the Notice of Intent to the State Clearinghouse for distribution to potentially affected State agencies and mailed copies directly to local agencies, organizations, and known interested parties. Copies of the MND were available for review electronically on the OEHS website; hard copies were available for review at the OEHS website, Elizabeth Learning Center School main office, Local District East Office, and Cudahy Library. A total of five agency comment letters were received. No written comments from the community or individuals were received; and

Whereas, the proposed action by the Board is to adopt the attached Resolution, which adopts the MND and the MMRP as required by CEQA; and

Whereas, the District is the “Lead Agency” as defined in State CEQA Guidelines §§15050-15053, and the Board shall review and consider the MND, MMRP, and its supporting documents, and comments.

Resolved, that the Board finds that:

The Project may not have an adverse effect on fish and wildlife, as referenced in §711.2 of the Fish and Game Code; and

The presumption of adverse effect set forth in California Code of Regulations, Title 14, §753.5(d) does not apply; and be it

Resolved further, that the Board hereby:
1. Finds that the Mitigated Negative Declaration (MND) and Mitigation Measures and Reporting Plan (MMRP) was completed in compliance with CEQA and State CEQA Guidelines, as amended; and

2. Finds that the MND and MMRP reflects the District’s independent judgment and analysis; and

3. Finds that the Board reviewed and considered the information in the MND and MMRP before making a decision to approve the Project; and

4. Adopts the MND and MMRP; and be it

Resolved further, that the Board specifies that the record of proceedings on which the Board’s decision is based is located at the Los Angeles Unified, Office of Environmental Health and Safety, 333 South Beaudry Avenue, 21st Floor, Los Angeles, California, and the custodian of the record of proceedings is the Office of Environmental Health and Safety.
PASSED, APPROVED AND ADOPTED this 5th day of November 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Jefferson Crain
Executive Officer of the Board of Education

Date
Attachments for Board of Education Report No. 148 19/20 may be viewed at:


and

TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Carlos A. Torres, Director
Office of Environmental Health & Safety

SUBJECT: CONSIDERATION AND ADOPTION OF THE MITIGATED NEGATIVE DECLARATION AND ADOPTION OF THE MITIGATION MONITORING AND REPORTING PLAN FOR ELIZABETH LEARNING CENTER

On November 5, 2019, the Board of Education (Board) will consider a Resolution adopting the Mitigated Negative Declaration (MND) and Mitigation Monitoring and Reporting Plan (MMRP) for the Elizabeth Learning Center Comprehensive Modernization Project (Project). The Project would include demolition and removal of relocatable and permanent buildings and structures; construction of new buildings and structures; renovations to the remaining buildings; infrastructure upgrades; and various site-wide upgrades per the Americans with Disabilities Act (ADA; 42 U.S. Code Chapter 126).

The MND and the MMRP were prepared in accordance with the California Environmental Quality Act (CEQA) Statute and its Guidelines. The MND concluded that construction (including demolition, construction, and renovation activities) and operation of the Project would not result in any significant environmental impacts. The Project incorporates District Standards and Specifications, mitigation measures, as well as all applicable state, federal, and local regulations. The District is the Lead Agency pursuant to CEQA. Adoption of the MND and the MMRP by the Board is the final step in the CEQA approval process.

The Board approved the Project definition on December 13, 2016 (Board Report No: 205-16/17). As the Lead Agency, the Board will take into consideration the MND and record of proceedings prepared for the Project and rely on it to reach its own conclusions on whether or not to adopt the MND, the MMRP, and subsequently approve the Project. The MND is available on the OEHS website at http://achieve.lausd.net/CEQA and hard copies of the MND are available through the OEHS office upon request.

If you have any questions, please contact me at (213) 241-3199.

c: David Holmquist
Pedro Salcido
Darnise Williams
Patricia Chambers

Jefferson Crain
Megan K. Reilly
Steven K. Zipperman
Mark Hovatter
TAB 12
Project Approval for the Elizabeth Learning Center Comprehensive Modernization Project
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes that the Board of Education (Board) approve the proposed Elizabeth Learning Center (ELC) Comprehensive Modernization Project (Project). The current budget for the proposed Project is $134,407,096.

Staff further proposes that the Board authorize the Chief Procurement Officer and/or the Chief Facilities Executive and/or their designee(s) to execute all instruments necessary, as legally permissible, to implement the proposed Project, including budget modifications and the purchase of equipment and materials.

The Office of Environmental Health and Safety’s (OEHS) evaluation of the proposed Project resulted in the preparation of a Mitigated Negative Declaration (MND), and a Mitigation Monitoring and Reporting Plan. Pursuant to the California Environmental Quality Act (CEQA) Guidelines, and to permit construction activities to commence at a later date, staff is requesting the Board approve the proposed Project. The proposed action may only be considered after the Board adopts the MND prepared by OEHS in compliance with CEQA and State CEQA Guidelines for the proposed Project (Board Report No. 148-19/20).

Background:
On December 13, 2016, the Board approved the project definition for the proposed Project (Board Report No. 205-16/17). Additionally, on September 18, 2018, a Board Informative was issued that provided an update on the Facilities managed Bond Program with a focus on the 22 approved comprehensive modernization projects. The Board Informative outlined the further refinement of project scopes made possible by the significant progress made on the design and development of the proposed projects, and the resulting revisions to project schedules and budgets. An overview of the refined scope, schedule, and budget of the proposed Project at ELC was included.

The proposed Project is located on a 16.8-acre site at 4811 Elizabeth Street in the City of Cudahy and within the boundaries of Local District East and Board District 5 (Jackie Goldberg). As of the 2018-2019 capacity assessment, ELC served 1,726 students in kindergarten through twelfth grade.

The proposed Project consists of the construction of new school facilities, improvements to existing school facilities, and the demolition of certain aging and deteriorated facilities. The Project scope also includes interim facilities, as necessary, and subject to all relevant codes and regulations including CEQA, to mitigate the impact of the possible displacement of any facility and associated function during construction.

New facilities consisting of 53 general and specialty classrooms, instructional support spaces, textbook room, support areas, library and covered walkways will be constructed.
The Administrative Building (#1A) will be seismically retrofitted and modernized, and the Physical Education Building (#9B) will receive new roofing and heating, ventilation, and air conditioning (HVAC). Moreover, the exterior of all existing buildings including Classroom Building 4, Science Building 1, Science Building 2, Multi-Purpose Building, Oral Arts and Music Building, Graphic Arts and Electrical Shop Building, Metal and Wood Shop Building, and Sanitary Building 4 will be painted as necessary to provide a uniform appearance and enhanced curb appeal, and existing classrooms not being modernized will receive minor interior improvements to help promote teaching and learning.

Improvements to meet programmatic access requirements of the Americans with Disabilities Act (ADA) will be made throughout the school site (including within buildings). Aging and outdated site infrastructure (i.e. utilities, stormwater/sewer lines, Internet Protocol convergence systems, CCTV, and other systems serving the entire school site) will also be upgraded. Various safety conditions will be improved including site lighting, fencing, and gates as needed. Various landscape and hardscape improvements will also be made, including the removal and replacement of trees, asphalt demolition, repaving and striping of hardcourts, new basketball courts and tennis courts. Moreover, upgrades, improvements or other mitigations to ensure compliance with local, state and/or federal facilities requirements will be undertaken.

The proposed Project also includes the demolition of Building A (#7A), Building B (#8A), East Classroom Building 3 (#9A), and 22 relocatable buildings. The site is not on any hazardous waste lists enumerated under Section 65962.5 of the Government Code.

Expected Outcomes:
Staff anticipates that the Board will adopt staff’s proposal, which will permit construction activities to be undertaken at a later date, once Division of the State Architect (DSA) approval is secured. Staff anticipates that construction activities related to the construction of new buildings and modernization of existing facilities will begin in the third quarter of 2021, and that site/utility/interim housing activities may begin in advance of this work, in an earlier phase. Construction is anticipated to be completed by the third quarter of 2025 and will occur in multiple phases.

Board Options and Consequences:
Adoption of staff’s proposal will permit Los Angeles Unified to proceed with the construction of the proposed Project after DSA approval is secured. If the proposed action is not adopted, staff will be unable to proceed with construction activities. As a result, ELC will continue to operate with aging, deteriorating, and outdated buildings and grounds. Furthermore, students, staff and the community will not benefit from the significant facilities improvements that will be undertaken as part of the proposed Project.

Policy Implications:
The proposal supports the implementation of the proposed Project, which the Board approved a project definition for on December 13, 2016 (Board Report No. 205-16/17). The proposed action is consistent with the long-term goal to address unmet school facilities needs and significantly improve conditions of aging and deteriorating school facilities as described in local bond measures.

Budget Impact:
This action does not have a budget impact. The Board previously authorized funding for the proposed Project (Board Report No. 205-16/17). The current budget for the proposed Project (Project No. 10368156) is $134,407,096 (as listed in the September 18, 2018 Board Informative -- Important Updates Regarding the Facilities Managed Bond Program). The proposed Project is funded by Bond Program funds targeted in the School Upgrade Program for major renovations, modernizations and/or reconfigurations to school buildings.
Student Impact:
The proposed Project, once complete, will help ensure that the students attending the school are provided with a safe and healthy environment, and up-to-date facilities that promote learning.

Issues and Analysis:
Environmental
OEHS evaluated the proposed Project to determine potential impacts on the environment in accordance with CEQA and State CEQA Guidelines. This evaluation, as documented in the Initial Study (IS), resulted in the preparation of an MND. The MND was circulated for a 30-day public review period from May 22, 2019 to June 21, 2019. The analysis documented in the IS/MND found that the Project would not result in significant and unavoidable impacts as a result of construction or operation of the proposed Project. Pursuant to State CEQA Guidelines, prior to the proposed Project proceeding into construction, the Board must adopt the MND and subsequently must approve the proposed Project.

Project Development
The design and development of the proposed Project has continued to progress since the September 2018 Board Informative was issued. Various preconstruction planning activities have been completed including community and stakeholder engagement, and a review of changes in current and projected enrollment, which have enabled additional design and scope decisions to be made. Currently, Building A (#7A), which is planned for demolition, includes some administrative functions and offices. Initially, new administrative offices were planned to be constructed. However, after additional analysis, it was determined that it would be in best interest of ELC to reconfigure the existing library space in the Administrative Building (#1A) to consolidate administrative functions into one building and construct a new, up-to-date library on campus. Moreover, it was determined that in lieu of installing a new accessible student drop-off zone along the two-lane residential Elizabeth Street, a designated accessible student drop-off parking space would be constructed in the existing service parking area to meet accessibility requirements.

Attachments:
None.

Informatives:
None.

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form.

APPROVED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

PRESENTED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.

AARON BRIDGEWATER
Director of Facilities Planning and Development
Facilities Services Division
TAB 13
Approval of 2019 Grant Applications for Submission under the State Career Technical Education Facilities Program
November 5, 2019
Facilities Services Division

Action Proposed:
Staff proposes the Board of Education (Board) approve up to nine grant applications for submission under the California State Career Technical Education Facilities Program (CTEFP), as described in Attachment A.

Background:
The CTEFP provides state funding to qualifying local educational agencies (LEAs) for the construction of new Career Technical Education (CTE) facilities; modernization or reconfiguration of existing CTE facilities; or the purchase of equipment with an average useful life expectancy of at least 10 years. Maximum CTEFP grants are $1.5 million for modernization projects and $3 million for new construction projects. The CTEFP was enacted after public approval of Proposition 1D in November 2006. Current funding for the program comes from Proposition 51, a state bond measure approved by the public in November 2016 that earmarked $500 million for addressing the needs of CTE facilities.

Facilities Services Division staff have worked with Division of Instruction staff to identify up to nine potential CTEFP applications for submission. In accordance with CTEFP requirements, applications must be approved by the LEA’s governing board. This action will satisfy that mandate and allow the District to apply for up to $24,000,000 in state funding.

The sixth funding cycle for CTEFP is currently underway, and applications for this cycle are due to the California Department of Education (CDE) on December 2, 2019.

Expected Outcomes:
Staff anticipates that the Board will approve up to nine grant applications (Attachment A) that will support the construction of new facilities; reconfiguration or modernization of existing facilities; or the purchase of new equipment for CTE pathways at the applicant District schools.

Board Options and Consequences:
Upon Board approval, staff will apply for up to $24,000,000 in state funding under the Career Technical Education Facilities Program (CTEFP). If the Board does not approve the action, the District will lose the opportunity to pursue CTEFP grant funding.

Policy Implications:
This action does not change District policy.

Budget Impact:
This action has no budget impact. Board approval of this item would allow the District to apply for up to $24,000,000 in state funding. This action does not impact General Funds.
Student Impact:
Approval of this action will provide an opportunity to pursue grant funds for CTE pathways at comprehensive high school sites and provide new and upgraded spaces, including classrooms, workrooms, laboratories, studios, and equipment in an effort to enhance the student learning experience.

Issues and Analysis:
Approval of the proposed action will enable the District to submit nine applications for up to $24,000,000 in state funding that would supplement local Bond Program funding for projects that have been previously approved by the Board. If grant monies are not awarded, previously allocated bond funds will be used to complete these Board-approved projects.

Approval of this action does not guarantee the District will secure CTEFP state funding; it only fulfills a submission requirement that must be met for applications to be reviewed and scored by the CDE.

Attachments:
Attachment A - CTEFP Summaries

Informatives:
None.

Submitted:
10/21/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQQUIST
General Counsel

APPROVED & PRESENTED BY:

MARK HOVATTER
Chief Facilities Executive
Facilities Services Division

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
Career Technical Education Facilities Program (CTEFP)
Career Technical Education (CTE) Summaries

1. Jefferson HS – Marketing Sales and Service Sector / Entrepreneurship / Self Employment Pathway
   Local District Central, Board District 5

   The Entrepreneurship/Self-Employment pathway at Jefferson HS emphasizes training to meet the growing need for marketing professionals with skills in communication, small business, self-employment, advertising, marketing strategies, product and service management, and promotion and selling concepts. This pathway provides a firm foundation for advanced education, entry to a career, and success in the global marketplace. The pathway uses Virtual Enterprise program to provide hands on experience of running a business. The CTEFP application will support the construction of one classroom space for the Entrepreneurship pathway (Jefferson HS Comprehensive Modernization Project No. 10366809) and allow for the appropriate placement and utilization of existing and new equipment.

   *Estimated Grant Amount: up to $1,500,000 (Modernization application)*

2. Roosevelt HS – Health Science and Medical Technology Sector / Patient Care/Biotechnology Pathway
   Local District East, Board District 2

   The Biotechnology pathway at Roosevelt HS teaches students the academic knowledge and technical skills necessary to pursue a full range of educational and career opportunities in the Health Science and Medical Technology industry sector, from entry level to management, as well as technical and professional career specialties. The courses integrate subject matter in science, mathematics, and English/language arts. The Roosevelt HS Comprehensive Modernization Project (No. 10366803) includes the construction of new CTE facilities. The CTEFP application will support the construction of a new classroom space and incorporate upgraded equipment for students to understand the different aspects of living organisms and systems to make and/or modify products, processes, or technological applications that involve biological systems, living organisms, or derivatives; may include specialized furnishings and additional equipment.

   *Estimated Grant Amount: up to $3,000,000 (New Construction application)*

3. STEM Academy of Boyle Heights -- Engineering and Architecture Sector / Engineering Design Pathway
   Local District East, Board District 2

   The Engineering Design pathway at the STEM Academy of Boyle Heights is located on the Roosevelt HS campus. This is a Linked Learning pathway and CTE program that includes a sequence of four engineering-based courses that help students develop the capacity and skill set to pursue studies and/or employment in a STEM-related field. The Roosevelt HS Comprehensive Modernization Project (No. 10366803) includes the construction of new CTE facilities. The CTEFP application will support the construction of two flexible engineering spaces for the Engineering Design pathway and allow for the appropriate placement and utilization of existing and new equipment.

   *Estimated Grant Amount: up to $3,000,000 (New Construction application)*
4. **Venice HS**  Health Science and Medical Technology Sector / Patient Care Pathway  
*Local District West, Board District 4*

The Patient Care pathway at Venice HS prepares students for occupations or functions involved in the prevention, treatment, and management of illness and the preservation of mental and physical well-being through the services offered by the medical and allied health professions. The Venice HS Comprehensive Modernization Project (No. 10366807) includes the construction of new CTE facilities. The CTEFP application will support the construction of one Sports Medicine suite for the Patient Care pathway and allow for the appropriate placement and utilization of existing and new equipment.  
*Estimated Grant Amount: up to $3,000,000 (New Construction application)*

5. **Venice HS**  Engineering Sector / Engineering Design Pathway  
*Local District West, Board District 4*

The Engineering Design pathway at Venice HS is a CTE program that includes a sequence of two Project Lead the Way engineering-based courses that help students develop the capacity and skill set to pursue studies and/or employment in a STEM-related field. The Venice HS Comprehensive Modernization Project (No. 10366807) includes the construction of new CTE facilities. The CTEFP application will support the construction of one flexible engineering space for the Engineering Design pathway and allow for the appropriate placement and utilization of existing and new equipment.  
*Estimated Grant Amount: up to $3,000,000 (New Construction application)*

6. **Grant HS**  Arts, Media, and Entertainment Sector / Design, Visual, and Media Arts Pathway  
*Local District Northeast, Board District 3*

The Design, Visual, and Media Arts pathway at Grant HS consists of a two-course sequence involving graphic design, animation and design media to equip students with the knowledge and skills necessary for entry level employment and/or postsecondary education in the Arts, Media, and Entertainment industry sector. The Grant HS Comprehensive Modernization Project (No. 10366801) includes the construction of new CTE facilities. The CTEFP application will support the construction of a new classroom intended to function as a makerspace and production studio where students have the opportunity to study graphic design and animation, and carry their ideas to fruition; may include specialized furnishings and equipment.  
*Estimated Grant Amount: up to $3,000,000 (New Construction application)*
7. **Sherman Oaks Center for Enriched Studies (SOCES) -- Engineering and Architecture Sector / Engineering Design Pathway Local District Northwest, Board District 3**

The Engineering Design pathway at SOCES offers Project Lead the Way courses that teach students the principles of engineering, design and development. The program allows students to experience the engineering process in great depth in its entirety from early identification of a problem to creation of actual prototypes/finished products to solve the problem. The CTEFP application will support the construction of an Engineering space and modification to the existing Engineering classroom to align with the program’s instruction requirements and vision (SOCES Comprehensive Modernization Project No. 10366802); may include specialized furnishings and equipment.

Estimated Grant Amount: up to $1,500,000 (Modernization application)

8. **Sherman Oaks Center for Enriched Studies (SOCES) -- Hospitality, Tourism, and Recreation Sector / Food Service and Hospitality Pathway Local District Northwest, Board District 3**

The SOCES Food Service and Hospitality pathway engages students who learn the principles of baking and nutrition in real-world food service activities, where Common Core academic and career technical education standards are applied to guide students toward both a college and career pathway in Hospitality, Tourism, and Recreation. The SOCES Comprehensive Modernization Project (No. 10366802) includes the construction of new CTE facilities. The CTEFP application will support the construction of a new facility to properly outfit the Culinary Arts classroom and align with the program’s instruction requirements and vision; may include specialized furnishings and equipment.

Estimated Grant Amount: up to $3,000,000 (New Construction application)

9. **Elizabeth Learning Center – Health Science and Medical Technology Sector / Patient Care Pathway Local District East, Board District 5**

The Patient Care pathway at Elizabeth Learning Center prepares students for occupations or functions involved in the prevention, treatment, and management of illness and the preservation of mental and physical well-being through the services offered by the medical and allied health professions. The Elizabeth Learning Center Comprehensive Modernization Project (No. 10368156) includes the construction of new CTE facilities. The CTEFP application will support the construction of one Sports Medicine suite for the Patient Care pathway and allow for the appropriate placement and utilization of existing and new equipment.

Estimated Grant Amount: up to $3,000,000 (New Construction application)
Facilities Services Division Compensation Survey
November 5, 2019
Office of the Deputy Superintendent, Business Services and Operations

Action Proposed:
That the Board of Education find the compensation levels for managers of the Facilities Services Division are competitive in the marketplace for recruitment and retention purposes as required by Measures Y and Q and the District’s Memorandum of Understanding (“MOU”) with the Bond Oversight Committee

Background:
Measures Y and Q, the more recent LAUSD bond measures, include provisions, which requires the Board of Education to make a “finding” related to the salaries of employees who have managerial oversite of bond-funded projects. For example, Measure Q language states:

To ensure that the District employs managers of the Division [FSD] who are so qualified, and because the required qualifications and responsibilities of the Managers of the Division are unique relative to those of other District classified positions, the Board shall, subject to the merit provisions of the Education Code, no less than biennially, cause a survey of compensation of managers of major construction programs and managers of major public and private facilities in comparable locations across the United States in both the public and private sector, and the Board shall make a finding that the managers of the District’s Facilities Services Division are being compensated at a level that will be competitive in the marketplace and thereby better ensure that the District will be able to continue to hire and retain highly qualified and experienced individuals to manage the bond-funded school construction and modernization program.

Similarly, section 6.4.2. of the District’s MOU with the Bond Oversight Committee requires the Board of Education to make a finding that the compensation levels of FSD managers are competitive in the marketplace. Personnel Commission staff completed the required biennial salary survey for both public and private sector market rates in October, 2019. The survey confirms that the compensation levels of FSD managers are competitive in the marketplace.

Please see the attached Informative, which describes the methodology utilized for the survey.

Expected Outcomes:
With the approval of the recommendation, the LAUSD will comply with the provisions of Measure Q and Y as well as the MOU with the Bond Oversight Committee.

Board Options and Consequences:
The Board may reject the proposed action or adopt an alternative finding.
Policy Implications:
This action does not change District policy.

Budget Impact:
There is no budget impact if the recommended action is adopted.

Student Impact:
It is important to ensure the District is able to hire and retain qualified individuals to manage the successful implementation of the bond-funded and school construction and modernization programs.

Issues and Analysis:
The salary data reveals a 1% difference from LAUSD’s salary and the average of comparable positions surveyed at the 75th percentile, and a 4% difference at the 90th percentile. These differences are small enough to show that the District’s salaries are competitive. As further evidence of the District’s competitiveness, the tenure of the employees surveyed show a high retention rate. These factors, along with the high quality work which comes from the Facilities Division, all support the recommended finding.

Attachments:
Attachment A - 2019 LAUSD Facilities Services Division Management Salary Survey Summary, Public Agencies
Attachment B - 2019 LAUSD Facilities Services Division Management Salary Survey, 75/90 and 50/75 Private and Public Market Splits
Attachment C - Agency Detail by Classification

Informatives:
Facilities Salary Survey 2019

Submitted:
October 18, 2019
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

MEGAN K. REILLY
Deputy Superintendent
Business Services and Operations

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
### 2019 LAUSD FACILITIES SERVICES DIVISION MANAGEMENT SALARY SURVEY

**SUMMARY (PUBLIC AGENCIES)**

<table>
<thead>
<tr>
<th>CLASS TITLE</th>
<th>Annual LAUSD Max Salary</th>
<th>50th Percentile from Public Sector Data</th>
<th>75th Percentile from Public Sector Data</th>
<th>90th Percentile from Public Sector Data</th>
<th>% Difference at 75th</th>
<th>% Difference at 90th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Facilities Executive</td>
<td>$285,927.24</td>
<td>$223,482.00</td>
<td>$266,253.45</td>
<td>$277,893.00</td>
<td>7%</td>
<td>3%</td>
</tr>
<tr>
<td>Deputy Chief Facilities Executive*</td>
<td>$245,882.52</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Maintenance and Operations</td>
<td>$221,559.96</td>
<td>$196,048.00</td>
<td>$203,944.00</td>
<td>$215,467.00</td>
<td>8%</td>
<td>3%</td>
</tr>
<tr>
<td>Director of Facilities Planning and Development</td>
<td>$213,098.28</td>
<td>$180,368.50</td>
<td>$242,403.00</td>
<td>$260,026.38</td>
<td>-14%</td>
<td>-22%</td>
</tr>
<tr>
<td>Director of Facilities Project Execution</td>
<td>$221,559.96</td>
<td>$179,522.00</td>
<td>$198,537.00</td>
<td>$207,930.20</td>
<td>10%</td>
<td>6%</td>
</tr>
<tr>
<td>Director of Program and Project Controls</td>
<td>$181,446.96</td>
<td>$179,962.30</td>
<td>$203,958.75</td>
<td>$210,606.30</td>
<td>-12%</td>
<td>-16%</td>
</tr>
<tr>
<td><strong>AVERAGE</strong></td>
<td><strong>$224,718.48</strong></td>
<td><strong>$191,402.16</strong></td>
<td><strong>$223,019.24</strong></td>
<td><strong>$234,384.58</strong></td>
<td><strong>1%</strong></td>
<td><strong>-4%</strong></td>
</tr>
</tbody>
</table>

**Notes:** Classifications and agencies used were selected and agreed upon by the BOC representatives and the Personnel Commission in advance of the survey. In general, PC practice has been to align salaries with public agency salaries at the 75th percentile.

*The Deputy Chief Facilities Executive was not included in the survey. However, the salary is approximately 14% below the Chief Facilities Executive salary; 10% above the highest level LAUSD Facilities Director salary; and 15% above the average salaries of the surveyed LAUSD Facilities Directors. Additionally, the Deputy CFE is approximately 22% above the 50th percentile, 9% above the 75th percentile, and 5% above the 90th percentile of the public sector data.*

### LAUSD FACILITIES MANAGEMENT INCUMBENTS

<table>
<thead>
<tr>
<th>CLASS TITLE</th>
<th># of Pos</th>
<th># of Vac</th>
<th>Current Position Appointment Date</th>
<th>Years in the Position</th>
<th>Years With District</th>
<th>Last Recruitment Notes</th>
</tr>
</thead>
</table>
| Chief Facilities Executive                           | 1        | 0        | 7/1/2012                          | 7                     | 15                  | Number of candidates on eligibility list 12  
Number of internal candidates: 2  
Number of external candidates: 10 |
| Director of Facilities Maintenance and Operations    | 1        | 0        | 6/6/2018                          | 1                     | 20                  | Number of candidates on eligibility list: 12  
Number of internal candidates: 2  
Number of external candidates: 10 |
| Director of Facilities Planning and Development      | 1        | 0        | 10/11/2017                        | 2                     | 8                   | Number of candidates on eligibility list: 5  
Number of internal candidates: 3  
Number of external candidates: 2 |
| Director of Facilities Project Execution             | 1        | 0        | 4/6/2011                          | 8                     | 11                  | Number of candidates on eligibility list: 24  
Number of internal candidates: 5  
Number of external candidates: 19 |
| Director of Program and Project Controls             | 0        | 0        |                                   |                       |                     | Number of applications received: 23  
Number of internal applications: 4  
Number of external applications: 19 |
| **TOTAL**                                            | **4**    | **0**    |                                   |                       |                     |                                          |

Updated 10/18/19
## Title

<table>
<thead>
<tr>
<th>TITLE</th>
<th>CURRENT LAUSD MAX ANNUAL SALARY</th>
<th>75th PERCENTILE FROM PRIVATE SECTOR DATA</th>
<th>90th PERCENTILE FROM PUBLIC SECTOR DATA</th>
<th>75/90 MARKET SPLIT</th>
<th>Percentage difference LAUSD annual max and 75/90 split</th>
<th># of positions</th>
<th># of vacancies</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Building Construction Inspector</td>
<td>$146,887 80</td>
<td>$108,756 00</td>
<td>$161,853 40</td>
<td>$135,304 70</td>
<td>7 89%</td>
<td>1</td>
<td>0</td>
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</tr>
<tr>
<td>Chief Estimator</td>
<td>$141,578 28</td>
<td>$131,568 50</td>
<td>$160,905 10</td>
<td>$146,236 80</td>
<td>-3 29%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Chief Facilities Executive</td>
<td>$269,513 88</td>
<td>$274,785 00</td>
<td>$255,156 78</td>
<td>$264,970 89</td>
<td>1 69%</td>
<td>1</td>
<td>0</td>
<td></td>
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<tr>
<td>Director of Architecture and Engineering</td>
<td>$171,031 08</td>
<td>$184,157 00</td>
<td>$175,298 00</td>
<td>$179,727 50</td>
<td>-5 08%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Legislation, Grants, and Funding</td>
<td>$137,479 08</td>
<td>$155,467 60</td>
<td>$198,670 62</td>
<td>$207,735 31</td>
<td>0 53%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Planning and Developement</td>
<td>$200,865 60</td>
<td>$216,800 00</td>
<td>$219,803 00</td>
<td></td>
<td></td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Program Support Services</td>
<td>$204,176 52</td>
<td>$185,908 00</td>
<td>$185,762 4</td>
<td>$167,971 72</td>
<td>-18 00%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Project Execution</td>
<td>$208,841 52</td>
<td>$189,115 00</td>
<td>$198,064 20</td>
<td>$193,589 6</td>
<td>7 30%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Technology Services</td>
<td>$142,350 60</td>
<td>$150,181 00</td>
<td>$185,762 4</td>
<td>$167,971 72</td>
<td>-18 00%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Program and Project Controls</td>
<td>$171,031 08</td>
<td>$203,681 60</td>
<td>$172,062 50</td>
<td>$162,872 25</td>
<td>77%</td>
<td>10</td>
<td>0</td>
<td>No positions opened in this class. Never been filled. CP in place.</td>
</tr>
<tr>
<td>Facilities Asset Development Director</td>
<td>$165,850 92</td>
<td>$177,880 50</td>
<td>$159,884 34</td>
<td></td>
<td></td>
<td>2</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Regional Construction Director</td>
<td>$165,850 92</td>
<td>$144,654 00</td>
<td>$175,114 68</td>
<td>$159,884 34</td>
<td>60%</td>
<td>3</td>
<td>2</td>
<td>Eligibility list produced 4/25/16 with 1 candidates on the unranked list. CP's in place.</td>
</tr>
<tr>
<td>Senior Facilities Development Manager</td>
<td>$155,098 80</td>
<td>$127,858 00</td>
<td>$172,062 50</td>
<td></td>
<td></td>
<td>3</td>
<td>3</td>
<td>List produced 5/17/17 with 8 candidates</td>
</tr>
<tr>
<td>Senior Resident Construction Engineer</td>
<td>$141,578 28</td>
<td>$130,491 00</td>
<td>$140,531 55</td>
<td></td>
<td>74%</td>
<td>18</td>
<td>3</td>
<td>List produced 6/21/17 with 3 candidates</td>
</tr>
</tbody>
</table>

## 75/90 and 50/75 Market Splits

<table>
<thead>
<tr>
<th>TITLE</th>
<th>CURRENT LAUSD MAX ANNUAL SALARY</th>
<th>50th PERCENTILE FROM PRIVATE SECTOR DATA</th>
<th>75th PERCENTILE FROM PUBLIC SECTOR DATA</th>
<th>50/75 MARKET SPLIT</th>
<th>Percentage difference LAUSD annual max and 50/75 split</th>
<th># of positions</th>
<th># of vacancies</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Building Construction Inspector</td>
<td>$146,887 80</td>
<td>$91,756 00</td>
<td>$156,930 50</td>
<td>$124,349 25</td>
<td>15 34%</td>
<td>1</td>
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<tr>
<td>Chief Estimator</td>
<td>$141,578 28</td>
<td>$114,242 50</td>
<td>$133,764 63</td>
<td></td>
<td>5 52%</td>
<td>1</td>
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<tr>
<td>Chief Facilities Executive</td>
<td>$269,513 88</td>
<td>$227,746 50</td>
<td>$237,246 25</td>
<td></td>
<td>11 97%</td>
<td>1</td>
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</tr>
<tr>
<td>Director of Architecture and Engineering</td>
<td>$171,031 08</td>
<td>$172,062 50</td>
<td>$162,872 25</td>
<td></td>
<td>4 77%</td>
<td>1</td>
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<tr>
<td>Director of Facilities Legislation, Grants, and Funding</td>
<td>$137,479 08</td>
<td>$148,914 00</td>
<td>$182,876 84</td>
<td></td>
<td>12 43%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities M&amp;O</td>
<td>$208,841 52</td>
<td>$181,000 00</td>
<td>$182,735 68</td>
<td></td>
<td>19 43%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities Planning and Developement</td>
<td>$200,865 60</td>
<td>$198,462 25</td>
<td>$177,011 50</td>
<td></td>
<td>14 91%</td>
<td>1</td>
<td>0</td>
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</tr>
<tr>
<td>Director of Facilities Program Support Services</td>
<td>$204,176 52</td>
<td>$179,101 00</td>
<td>$177,011 50</td>
<td></td>
<td>14 91%</td>
<td>1</td>
<td>0</td>
<td></td>
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<tr>
<td>Director of Facilities Project Execution</td>
<td>$208,841 52</td>
<td>$167,011 50</td>
<td>$177,011 50</td>
<td></td>
<td>14 91%</td>
<td>1</td>
<td>0</td>
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</tr>
<tr>
<td>Director of Facilities Technology Services</td>
<td>$142,350 60</td>
<td>$136,040 00</td>
<td>$151,884 71</td>
<td></td>
<td>6 70%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Program and Project Controls</td>
<td>$171,031 08</td>
<td>$186,380 00</td>
<td>$186,380 00</td>
<td></td>
<td></td>
<td>0</td>
<td>0</td>
<td>No positions opened in this class. Never been filled. CP in place.</td>
</tr>
<tr>
<td>Facilities Asset Development Director</td>
<td>$165,850 92</td>
<td>$175,196 25</td>
<td>$185,196 25</td>
<td></td>
<td></td>
<td>2</td>
<td>0</td>
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</tr>
<tr>
<td>Regional Construction Director</td>
<td>$165,850 92</td>
<td>$121,415 00</td>
<td>$141,275 65</td>
<td></td>
<td>14 82%</td>
<td>3</td>
<td>2</td>
<td>Eligibility list produced 4/25/16 with 1 candidates on the unranked list. CP's in place.</td>
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<tr>
<td>Senior Facilities Development Manager</td>
<td>$155,098 80</td>
<td>$127,858 00</td>
<td>$181,275 65</td>
<td></td>
<td>14 82%</td>
<td>3</td>
<td>3</td>
<td>List produced 5/17/17 with 8 candidates</td>
</tr>
<tr>
<td>Senior Resident Construction Engineer</td>
<td>$141,578 28</td>
<td>$117,646 00</td>
<td>$142,785 00</td>
<td>$130,215 50</td>
<td>8 03%</td>
<td>18</td>
<td>3</td>
<td>List produced 6/21/17 with 3 candidates</td>
</tr>
</tbody>
</table>
### 2019 LAUSD FACILITIES SERVICES DIVISION MANAGEMENT SALARY SURVEY
#### 75/90 and 50/75 Private and Public Market Splits

<table>
<thead>
<tr>
<th>TITLE</th>
<th>CURRENT LAUSD MAX ANNUAL SALARY</th>
<th>75th PERCENTILE FROM PRIVATE SECTOR DATA</th>
<th>90th PERCENTILE FROM PUBLIC SECTOR DATA</th>
<th>75/90 MARKET SPLIT</th>
<th>Percentage difference LAUSD annual max and 75/90 split</th>
<th># of positions</th>
<th># of vacancies</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chef of Facilities Executive</td>
<td>$285,927 24</td>
<td>$250,207 00</td>
<td>$277,893 00</td>
<td>$264,050 00</td>
<td>7.65%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Facilities M&amp;O</td>
<td>$221,559 96</td>
<td>$206,821 00</td>
<td>$215,467 00</td>
<td>$211,144 00</td>
<td>4.70%</td>
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<tr>
<td>Director of Facilities Planning and Development</td>
<td>$213,098 28</td>
<td>$255,344 00</td>
<td>$260,026 38</td>
<td>$257,685 19</td>
<td>-20.92%</td>
<td>1</td>
<td>0</td>
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<tr>
<td>Director of Facilities Project Execution</td>
<td>$221,559 96</td>
<td>$231,212 00</td>
<td>$207,930 20</td>
<td>$219,461 00</td>
<td>90%</td>
<td>1</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Director of Program and Project Controls</td>
<td>$181,446 96</td>
<td>$180,045 00</td>
<td>$210,606 30</td>
<td>$195,325 65</td>
<td>-7.65%</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TITLE</th>
<th>CURRENT LAUSD MAX ANNUAL SALARY</th>
<th>50th PERCENTILE FROM PRIVATE SECTOR DATA</th>
<th>75th PERCENTILE FROM PUBLIC SECTOR DATA</th>
<th>50/75 MARKET SPLIT</th>
<th>Percentage difference LAUSD annual max and 50/75 split</th>
<th># of positions</th>
<th># of vacancies</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chef of Facilities Executive</td>
<td>$285,927 24</td>
<td>$225,350 00</td>
<td>$266,253 45</td>
<td>$245,801 73</td>
<td>14.03%</td>
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<tr>
<td>Director of Facilities M&amp;O</td>
<td>$221,559 96</td>
<td>$190,370 00</td>
<td>$203,494 00</td>
<td>$197,157 00</td>
<td>11.01%</td>
<td>1</td>
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<tr>
<td>Director of Facilities Planning and Development</td>
<td>$213,098 28</td>
<td>$225,389 00</td>
<td>$242,403 00</td>
<td>$233,896 00</td>
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<tr>
<td>Director of Facilities Project Execution</td>
<td>$221,559 96</td>
<td>$196,521 50</td>
<td>$198,537 20</td>
<td>$197,529 25</td>
<td>10.85%</td>
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<td>0</td>
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<tr>
<td>Director of Program and Project Controls</td>
<td>$181,446 96</td>
<td>$149,796 00</td>
<td>$203,958 75</td>
<td>$176,877 38</td>
<td>7.52%</td>
<td>0</td>
<td>0</td>
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</table>

Updated 10/9/19
<table>
<thead>
<tr>
<th>Agency (Public)</th>
<th>Title</th>
<th>Annual Min Salary</th>
<th>Annual Max Salary</th>
<th>GeoAnnual Min Salary</th>
<th>Geo Annual Max Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>County of LA</td>
<td>Director of Public Works</td>
<td>$240,272.00</td>
<td>$363,672.00</td>
<td>$240,727.00</td>
<td>$363,672.00</td>
</tr>
<tr>
<td>Port of LA</td>
<td>First Deputy General Manager - Harbor</td>
<td>$189,506.88</td>
<td>$284,677.92</td>
<td>$190,703.00</td>
<td>$287,051.00</td>
</tr>
<tr>
<td>Orange County Transportation Authority</td>
<td>Executive Director - Capital Programs</td>
<td>$260,665.60</td>
<td></td>
<td>$268,735.00</td>
<td></td>
</tr>
<tr>
<td>Los Angeles Community College District</td>
<td>Chief Facilities Executive</td>
<td>$214,947.12</td>
<td>$266,281.80</td>
<td>$219,947.12</td>
<td>$266,281.80</td>
</tr>
<tr>
<td>Santa Clara Valley Transportation Authority</td>
<td>Chief Engineering and Program Delivery Officer</td>
<td>$173,223.75</td>
<td>$292,384.04</td>
<td>$155,327.00</td>
<td>$266,244.00</td>
</tr>
<tr>
<td>Orange County (CA)</td>
<td>Director of Public Works</td>
<td>$125,153.59</td>
<td>$237,348.80</td>
<td>$128,219.00</td>
<td>$244,914.00</td>
</tr>
<tr>
<td>County of Riverside</td>
<td>Assistant Director of Facilities management</td>
<td>$120,306.78</td>
<td>$216,030.67</td>
<td>$128,091.00</td>
<td>$231,308.00</td>
</tr>
<tr>
<td>Broward County School District</td>
<td>Chief Facilities Officer</td>
<td>$119,889.00</td>
<td>$205,372.00</td>
<td>$136,410.00</td>
<td>$226,469.00</td>
</tr>
<tr>
<td>San Diego Unified School District</td>
<td>Chief, Facilities Planning and Construction</td>
<td>$162,770.16</td>
<td>$207,703.92</td>
<td>$172,560.00</td>
<td>$220,495.00</td>
</tr>
<tr>
<td>Maricopa County</td>
<td>Director - Facilities Management</td>
<td>$108,160.00</td>
<td>$178,152.00</td>
<td>$129,559.00</td>
<td>$208,213.00</td>
</tr>
<tr>
<td>Dallas Independent School District</td>
<td>Executive Director, Construction Services</td>
<td>$134,253.00</td>
<td>$193,194.00</td>
<td>$144,065.00</td>
<td>$204,067.00</td>
</tr>
<tr>
<td>King County</td>
<td>Division Director</td>
<td>$145,489.97</td>
<td>$184,416.54</td>
<td>$150,981.00</td>
<td>$191,748.00</td>
</tr>
<tr>
<td>Miami Dade County Public Schools</td>
<td>Chief Facilities Design &amp; Construction Officer</td>
<td>$114,945.00</td>
<td>$174,000.00</td>
<td>$129,890.00</td>
<td>$191,057.00</td>
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<tr>
<td>Clark County School District</td>
<td>Associate Superintendent - Facilities Division</td>
<td>$101,964.00</td>
<td>$158,196.00</td>
<td>$114,240.00</td>
<td>$179,409.00</td>
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<tr>
<td>Elk Grove Unified School District</td>
<td>Chief Facilities Officer</td>
<td>$120,294.00</td>
<td>$151,572.00</td>
<td>$127,943.00</td>
<td>$162,778.00</td>
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<tr>
<td>Montgomery County Public Schools</td>
<td>Director, Department of Facilities Management</td>
<td>$124,305.00</td>
<td>$158,774.00</td>
<td>$125,813.00</td>
<td>$162,676.00</td>
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</tbody>
</table>

|             | average                                   | $146,365.35       | $220,777.58       | $152,965.01          | $229,694.86           |
|             | 25th percentile                           | $120,091.50       | $177,114.00       | $128,155.00          | $191,575.25           |
|             | 50th percentile                           | $125,153.59       | $206,537.96       | $136,410.00          | $223,482.00           |
|             | 75th percentile                           | $167,996.96       | $262,069.65       | $163,943.50          | $266,253.45           |
|             | 80th percentile                           | $176,480.38       | $266,281.80       | $176,188.60          | $266,281.80           |
|             | 90th percentile                           | $204,771.02       | $288,530.98       | $208,249.47          | $277,893.00           |

LAUSD          | Chief Facilities Executive                | $256,162.80       | $285,927.24       | $256,162.80          | $285,927.24           |
### Private Sector:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Title</th>
<th>25th</th>
<th>50th</th>
<th>75th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietrich</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERI</td>
<td>Chief Construction Officer $204,875.00</td>
<td>$234,576.00</td>
<td>$268,689.00</td>
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<tr>
<td>Mercer</td>
<td>Head of Engineering- Regional Division $175,359.00</td>
<td>$216,124.00</td>
<td>$231,725.00</td>
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<tr>
<td>PAS</td>
<td>No Comp</td>
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**AVERAGE** $225,350.00 $250,207.00
<table>
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<tr>
<th>Agency (Public)</th>
<th>Title</th>
<th>Annual Min Salary</th>
<th>Annual Max Salary</th>
<th>GeoAnnual Min Salary</th>
<th>Geo Annual Max Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>MWD Southern California</td>
<td>Operations Support Services Section Manager</td>
<td>$166,691.00</td>
<td>$218,317.00</td>
<td>$166,691.00</td>
<td>$218,317.00</td>
</tr>
<tr>
<td>Los Angeles County Metropolitan Transportation Authority</td>
<td>SR EXECUTIVE OFFICER, RAIL MAINTENANCE &amp; ENGINEERING</td>
<td>$176,009.60</td>
<td>$264,014.40</td>
<td>$176,009.60</td>
<td>$264,014.40</td>
</tr>
<tr>
<td>Dallas Independent School District</td>
<td>Executive Director, Maintenance and Facility Services</td>
<td>$134,253.00</td>
<td>$193,194.00</td>
<td>$144,065.00</td>
<td>$204,067.00</td>
</tr>
<tr>
<td>Port of Long Beach</td>
<td>Director, Maintenance</td>
<td>$156,800.00</td>
<td>$203,840.00</td>
<td>$156,984.00</td>
<td>$203,944.00</td>
</tr>
<tr>
<td>Orange County Transportation Authority</td>
<td>Director - Maintenance and Motorist Services</td>
<td>$196,435.20</td>
<td>$203,291.00</td>
<td>$198,537.00</td>
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<tr>
<td>City of San Diego</td>
<td>Deputy Director, Facilities Division</td>
<td>$63,348.00</td>
<td>$184,956.00</td>
<td>$65,284.00</td>
<td>$196,048.00</td>
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<tr>
<td>Broward County School District</td>
<td>Executive Director, Physical Plant Operations</td>
<td>$104,836.00</td>
<td>$178,367.00</td>
<td>$119,759.00</td>
<td>$198,537.00</td>
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<tr>
<td>SF BART</td>
<td>Superintendent of Way and Facilities</td>
<td>$127,256.00</td>
<td>$197,252.00</td>
<td>$120,981.00</td>
<td>$193,676.00</td>
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<tr>
<td>County of Riverside</td>
<td>Deputy Director for Building</td>
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<td>$141,902.38</td>
<td>$93,285.00</td>
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<tr>
<td>King County</td>
<td>Facilities Maintenance Manager</td>
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<td>$145,479.36</td>
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<td>$150,970.00</td>
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<tr>
<td>Gwinnett County Public Schools</td>
<td>Director of Building Maintenance</td>
<td>$95,554.00</td>
<td>$133,369.00</td>
<td>$107,215.00</td>
<td>$148,183.00</td>
</tr>
<tr>
<td>Santa Clara Valley Transportation Authority (CA)</td>
<td>Facilities Maintenance Manager</td>
<td>$117,815.61</td>
<td>$155,516.04</td>
<td>$104,909.00</td>
<td>$138,933.00</td>
</tr>
<tr>
<td>Elk Grove Unified School District</td>
<td>Director - Maintenance and Operations</td>
<td>$102,449.00</td>
<td>$129,084.00</td>
<td>$108,219.00</td>
<td>$137,732.00</td>
</tr>
<tr>
<td><strong>average</strong></td>
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<td><strong>$110,037.28</strong></td>
<td><strong>$171,391.56</strong></td>
<td><strong>$113,847.90</strong></td>
<td><strong>$185,324.26</strong></td>
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<tr>
<td><strong>25th percentile</strong></td>
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<td><strong>$95,554.00</strong></td>
<td><strong>$145,305.80</strong></td>
<td><strong>$105,485.00</strong></td>
<td><strong>$150,970.00</strong></td>
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<tr>
<td><strong>50th percentile</strong></td>
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<td><strong>$104,836.00</strong></td>
<td><strong>$181,661.50</strong></td>
<td><strong>$112,998.50</strong></td>
<td><strong>$196,048.00</strong></td>
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<tr>
<td><strong>75th percentile</strong></td>
<td></td>
<td><strong>$127,256.00</strong></td>
<td><strong>$195,624.90</strong></td>
<td><strong>$120,675.00</strong></td>
<td><strong>$203,944.00</strong></td>
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<tr>
<td><strong>80th percentile</strong></td>
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<td><strong>$130,054.80</strong></td>
<td><strong>$196,598.56</strong></td>
<td><strong>$125,597.80</strong></td>
<td><strong>$204,017.80</strong></td>
</tr>
<tr>
<td><strong>90th percentile</strong></td>
<td></td>
<td><strong>$138,762.40</strong></td>
<td><strong>$197,910.80</strong></td>
<td><strong>$145,356.90</strong></td>
<td><strong>$215,467.00</strong></td>
</tr>
<tr>
<td>LAUSD</td>
<td>Director of Facilities Maintenance &amp; Operations</td>
<td>$179,380.68</td>
<td>$221,559.96</td>
<td>$179,380.68</td>
<td>$221,559.96</td>
</tr>
</tbody>
</table>
### Private Sector:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Title</th>
<th>25th</th>
<th>50th</th>
<th>75th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietrich</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERI</td>
<td>Top Facilities Management Executive</td>
<td>$174,211.00</td>
<td>$190,370.00</td>
<td>$206,821.00</td>
</tr>
<tr>
<td>Mercer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAS</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**AVERAGE** | $190,370.00 | $206,821.00
## Agency (Public)

<table>
<thead>
<tr>
<th>Agency (Public)</th>
<th>Title</th>
<th>Annual Min Salary</th>
<th>Annual Max Salary</th>
<th>GeoAnnual Min Salary</th>
<th>Geo Annual Max Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>San Diego County</td>
<td>Director, Planning &amp; Development Services</td>
<td>$154,315.20</td>
<td>$250,432.00</td>
<td>$163,493.00</td>
<td>$264,779.00</td>
</tr>
<tr>
<td>Los Angeles County Metropolitan Transportation Authority</td>
<td>Sr. Executive Officer, Countywide Planning and Development</td>
<td>$176,009.60</td>
<td>$264,014.40</td>
<td>$176,009.60</td>
<td>$264,014.40</td>
</tr>
<tr>
<td>San Diego Association of Governments</td>
<td>Department Director of Land Use and Transportation Planning</td>
<td>$152,818.00</td>
<td>$236,868.00</td>
<td>$161,872.00</td>
<td>$250,721.00</td>
</tr>
<tr>
<td>Orange County Transportation Authority</td>
<td>Director - Strategic Planning</td>
<td>$239,990.40</td>
<td>$247,866.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Santa Clara Valley Transportation Authority</td>
<td>Deputy Director, Project Development</td>
<td>$146,743.69</td>
<td>$248,250.60</td>
<td>$130,810.00</td>
<td>$226,014.00</td>
</tr>
<tr>
<td>Broward County School District</td>
<td>Executive Director, Facility Management, Planning and Site Acquisition</td>
<td>$104,836.00</td>
<td>$178,367.00</td>
<td>$119,759.00</td>
<td>$198,537.00</td>
</tr>
<tr>
<td>San Diego Unified School District</td>
<td>Executive Director, Facilities, Planning and Design</td>
<td>$133,517.52</td>
<td>$170,878.44</td>
<td>$140,972.00</td>
<td>$181,215.00</td>
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<tr>
<td>Maricopa County</td>
<td>Facilities Capital Projects and Planning Division Director</td>
<td>$93,184.00</td>
<td>$151,736.00</td>
<td>$111,526.00</td>
<td>$179,522.00</td>
</tr>
<tr>
<td>Long Beach Unified School District</td>
<td>Executive Director Development and Planning</td>
<td>$143,035.20</td>
<td>$167,962.20</td>
<td>$143,551.00</td>
<td>$168,480.00</td>
</tr>
<tr>
<td>New York City School Construction Authority</td>
<td>Senior Director, Capital Planning</td>
<td>$106,346.00</td>
<td>$180,497.00</td>
<td>$98,511.00</td>
<td>$167,477.00</td>
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<tr>
<td>Miami Dade County Public Schools</td>
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<td>Miami Dade County</td>
<td>Chief Planning Division</td>
<td>$85,248.80</td>
<td>$139,791.08</td>
<td>$97,518.00</td>
<td>$156,374.00</td>
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<tr>
<td>Montgomery County Public Schools</td>
<td>Director, Division of Capital Planning</td>
<td>$117,321.00</td>
<td>$149,842.00</td>
<td>$118,557.00</td>
<td>$153,123.00</td>
</tr>
<tr>
<td>Elk Grove Unified School District</td>
<td>Director - Planning</td>
<td>$100,637.00</td>
<td>$126,805.00</td>
<td>$106,219.00</td>
<td>$135,194.00</td>
</tr>
</tbody>
</table>

average                                      | $123,488.23       | $189,245.29       | $128,690.51       | $196,726.96           |
25th percentile                               | $100,637.00       | $150,315.50       | $106,219.00       | $162,515.00           |
50th percentile                               | $117,321.00       | $174,622.72       | $119,759.00       | $180,368.50           |
75th percentile                               | $146,743.69       | $239,209.80       | $143,551.00       | $242,403.00           |
80th percentile                               | $150,388.28       | $243,294.48       | $154,543.60       | $249,008.00           |
90th percentile                               | $154,015.76       | $249,777.58       | $163,168.80       | $260,026.38           |

LAUSD                                          | Director of Facilities Planning and Development | $171,040.56       | $213,098.28       | $171,040.56          | $213,098.28           |
### Private Sector:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Title</th>
<th>25th</th>
<th>50th</th>
<th>75th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietrich</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERI</td>
<td>Planning &amp; Development Director</td>
<td>$198,200.00</td>
<td>$225,389.00</td>
<td>$255,344.00</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>PAS</td>
<td>No Comp</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

**AVERAGE** $225,389.00 $255,344.00
## 2019 LAUSD FACILITIES SERVICES DIVISION MANAGEMENT SALARY SURVEY

**Director of Facilities Project Execution - Agency Detail by Classification**

<table>
<thead>
<tr>
<th>Agency (Public)</th>
<th>Title</th>
<th>Annual Min Salary</th>
<th>Annual Max Salary</th>
<th>Geo Annual Min Salary</th>
<th>Geo Annual Max Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orange County Transportation Authority</td>
<td>Director - Highway Project Delivery</td>
<td>$237,744.00</td>
<td>$245,599.00</td>
<td>$243,379.00</td>
<td>$251,237.00</td>
</tr>
<tr>
<td>Port of LA</td>
<td>Chief Harbor Engineer</td>
<td>$148,122.00</td>
<td>$222,539.00</td>
<td>$149,379.00</td>
<td>$223,875.00</td>
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<tr>
<td>Port of Long Beach</td>
<td>Director of Construction Management</td>
<td>$156,800.00</td>
<td>$203,840.00</td>
<td>$156,984.00</td>
<td>$203,944.00</td>
</tr>
<tr>
<td>Broward County School District</td>
<td>Executive Director, Facilities Project Management</td>
<td>$104,836.00</td>
<td>$178,367.00</td>
<td>$119,759.00</td>
<td>$198,537.00</td>
</tr>
<tr>
<td>Miami Dade County Public Schools</td>
<td>Assistant Superintendent, Construction Management, School Facilities</td>
<td>$106,245.00</td>
<td>$164,000.00</td>
<td>$120,496.00</td>
<td>$181,117.00</td>
</tr>
<tr>
<td>Maricopa County</td>
<td>Facilities Large capital Project Executive</td>
<td>$93,184.00</td>
<td>$151,736.00</td>
<td>$111,526.00</td>
<td>$179,522.00</td>
</tr>
<tr>
<td>Montgomery County Public Schools</td>
<td>Director, Division of Construction</td>
<td>$117,321.00</td>
<td>$149,842.00</td>
<td>$118,557.00</td>
<td>$153,123.00</td>
</tr>
<tr>
<td>San Diego Unified School District</td>
<td>Director, Construction Management Department</td>
<td>$109,712.28</td>
<td>$140,835.84</td>
<td>$109,712.28</td>
<td>$140,835.84</td>
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<tr>
<td>Long Beach Unified School District</td>
<td>Administrator, Construction</td>
<td>$118,283.40</td>
<td>$138,902.16</td>
<td>$118,774.00</td>
<td>$139,418.00</td>
</tr>
<tr>
<td>Elk Grove Unified School District</td>
<td>Director - Construction</td>
<td>$100,637.00</td>
<td>$126,805.00</td>
<td>$106,219.00</td>
<td>$135,194.00</td>
</tr>
<tr>
<td><strong>average</strong></td>
<td></td>
<td>$117,237.85</td>
<td>$164,096.33</td>
<td>$123,489.59</td>
<td>$172,840.65</td>
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<tr>
<td><strong>25th percentile</strong></td>
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<td>$104,836.00</td>
<td>$140,835.84</td>
<td>$111,526.00</td>
<td>$140,835.84</td>
</tr>
<tr>
<td><strong>50th percentile</strong></td>
<td></td>
<td>$109,712.28</td>
<td>$151,736.00</td>
<td>$118,774.00</td>
<td>$179,522.00</td>
</tr>
<tr>
<td><strong>75th percentile</strong></td>
<td></td>
<td>$118,283.40</td>
<td>$178,367.00</td>
<td>$120,496.00</td>
<td>$198,537.00</td>
</tr>
<tr>
<td><strong>80th percentile</strong></td>
<td></td>
<td>$130,218.84</td>
<td>$188,556.20</td>
<td>$132,049.20</td>
<td>$200,699.80</td>
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<tr>
<td><strong>90th percentile</strong></td>
<td></td>
<td>$149,857.60</td>
<td>$207,579.80</td>
<td>$150,900.00</td>
<td>$207,930.20</td>
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<tr>
<td>LAUSD</td>
<td>Director of Facilities Project Execution</td>
<td>$179,380.68</td>
<td>$221,559.96</td>
<td>$169,083.48</td>
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### Private Sector:

<table>
<thead>
<tr>
<th>Agency</th>
<th>Title</th>
<th>25th</th>
<th>50th</th>
<th>75th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dietrich</td>
<td>Director of Construction Management</td>
<td>$143,710.00</td>
<td>$175,966.00</td>
<td>$215,150.00</td>
</tr>
<tr>
<td>ERI</td>
<td>Construction Engineering Director</td>
<td>$189,846.00</td>
<td>$217,077.00</td>
<td>$247,274.00</td>
</tr>
<tr>
<td>Mercer</td>
<td>Project Engineering- Executive Level 1 (E1)</td>
<td>$185,261.00</td>
<td>$204,809.00</td>
<td>$245,450.00</td>
</tr>
<tr>
<td>PAS</td>
<td>No Comp</td>
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<td></td>
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</tbody>
</table>

**Average**

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tbody>
<tr>
<td></td>
<td></td>
<td>$196,521.50</td>
<td>$231,212.00</td>
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</tr>
</tbody>
</table>

*Page 7 of 8 Updated 10/9/19*
<table>
<thead>
<tr>
<th>Agency (Public)</th>
<th>Title</th>
<th>Annual Min Salary</th>
<th>Annual Max Salary</th>
<th>Geo Annual Min Salary</th>
<th>Geo Annual Max Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Santa Clara Valley Transportation Group</td>
<td>Project Controls Group Manager</td>
<td>$146,743.69</td>
<td>$248,250.59</td>
<td>$130,810.00</td>
<td>$226,014.00</td>
</tr>
<tr>
<td>SF BART</td>
<td>Manager of Capital Project Control</td>
<td>$133,622.00</td>
<td>$207,114.00</td>
<td>$127,378.00</td>
<td>$204,003.00</td>
</tr>
<tr>
<td>Port of Long Beach</td>
<td>Director, Project Controls</td>
<td>$156,800.00</td>
<td>$203,840.00</td>
<td>$156,984.00</td>
<td>$203,944.00</td>
</tr>
<tr>
<td>Los Angeles County Metropolitan Transportation Authority</td>
<td>Sr. Director, Project Control</td>
<td>$122,969.60</td>
<td>$184,433.60</td>
<td>$122,969.60</td>
<td>$184,433.60</td>
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<tr>
<td>Broward County School District</td>
<td>Director, Program Controls</td>
<td>$84,651.00</td>
<td>$155,968.00</td>
<td>$97,192.00</td>
<td>$175,491.00</td>
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<td>Orange County Transportation Authority</td>
<td>Section Manager, Senior- Project Controls</td>
<td>$110,427.20</td>
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<td>$113,019.00</td>
<td>$166,361.00</td>
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<tr>
<td>San Diego Association of Governments</td>
<td>Manager of Financial Programming and Project Control</td>
<td>$94,458.00</td>
<td>$146,410.00</td>
<td>$98,856.00</td>
<td>$154,933.00</td>
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<tr>
<td>New York City School Construction Authority</td>
<td>Director, Project Controls</td>
<td>$89,220.00</td>
<td>$151,428.00</td>
<td>$82,691.00</td>
<td>$140,312.00</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Agency</th>
<th>Title</th>
<th>25th</th>
<th>50th</th>
<th>75th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Private Sector:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dietrich</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ERI</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mercer</td>
<td>Project Controls Engineering- Manager (M3)</td>
<td>$131,730.00</td>
<td>$149,796.00</td>
<td>$180,045.00</td>
</tr>
<tr>
<td>PAS</td>
<td>No Comp</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Average: $149,796.00, $180,045.00
INFORMATIVE

TO: Members, Board of Education
2019
Austin Beutner, Superintendent

FROM: Karla M. Gould, Personnel Director
Personnel Commission

SUBJECT: FACILITIES SALARY SURVEY 2019

Personnel Commission staff was asked to conduct the biennial Facilities Services Division salary survey which conforms to bond Measure Y and Q language requiring “a survey of compensation of managers of major construction programs and managers of major public and private facilities in comparable locations across the United States in both the public and private sector…” Attached, please find the results of the survey (Attachments A, B, and C).

Prior to the commencement of the survey, representatives from the Bond Oversight Committee and the Personnel Commission agreed on both the classifications and agencies to be included in the survey. Five LAUSD benchmark classifications were selected to be surveyed as follows:

- Chief Facilities Executive
- Director of Facilities Maintenance and Operations
- Director of Facilities Planning and Development
- Director of Facilities Project Execution
- Director of Program and Project Controls

A total of 38 agencies were invited to participate, and of those, 26 agencies responded. The process also included the analysis of over 80 positions for comparability, geographic adjustments, and a salary comparison of public and private agencies using the 50th, 75th, and 90th percentiles.

Historically, classified salaries are considered to be at market rate if found to be at least at the 75th percentile of comparable positions at other public agencies. The percentile expectation is lower when compared to private sector data, in which the 50th percentile is usually targeted. Generally speaking, a salary difference within 5% is considered to be within a comparable range.

Attached are three summaries of the public and private salary data for your information. Attachment A is a summary of public salary data, as well as recruitment and retention data for the LAUSD classifications included in the survey. Attachment B represents a combination of private and public salary data. Attachment C provides the list of agencies surveyed for each of the five classifications.

If you have any questions regarding the survey, please contact Karla Gould at karla.gould@lausd.net or at 213 241-1660.

Attachments

c: David Holmquist
Pedro Salcido
Darnise William
Patricia Chambers
Jefferson Crain
Mark Hovatter
Report of Cash Disbursements
Request to Reissue Expired Warrants
Reimbursement of the Controller’s Revolving Cash Fund
Donations of Money
November 5, 2019
Accounting and Disbursements Division

Action Proposed:
1. Ratify cash disbursements totaling $1,170,664,737.63 which were made against funds of the District from August 1, 2019 through September 30, 2019. These disbursements are within approved budgeted appropriations and were made in accordance with established Board policies.

   a. “A” Warrants (Payroll) total of $26,573,480.62
      Warrant Numbers:
      2289353 - 2312320

   b. Direct deposit payroll (Automated Clearing House - ACH) total of $433,344,230.18

   c. “B” Warrants (Accounts Payable) total of $153,213,342.58
      Warrant Numbers:
      25439810 - 25440007  25480259 - 25480394
      25441422 - 25441607  25483302 - 25483571
      25442612 - 25442741  25484997 - 25485240
      25443761 - 25444003  25488918 - 25489054
      25444980 - 25445238  25491390 - 25491585
      25446753 - 25446941  25493223 - 25493561
      25448261 - 25448480  25495143 - 25495367
      25449477 - 25449670  25497165 - 25497340
      25450744 - 25451003  25498935 - 25499097
      25451991 - 25452155  25500675 - 25500811
      25454030 - 25454197  25503723 - 25503927
      25455762 - 25455886  25505276 - 25505470
      25457055 - 25457187  25507677 - 25507847
      25459031 - 25459250  25511483 - 25511667
      25460424 - 25460598  25513260 - 25513382
      25467635 - 25467757  25515654 - 25515936
      25469227 - 25469404  25520871 - 25521140
      25470503 - 25470636  25525439 - 25525691
2. Approve request to reissue expired payroll warrants that were not cashed within the prescribed period totaling $1,506.15. The Los Angeles County Office of Education requires Board approval for this payroll check to be reissued.

<table>
<thead>
<tr>
<th>Warrant Number</th>
<th>Date</th>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>7727736</td>
<td>June 20, 2007</td>
<td>Debora Orellana</td>
<td>$371.31</td>
</tr>
<tr>
<td>8051640</td>
<td>March 14, 2008</td>
<td>Debora Orellana</td>
<td>$206.46</td>
</tr>
<tr>
<td>9468312</td>
<td>October 12, 2012</td>
<td>Yanira Pardini</td>
<td>$301.64</td>
</tr>
<tr>
<td>1060847</td>
<td>March 12, 2014</td>
<td>Sandra Ornelas</td>
<td>$626.74</td>
</tr>
</tbody>
</table>

3. Approve reimbursement of the Controller’s Revolving Cash Fund: Disbursements have been made from the Revolving Cash Fund in accordance with Board Authorization (Board of Education Report No. 160-07/08, dated December 11, 2007) in the amount of $15,352.00 for checks numbered 1492 to 1497, 1499 to 1528, 1530 to 1537 issued in September 2019. It is recommended that the Board approve the reimbursement of the Revolving Cash Fund totaling $15,352.00.

4. Approve the donations of money: It is recommended that the donations be accepted; that appreciation is expressed to the donors for their contribution by way of this report; the funds totaling $305,645.14 be deposited; and the Controller be authorized to draw checks for the purpose indicated on the donation:

   Date: 09/10/2019
   Donor: Friends of Porter Ranch Community School
   Donation: $25,000.00
   For use at: Porter Ranch Community School
   Purpose: To provide funding for school supervision aides’ salaries.

   Date: 09/12/2019
   Donor: Encino Elementary E-Team, Inc.
   Donation: $55,645.14
   For use at: Encino Charter Elementary School
   Purpose: To provide funding for two (2) 6-hour teacher assistants' salaries and to fund computer lease agreement.

   Date: 09/16/2019
   Donor: The Witte Fam Rev Tr/Owen N Witte/Jami M Witte Co-ttees UA DTD
   Donation: $100,000.00
   For use at: Virgil Middle School
Purpose: To provide funding for buses for field trips, computers and iPads, substitute teacher salaries, admission fees, student uniforms, yearbooks, advisory committee expenses, and school beautification.

Date: 09/20/2019
Donor: Friends of Micheltorena Inc.
Donation: $25,000.00
For use at: Micheltorena Street Elementary School
Purpose: To provide funding for substitute teacher salaries.

Date: 10/03/2019
Donor: Google Inc.
Donation: $100,000.00
For use at: Instructional Technology Initiative
Purpose: To provide funding to train District educators and to attend Google Certified Educator professional development sessions.

Background:
This is a recurring monthly board report for the board to approve various financial transactions that occur as part of school business.

Expected Outcomes:
The Board will be approving routine District financial transactions.

Board Options and Consequences:
A yes vote:
1. Ratifies the previously disbursed payments;
2. Approves the reissuance of expired warrants;
3. Approves the reimbursement of the Controller’s Revolving Cash Fund; and
4. Approves the donations of money.

A no vote would cause the cancellation of previously issued payments, decline to reissue warrants which expired because they were over six months old, non-replenishment of Controller’s revolving account, and non-acceptance of cash donations.

Policy Implications:
This board report does not change any school policy.

Budget Impact:
This board report approves financial transactions but does not change the budget authority.

Student Impact:
This board report highlights donations made to the District, including routine financial transactions, which support student achievement.
Issues and Analysis:
The Board will be approving routine District financial transactions.

Attachments:

Informatives:

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form.

APPROVED & PRESENTED BY:

V. LUIS BUENDIA
Interim Chief Financial Officer
Office of the Chief Financial Officer

REVIEWED BY:

TONY ATENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
TAB 16
Approval of Routine Personnel Actions  
November 5, 2019  
Human Resources Division

Action Proposed:  
Approve 5,760 routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) according to the following breakdown:

Classified: 3,151  
Certificated: 2,059  
Unclassified: 550

It is proposed that the following routine personnel actions (including, but not limited to elections, promotions, transfers, leaves, terminations, separations, permits and contracts) be approved.

SAP transaction numbers: 2863756 to 2964566

<table>
<thead>
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<th>ROUTINE PERSONNEL ACTIONS</th>
<th>Total (this report)</th>
<th>Total (Year-to-date)</th>
</tr>
</thead>
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<td>3,151</td>
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<tr>
<td>Certificated</td>
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<tr>
<td>Unclassified</td>
<td>550</td>
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<td><strong>TOTAL</strong></td>
<td><strong>5,760</strong></td>
<td><strong>39,672</strong></td>
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### BREAKDOWN OF ACTIONS

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<tr>
<th>Actions</th>
<th>Classified</th>
<th>Certificated</th>
<th>Unclassified</th>
<th>Total</th>
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</thead>
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<td>451</td>
<td>235</td>
<td>1159</td>
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<tr>
<td>Leaves/Paid</td>
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<td>92</td>
<td>0</td>
<td>213</td>
</tr>
<tr>
<td>Leaves/Unpaid</td>
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<td>16</td>
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<tr>
<td>Reassignments/Demotions</td>
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<td>8</td>
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*Other actions include absences, conversion codes from legacy, change of pay, change of work schedule and benefits.

**Background:**
This report is presented at each Board Meeting for approval of routine personnel actions.

**Expected Outcomes:**
Not applicable

**Board Options and Consequences:**
Specifically in regard to disciplinary action, a no vote may nullify the disciplinary action due to legal time constraints. A no vote impacts the timeliness of processing personnel actions for classified and certificated employees regarding their assignment, salary/rate, transfer, and new appointment and may be in conflict with procedural rights and benefits afforded them under applicable Education Code provisions, Personnel Commission Rules, District Policy, and respective Collection Bargaining Agreements (UTLA, AALA, Teamsters, Los Angeles School Police Sergeants and Lieutenants Association). Employees have procedural rights that are based on their status (permanent or probationary) associated with the specific personnel action being submitted and the respective rights available to them in accordance with the above. Additionally, based on Personnel Commission Rules, permanent classified employees have rights to appeals.

**Policy Implications:**
Not applicable

**Budget Impact:**
Cost Neutral

**Student Impact:**
Not applicable

**Issues and Analysis:**
All actions affecting classified personnel and apprentice personnel reported herein are in accordance with Section 45123-45125, 45135, and 45240-45318 of the Education Code and with the Rules of the Personnel Commission.

**Attachments:**
Attachment A - Administrative Regulations 4214

**Informatives:**
Number of Routine Personnel Actions
Approval of Routine Personnel Actions
Submitted:
10/11/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

KARLA M. GOULD
Personnel Director
Personnel Commission

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

Approved as to form.

REVIEWED & PRESENTED BY:

JOSE R. CANTU, Ed.D.
Assistant Chief Human Resources Officer
Human Resources Division

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

Approved as to budget impact statement.
Confidential Information Redacted
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Personnel Commission

TO: Members, Board of Education
Austin Beutner, Superintendent
FROM: Karla M. Gould
Personnel Director

SUBJECT: NUMBER OF ROUTINE PERSONNEL ACTIONS

This informative addresses the total number of classified personnel actions (3,151) on the Board of Education Routine Personnel Actions Report for the November 5, 2019 meeting.

The following table represents a breakdown of the new hire, reassignment, and rehire actions for the November 5, 2019 board report for the period of September 5, 2019 to October 9, 2019.

Hire Data:
As presented in the attached table, the total number of classified hire and reassignment actions for the period September 5, 2019 to October 9, 2019, is 1,452 of which 1,115 (77%) are rehires or reassignments, and 337 (23%) are new hires. With the exception of 143 assignments, all of the actions are for positions which are school-based or provide direct support to the schools or their operations.

All new hires to regular/permanent positions are for A, B, C, or E basis positions. The new hires consist of Assistant General Counsel II (2), Early Education Center Attendant, Engineering Aide, Environmental Safety Officer, Equal Employment Opportunity Investigator, Financial Manager, Food Production Assistant (3), Food Service Manager I (2), Heating and Air Conditioning Fitter, Interpreter Aide (Spanish Language), IT Support Technician (2), Library Aide (3), Licensed Vocational Nurse (2), Light Bus Driver (30), Office Technician (6), Pupil Services and Attendance Aide, Roofer, School Facilities Attendant (Restricted), Senior Office Technician (3), Staff Assistant to Board Members III, Vocation and Training Assistant (4).

The following regular/permanent positions have been filled by promotional employees: ADA Compliance Manager, Administrative Assistant, Administrative Secretary I (2), Administrative Staff Aide, Architectural Project Facilitator, Asbestos Abatement Assistant, Assignment Technician, Assistant Photocopy Technician, Assistant Plant Manager I (6), Building and Grounds Worker (2), Buyer (2), Class “A” Commercial Truck Driver, Early Education Center Attendant, Early Education Center Office Manager (3), Food Service Manager II, Food Service Manager V, Food Service Worker II (Driving),...
Forklift Operator (2), Gardener (2), Health Care Assistant (7), Human Resources Specialist III, Instructional Aide (Braille) (3), Instructional Aide & (Restricted) (3), IT Administrator-Shared Technical Services, IT Electronics Communications Technician, IT Support Technician, Licensed Vocational Nurse, Light Gauge Metal Inspector, Occupational Center Financial Manager, Office Technician (3), Plant Manager I (4), Plant Manager II (2), Principal Clerk, Principal Stock Clerk (3), School Administrative Assistant (2), Secretary (Restricted) (CPOS), Senior Administrative Assistant, Senior Food Service Worker (4), Senior Human Resources Representative (2), Senior Office Technician (8), Senior Office Technician (CPOS), Special Education Resource Coordinator (2), Stock Clerk, Supervising Facilities Cost Analyst, Tractor Mower Operator, Vocation and Transition Assistant (5).

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<th>Return Retiree</th>
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## Hire Data of All Classified Employees
### From September 5, 2019 to October 9, 2019
### By New Hire, Reassignment, and Rehire

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### REASSIGNMENT

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## Hire Data of All Classified Employees
### From September 5, 2019 to October 9, 2019
#### By New Hire, Reassignment, and Rehire

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## Hire Data of All Classified Employees

*From September 5, 2019 to October 9, 2019*

*By New Hire, Reassignment, and Rehire*

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**REHIRE**

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### Hire Data of All Classified Employees

**From September 5, 2019 to October 9, 2019**

**By New Hire, Reassignment, and Rehire**

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**GRAND TOTAL**

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*non-school based

**Summary**

Temporary and Substitute employees are often needed for short periods of time to assume responsibilities for regular employees when they are unavailable; they are not intended to replace regular employees for an extended period of time. Positions for several classifications, such as Education Aides and Instructional Aides, are typically filled by restricted status employees.

KMG 10/11/19

c:  David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
Jefferson Crain
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Jose R. Cantu, Ed.D.
       Assistant Chief Human Resources Officer

SUBJECT: APPROVAL OF ROUTINE PERSONNEL ACTIONS

This informative provides additional details regarding Routine Personnel Actions outlined in Board Report No. 128-19/20 for the period of September 5, 2019 to October 9, 2019. The Human Resources Division reports 451 certificated new hires during the time period covered by this report and a summary list of hires appears below. The 451 certificated new hires serve at schools and programs throughout the District and are comprised of both former employees selected from rehire lists and newly employed certificated employees. Substitute teachers continue to be hired to ensure increased coverage capacity for teacher absences.

- Adult Teacher, Day-to-Day Substitute, Rate 1: 3
- Adult Teacher, Public or Private Contract: 2
- Arts Education Itinerant Teacher: 1
- Counselor, Pupil Services and Attendance: 7
- Counselor, Secondary School: 1
- Elementary Teacher: 18
- Principal, Early Education Center: 5
- Principal, Secondary: 1
- School Nurse: 17
- School Psychologist: 3
- Secondary Teacher: 31
- Senior Instructor, Marine Corps JROTC: 1
- Social Worker, Psychiatric: 9
- Special Education Teacher: 9
- Special Education Teacher, Moderate/Severe: 1
- Speech and Language Pathologist: 6
- Teacher Assistant-Degree Track-New: 259
- Teacher, Early Childhood Education: 1
- Teacher, Early Education Center: 1
- Teacher, Elementary, Substitute, Day-to-Day: 35
- Teacher, Regional Occupational Centers: 7
- Teacher, Secondary, Substitute, Day-to-Day: 29
- Teacher, Special Education, Resource Specialist Program: 4
If you have any questions, please contact me at (213) 241-6131.

c: David Holmquist
   Pedro Salcido
   Megan Reilly
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
TAB 17
Provisional Internship Permits
November 5, 2019
Human Resources Division

Action Proposed:
Staff proposes that the Human Resources Division’s request for teachers to be employed under the Provisional Internship Permit be approved pursuant to Title 5 California Code of Regulations, Section 80021.1.

Background:
The Provisional Internship Permit became effective on July 1, 2005 in anticipation of the phasing out of the former authorizing document. The Provisional Internship Permit is valid for one year and may not be renewed. During the first year of employment, the Provisional Intern teacher must meet all requirements for entrance into an accredited intern program.

The Los Angeles County Office of Education grants authority to the District to employ potential Provisional Interns on a Temporary County Certificate until such time that the Board of Education approves their employment under the Provisional Internship Permit. Commission on Teacher Credentialing (CTC) regulations require that the request to employ Provisional Interns be approved by the Board and submitted to the CTC within three months of the teachers beginning their assignment.

The CTC requires that the governing board be presented with a list of teachers to be employed under the Provisional Internship Permit (Attachment A). Additionally, the CTC requires that the approval of these Permits be an action item on the agenda and not part of the consent agenda.

Expected Outcomes:
The approval of Provisional Internship Permits will enable the District to continue to staff teacher vacancies in shortage subject fields with individuals committed to completing the requirements to enter into an intern program and subsequently earn a full credential.

Board Options and Consequences:
Approval of Provisional Internship Permits will afford the District the opportunity to hire new special education teachers who will be required to follow a prescribed and rigorous pathway that results in the earning of both full state and federal teacher certification.

If the Provisional Internship Permits are not approved, and a full-time teacher cannot be hired, classroom vacancies would be staffed by a series of individuals in possession of only Emergency 30-Day Substitute Teaching Permits. Day-to-day substitutes are not required to be enrolled in a teacher education program, and may only remain in a special education classroom for a maximum of twenty days, after which time they are deemed by the State as inappropriately assigned.
Policy Implications:
This action does not change District policy.

Budget Impact:
There is no impact on the District’s budget.

Student Impact:
The goal of the Human Resources Division is to insure that there is an appropriately authorized teacher in every classroom. In areas of high need such as special education, where there might be a teacher shortage, the District may approve the use of Provisional Internship Permits, which authorize a teacher candidate to step into the classroom as the teacher of record while they take the necessary steps to enroll in a credential program.

Issues and Analysis:
Not applicable

Attachments:
Attachment A - Teachers with Provisional Intern Permits

Informatives:
Provisional Internship Permits

Submitted:
10/11/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

JOSE R. CANTU, Ed.D.
Assistant Chief Human Resources Officer
Human Resources Division

REVIEWS BY:

DAVID HOLMQVIST
General Counsel

APPROVED:

MEGAN K. REILLY
Deputy Superintendent
Office of the Deputy Superintendent

Approved as to form.

REVIEWS BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
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INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Human Resources Division

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Jose R. Cantu, Ed.D.
    Assistant Chief Human Resources Officer

SUBJECT: PROVISIONAL INTERNSHIP PERMITS

Human Resources is seeking Board approval to hire 10 teachers on a Provisional Internship Permit. This action will ensure that all special education classrooms are staffed with contracted teachers.

On December 4, 2003, the Commission on Teacher Credentialing (CTC) took action to discontinue the issuance of emergency permits. Consequently, all multiple subject, single subject and educational specialist emergency permits expired as of June 30, 2006. Notwithstanding that action, the Commission was aware that there would be a continuing need for a document that addressed unmet credentialing or staffing needs of school districts in California. With the assistance and input from a broad-based group of statewide stakeholders, it was determined at the time that an authorization was still needed to staff classrooms when, after a diligent search, no appropriately credentialed teacher could be hired. As a result, the Commission developed the Provisional Internship Permit (PIP). The CTC Provisional Internship Permit is preferable to the formerly available emergency permit since the emphasis of this authorization is to prepare new teachers to enter accredited District or University Intern Programs.

The Los Angeles County Office of Education grants authority to the District to employ potential Provisional Interns on a Temporary County Certificate until such time that the Board of Education approves their employment under the Provisional Internship Permit. Commission on Teacher Credentialing (CTC) regulations require that the request to employ Provisional Interns be approved by the Board and submitted to the CTC within three months of the teacher beginning their assignment. Requests to the Commission for a Provisional Internship Permit must include verification that a notice of intent to employ the applicant in the identified position was taken to the governing board. The notice must include the name of the applicant, the school site, and a statement that the individual will be employed under a Provisional Internship Permit. The CTC also requires that the approval of these Provisional Internship Permits be an action item on the agenda and not part of the Consent agenda. Additionally, the District must provide evidence that an extensive recruitment outreach was conducted and that a shortage of fully qualified candidates exists.
Staff proposes that the Board approve the employment of 10 new teachers under the Provisional Internship Permit. Each provisional intern will receive support and guidance from Teacher Quality Staffing Specialists, the Division of Special Education, and school site administrators. Additionally, they will receive reimbursement for test preparation and fees for exams required to continue in a teacher preparation program. Human Resources staff will monitor the teachers’ progress toward obtaining an Education Specialist Teaching Credential and provide support and assistance as needed.

A list identifying 10 teachers who are candidates for a Provisional Internship Permit is attached to the Board Report (Attachment A). It is important to note that included in this list are former substitutes, special education assistants, and/or teacher assistants who meet the minimum requirement of three years of experience working with special education students.

Human Resources expects to bring forth provisional intern teacher candidates periodically to the Board for approval during the 2019-2020 school year.

For further information about this authorization please contact Luz Ortega, Coordinator, Credentials, Contract, and Compliance Services at (213) 241-5349. For information about recruitment and the initiatives described above, please contact me at (213) 241-8036.

JRC:yv

c: David Holmquist
   Pedro Salcido
   Megan Reilly
   Darnise Williams
   Patricia Chambers
   Jefferson Crain
California Energy Commission Grant Award For Electric School Buses - Grant Agreement ARV-19-019
November 5, 2019
Transportation Services Division

Action Proposed:
The Transportation Services Division (TSD) is requesting Board approval to accept a grant of $3,877,270 administered by the California Energy Commission (CEC) to replace ten (10) diesel school buses with new electric school buses and fund the installation of ten (10) new charging stations.

Background:
The award is a part of the CEC’s School Bus Replacement Program to assist school districts to transition from operating old polluting diesel buses to clean-air buses. The electric buses emit zero emission and are equipped with the latest safety features. They will have a capacity for 39 passengers and have an operating range of 80 to 120 miles with a full charge. Since the buses are stationed at the District’s Business Services Bus Lot in Downtown Los Angeles, they will be assigned to routes within the area with shorter ride times. The range of these buses is similar to that of the electric bus that TSD is currently operating successfully. That bus has met the performance standards required by TSD to transport students safely and efficiently.

TSD anticipates the charging station infrastructure to be completed by June 2020 and to receive the new buses in early 2021.

The bus replacement aligns with the Healthy Breathing Initiative adopted by the Board of Education in 2003 to reduce harmful effects of diesel emissions to students and the school community.

Expected Outcomes:
The replacement will reduce the old diesel buses in the District’s fleet from 307 to 297. Besides improving the air quality for students, staff, and the community, the electric buses will likely yield lower operational costs than conventional buses. The electric buses require fewer components, such as fan belts, air filters, and oil, to operate. Studies have also shown that electric buses are also more fuel efficient, resulting in fuel savings of as much as $70,000 over a lifecycle of 20 years. Operating an electric school bus instead of a diesel school bus is equivalent to removing five (5) cars off the road.

Board Options and Consequences:
If the Board votes ‘No’, the District would forfeit the grant award, environmental benefits and reduced operational costs associated with operating electric buses. If the Board votes ‘Yes’, the District will accept the grant award to replace ten (10) diesel buses with new electric buses and fund the installation of ten (10) new charging stations, resulting in reductions of operational costs, and cleaner, healthier air quality for the community by lowering carbon dioxide emission levels.

Policy Implications:
None
Budget Impact:
This is a one-time award of $3,877,270 from the California Energy Commission to the Los Angeles Unified School District for the purchase of ten (10) new electric school buses and infrastructure for ten (10) new charging stations.

Student Impact:
The grant award will directly benefit students by enabling the District’s Transportation Services Division (TSD) to improve the timely delivery of students to schools. New buses have significantly fewer breakdowns, which reduces repair down-times and transportation delays. The zero emission buses will improve student health by limiting their exposure to transportation-related air pollution. In addition, the new buses are equipped with the latest safety features such as three-point passenger restraints and anti-lock brake system.

Issues and Analysis:
None

Attachments:
Attachment A - Grant Agreement ARV-19-019 California Energy Commission Grant Award for Electric School Buses

Informatives:
None

Submitted:
09/25/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

MEGAN REILLY
Deputy Superintendent
Business Services and Operations

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

☑ Approved as to form.

APPROVED & PRESENTED BY:

JANICE SAWYER
Interim Business Manager
Office of the Business Manager

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

☑ Approved as to budget impact statement.

APPROVED & PRESENTED BY:

LILIA MONTOYA
Interim Director
Transportation Services Division
**RECIPIENT**

Los Angeles Unified School District

**ADDRESS**

333 South Beaudry Avenue  
Los Angeles, CA  90017

**AGREEMENT NUMBER**

ARV-19-019

**AGREEMENT TERM**

7/17/2019 to 3/31/2023

The effective date of this Agreement is either the start date or the approval signature date by the California Energy Commission representative below, whichever is later. The California Energy Commission shall be the last party to sign. No work is authorized, nor shall any work begin, until on or after the effective date.

**PROJECT DESCRIPTION**

The parties agree to comply with the terms and conditions of the following Exhibits which are by this reference made a part of the agreement.

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<th>Exhibit A – Scope of Work</th>
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<td>Exhibit A – Attachments</td>
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<td>Exhibit B – Budget</td>
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<td>Exhibit C – School Bus Replacement Terms and Conditions</td>
<td>Page(s): 24</td>
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<td>Exhibit D - Contacts</td>
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The undersigned parties have read the attachments to this agreement and will comply with the standards and requirements contained therein.

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**CALIFORNIA ENERGY COMMISSION**

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**RECIPIENT**

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**CALIFORNIA ENERGY COMMISSION ADDRESS**

1516 9th Street, MS 18, Sacramento, CA 95814
TECHNICAL TASK LIST

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KEY NAME LIST

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GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

<table>
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<th>Term/ Acronym</th>
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<tr>
<td>CAM</td>
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<td>CAO</td>
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<td>CPR</td>
<td>Critical Project Review</td>
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<td>FTD</td>
<td>Fuels and Transportation Division</td>
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<td>Recipient</td>
<td>Los Angeles Unified School District</td>
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BACKGROUND

Senate Bill 110 (SB 110), Chapter 55, Statutes of 2017 allocates funding to public school districts, county offices of education, and joint power authorities currently operating home-to-school transportation programs on behalf of local educational agencies, for school bus replacement grants through a program administered by the Energy Commission, in consultation with the California Air Resources Board (CARB). SB 110 appropriated remaining funds in the Proposition 39 K-12 Grant Program Funds and established the Clean Energy Job Creation Program for the purpose of funding a new School Bus Replacement Program, in addition to two other school related energy efficiency programs.

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Alternative and Renewable Fuel and Vehicle Technology Program (now known as the Clean Transportation Program). The statute authorizes the California Energy Commission (Energy Commission) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state’s climate change, clean air, and alternative energy policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Clean Transportation Program through
January 1, 2024. The Clean Transportation Program has an annual budget of approximately $100 million and provides financial support for projects that:

- Reduce California’s use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

The California Energy Commission issued solicitation GFO-17-607 to provide funding opportunities under both the School Bus Replacement Program to fund projects that replace the oldest diesel school buses in California with electric vehicle (EV) school buses and the Clean Transportation Program to fund infrastructure projects that support the EV school buses. To be eligible for funding under GFO-17-607 (the “Solicitation”), the projects must also be consistent with the Clean Transportation Program Investment Plan updated annually. In response to the Solicitation, Recipient submitted Proposal #188 (the “Application”), which was proposed for funding in the Energy Commission’s Notice of Proposed Awards issued on June 3, 2019. Both the Application and the Solicitation are hereby incorporated by reference into this Agreement.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient’s Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient’s Application and the terms of the Energy Commission’s Award, the Commission’s Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient’s Application, the terms of this Agreement shall control.

Problem Statement:
School bus fleets are aging, and our communities have poor air quality. Replacing school buses with zero emission school buses will address both of these issues.

Goals of the Agreement:
The goal of this Agreement is to improve air quality and reduce school energy costs, while providing students with necessary school transportation. This agreement also supports the state’s overall energy goals such as the Low Carbon Fuel Standard target for 2030 and the SB 32 target goal to reduce greenhouse gas emissions 40 percent below the 1990 level by 2030.

Objectives of the Agreement:
The objectives of this Agreement are to purchase electric school bus(es) to replace diesel buses which will be removed from service and scrapped, and install or upgrade electric bus charging infrastructure.
**TASK 1 ADMINISTRATION**

**Task 1.1 Attend Kick-off Meeting**

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Commission Agreement Manager (CAM) shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a “Kick-Off” meeting with the CAM, the Commission Agreement Officer (CAO), and a representative of the Energy Commission Accounting Office. The Recipient shall bring their Project Manager, Agreement Administrator, Accounting Officer, and any others determined necessary by the Recipient or specifically requested by the CAM to this meeting.
- Discuss the following administrative and technical aspects of this Agreement:
  - Agreement Terms and Conditions
  - Critical Project Review (Task 1.2)
  - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place.
  - Permit documentation (Task 1.7)
  - Subcontracts needed to carry out project (Task 1.8)
  - The CAM’s expectations for accomplishing tasks described in the Scope of Work
  - An updated Schedule of Products and Due Dates
  - Quarterly Progress Reports (Task 1.4)
  - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
  - Final Report (Task 1.5)

Recipient Products:
- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Commission Agreement Manager Product:
- Kick-Off Meeting Agenda

**Task 1.2 Critical Project Review (CPR) Meetings**

CPRs provide the opportunity for frank discussions between the Energy Commission and the Recipient. The goal of this task is to determine if the project should continue to receive Energy Commission funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The CAM may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the Commission Agreement Officer, the Fuels and Transportation Division (FTD) program lead, other Energy Commission staff and Management as well as other individuals selected by the CAM to provide support to the Energy Commission.
The CAM shall:
- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the Energy Commission, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:
- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.
- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

CAM Products:
- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:
- CPR Report(s)

Task 1.3 Final Meeting
The goal of this task is to closeout this Agreement.

The Recipient shall:
- Meet with Energy Commission staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.
This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with Energy Commission funds (Options)
- Energy Commission’s request for specific “generated” data (not already provided in Agreement products)
- Need to document Recipient’s disclosure of “subject inventions” developed under the Agreement
- “Surviving” Agreement provisions
- Final invoicing and release of retention
  - Prepare a schedule for completing the closeout activities for this Agreement.

**Products:**
- Written documentation of meeting agreements
- Schedule for completing closeout activities

**Task 1.4 Quarterly Progress Reports**

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

**The Recipient shall:**

- Prepare a Quarterly Progress Report, which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget or anticipated cost overruns. Each progress report is due to the Commission Agreement Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Quarterly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match
expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:
- Quarterly Progress Reports.

Task 1.5 Final Report
The goal of the Final Report is to assess the project’s success in achieving the Agreement’s goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the Energy Commission and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:
- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one electronic copy of the Final Report with the final invoice.

Products:
- Outline of the Final Report, if requested
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Matching Funds
The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of Energy Commission funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.
The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the CAM at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the Energy Commission awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the Energy Commission awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
  - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
  - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the CAM if during the course of the Agreement additional match funds are received.
- Notify the CAM within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track. Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the Energy Commission budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.
The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:
  - A list of the permits that identifies the:
    - Type of permit
    - Name, address and telephone number of the permitting jurisdictions or lead agencies
  - The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Agreement Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Agreement Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Agreement Manager within 5 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient’s own procurement policies and procedures. It will also provide the Energy Commission an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
• Submit a final copy of the executed subcontract.
• If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

Products:
• Letter describing the subcontracts needed, or stating that no subcontracts are required
• Draft subcontracts
• Final subcontracts

Task 1.9 Media Communications
The goal of this task is to establish the lines of communication and procedures for conducting media activities.

The Recipient shall:
• Follow the instructions included in Exhibit A-2 Media & Communications Guide.

Products:
• Any deliverable required by the Exhibit A-2 Media & Communications Guide

TECHNICAL TASKS

TASK 2 CHARGING INFRASTRUCTURE: UTILITY COMPANY COORDINATION
The goals of this task are: (1) to determine if Recipient’s utility company has an electric charging infrastructure program, and determine if the project qualifies for the program; and (2) to submit forms to allow the Energy Commission to access utility data in order to quantify the costs and benefits of the project.

The Recipient shall:
• Contact electric utility company to inquire about electric vehicle infrastructure program.
• Determine if utility company offers an electric vehicle infrastructure program.
• Determine if the project qualifies to receive funding.
• If the project does qualify, apply to receive funding.
• Prepare and provide a Written Notification of Electric Utility Funds to the CAM. The Written Notification will discuss include:
  o The date(s) of Recipient inquiry to the electric utility company about an electric vehicle infrastructure program
  o A short description of electric vehicle infrastructure program(s) offered by the utility company
  o Whether the project qualifies to receive funding
  o If the project does qualify to receive funding, the date Recipient applied to receive funding
  o If the Recipient did apply, a description of the status of the application
• Complete and submit to the CAM a Utility Data Release Authorization Form and Facility and Service Account Information Form, which will be provided to Recipient by the CAM. Public Resources Code section 26240(a) requires an entity that receives funds from the Clean Energy Job Creation Program Fund to authorize its local electric and gas utilities to provide 12 months of past and ongoing usage and billing records at the school facility site level to the Energy Commission. This authorization will allow the Energy
Commission to access both historical (the past 12 months) and future utility billing data. This data will help quantify the costs and benefits of school bus replacement projects.

Products:
- Written Notification of Electric Utility Funds
- Utility Data Release Authorization Form
- Facility and Service Account Information Form

**TASK 3 CHARGING INFRASTRUCTURE: ENGINEERING AND DESIGN**
The goal of this task is to complete all required design and engineering work, among all project subcontractors and other project participants, to enable successful construction of electric vehicle charging infrastructure.

The Recipient shall:
- Inspect facility location and determine necessary design and planning work.
- Complete engineering, design, and construction plans for facility.
- Prepare and provide an Engineering and Design Plan for each site to the CAM. The Engineering and Design Plan(s) will include, but is not limited to:
  - Final engineering documents
  - Final design documents
- Prepare and provide an Installation and Upgrade Schedule to the CAM. The Installation and Upgrade Schedule will include, but is not limited to:
  - The order of installations for each site
  - A list of installation milestones
  - A timeline for completion of milestones
  - An update, as necessary, to the milestones and timeline

Products:
- Engineering and Design Plan(s)
- Installation and Upgrade Schedule

**[CPR WILL OCCUR DURING THIS TASK. SEE TASK 1.2 FOR DETAILS.]**

**TASK 4 CHARGING INFRASTRUCTURE: PURCHASE EQUIPMENT AND EXECUTE SERVICE AGREEMENTS**
The goal of this task is to procure the electric vehicle charging equipment, execute any necessary service agreements and procure any other eligible equipment needed for charging infrastructure installation.

The Recipient shall:
- Prepare and submit to the CAM an Equipment List that includes a list of all equipment and service agreements necessary to complete Task 5. Any equipment listed below under Equipment Specifications Requirements must meet the requirements listed in that section. Recipient must receive CAM written approval prior to purchasing equipment on the Equipment List.
- Procure equipment and execute service agreements

Products:
- Equipment List
Equipment Specifications Requirements:

- **A Level 2 EV charger** must meet all of the following requirements in order to be eligible under this Agreement:
  - Be new and purchased after agreement execution date
  - Be networked: equipment and network must have remote diagnostics and be capable of “remote start” and usage data collection.
  - Have a minimum 2-year networking agreement (eligible towards total project cost)
  - Be capable of delivering electricity to a plug-in electric vehicle at a minimum of 6.2 kW
  - Be Energy Star Certified

- **A Direct Current Fast Charger (DCFC)** must meet all of the following requirements in order to be eligible under this Agreement:
  - Be new and purchased after agreement execution date
  - Include DCFC charging stations with Combined Charging System (CCS) networked connector. Equipment and network must have remote diagnostics and be capable of “remote start” and usage data collection
  - Have a minimum 5-year networking agreement (eligible towards total project cost)
  - Capable of delivering electricity to a plug-in electric vehicle at a minimum of 50 kW or greater
  - Must be approved by a Nationally Recognized Testing Laboratory Program (NRTL)
  - **Please Note:** buses must be purchased according to the specifications listed in Task 6. Buses with these specifications do not have the ability to charge with DCFC. If the Recipient is considering purchasing a DCFC, Recipient must contact the CAM for more information.

- **Photovoltaic solar panels** must meet all of the following requirements in order to be eligible under this Agreement:
  - Be connected to EV chargers
  - Be separately metered.

**EV infrastructure costs that are eligible for reimbursement under this Agreement** must be directly related to school bus EV infrastructure supporting the electric school buses funded under this Agreement. These costs can include, but are not limited to:

- Electric vehicle supply equipment (EVSE)
- Transformer
- Electric Panels
• Energy storage equipment
• Photovoltaic solar panels
• Installation costs (labor and materials)
• Utility service upgrades
• Planning and engineering design costs
• Network agreement with network provider
• Extended warranties
• Stub-outs
• Demand management equipment

Task 5 CHARGING INFRASTRUCTURE: INSTALLATION AND IMPLEMENTATION
The goal of this task is to conduct site preparation, install, and commission charging equipment and associated electrical infrastructure.

The Recipient shall:
• Implement Engineering and Design Plan(s) and Installation and Upgrade Schedule (Task 3) to prepare site for equipment installation.
• Install electric vehicle charging station(s) at site.
• Inspect and verify equipment complies with all applicable safety regulations and meets all equipment specification requirements listed in Task 4. Prepare and provide Written Notification of Inspection Completion to the CAM.
• Perform commissioning and final inspections to verify that installation meets the design intent and requirements.
• Ensure that all charging stations are properly provisioned on the network.
• Provide training to site hosts.
• Ensure the proper operations of each charging station.
• Provide Photographs of Completed Installation to the CAM.
• Ensure charging infrastructure is installed and operational prior to taking delivery of the bus(es) in Task 6.

Products:
• Written Notification of Inspection Completion
• Photographs of Completed Installation
TASK 6 PROCURE ELECTRIC SCHOOL BUS(ES)
The goal of this task is to procure new electric school bus(es) in accordance with Exhibit B, Budget.

The Recipient shall:
- Determine whether Recipient will procure its electric school bus(es) from the Energy Commission awarded bus manufacturer/dealer from Solicitation GFO-18-604 or conduct its own bid to select an electric school bus manufacturer/dealer. Recipients that conduct their own bid must use their own established procurement procedures while adhering to all applicable state and local laws and the terms and conditions of this Agreement. Once Recipient has made a decision, submit an Email Stating What Method is Being Used to Purchase Bus(es) to CAM.
- Procure new electric school bus(es) that include, but are not limited to, the following specifications:
  1. Each bus must meet or exceed all applicable local, state, and federal laws, ordinances and requirements, including but not limited to all applicable safety and air quality regulations, and those reasonably anticipated.
  2. Each bus must have the ability to charge with level 2 SAE J-1772 charging.
  3. Each bus must be capable of vehicle-to-grid (V2G) bi-directional charging and discharging via use of type 1 CCS.
     - The bus(es) must be designed so that no hardware or firmware changes are necessary to allow the bus(es) to serve demand that is independent of the utility grid (e.g. vehicle-to-load functions that are “islanded” or electrically separated from the utility system).
     - The bus(es) must be able to receive a remote update enabling grid-interconnected V2G functions (e.g. vehicle-to-building functions connected to the utility system), upon completion of applicable requirements for safe electrical interconnection.
  4. Each bus must include all of the following:
     - Telematics (GPS data and vehicles mileage) with remote access.
     - All electric heating and air conditioning for the driver and students.
     - A sound generator for variable speeds for low speed safety.
     - LED interior and exterior lights, including fog lights.
     - At least 1 spare wheel and 1 spare tire. All tires must be appropriate for chassis.
     - Body parts that are rust proofed after fabrication, and before assembly. Body shall be fully undercoated under floor, skirt panels and wheel wells prior to mounting on chassis.
     - AM/FM/CD/PA radio installed. Include wiring for 2-way radio system.
     - First aid kit, dry fire extinguisher, triangle warning devices in container, sun visor, California Highway Patrol (CHP) certificate holder, and hand held stop sign and holder.
     - Maintenance manual provided. Manual must include wiring diagrams and recommended service requirements for vehicle. A digital copy of maintenance manual must be provided as well.
     - Two front and two rear frame mounted tow hooks.
     - Regenerative braking.
     - Handrail for passenger entrance/exit.
(5) Each bus must have a warranty that covers at least:
   - Battery: Seven (7) years, unlimited miles or cycles
   - Chassis frame and cross members: body shell (floor, side walls, roof, front and rear sections) must include rust-through.
   - School bus seat and barrier frames: Eight (8) years, unlimited miles or cycles.
   - Materials and workmanship relating to the installation of the air conditioning: Two (2) years, unlimited miles or cycles
   - All original components not covered above or warrantied by other manufacturers: Five (5) years, unlimited miles or cycles.

(6) Bus(es) must be CHP certifiable and must receive CHP Certification before being placed in active service.

(7) Bus(es) must be certified and issued an Executive Order by the California Air Resources Board (CARB) in accordance with the provisions of the California Interim Certification Procedures for 2004 and Subsequent Model Hybrid-Electric and Other Hybrid Vehicles, in the Urban Bus and Heavy-Duty Vehicle Classes, amended by CARB on October 21, 2014, or subsequent revisions: (http://www.arb.ca.gov/sectact/2013/hdghq2013/hdghqrohybridinterimcp.pdf).

(8) Bus(es) must be current model year available.

(9) Type A buses must have at least:
   - A range of at least 70 miles per full charge.
   - A 16 student capacity, or reduced seat count as appropriate for wheelchair position(s).
   - A minimum GVWR of 8,000.

(10) Type C buses must have at least:
   - A range of at least 100 miles per full charge.
   - A 44 student capacity, or reduced seat count as appropriate for wheelchair position(s).

(11) Type D buses must have at least:
   - A range of at least 100 miles per full charge.
   - A 70 student capacity, or reduced seat count as appropriate for wheelchair position(s).

(12) Each bus must display a logo designed by the Energy Commission’s Media Office to ensure each bus recognizes the sponsorship of the Energy Commission. The 12x12 inch logo will be displayed on the passenger side window of the school bus below the bottom edge of the passengers’ side window glass and not closer than 12 inches from any required sign. The logo shall not be used for any other purpose unless approved by the CAM in writing. The CAM will provide the logo to Recipient prior to bus purchase.

(13) Each bus must have blue bumpers and wheels. The CAM will provide the blue color specifications to Recipient prior to bus purchase.

   - Submit Copy of Purchase Order for Bus(es) to the CAM.
   - Submit Certification of Bus Order which includes a signed certification that Recipient’s bus order(s) meet specifications (1) through (13) listed above.
   - Take delivery of bus(es).
   - Confirm bus(es) is functioning as expected.
   - Put new bus(es) in rotation as part of the bus fleet. Prepare and provide Written Notifications of Bus(es) in Service to the CAM.
   - Submit copies of the bus registration documentation to the CAM, including but not limited to:
• Provide Photograph(s) of the Bus(es) to the CAM after delivery.

Products:
• Email Stating What Method is Being Used to Purchase Bus(es)
• Copy of Purchase Order for Bus(es)
• Certification of Bus Order
• Written Notification of Bus(es) in Service
• Copy of Current DMV School Bus Registration(s)
• Copy of Current CHP Safety Certification(s) (CHP 292)
• California Air Resources Board Executive Order Number
• Photograph(s) of Bus(es).

TASK 7 SCRAP REPLACED SCHOOL BUS(ES)
The goal of this task is to scrap the old school bus(es) that were replaced in Task 6 to ensure that they are not producing emissions.

The Recipient shall:
• Remove from service the old diesel school bus(es) for which the Recipient has received a replacement bus(es) and scrap each old diesel bus within 12 months from delivery of the new electric replacement school bus.
• Provide a copy of the Dismantler Certification Form to the CAM, completed and signed by dismantler and dated within 12 months from delivery of the new electric replacement school bus.

Products:
• Dismantler Certification Form

TASK 8 DATA COLLECTION AND ANALYSIS
The goal of this task is to collect operational data from the project, to analyze that data for economic and environmental impacts, and to include the data and analysis in the Final Report. Formulas will be provided for calculations. A Final Report data collection template will be provided by the Energy Commission.

The Recipient shall:
• Develop data collection test plan.
• Troubleshoot any issues identified.
• Collect data, information, and analysis and develop a Final Report which includes:
  • Total gross project costs.
  • Length of time from award of bus(es) to project completion.
  • Fuel usage before and after the project.
  • 12 months of throughput, usage, and operations data from the project including, but not limited to:
    • Maximum capacity of the new charging infrastructure vs. miles per gallon of diesel bus(es) being replaced.
- Duty cycle of the current fleet and the expected duty cycle of future electric bus acquisitions
- Specific jobs and economic development resulting from this project
- Vehicle miles traveled by each new school bus
- Maintenance and fueling costs for new bus(es) and infrastructure.
- Maintenance and fueling costs of replaced diesel bus(es) and infrastructure
- Number of students served by new bus(es)
- Electricity use by infrastructure
  - Identify any current and planned use of renewable energy at the facility.
  - Identify the source of the alternative fuel.
  - Provide data on potential job creation, economic development, and increased state revenue as a result of expected future expansion.
  - Provide a quantified estimate of the project’s carbon intensity values for life-cycle greenhouse gas emissions.
  - Compare any project performance and expectations provided in the proposal to Energy Commission with actual project performance and accomplishments.

**Products:**
- Data Collection Test Plan
- Data collection information and analysis will be included in the Final Report
# Schedule of Products and Due Dates

<table>
<thead>
<tr>
<th>Task Number</th>
<th>Task Name</th>
<th>Product(s)</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Attend Kick-off Meeting</td>
<td>Updated Schedule of Products</td>
<td>7 days after kick off meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Updated List of Match Funds</td>
<td>7 days after kick off meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Updated List of Permits</td>
<td>7 days after kick off meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Kick-Off Meeting Agenda (CEC)</td>
<td>10 days prior to the Kick-Off meeting</td>
</tr>
<tr>
<td>1.2</td>
<td>Critical Project Review Meetings</td>
<td>Agenda and a list of expected participants (CEC)</td>
<td>TBD by Energy Commission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1st CPR Meeting Schedule for written determination (CEC)</td>
<td>TBD by Energy Commission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Written determination (CEC)</td>
<td>TBD by Energy Commission</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CPR Report</td>
<td>TBD by Energy Commission</td>
</tr>
<tr>
<td>1.3</td>
<td>Final Meeting</td>
<td>Written documentation of meeting agreements</td>
<td>Within 1 week after the final meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule for completing closeout activities</td>
<td>Within 1 week after the final meeting</td>
</tr>
<tr>
<td>1.4</td>
<td>Quarterly Progress Reports</td>
<td>Quarterly Progress Reports</td>
<td>The 10th calendar day after each quarter during the approved term of this Agreement</td>
</tr>
<tr>
<td>1.5</td>
<td>Final Report</td>
<td>Outline of the Final Report</td>
<td>6/30/2021</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Draft Final Report (no less than 60 days before the end term of the agreement)</td>
<td>7/30/2021</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Final Report</td>
<td>8/31/2021</td>
</tr>
<tr>
<td>1.6</td>
<td>Identify and Obtain Match Funds</td>
<td>A letter regarding match funds or stating that no match funds are provided</td>
<td>7 days after kick off meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Copy(ies) of each match fund commitment letter(s) (if applicable)</td>
<td>Within 10 days of identifying new match funds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Letter(s) for new match funds (if applicable)</td>
<td>Within 10 days of identifying new match funds</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Letter that match funds were reduced (if applicable)</td>
<td>Within 10 days of identifying reduced funds</td>
</tr>
<tr>
<td>1.7</td>
<td>Identify and Obtain Required Permits</td>
<td>Letter documenting the permits or stating that no permits are required</td>
<td>7 days after kick off meeting</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A copy of each approved permit (if applicable)</td>
<td>Within 10 days of receiving each permit</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Updated list of permits as they change during the term of the Agreement (if applicable)</td>
<td>Within 10 days of change in list of permits</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)</td>
<td>Within 10 days of change in schedule for obtaining permits</td>
</tr>
<tr>
<td></td>
<td></td>
<td>A copy of each final approved permit (if applicable)</td>
<td>Within 10 days of receiving each permit</td>
</tr>
<tr>
<td></td>
<td>Obtain and Execute Subcontracts</td>
<td>Media Communications</td>
<td>Charging Infrastructure: Utility Company Coordination</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------------</td>
<td>----------------------</td>
<td>------------------------------------------------------</td>
</tr>
<tr>
<td>1.8</td>
<td>Letter describing the subcontracts needed, or stating that no subcontracts are required</td>
<td>Any deliverable required by the Exhibit A-2, Media &amp; Communications Guide</td>
<td>Written Notification of Electric Utility Funds</td>
</tr>
<tr>
<td></td>
<td>Draft subcontracts</td>
<td>In accordance with Media &amp; Communications Guide</td>
<td>Utility Data Release Authorization Form</td>
</tr>
<tr>
<td></td>
<td>Final subcontracts</td>
<td>7 days after kick off meeting</td>
<td>Facility and Service Account Information Form</td>
</tr>
<tr>
<td></td>
<td></td>
<td>15 days prior to the scheduled subcontract execution date</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Within 10 days of execution</td>
<td>30 days after execution of utility agreement</td>
</tr>
</tbody>
</table>
MEDIA AND COMMUNICATIONS GUIDELINES FOR CALIFORNIA ENERGY COMMISSION SCHOOL BUS REPLACEMENT PROGRAM RECIPIENT

Recipient is encouraged to:

- Coordinate with the Energy Commission if producing news releases, posting social media, and/or organizing press events at key milestones.
  - Key milestones include:
    - Grant award announcement
    - Launch of demonstration, program or project
- Submit proposed dates for press events to the Contract Agreement Manager (CAM) and mediaoffice@energy.ca.gov two months prior to first proposed date, or as soon as possible.
- Submit draft media advisories, news releases, and social media posts to the CAM and mediaoffice@energy.ca.gov two weeks prior to scheduled distribution for review and development of a quotation from the Energy Commission’s lead commissioner on transportation.
- Include provided boilerplate language on the School Bus Replacement Program, a reference to the Energy Commission, and the Energy Commission logo in all outreach and public materials – including, but not limited to, news releases, media advisories, printed collateral, event invitations and project/program websites.
- Send final media releases, project or event photos, and social media posts to the CAM and mediaoffice@energy.ca.gov for further distribution and promotional use.
- Refer to the Energy Commission in outreach and public materials in coordination with the CAM and mediaoffice@energy.ca.gov.
- Follow @CalEnergy on Twitter, Facebook, and Instagram.
- Tag @CalEnergy in any Twitter and Instagram posts on this agreement. Tag @California Energy Commission in any Facebook posts on this agreement.
- Use the hashtags #CADrivesClean and #Prop39.

Boilerplate Language

Examples:

- **[THE BUS/BUSES WAS/WERE]** funded by the California Energy Commission’s School Bus Replacement Program, which is helping schools throughout the state transition from old, polluting diesel school buses to zero- or low-emissions vehicles, improving children’s health by limiting their exposure to transportation-related air pollution and building the green economy.

- The California Energy Commission’s School Bus Replacement Program awarded $XX to [AWARDEE] to replace [INSERT NUMBER] of diesel school buses with [ELECTRIC or NATURAL GAS] buses. The program is helping schools throughout the state transition from old, polluting diesel school buses to zero- or low-emissions vehicles, improving children’s health by limiting their exposure to transportation-related air pollution and building the green economy.
Contact Information for Media Inquiries and Support

Phone: 916-654-4989
Email: mediaoffice@energy.ca.gov
## Category Budget

<table>
<thead>
<tr>
<th>Cost Category</th>
<th>Energy Commission Reimbursable Share</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Labor</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
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<tr>
<td><strong>Total Labor</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
</tr>
<tr>
<td>Travel</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Equipment</td>
<td>$3,277,270</td>
<td>$0</td>
<td>$3,277,270</td>
</tr>
<tr>
<td>Materials/Miscellaneous</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Subcontractors</td>
<td>$600,000</td>
<td>$0</td>
<td>$600,000</td>
</tr>
<tr>
<td><strong>Total Other Direct Costs</strong></td>
<td><strong>$3,877,270</strong></td>
<td><strong>$0</strong></td>
<td><strong>$3,877,270</strong></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Profit (not allowed for grant recipients)</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total Indirect and Profit</strong></td>
<td><strong>$0</strong></td>
<td><strong>$0</strong></td>
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<tr>
<td><strong>Grand Totals</strong></td>
<td><strong>$3,877,270</strong></td>
<td><strong>$0</strong></td>
<td><strong>$3,877,270</strong></td>
</tr>
</tbody>
</table>

**Name of Organization**: Los Angeles Unified School District
### Direct Labor (Unloaded)

#### Los Angeles Unified School District

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Job Classification / Title</th>
<th>Maximum Labor Rate ($ per hour)</th>
<th># of Hours</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>$ -</td>
<td></td>
<td>$ -</td>
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<td>$ -</td>
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<tr>
<td><strong>Hourly Direct Labor Totals</strong></td>
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<td>$ -</td>
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<td>$ -</td>
<td>-</td>
<td>$ -</td>
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</table>

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Job Classification / Title</th>
<th>Maximum Labor Rate ($ per month)</th>
<th># of Months</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
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<tr>
<td></td>
<td></td>
<td>$ -</td>
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<tr>
<td><strong>Monthly Direct Labor Totals</strong></td>
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<td>$ -</td>
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#### Direct Labor Grand Totals

<table>
<thead>
<tr>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
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<tbody>
<tr>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td>Fringe Benefit Base Description (Employee or Job Classification/Title)</td>
<td>Max. Fringe Benefit Rate (%)</td>
<td>Direct Labor Costs ($)</td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
<td>-----------------------------</td>
<td>------------------------</td>
</tr>
<tr>
<td>0.00%</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Fringe Benefit Totals</td>
<td>$</td>
<td>$</td>
</tr>
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</table>
### Travel

**Los Angeles Unified School District**

<table>
<thead>
<tr>
<th>Task No.</th>
<th>Traveler's Name and/or Classification</th>
<th>Departure and Destination</th>
<th>Trip Purpose</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
<td>-</td>
<td>-</td>
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<tr>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total:**

<table>
<thead>
<tr>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

V:07/15/2019

Los Angeles Unified School District

Page 4 of 8

Exhibit B - Budget

ARV-19-019
## Equipment

Los Angeles Unified School District

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Purpose</th>
<th># Units</th>
<th>Unit Cost</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>Type C Electric School Bus with Chair Lift</td>
<td>Transport students</td>
<td>10</td>
<td>$327,727</td>
<td>$3,277,270</td>
<td></td>
<td>$3,277,270</td>
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</table>

Total: $3,277,270

- $3,277,270
## Materials & Miscellaneous

Los Angeles Unified School District

<table>
<thead>
<tr>
<th>Task No.</th>
<th>Description</th>
<th>Purpose</th>
<th># Units</th>
<th>Unit Cost</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

**Total:** $ - - - $ -
## Subcontracts

**Los Angeles Unified School District**

<table>
<thead>
<tr>
<th>Subcontractor Name</th>
<th>Purpose</th>
<th>CA Business Certifications DVBE/ SB/MB/None</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBD</td>
<td>Infrastructure</td>
<td></td>
<td>$600,000</td>
<td>-</td>
<td>$600,000</td>
</tr>
</tbody>
</table>

**Total:** $600,000
# Indirect Costs and Profit

**Los Angeles Unified School District**

## Indirect Cost(s)

<table>
<thead>
<tr>
<th>Name of Indirect Cost</th>
<th>Maximum Rate</th>
<th>Indirect Cost Base Description</th>
<th>Indirect Cost Base Amount</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>-</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>-</td>
<td>$</td>
</tr>
</tbody>
</table>

Total: $ - $ - $ - $ -

## Profit

(Profit is not allowed for Grant Recipients)

<table>
<thead>
<tr>
<th>Profit Rate</th>
<th>Profit Base Description</th>
<th>Profit Base Amount</th>
<th>Energy Commission Funds</th>
<th>Match Share</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td></td>
<td>$ -</td>
<td>$</td>
<td>-</td>
<td>$</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$ -</td>
<td>$</td>
<td>-</td>
<td>$</td>
</tr>
</tbody>
</table>

Total: $ - $ - $ - $ -
Exhibit C
SCHOOL BUS REPLACEMENT PROGRAM: ELECTRIC SCHOOL BUS REPLACEMENT TERMS AND CONDITIONS

TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>SECTION</th>
<th>PAGE NO.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Grant Agreement</td>
<td>2</td>
</tr>
<tr>
<td>2. Documents Incorporated by Reference</td>
<td>2</td>
</tr>
<tr>
<td>3. Funding Limitations</td>
<td>3</td>
</tr>
<tr>
<td>4. Due Diligence</td>
<td>3</td>
</tr>
<tr>
<td>5. Products</td>
<td>3</td>
</tr>
<tr>
<td>6. Reports</td>
<td>3</td>
</tr>
<tr>
<td>7. Publications - Legal Statement on Reports and Products</td>
<td>5</td>
</tr>
<tr>
<td>8. Changes to the Agreement</td>
<td>5</td>
</tr>
<tr>
<td>9. Contracting and Procurement Procedures</td>
<td>7</td>
</tr>
<tr>
<td>10. Bonding and Insurance</td>
<td>8</td>
</tr>
<tr>
<td>11. Permits and Clearances</td>
<td>8</td>
</tr>
<tr>
<td>12. Equipment</td>
<td>8</td>
</tr>
<tr>
<td>13. Termination</td>
<td>8</td>
</tr>
<tr>
<td>14. Stop Work</td>
<td>9</td>
</tr>
<tr>
<td>15. Travel and Per Diem</td>
<td>9</td>
</tr>
<tr>
<td>16. Standard of Performance</td>
<td>10</td>
</tr>
<tr>
<td>17. Payment of Funds</td>
<td>11</td>
</tr>
<tr>
<td>18. Fiscal Accounting Requirements</td>
<td>14</td>
</tr>
<tr>
<td>19. Indemnification</td>
<td>16</td>
</tr>
<tr>
<td>20. Workers’ Compensation Insurance</td>
<td>16</td>
</tr>
<tr>
<td>21. General Provisions</td>
<td>16</td>
</tr>
<tr>
<td>22. Certifications and Compliance</td>
<td>18</td>
</tr>
<tr>
<td>23. Site Visits</td>
<td>20</td>
</tr>
<tr>
<td>24. Confidentiality</td>
<td>21</td>
</tr>
<tr>
<td>25. Budget Contingency Clause</td>
<td>21</td>
</tr>
<tr>
<td>26. Public Works -- Payment of Prevailing Wages</td>
<td>22</td>
</tr>
<tr>
<td>27. Intellectual Property</td>
<td>24</td>
</tr>
<tr>
<td>28. Repayment of Grant Funds</td>
<td>24</td>
</tr>
<tr>
<td>29. Operation of Replacement School Bus</td>
<td>24</td>
</tr>
</tbody>
</table>
1. **Grant Agreement**

This project is being funded with a grant from the California Energy Commission (Energy Commission). School bus replacement is being funded from the Clean Energy Job Creation Fund. Charging infrastructure is being funded from the Alternative and Renewable Fuel and Vehicle Technology Program.

This Agreement is comprised of the grant funding award, the Terms and Conditions, and all attachments. These Terms and Conditions are standard requirements for grant awards. The Energy Commission may impose additional special conditions in this grant Agreement that address the unique circumstances of this project. Special conditions that conflict with these standard provisions take precedence.

The Recipient’s authorized representative shall sign all copies of this Agreement and return all signed packages to the Energy Commission’s Grants and Loans Office within 30 days. Failure to meet this requirement may result in the forfeiture of this award. When all required signatures are obtained, an executed copy will be returned to the Recipient.

The term of this Agreement or the Agreement Period is the length of this Agreement between the Energy Commission and the Recipient. Project means Recipient’s specific project that is funded in whole or in part by this Agreement. The Recipient’s project may coincide with or extend outside the Agreement Period.

All reimbursable work and/or the expenditure of funds must occur within the approved term of this Agreement. The Energy Commission cannot authorize any payments until all parties sign this Agreement.

2. **Documents Incorporated by Reference**

The documents below are incorporated by reference into this Agreement. These terms and conditions will govern in the event of a conflict with the documents below, with the exception of the documents in subsection (f). Where this Agreement or California laws and regulations are silent or do not apply, the Energy Commission will use the federal cost principles and acquisition regulations listed below as guidance in determining whether reimbursement of claimed costs is allowable.

Documents incorporated by reference include:

**Solicitation Documents** (if award is made through a competitive solicitation)

a. The funding solicitation under which this Agreement was awarded.

b. The Recipient’s proposal submitted in response to the solicitation

**Federal Cost Principles** (applicable to state and local governments, Indian tribes, institutions of higher education, and nonprofit organizations)

c. 2 Code of Federal Regulations (CFR) Part 200, Subpart E (Sections 200.400 et seq.)
Federal Acquisition Regulations (applicable to commercial organizations)

d. 48 CFR, Ch.1, Subchapter E, Part 31, Subpart 31.2: Contracts with Commercial Organizations (supplemented by 48 CFR, Ch. 9, Subchapter E, Part 931, Subpart 931.2 for Department of Energy grants)

Nondiscrimination

e. 2 California Code of Regulations, Section 11099 et seq.: Contractor Nondiscrimination and Compliance

General Laws

f. Any federal, state, or local laws or regulations applicable to the project that are not expressly listed in this Agreement

3. Funding Limitations

Any federal, State, and local laws and regulations applicable to your project not expressly listed in this Agreement are incorporated herein as part of this Agreement.

4. Due Diligence

The Recipient is required to take timely actions which, taken collectively, move this project to completion. The Energy Commission Agreement Manager (CAM) will periodically evaluate the Schedule of Products and Due Dates for completion of the Statement of Work tasks. If the CAM determines (1) the Recipient is not being diligent in completing the tasks in the Statement of Work or (2) the time remaining in this Agreement is insufficient to complete all project work tasks by the approved Agreement end term date, the CAM may recommend that this Agreement be terminated, and the Agreement may, without prejudice to any of the Energy Commission’s remedies, be terminated.

5. Products

Products are defined as any tangible item specified in the Statement of Work. Unless otherwise directed, draft copies of all products identified in the Work Statement shall be submitted to the CAM for review and comment. The Recipient will submit an original and two copies of the final version of all products to the CAM.

6. Reports

a. Progress Reports

The Recipient shall submit progress reports to the CAM as indicated in the Special Conditions or Work Statement. At a minimum, each progress report shall include the following:
**Work Statement:** This section should include a brief restatement of the approved tasks in the Work Statement and a report on the status of each, including a discussion of any products due and whether or not the project is progressing according to schedule. This section also should include a discussion of any problems encountered, proposed changes to the tasks in the Work Statement, and anticipated accomplishments in the upcoming quarter.

**Financial Status:** This section should include a narrative report comparing costs incurred to date with the approved Budget. The report should state whether or not the project is progressing within the approved Budget and discuss any proposed changes.

**Additional Information:** Additional information may be required in the progress reports as specified in the Work Statement or Special Conditions.

b. **Final Reports**

A draft final report shall be submitted to the CAM no later than 60 days prior to the end of the Agreement term. At a minimum, the report shall include:

- Table of Contents.
- Abstract.
- A brief summary of the objectives of the project and how these objectives were accomplished.
- Any findings, conclusions, or recommendations for follow-up or ongoing activities that might result from the successful completion of the project.
- A statement of future intent of the grant Recipient to maintain or further develop the project.
- A consolidated list of subcontractors funded in whole or in part by the grant Recipient. Include the name, address, concise statement of work done, period, and value of each.
- Additional information as specified in this Agreement or as directed by the CAM.

The CAM will review the draft report. The Recipient will incorporate applicable comments and submit the final report (the original and two copies) to the CAM.

The Recipient may only submit a request for the final payment (including any retention) after the final report is completed, submitted to the CAM, and Alternative and Renewable Fuel and Vehicle Technology Program management has verified satisfactory completion of work.

c. **Rights in Reports**
The Energy Commission reserves the right to use and reproduce all reports and data produced and delivered pursuant to this Agreement, and reserves the right to authorize others to use or reproduce such materials. Each report becomes the property of the Energy Commission.

d. Failure to Comply with Reporting Requirements

Failure to submit a product required in the Scope of Work may be considered material noncompliance with the Agreement terms. Without prejudice to any other remedies, noncompliance may result in actions such as the withholding of future payments or awards, or the suspension or termination of the Agreement.

7. Publications - Legal Statement on Reports and Products

The Recipient is encouraged to publish or otherwise make publicly available the results of the work conducted under the award.

No product or report produced as a result of work funded by this program shall be represented to be endorsed by the Energy Commission, and all such products or reports shall include the following statement:

LEGAL NOTICE

This document was prepared as a result of work sponsored by the California Energy Commission. It does not necessarily represent the views of the Energy Commission, its employees, or the State of California. The Energy Commission, the State of California, its employees, contractors, and subcontractors make no warranty, express or implied, and assume no legal liability for the information in this document; nor does any party represent that the use of this information will not infringe upon privately owned rights.

8. Changes to the Agreement

a. Procedure for Requesting Changes

The Recipient must submit a written request to the CAM for any change to the Agreement. The request must include:

- A brief summary of the proposed change;
- A brief summary of the reason(s) for the change;
- Justification for the change; and
- The revised section(s) of the Agreement, with changes made in underline/ strikethrough format.
b. Approval of Changes

No amendment or variation of this Agreement shall be valid unless made in writing and signed by both of the parties except for the Commission’s unilateral termination rights in Section 13 of these terms. No oral understanding or agreement is binding on any of the parties. Changes to the Agreement must be approved at a Commission business meeting or by the Executive Director (or his/her designee).

The CAM or Commission Agreement Officer will provide the Recipient with guidance regarding the level of Commission approval required for a proposed change.

c. Personnel or Subcontractor Changes

All changes below require advance written approval by the CAM, in addition to the appropriate level of Commission approval as described in subsection (b).

1) Replacement of Key Personnel, Subcontractors, and Vendors

The CAM must provide advance written approval of the replacement of personnel, subcontractors, and vendors who are identified in the Agreement and are critical to the outcome of the project, such as the Project Manager.

2) Assignment of New Personnel to an Existing Job Classification

If the Recipient or a subcontractor seeks to assign new personnel to a job classification identified in Exhibit B, the Recipient or subcontractor must submit the individual’s resume and proposed job classification and rate to the CAM for approval. The proposed rate may not exceed the maximum rate identified for the job classification. Neither the Recipient nor any subcontractor may use the job classifications or rates of their subcontractors for personnel.

If the individual performs any work prior to the effective date of the amendment documenting the change, the Recipient will bear the expense of the work.

3) Promotion of Existing Personnel (Applies to Recipients and major subcontractors)

Promotion of existing Recipient and major subcontractor personnel to rates higher than those listed for their current classification in Exhibit B will not be approved. If the actual rates (e.g., direct labor rates, fringe benefit rates, and indirect rates) exceed the approved rates in the Budget, the difference may be charged to the agreement as a match share expenditure.

4) Addition of job classifications and changes in hours.

5) Increased direct operating expenses and rates that exceed the expenses and rates identified in Exhibit B.
9. **Contracting and Procurement Procedures**

This section provides general requirements for an agreement between the Recipient and a third party ("subcontractor").

All subcontracts must be submitted to the CAM for review prior to execution. For subcontracts that are listed as “to be determined” in the Budget, the Recipient must submit a revised Budget to the CAM, identifying the subcontractor and specific items of cost expected to be incurred by that subcontractor. In addition, Recipient must have a fully executed subcontract before the subcontractor can incur any costs for which the Recipient will seek reimbursement.

The Recipient is required, where feasible, to employ contracting and procurement practices that promote open competition for all goods and services needed to complete this project. Recipient shall obtain price quotes from an adequate number of sources for all subcontracts.

The Energy Commission will defer to the Recipient’s own regulations and procedures as long as they reflect applicable state and local laws and regulations and are not in conflict with the minimum standards specified in this Agreement.

Upon request, the Recipient must submit to the CAM a copy of all solicitations for services or products required to carry out the terms of this Agreement and copies of the proposals or bids received.

The Recipient is responsible for handling all contractual and administrative issues arising out of or related to any subcontracts it enters into under this Agreement.

All subcontracts must incorporate all of the following:

- A clear and accurate description of the material, products, or services to be procured as well as a detailed budget and timeline.
- Provisions that allow for administrative, contractual, or legal remedies in instances where subcontractors violate or breach contract terms, and provide for such sanctions and penalties as may be appropriate.
- Provisions for termination by the Recipient, including termination procedures and the basis for settlement.
- Language conforming to the "Nondiscrimination" provision in this Agreement.
- The Standard of Performance provisions specified in this Agreement.
- Retention of Records provisions specified in this Agreement.
- Audits provisions specified in this Agreement.
- Language conforming to the “Indemnification” provision in this Agreement.
- Public Work -- Payment of Prevailing Wages Generally Required by Law provisions in this Agreement.
Recipients who are subcontracting with University of California (UC) may use the terms and conditions negotiated by the Energy Commission with UC for their subcontracts. Recipients who are subcontracting with the Department of Energy (DOE) national laboratories may use the terms and conditions negotiated with DOE. Without limiting any of the Commission’s other remedies, failure to comply with the above requirements may result in the termination of this Agreement.

10. Bonding and Insurance
The Recipient will follow its own bonding and insurance requirements relating to bid guarantees, performance bonds, and payment bonds without regard to the dollar value of the subcontract(s) as long as they reflect applicable state and local laws and regulations.

11. Permits and Clearances
The Recipient is responsible for ensuring all necessary permits and environmental documents are prepared and clearances are obtained from the appropriate agencies.

12. Equipment
Equipment is defined as having a useful life of at least one year, having an acquisition unit cost of at least $5,000, and purchased with Energy Commission funds. Equipment means any products, objects, machinery, apparatus, implements or tools purchased, used or constructed within the Project, including those products, objects, machinery, apparatus, implements or tools from which over thirty percent (30%) of the equipment is composed of materials purchased for the Project. For purposes of determining depreciated value of equipment used in the Agreement, the Project shall terminate at the end of the normal useful life of the equipment purchased, funded and/or developed with Energy Commission funds. The Energy Commission may determine the normal useful life of such equipment.

Title to equipment acquired by the Recipient with grant funds shall vest in the Recipient. The Recipient shall use the equipment in the project or program for which it was acquired as long as needed, whether or not the project or program continues to be supported by grant funds, and the Recipient shall not encumber the property without CAM approval. When no longer needed for the original project or program, the Recipient shall contact the CAM for disposition instructions.

13. Termination
This project may be terminated for any reason set forth below.

a. With Cause
The Energy Commission may, for cause, terminate this Agreement upon giving five (5) calendar days advance written notice to the Recipient. In this event, the Recipient will use all reasonable efforts to mitigate its expenses and obligations.

The term “for cause” includes but is not limited to the following:
• Partial or complete loss of match funds;
• Reorganization to a business entity unsatisfactory to the Energy Commission;
• Retention or hiring of subcontractors, or replacement or addition of personnel, that fail to perform to the standards and requirements of this Agreement;
• The Recipient’s inability to pay its debts as they become due and/or the Recipient’s default of an obligation that impacts its ability to perform under this Agreement; or
• Significant change in state or Energy Commission policy such that the work or product being funded would not be supported by the Commission.

b. Without Cause

The Energy Commission may terminate this Agreement without cause upon giving thirty (30) days advance written notice to the Recipient. In this event, the Recipient will use all reasonable efforts to mitigate its expenses and obligations.

14. Stop Work

Energy Commission staff may, at any time, by written notice to Recipient, require Recipient to stop all or any part of the work tasks in this Agreement. Stop work orders may be issued for reasons such as a project exceeding budget, standard of performance, out of scope work, delay in Project schedule, misrepresentations and the like.

a. Compliance. Upon receipt of such stop work order, Recipient shall immediately take all necessary steps to comply therewith and to stop the incurrence of costs allocable to the Energy Commission.

b. Canceling a Stop Work Order. Recipient shall resume the work only upon receipt of written instructions from Energy Commission staff.

15. Travel and Per Diem

a. The Recipient shall be reimbursed for travel and per diem expenses using the same rates provided to non-represented State employees. The Recipient must pay for travel in excess of these rates. The Recipient may obtain current rates from the Energy Commission’s Web Site at: http://www.energy.ca.gov/contracts/TRAVEL_PER_DIEM.PDF.

b. For purposes of payment, Recipient's headquarters shall be considered the location of the Recipient's office where the employees' assigned responsibilities for this award are permanently assigned.

c. Travel identified in the Budget section of this Agreement is approved and does not require further authorization.
d. Travel that is not included in the Budget section of this Agreement shall require written authorization from the CAM and Commission Agreement Officer prior to travel departure. The Energy Commission will reimburse travel expenses from the Recipient's office location.

e. The Recipient must retain documentation of travel expenses in its financial records. The documentation must be listed by trip and include dates and times of departure and return, departure and destination cities. Travel receipts, including for travel meals and incidentals, shall be submitted with payment requests requesting reimbursement from the Energy Commission.

16. Standard of Performance

Recipient, its subcontractors and their employees, in the performance of Recipient's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Recipient's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, as directed by CAM, shall be borne in total by Recipient and not the Energy Commission. The failure of a project to achieve the performance goals and objectives stated in the Work Statement is not a basis for requesting re-performance unless the work conducted by Recipient and/or its subcontractors is deemed by the Energy Commission to have failed the foregoing standard of performance.

In the event Recipient/subcontractor fails to perform in accordance with the above standard:

- Recipient/subcontractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of the CAM. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Recipient/subcontractor shall work any overtime required to meet the deadline for the task at no additional cost to the Energy Commission;

- The Energy Commission shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and

- The Energy Commission shall have the option to direct Recipient/subcontractor not to re-perform any task which was not performed to the reasonable satisfaction of the CAM pursuant to application of (1) and (2) above. In the event the Energy Commission directs Recipient/subcontractor not to re-perform a task, the Energy Commission and Recipient shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the Energy Commission's right to reimbursement.
Nothing contained in this section is intended to limit any of the rights or remedies which the Energy Commission may have under law.

17. **Payment of Funds**

The Energy Commission agrees to reimburse the Recipient for actual allowable expenditures incurred in accordance with the Budget. **The Energy Commission will only reimburse for the actual purchase price of the new electric school bus (including taxes) once the bus has been manufactured and delivered to Recipient.** The rates in the Budget are rate caps, or the maximum amount allowed to be billed. The Recipient can only bill for actual expenses incurred at the Recipient’s actual direct labor rate(s), fringe benefit rate(s), and indirect rate(s), not to exceed the rates specified in the Budget.

Costs that are eligible for reimbursement under this Agreement are: (1) The actual purchase price of the new electric school bus (including taxes) less any incentive funding contribution, which shall not exceed the amount budgeted for electric school bus purchases in Exhibit B; and (2) if the Recipient has been awarded funds for electric vehicle (EV) infrastructure, the actual purchase price and installation costs for EV charging infrastructure not to exceed $60,000 per awarded bus.

**EV charging infrastructure costs that are eligible for reimbursement under this Agreement must be directly related to school bus EV charging infrastructure supporting the electric school buses funded under this Agreement. These costs can include, but are not limited to:**

- Electric vehicle supply equipment (EVSE)
- Transformer
- Electric Panels
- Energy storage equipment
- Photovoltaic solar panels
- Installation costs (labor and materials)
- Utility service upgrades
- Planning and engineering design costs
- Network agreement with network provider
- Extended warranties
- Stub-outs
- Demand management equipment
a. Payment Requests

The Recipient may request payment from the Energy Commission at any time during the term of this Agreement. The final payment request must be received by the Energy Commission along with the draft Final Report 60 days prior to the end of the Agreement term.

Payments will generally be made on a reimbursement basis for Recipient expenditures, i.e., after the Recipient has incurred the cost for a service, product, supplies, or other approved budget item. No reimbursement for food or beverages shall be made other than allowable per diem charges.

Funds in this Agreement have a limited period in which they must be expended. All Recipient expenditures must occur within the approved term of this Agreement.

b. Documentation

All payment requests must be submitted using a completed Payment Request form. This form must be accompanied by an itemized list of all charges and copies of all receipts or invoices necessary to document these charges for both Energy Commission and match share, including backup documentation for actual expenditures, such as time cards, vendor invoices, and proof of payment. Any payment request that is submitted without the itemization will not be authorized. If the itemization or documentation is incomplete, inadequate, or inaccurate, the CAM will inform the Recipient via a Dispute Notification Form (Std. 209) and hold the invoice until all required information is received or corrected. Any penalties imposed on the Recipient by a subcontractor because of delays in payment will be paid by the Recipient.

Any documentation in foreign currency must be converted to dollars, and the conversion rate must be included in your itemization.

c. Certification

The following certification shall be included on each Payment Request form and signed by the Recipient’s authorized officer:

I certify that this invoice is correct and proper for payment, and reimbursement for these costs has not and will not be received from any other sources, including but not limited to a government entity contract, subcontract or other procurement method.

Additional certification required related to the payment of prevailing wages. Refer to section 26 of these terms and conditions for more information.
d. Government Entity

Government Entity is defined as a governmental agency from California or any state or a state college or state university from California or any state; a local government entity or agency, including those created as a Joint Powers Authority; an auxiliary organization of the California State University or a California community college; the Federal Government; a foundation organized to support the Board of Governors of the California Community Colleges or an auxiliary organization of the Student Aid Commission established under Education Code 69522.

e. Release of Funds

The CAM will not process any payment request during the Agreement term until the following conditions have been met:

- All required reports have been submitted and are satisfactory to the CAM.
- All applicable special conditions have been met.
- All appropriate permits or permit waivers from governmental agencies have been issued to the Recipient and copies have been received by the CAM.
- All products due have been submitted and are satisfactory to the CAM.
- Other prepayment conditions as may be required by the CAM have been met. Such conditions will be specified in writing ahead of time, if possible.

f. Fringe Benefits, Indirect Overhead, and General and Administrative (G&A),

Indirect cost rates must be developed in accordance with generally accepted accounting principles. If the Recipient has an approved fringe benefits or indirect cost rate (indirect overhead or G&A) from their cognizant Federal Agency, the Recipient may bill at the federal rate up to the Budget rate caps if the following conditions are met:

- The Recipient may bill at the federal provisional rate but must adjust annually to reflect their actual final rates for the year in accordance with the Labor, Fringe, and Indirect Invoicing Instructions which can be accessed in this agreement.
- The cost pools used to develop the federal rates must be allocable to the Energy Commission Agreement, and the rates must be representative of the portion of costs benefiting the Energy Commission Agreement. For example, if the federal rate is for manufacturing overhead at the Recipient’s manufacturing facility and the Energy Commission Agreement is for research and development at their research facility, the federal indirect overhead rate would not be applicable to the Energy Commission Agreement.
• The federal rate must be adjusted to exclude any costs that are specifically prohibited in the Energy Commission Agreement.

• The Recipient may only bill up to the Agreement Budget rate caps unless and until an amendment to the Agreement Budget is approved.

g. Retention

The Energy Commission will retain 10 percent of any payment request for charging infrastructure costs. Retention will not be withheld on any payment requests for electric school bus replacement costs. After the project is complete the Recipient must submit a completed payment request form requesting release of the retention. The CAM will review the project file and, when satisfied that the terms of the funding Agreement have been fulfilled, will authorize release of the retention.

h. State Controller’s Office

Payments are made by the State Controller’s Office.

18. Fiscal Accounting Requirements

a. Accounting and Financial Methods

The Recipient shall establish a separate ledger account or fund for receipt and disbursement of Energy Commission funds for each project funded by the Energy Commission. Expenditure details must be maintained in accordance with the approved budget details using appropriate accounting practices.

b. Retention of Records

The Recipient shall retain all project records (including financial records, progress reports, and payment requests) for a minimum of three (3) years after the final payment has been received or three years after the federal grant term, whichever is later, unless otherwise specified in the funding Agreement.

Records for nonexpendable personal property acquired with grant funds shall be retained for three years after its final disposition or three years after the federal grant term, whichever is later.
c. Audits

(1) Energy Commission Audit Rights

Upon written request from the Energy Commission, the Recipient shall provide detailed documentation of all expenses at any time throughout the project. In addition, the Recipient agrees to allow the Energy Commission or any other agency of the State, or their designated representative, upon written request, to have reasonable access to and the right of inspection of all records that pertain to the project during the term of this Agreement and for a period of three (3) years thereafter or three years after the federal grant term, whichever is later, unless the Energy Commission notifies the Recipient, prior to the expiration of such three-year period, that a longer period of record retention is necessary. Further, the Recipient agrees to incorporate an audit of this project within any scheduled audits, when specifically requested by the State. Recipient agrees to include a similar right to audit in any subcontract.

Recipients are strongly encouraged to conduct annual audits in accordance with the single audit concept. The Recipient should provide two copies of the independent audit report and any resulting comments and correspondence to the CAM within 30 days of the completion of such audits.

(2) Citizens Oversight Board Audit Rights

The grant project shall be subject to audit by the Citizens Oversight Board to assess the effectiveness of the expenditures in meeting the objectives of the California Clean Energy Jobs Act as required by Sections 26206(e) and 26210(d)(2) of the Public Resources Code. The Citizens Oversight Board Audit Rights shall only apply to project activities related to the purchase of an electric school bus and not to any other project activities.

d. Cost or Match Share

Cost or Match Share means cash or in-kind (non-cash) contributions provided by Recipient, subcontractors or other parties that will be used in performance of this Agreement.

If the grant Budget includes cost or match share under this Agreement, the Recipient agrees to be liable for the percentage of cost or match share identified in this Agreement of the total allowable project costs incurred even if the project is terminated early or is not funded to its completion.

Total allowable project cost is the sum of the Agreement share and Recipient share of the project costs. Cost share percentage is calculated by dividing Recipient cost share amount by the total allowable project cost. Match share percentage is calculated by dividing Recipient match share by the Agreement share of the project costs.
Failure to provide the minimum required cost or match share may result in the subsequent recovery of some or all of the funds provided under this Agreement.

The Recipient must maintain accounting records detailing the expenditure of the match (actual cash and in-kind services) and provide complete documentation of expenditures as described under “Payment of Funds.”

e. Encumbrance and Allocation of Grant Funds

Recipient shall encumber grant funds for a replacement electric school bus within 9 months of allocation. For purpose of this Agreement, the date of allocation is the date grant funds are received by Recipient and the date of encumbrance is the date Recipient becomes legally obligated to pay for the replacement electric school bus. This sub-section (e) shall only apply to grant funds for the purchase of an electric school bus and not to funds for any other purpose.

19. Indemnification

The Recipient agrees to indemnify, defend, and save harmless the State, its officers, agents, and employees from any and all claims and losses accruing or resulting to Recipient and to any and all contractors, subcontractors, materialmen, laborers, and any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by the Recipient in the performance of this Agreement.

20. Workers’ Compensation Insurance

a. Recipient hereby warrants that it carries Worker's Compensation Insurance for all of its employees who will be engaged in the performance of this Agreement, and agrees to furnish to the CAM satisfactory evidence of this insurance at any time the CAM may request.

b. If Recipient is self-insured for worker's compensation, it hereby warrants such self-insurance is permissible under the laws of the State of California and agrees to furnish to the CAM satisfactory evidence of this insurance at any time the CAM may request.


a. Governing Law

It is hereby understood and agreed that this Agreement shall be governed by the laws of the State of California as to interpretation and performance.

b. Independent Capacity

The Recipient, and the agents and employees of the Recipient, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the Energy Commission.
c. Assignment

Without the written consent of the Energy Commission in the form of a formal written amendment, this Agreement is not assignable or transferable by Recipient either in whole or in part.

d. Timeliness

Time is of the essence in this Agreement.

e. Unenforceable Provision

In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

f. Waiver

No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. All remedies afforded in this Agreement shall be taken and construed as cumulative, that is, in addition to every other remedy provided therein or by law.

g. Assurances

The Energy Commission reserves the right to seek further written assurances from the Recipient and its team that the work of the project under this Agreement will be performed consistent with the terms of the Agreement.

h. Change in Business

(1) Recipient shall promptly notify the Energy Commission of the occurrence of each of the following:

(a) A change of address.

(b) A change in the business name or ownership.

(c) The existence of any litigation or other legal proceeding affecting the project.

(d) The occurrence of any casualty or other loss to project personnel, equipment or third parties of a type commonly covered by insurance.

(e) Receipt of notice of any claim or potential claim against Recipient for patent, copyright, trademark, service mark and/or trade secret infringement that could affect the Energy Commission’s rights.
(2) Recipient shall not change or reorganize the type of business entity under which it does business except upon prior written notification to the Energy Commission. A change of business entity or name change requires an amendment assigning or novating the Agreement to the changed entity. In the event the Energy Commission is not satisfied that the new entity can perform as the original Recipient, the Energy Commission may terminate this Agreement as provided in the termination paragraph.

i. Survival of Terms

It is understood and agreed that certain provisions shall survive the completion or termination date of this Agreement for any reason. The provisions include, but are not limited to:

- “Payments of Funds”
- “Equipment”
- “Change in Business”
- “Termination”
- “Audits”
- “Indemnification”
- “Fiscal Accounting Requirements”

22. Certifications and Compliance

a. Federal, State and Municipal Requirements

Recipient must obtain any required permits and shall comply with all applicable federal, State, and municipal laws, rules, codes, and regulations for work performed under this Agreement.
b. Nondiscrimination Statement of Compliance

During the performance of this Agreement, Recipient and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, and denial of family care leave. Recipient and its subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. Recipient and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Sections 12990 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 11000 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Agreement by reference and made a part of it as if set forth in full. Recipient and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

The Recipient shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

c. Drug-Free Workplace Certification

By signing this Agreement, the Recipient hereby certifies under penalty of perjury under the laws of the State of California that the Recipient will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations as required by Government Code Section 8355(a)(1).

2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(a)(2) to inform employees about all of the following:
   - The dangers of drug abuse in the workplace;
   - The person’s or organization’s policy of maintaining a drug-free workplace;
   - Any available counseling, rehabilitation, and employee assistance programs; and
• Penalties that may be imposed upon employees for drug abuse violations.

(3) Provide, as required by Government Code Section 8355(a)(3), that every employee who works on the proposed project:
• Will receive a copy of the company's drug-free policy statement;
• Will agree to abide by the terms of the company's statement as a condition of employment on the project.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both, and the Recipient may be ineligible for any future State awards if the Energy Commission determines that any of the following has occurred: (1) the Recipient has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

d. Child Support Compliance Act (Applicable to California Employers)

For any Agreement in excess of $100,000, the Recipient acknowledges that:
• It recognizes the importance of child and family support obligations and shall fully comply with all applicable State and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
• To the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

e. Americans with Disabilities Act

By signing this Agreement, Recipient assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. 12101, et seq.), which prohibits discrimination on the basis of disability, as well as applicable regulations and guidelines issued pursuant to the ADA.

23. Site Visits

The Energy Commission and/or its designees have the right to make site visits at reasonable times to review project accomplishments and management control systems and to provide technical assistance, if required. Recipient must provide and must require subawardees to provide reasonable facilities and assistance for the safety and convenience of the government representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.
24. **Confidentiality**

A. Information Considered Confidential

Confidential information is information designated confidential pursuant to the procedures specified in 20 CCR 2505. If applicable, all Recipient information considered confidential at the commencement of this Agreement is designated in the Attachment to this Exhibit.

B. Confidential Deliverables: Labeling and Submitting Confidential Information

Prior to the commencement of this Agreement, if applicable, the parties have identified in the Attachment to this Exhibit, specific Confidential Information to be provided as a deliverable. All such confidential deliverables shall be marked, by the Recipient, as “Confidential” on each page of the document containing the Confidential Information and presented in a sealed package to the Commission Agreement Officer. (Non-confidential deliverables are submitted to the Accounting Office.) All Confidential Information will be contained in the “confidential” volume: no Confidential Information will be in the “public” volume.

C. Submittal of Unanticipated Confidential Information as a Deliverable

The Recipient and the Energy Commission agree that during this Agreement, it is possible that the Recipient may develop additional data or information not originally anticipated as a confidential deliverable. In this case, Recipient shall follow the procedures for a request for designation of Confidential Information specified in 20 CCR 2505. The Energy Commission’s Executive Director makes the determination of confidentiality. Such subsequent determinations may be added to the list of confidential deliverables in the Attachment to this Exhibit.

D. Disclosure of Confidential Information

Disclosure of Confidential Information by the Energy Commission may only be made pursuant to 20 CCR 2506 and 2507. All confidential data, records or deliverables that are legally disclosed by the Recipient or any other entity become public records and are no longer subject to the above confidentiality designation.

25. **Budget Contingency Clause**

It is mutually agreed that this Agreement shall be of no further force and effect if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the work identified in the Scope of Work. In this event, the Energy Commission shall have no liability to pay any funds whatsoever to the Recipient or to furnish any other consideration under this Agreement, and the Recipient shall not be obligated to perform any provisions of this Agreement.
If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the Energy Commission shall have the option to either: 1) cancel this Agreement with no liability occurring to the Energy Commission; or 2) offer an Agreement Amendment to the Recipient to reflect the reduced amount.

26. Public Works -- Payment of Prevailing Wages

Generally Required by Law

Projects that receive an award of public funds from the Energy Commission often involve construction, alteration, demolition, installation, repair or maintenance work over $1,000.

NOTE: Projects that receive an award of public funds from the Energy Commission are likely to be considered public works under the California Labor Code. See Chapter 1 of Part 7 of Division 2 of the California Labor Code, commencing with Section 1720 and Title 8, California Code of Regulations, Chapter 8, Subchapter 3, commencing with Section 16000.

Accordingly, the Energy Commission assumes that all projects it funds are public works. Projects deemed to be public works require among other things the payment of prevailing wages.

NOTE: Prevailing wage rates can be significantly higher than non-prevailing wage rates.

By accepting this Agreement, Recipient as a material term of this Agreement shall be fully responsible for complying with all California public works requirements including but not limited to payment of prevailing wage. Therefore, as a material term of this Agreement, Recipient must either:

(a) Proceed on the assumption that the project is a public work and ensure that:

   (i) prevailing wages are paid; and

   (ii) the project budget for labor reflects these prevailing wage requirements; and

   (iii) the project complies with all other requirements of prevailing wage law including but not limited to keeping accurate payroll records, and complying with all working hour requirements and apprenticeship obligations;

or,

(b) Timely obtain a legally binding determination from DIR or a court of competent jurisdiction before work begins on the project that the proposed project is not a public work.

NOTE: Only the California Department of Industrial Relations (DIR) and courts of competent jurisdiction have jurisdiction to issue legally binding determinations that a particular project is or is not a public work.
If the Recipient is unsure whether the project receiving this award is a “public work” as defined in the California Labor Code, it may wish to seek a timely determination from the California Department of Industrial Relations (DIR) or an appropriate court.

**NOTE:** Such processes can be time consuming and therefore it may not be possible to obtain a timely determination before the date for performance of the award commences.

If the Recipient does not timely obtain a binding determination from DIR or a court of competent jurisdiction that the project is not a public work, before this Agreement from the Energy Commission is executed, the Recipient shall assume that the project is a public work and that payment of prevailing wages is required and shall pay prevailing wages unless and until such time as the project is subsequently determined to not be a public work by DIR or a court of competent jurisdiction.

**NOTE:** California Prevailing Wage law provides for substantial damages and financial penalties for failure to pay prevailing wages when payment of prevailing wages is required.

**Subcontractors and Flow-down Requirements.** Recipient shall ensure that its subcontractors, if any, also comply with above requirements with respect to public works/prevailing wage. Recipient shall ensure that all agreements with its contractors/subcontractors to perform work related to this Project contain the above terms regarding payment of prevailing wages on public works projects. Recipient shall be responsible for any failure of Recipient’s subcontractors to comply with California prevailing wage and public works laws.

**Indemnification and Breach.** Any failure of Recipient or its subcontractors to comply with the above requirements shall constitute a breach of this Agreement that excuses the Energy Commission’s performance of this Agreement at the Energy Commission’s option, and shall be at Recipient’s sole risk. In such a case, Energy Commission may refuse payment to Recipient of any amount under this Agreement and Energy Commission shall be released, at its option, from any further performance of this Agreement or any portion thereof. By accepting this Agreement, as a material term of this Agreement, Recipient agrees to indemnify the Energy Commission and hold the Energy Commission harmless for any and all financial consequences arising out of or resulting from the failure of Recipient and/or any of Recipient’s subcontractors to pay prevailing wages or to otherwise comply with the requirements of prevailing wage law.

**Budget.** Recipient’s budget on public works projects must indicate which job classifications are subject to prevailing wage. For detailed information about prevailing wage and the process to determine if the proposed project is a public work, Recipient may wish to contact the California Department of Industrial Relations (DIR) or a qualified labor attorney of their choice for guidance.

**Covered Trades.** For public works projects, Recipient may contact DIR for a list of covered trades and the applicable prevailing wage.
Questions. If Recipient has any questions about this contractual requirement or the wage, record keeping, apprenticeship or other significant requirements of California prevailing wage law, it is recommended that Recipient consult DIR and/or a qualified labor attorney of its choice before accepting this Agreement.

Certification. Recipient shall certify to the Energy Commission on each Payment Request Form, either that (1) prevailing wages were paid to eligible workers who provided labor for work covered by the payment request and that the Recipient and all contractors and subcontractors otherwise complied with all California prevailing wage laws, or (2) that the project is not a public work requiring the payment of prevailing wages. In the latter case, Recipient shall provide competent proof of a DIR or court determination that the project is not a public work requiring the payment of prevailing wages.

Prior to the release of any retained funds under this Agreement, the Recipient shall submit to the Energy Commission the above-described certificate signed by the Recipient and all contractors and subcontractors performing public works activities on the project. Absent such certificate, Recipient shall have no right to any funds under this Agreement, and Energy Commission shall be relieved of any obligation to pay said funds.

27. Intellectual Property

The Energy Commission makes no claim to intellectual property developed under this Agreement that is not specified for delivery, except as expressly provided herein.

28. Repayment of Grant Funds

a. Pursuant to Section 26240(h)(1) of the Public Resources Code, Recipient shall be required by the Superintendent of Public Instruction to pay back grant funds if the funds are not used in accordance with state statute or regulations. This sub-section (a) shall only apply to grant funds for the purchase of an electric school bus and not to funds for any other purpose.

b. Without limiting any of the Energy Commission’s other rights or remedies, the Recipient agrees that if it fails to scrap a replaced bus in accordance with the Scope of Work, and if requested by the Energy Commission, the Recipient shall repay any grant funds used to purchase the electric school bus that replaced the unscrapped bus.

29. Operation ofReplacement School Bus

Recipient must own and operate the replacement school bus for a minimum of three (3) years after delivery of the bus. Recipient must maintain the replacement school bus according to the manufacturer’s warranty specifications.
### California Energy Commission

<table>
<thead>
<tr>
<th><strong>Commission Agreement Manager:</strong></th>
<th><strong>Project Manager:</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Tomas Ortiz</td>
<td>Greg Wolters</td>
</tr>
<tr>
<td>California Energy Commission</td>
<td>333 South Beaudry Avenue</td>
</tr>
<tr>
<td>1516 Ninth Street, MS-27</td>
<td>Los Angeles, CA 90017</td>
</tr>
<tr>
<td>Sacramento, CA 95814</td>
<td>Phone: (213) 580-2960</td>
</tr>
<tr>
<td>Phone: (916) 654-5005</td>
<td>e-mail: <a href="mailto:Gregory.wolters@lausd.net">Gregory.wolters@lausd.net</a></td>
</tr>
<tr>
<td>e-mail: <a href="mailto:Tomas.Ortiz@energy.ca.gov">Tomas.Ortiz@energy.ca.gov</a></td>
<td></td>
</tr>
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### Confidential Deliverables/Products

<table>
<thead>
<tr>
<th>California Energy Commission</th>
<th><strong>Administrator:</strong></th>
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</thead>
<tbody>
<tr>
<td>Contracts, Grants, &amp; Loans Office</td>
<td>Greg Wolters</td>
</tr>
<tr>
<td>1516 Ninth Street, MS-18</td>
<td>333 South Beaudry Avenue</td>
</tr>
<tr>
<td>Sacramento, CA 95814</td>
<td>Los Angeles, CA 90017</td>
</tr>
<tr>
<td>Phone: (916) 654-4381</td>
<td>Phone: (213) 580-2960</td>
</tr>
<tr>
<td>Fax: (916) 654-4423</td>
<td>e-mail: <a href="mailto:Gregory.wolters@lausd.net">Gregory.wolters@lausd.net</a></td>
</tr>
<tr>
<td>e-mail:</td>
<td></td>
</tr>
</tbody>
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### Accounting Officer

<table>
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<tr>
<th><strong>Invoices, Progress Reports and Non-Confidential Deliverables to:</strong></th>
<th><strong>Accounting Officer:</strong></th>
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<tbody>
<tr>
<td>California Energy Commission</td>
<td>Greg Wolters</td>
</tr>
<tr>
<td>Accounting Office</td>
<td>333 South Beaudry Avenue</td>
</tr>
<tr>
<td>1516 Ninth Street, MS-2</td>
<td>Los Angeles, CA 90017</td>
</tr>
<tr>
<td>Sacramento, CA 95814</td>
<td>Phone: (213) 580-2960</td>
</tr>
<tr>
<td>Phone: (916) 654-4204</td>
<td>e-mail: <a href="mailto:Gregory.wolters@lausd.net">Gregory.wolters@lausd.net</a></td>
</tr>
<tr>
<td>Fax: (916) 654-4423</td>
<td></td>
</tr>
<tr>
<td>e-mail: <a href="mailto:tatyana.yakshina@energy.ca.gov">tatyana.yakshina@energy.ca.gov</a></td>
<td></td>
</tr>
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</table>

### Commission Legal Notices:

<table>
<thead>
<tr>
<th>Tatyana Yakshina</th>
<th><strong>Recipient Legal Notices:</strong></th>
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<tbody>
<tr>
<td>Grants Manager</td>
<td>Greg Wolters</td>
</tr>
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<td>1516 9th Street, MS-1</td>
<td>333 South Beaudry Avenue</td>
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<tr>
<td>Sacramento, CA 95814</td>
<td>Los Angeles, CA 90017</td>
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<tr>
<td>Phone: (916) 654-4204</td>
<td>Phone: (213) 580-2960</td>
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<tr>
<td>Fax: (916) 654-4423</td>
<td>e-mail: <a href="mailto:Gregory.wolters@lausd.net">Gregory.wolters@lausd.net</a></td>
</tr>
<tr>
<td>e-mail: <a href="mailto:tatyana.yakshina@energy.ca.gov">tatyana.yakshina@energy.ca.gov</a></td>
<td></td>
</tr>
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</table>
TAB 19
Recommended Adoption of Textbooks for High School History/Social Science Elective Courses
November 5, 2019
Integrated Library & Textbook Support Services/Division of Instruction

Action Proposed:
Staff proposes that the Board of Education approve the adoption of instructional materials outlined in Attachment A for use in the following High School History/Social Science elective courses: Introduction to Sociology; Introduction to Psychology; Law Youth; and Geography.

It is further proposed that the Board approve the adoption of History textbooks required for the Diploma Programme (International Baccalaureate) which are included in Attachment A.

Background:
Over the past two years, the District has adopted History/Social Science textbooks for the four core courses, eight Advanced Placement courses, and four Ethnic Studies courses. This summer, textbooks for the last four elective courses were evaluated and selected for adoption.

California State Education Code Section 60400 requires local districts of one or more high schools to adopt instructional materials for purchase.

The textbook evaluation and selection committees met during June and August and recommended the listed texts for adoption.

Expected Outcomes:
Board adoption of the instructional materials recommended for use in the District will result in students having new High School History/Social Science textbooks in these four electives.

Board Options and Consequences:
If the Board does not adopt the recommended instructional materials, students will continue to use the currently adopted instructional materials, which were adopted circa 2005.

Policy Implications:
The policy of targeting state funding to implement adoptions is consistent with the content and cycles of the curriculum framework adopted by the State Board.

Budget Impact:
Textbook funds have been identified to cover the adoption.

Student Impact:
Students must have the appropriate instructional materials in order to graduate college and career ready.
Issues and Analysis:
N/A

Attachments:
Attachment A - List of Textbooks to Be Adopted

Informatives:
Informative - Recommended Adoption of Textbooks for High School History/Social Science Elective Courses
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer
Division of Instruction

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

APPROVED & PRESENTED BY:

DR. ESTHER SNOESKY
Administrative Coordinator
Division of Instruction/Integrated Library & Textbook Support Services

☑ Approved as to form.

☑ Approved as to budget impact statement.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning
List of Adopted High School History/Social Science Elective Textbooks

### Law Youth (370801)

<table>
<thead>
<tr>
<th>Title</th>
<th>Author</th>
<th>ISBN</th>
<th>Copyright Date</th>
<th>Publisher</th>
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<tbody>
<tr>
<td>Juvenile Delinquency: Theory, Practice, &amp; Law, 13e</td>
<td>Larry J. Siegal, Brandon C. Welsh</td>
<td>9781337091831</td>
<td>2018</td>
<td>Cengage Learning</td>
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### Introduction to Sociology (370405)

<table>
<thead>
<tr>
<th>Title</th>
<th>Author</th>
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<tr>
<td>Sociology</td>
<td></td>
<td>9780544859364</td>
<td>2018</td>
<td>Houghton Mifflin Harcourt Publishing</td>
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<tr>
<td>Sociology &amp; You</td>
<td>Jon M. Shepard</td>
<td>9780076631933</td>
<td>2014</td>
<td>McGraw-Hill Education</td>
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<td>Sociology: A down-to-earth approach, 14e</td>
<td>James M. Henslin</td>
<td>9780135183557</td>
<td>2020</td>
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<tr>
<td>The Real World: An introduction to Sociology, 6e</td>
<td>Kerry Ferris, Jill Stein</td>
<td>9780393656145</td>
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<td>WW Norton &amp; Company</td>
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### Introduction to Psychology (370403)

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<tr>
<td>Understanding Psychology</td>
<td>Richard A. Kasschau</td>
<td>9780076631940</td>
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<td>Psychology</td>
<td>Spencer A. Rathus</td>
<td>9780544859388</td>
<td>2018</td>
<td>Houghton Mifflin Harcourt</td>
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### Geography (370201/370202)

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<tr>
<td>Geography Alive!</td>
<td></td>
<td>9781934534687</td>
<td>2019</td>
<td>Teachers’ Curriculum Institute</td>
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<td>World Geography: My World Interactive</td>
<td>Gregory H. Chu</td>
<td>9780328960262</td>
<td>2019</td>
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<td></td>
<td>Don Holtgrieve</td>
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<tr>
<td>Geografía Mundial: Mi Mundo Interactivo</td>
<td>Gregory H. Chu</td>
<td>9781418300531</td>
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<td>Global Geography</td>
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<td>9780544927889</td>
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<td>Geografía</td>
<td>Richard G. Boehm</td>
<td>9780076869770</td>
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### IB Psych HL 2AB (371813/371814)

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<tr>
<td>Psychology, 2e</td>
<td>Alexey Popov</td>
<td>9780198398110</td>
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<td></td>
<td>Lee Parker</td>
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<td></td>
<td>Darren Seath</td>
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### IB Theory AB (371807/371808)

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<tr>
<td>Theory of Knowledge for the IB Diploma, 2e</td>
<td>Richard van de Lagermaat</td>
<td>9781107612112</td>
<td>2014</td>
<td>Cambridge University Press</td>
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</tbody>
</table>
INTEROFFICE CORRESPONDENCE  
Los Angeles Unified School District  
Division of Instruction

INFORMATIVE  
DATE: November 5, 2019

TO: Members, Board of Education  
Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery  
Interim Chief Academic Officer

Dr. Esther Sinofsky, Ph.D.  
Administrative Coordinator, Integrated Library and Textbook Support Services

SUBJECT: RECOMMENDED ADOPTION OF TEXTBOOKS FOR HIGH SCHOOL HISTORY/SOCIAL SCIENCE ELECTIVE COURSES

The purpose of this informative is to update the Board of Education on the textbooks recommended by the High School History/Social Science textbook evaluation and selection committee. The District offers a wide variety of High School History/Social Science courses: 4 core courses; 8 Advanced Placement courses; 6 elective courses; and 4 Ethnic Studies courses. In order to effectively manage the textbook evaluation, selection, and adoption process, the decision was made to focus on a select number of courses during a particular time period rather than attempt to evaluate, select, and adopt textbooks for all the courses during a limited timeframe. Therefore, the textbooks being recommended for adoption represent the third stage of a multi-stage adoption process for High School History/Social Science textbooks.

The first stage, which took place in 2017, consisted of the 4 core courses and 2 Advanced Placement courses: Modern World History (10th Grade), Modern United States History (11th Grade), Principles of American Democracy (12th Grade), Economics (12th Grade), Advanced Placement Government, and Advanced Placement World History. The textbooks selected by the Ethnic Studies committee for Ethnic Studies, Mexican American Studies, American Indian Studies, and African American History courses were also recommended for adoption.


The third and final stage, which was addressed during the 2019 summer timeframe covered the remaining History/Social Science Elective courses: Law Youth, Introduction
to Sociology, Introduction to Psychology, Geography, Urban Ecology, and California History.

Unlike the state- adoption driven process for Grades K-8, California Education Code §60400 requires a Board-approved process for adoption that includes a legal compliance review. Therefore, Integrated Library & Textbook Support Services (ILTSS) requested the appropriate submissions for a broad range of publishers. For Grades 9-12, the purpose of the Textbook Adoption Committees is to review the publisher-submitted textbooks, in both print and electronic formats, and recommend which ones should be adopted by the Board of Education because they meet the learning needs of LAUSD students.

The committees used a rigorous evaluation tool based upon the California County Superintendents Educational Services Association’s Curriculum & Instruction Steering Committee’s Adoption Toolkit: A Data-Driving Review of Instructional Materials and the History Framework (California Department of Education). This tool guided committee members in their review of the textbooks’ instructional design, explanations, and demonstrations of Common Core State Standards.

The Introduction to Psychology Committee was comprised of teachers recommended by the Local District offices and United Teachers Los Angeles UTLA. Committee members attended a full-day orientation on June 19, 2019, that included an overview of the District’s ethics policy, CA Framework shifts, and training in the use of the evaluation tool. Each committee member received a complete set of instructional materials to evaluate from the end of June to beginning of August. On August 1, 2019, the committee met to discuss its findings. The final recommendations are the result of intense reviews and deliberations. The committee recommendations are listed in Attachment A.

The request for committee members was made by Division of Instruction for the following courses: Introduction to Sociology, Geography, and Law Youth. However, there were not enough teachers willing to commit to constitute a committee. Instead, the teachers were contacted to provide input regarding the content being taught in the course and invited to evaluate/review the textbooks. Based on the information obtained from the fifteen teachers who responded to the inquiry, and three that evaluated the textbooks at ILTSS, a decision was made to adopt four Introduction to Sociology textbooks, six Geography textbooks (two books specifically for the Dual Language program), and two Law Youth textbooks. These recommendations are listed in Attachment A.

There were no viable publisher submissions for textbooks for the following courses: Urban Ecology and California History.

Per Board Resolution 048-17/18, Increase Support for LGBTQ & Students, Families, and Schools, schools are to engage their parents and a diverse representation of students in the textbook selection committee, including students/parents that represent the LGBTQ community.

In addition to the abovementioned courses, ILTSS worked closely with the Advanced Learning Options unit to assure that the High Schools under the Diploma Programme
(International Baccalaureate) would also be able to purchase the Psychology textbook and Theory of Knowledge textbook needed for their program. Ms. Arzie Galvez, Director of Advanced Learning Options unit, worked with the schools regarding the textbooks to recommend for adoption. Their recommendation is part of the Attachment A list.

If you have any questions, please contact Kieley Jackson, at (213) 241-4506, or Esther Sinofsky, Administrative Coordinator, ILTSS, at (213) 241-2733.

c: Megan Reilly
    David Holmquist
    Pedro Salcido
    Anthony Aguilar
    Jefferson Crain
    Judith Garrett
    Darnise Williams
    Patricia Chambers
TAB 20
Recommended Adoption of Textbooks for High School Science Courses  
November 5, 2019  
Integrated Library & Textbook Support Services/Division of Instruction

Action Proposed:
Staff proposes that the Board of Education approve the adoption of instructional materials outlined in the attached list (Attachment A) for use in High School Science 3-Course Model (Biology of the Living Earth; Chemistry in the Earth System; and Physics of the Universe); Marine Science; Marine Biology; Physiology; AP Biology; AP Chemistry; AP Physics 1 & 2; AP Physics C; AP Environmental Science; Zoology; and, Physical Geology.

It is further proposed that the Board approve the adoption of Biology, Chemistry, and Physics textbooks required for the Diploma Programme (International Baccalaureate).

Background:
The proposed instructional materials align with the State curriculum standards and/or Advanced Placement and California State University requirements. The last adoption of high school Science course textbooks took place in 2007.

California State Education Code Section 60400 requires local districts of one or more high schools to adopt instructional materials for purchase.

The textbook evaluation and selection committees met during June and August and recommended the listed texts for adoption.

Expected Outcomes:
Board adoption of the instructional materials recommended for use in the District will result in students having the High School Science textbooks aligned with the State curriculum standards and/or Advanced Placement and California State University requirements.

Board Options and Consequences:
If the Board does not adopt the recommended instructional materials, students will continue to use the currently adopted instructional materials, which are not aligned with the State curriculum standards and/or Advanced Placement and California State University requirements.

Policy Implications:
The policy of targeting State funding to implement adoptions is consistent with the content and cycles of the curriculum framework adopted by the State Board.

Budget Impact:
Textbook funds have been identified to cover the adoption.
Student Impact:
Students must have the appropriate instructional materials in order to graduate college and career ready.

Issues and Analysis:
N/A

Attachments:
Attachment A - List of Textbooks to Be Adopted

Informatives:
Informative - Recommended Adoption of Textbooks for High School Science Courses
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED & PRESENTED BY:

ALISON YOSHIMOTO-TOWERY
Interim Chief Academic Officer
Division of Instruction

REVIEWED BY:

DAVID HOLMQUIST
General Counsel

APPROVED & PRESENTED BY:

DR. ESTHER SINOFSKY
Administrative Coordinator
Division of Instruction/Integrated Library &
Textbook Support Services

Approved as to form.

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning

Approved as to budget impact statement.
## List of Adopted High School Science Textbooks

### High School Science 3-Course Model
- **Biology of the Living Earth (360737/360738)**
- **Chemistry in the Earth System (361413/361414)**
- **Physics of the Universe (361531/361532)**

<table>
<thead>
<tr>
<th>Title</th>
<th>Author</th>
<th>ISBN</th>
<th>Copyright Date</th>
<th>Publisher</th>
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</thead>
<tbody>
<tr>
<td><strong>The Living Earth</strong></td>
<td>Stephen Nowicki</td>
<td>9781328896094</td>
<td>2020</td>
<td>HMH</td>
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<td><strong>Chemistry in the Earth System</strong></td>
<td>Michael DiSpezio, Thomas O’Brian, Bernadine Okoro</td>
<td>9781328896131</td>
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<td><strong>Physics of the Universe</strong></td>
<td>John Galisky, Jeffrey Rylander</td>
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<td>Kenneth R. Miller, Joseph S. Levine</td>
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<td><strong>Experience Chemistry</strong></td>
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### Marine Science (360601/360602)

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<tr>
<td><strong>Marine Science, 2e</strong></td>
<td>Peter Castro, Michael Huber</td>
<td>9780076928187</td>
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<tr>
<td><strong>Marine Science: The Dynamic Ocean</strong></td>
<td>Meghan E. Marrero, Glen Schuster</td>
<td>978013319217</td>
<td>2012</td>
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<tr>
<td><strong>Marine Science: Marine Biology and Oceanography</strong></td>
<td>Thomas Greene</td>
<td>9781531115104</td>
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<td>Essentials of Oceanography, 13e</td>
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<tr>
<td>Chemistry, 10e</td>
<td>Steven S. Zumdahl, Susan A. Zumdahl</td>
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<td>Chemistry, 13e</td>
<td>Raymond Chang, Jason Overby</td>
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### AP Physics 1 (361519/361520) & AP Physics 2 (361521/361522)

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<td>College Physics: Explore &amp; Apply, 2e</td>
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<td>Physics for Scientists &amp; Engineers, 10e</td>
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<tr>
<td>Exploring Environmental Science for AP, 6e</td>
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<td>Environment: The Science Behind the Stories, 6e</td>
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<td>Zoology, 11e</td>
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<td>Essentials of Geology, 6e</td>
<td>Stephen Marshak</td>
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<td>Physical Geology: The Science of Earth, 3e</td>
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<td>Biology: Course Companion</td>
<td>Andrew Allott, David Mindorff</td>
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<td>Physics: Course Companion</td>
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TO: Members, Board of Education
Austin Beutner, Superintendent

FROM: Alison Yoshimoto-Towery
Interim Chief Academic Officer

Esther Sinofsky, Ph.D.
Administrative Coordinator, Integrated Library & Textbook Support Services

SUBJECT: RECOMMENDED ADOPTION OF TEXTBOOKS FOR HIGH SCHOOL SCIENCE COURSES

The purpose of this informative is to update Board Members on the textbooks recommended by the High School Science textbook evaluation and selection committees. These committees met to review and propose for adoption textbooks for those High School Science courses for which new textbooks have not been adopted since the last California Department of Education (CDE) adoption cycle circa 2007.

The courses for which new textbooks are being recommended are as follows: High School Science 3-Course Model (Biology of the Living Earth; Chemistry in the Earth System; and Physics of the Universe); Marine Science; Marine Biology; Physiology; AP Biology; AP Chemistry; AP Physics 1 & 2; AP Physics C; AP Environmental Science; Zoology; and, Physical Geology.

The committees used a rigorous evaluation tool adapted from the CDE California Next Generation Science Standards Toolkit for Instructional Materials Evaluation (CA NGSS TIME) and the AP College Board description. This tool guided committee members in their review of the textbooks’ instructional design, explanations, and implementation of the CA NGSS.

Committees were comprised of teachers recommended by the Local District offices, UTLA, AALA, MMED, and Special Education. Committee members attended a full-day orientation on June 17 or 21, 2019, that included an overview of the District’s ethics policy, NGSS shifts, College Board Advanced Placement curricula, and training in the use of the evaluation tool. Each committee member received a complete set of instructional materials to evaluate for the particular course from the end of June through early August. Publishers of the 3-Course Model presented to the committee members on August 5, 2019, with committee deliberations the following day. Other committees deliberated on August 7 and 8. The final recommendations of each committee are the result of intense reviews and deliberations. The committees’ recommendations are listed in Attachment A.
In addition to the abovementioned courses, ILTSS worked closely with the Advanced Learning Options unit to assure that the High Schools under the Diploma Programme (International Baccalaureate) would also be able to purchase the Science textbooks needed for their program. Ms. Arzie Galvez, Director of Advanced Learning Options unit, worked with the schools regarding the textbooks to recommend for adoption. Their recommendation is part of the Attachment A list.

If you have any questions, please contact Patricia Heideman, Administrator of High School Instruction at (213) 241-4196, or Esther Sinofsky, Administrative Coordinator, ILTSS, at (213) 241-2733.

c: Megan Reilly
   David Holmquist
   Jefferson Crain
   Pedro Salcido
   Anthony Aguilar
   Judith Garrett
   Darnise Williams
   Patricia Chambers
Amendment to the Information Technology Division Strategic Execution Plan to Approve the Enterprise Help Desk Project
November 5, 2019
Information Technology Division

Action Proposed:
Staff proposes that the Board of Education amend the Information Technology Division (ITD) Strategic Execution Plan (SEP) to approve the definitions, allocate funds, and take the associated action for the Enterprise Help Desk Projects, as described in Attachments A, B, C and D.

The proposed actions are as follows:

- Move $3,445,893 from the "Upgrade and Equip with 21st Century Technology" SUP category of need to the "Technology Infrastructure and System Upgrades" SUP category of need.
- Allocate $3,445,893 bond funding to complete the Enterprise Help Desk project.
- Approve execution of the Enterprise Help Desk projects.

Background:
On January 14, 2014, the Board of Education approved the establishment of the School Upgrade Program (SUP), the next phase of the District's Bond Program, which will modernize, build and repair school facilities to improve student health, safety and educational quality. The Board's action approved the overarching goals and principles, funding sources, specific categories of need, and spending targets for the SUP. As proposed projects are developed, they are submitted to the Bond Oversight Committee (BOC) for consideration and the Board of Education for approval.

The SUP includes a spending target to address “Technology Infrastructure and System Upgrades.” The intended outcomes of Enterprise Help Desk Project to be executed within this spending target are as follows:

- **Enterprise Help Desk Project:** This project will implement a new Enterprise Help Desk to improve parents’ customer experience when requiring support for their enrolled children. $3,445,893 Bond Funds (98%) and $54,107 General Funds (2%)

If approved, ITD will provide quarterly updates on the Project.

Expected Outcomes:
Staff anticipates that the Board will amend the ITD SEP to define the new projects described herein and allocate $3,445,893 of Bond Program funding. This project will help address the critical needs of the District's technology infrastructure and software systems.
Board Options and Consequences:
Failure or delay of approval will postpone the execution and/or implementation of the proposed projects and programs and the associated benefit to the schools and students.

Policy Implications:
This action is consistent with the District’s long-term goal to address unmet school needs as described in Proposition BB and Measures K, R, Y and Q.

Budget Impact:
The proposed project has a total budget of $3,445,893 of Bond Program funding and $54,107 of General Fund. This funding will be allocated from the “Technology Infrastructure and System Upgrades” SUP category of need in the ITD SEP. A total of $54,107 in one-time General Fund is needed for non-bond eligible expenses to implement the Enterprise Help Desk project. This need is currently unfunded.

Upon completion of the project $1,289,043 of ongoing General Fund will be needed for maintenance, future enhancements and support of the Enterprise Help Desk. These General Fund needs are currently unfunded.

Student Impact:
Project enables the District to better engage and more efficiently answer the questions of parents and the community.

Issues and Analysis:
This item was presented to the School Construction Bond Citizens’ Oversight Committee (BOC) at its October 24, 2019 meeting. Staff has concluded that this proposed SEP Amendment will facilitate the implementation of the ITD SEP, and therefore it will not adversely affect the District’s ability to successfully complete the ITD SEP.

Attachments:
Attachment A - Project Definition
Attachment B - Bond Oversight Committee Resolution
Attachment C - Presentation Slide Deck
Attachment D - Improving Family and Community Engagement

Informatives:
None

Submitted:
10/18/19
RESPECTFULLY SUBMITTED,

AUSTIN BEUTNER
Superintendent

APPROVED BY:

MEGAN K. REILLY
Deputy Superintendent, Office of the Deputy Superintendent

REVIEWED BY:

DAVID HOLMQUIST
General Counsel
Approved as to form.

APPROVED & PRESENTED BY:

SOHEIL KATAL
Interim Chief Information Officer

REVIEWED BY:

TONY ATIENZA
Director, Budget Services and Financial Planning
Approved as to budget impact statement.
Introduction

The Enterprise Help Desk Project is a joint initiative between ITD and the Office of the Superintendent. The project will implement an Enterprise Service Management (ESM). An ESM is a software tool that is used by help desk agents and other support staff to capture, track, manage, and measure service interactions with parents and community members. This system will also give stakeholders the ability to engage in self-service via a virtual assistant, using Artificial Intelligence and a knowledge management database. Additionally, the ESM system will deliver the insights leadership needs to make data-driven decisions across the organization.

Currently, most LA Unified Business Units track parent interactions relevant to District operations using different applications including email, spreadsheets, and other methods. Other interactions occur via phone or chat, and in many cases, those interactions are not documented. These applications or systems collect various levels of detail about stakeholder interactions; however, they do not interact with each other. Since information is stored in a variety of formats, the aggregation of information required to enable effective District oversight is difficult to obtain.

As recommended by two recent District studies, LA Unified should consolidate District Help Desks and leverage Cloud Services to increase service availability, enhance customer service, and improve operational efficiency across the organization.

Implementation of a Unified ESM Portal, deploying a robust knowledge base, and enabling artificial intelligence (virtual agent) will ensure that stakeholders have access to a user-friendly, consistent, and responsive stakeholder experience. These systems will enable stakeholders to have access to the support they need when they need it.

Scope

The Enterprise Help Desk will onboard at least 17 business units that have been identified as primarily serving parents and the community. The work schedule will line up with currently scheduled support hours. Staff, along with an ESM system, will be deployed to the Local District offices. Then, the following business units will be on-boarded:

- Admission Criteria Schools
- CHAMP
- District Service Center

Program: Enterprise Software Systems
Project: Enterprise Help Desk Project
Budget: $3,445,893 Bond Funds (98%) and $54,107 General Funds (2%)
Information Technology Strategic Execution Plan Amendments
Project Definitions and Associated Actions
Attachment A – BOE #159-19/20

- Dual Language Education
- LA Unified Emergency Hotline
- Office of Data and Accountability
- Office of Parent and Community Services
- Parent Portal
- My LAUSD Mobile App
- Schoology
- Schools for Advanced Studies
- Special Ed Operations
- Student Integration Services
- Student Record
- Student Testing Branch
- Talent Acquisition & Selection Branch
- Transportation

The scope includes all project management processes for multiple business units, including but not limited to process definition, organizational change management, system integration, and training/professional development for the ESM system.

**Expected Outcomes**

- Deployment of an Enterprise Service Management System to track, manage, and measure stakeholder service interactions.
- Access to information via advanced knowledge-base and a self-service portal with a virtual agent.
- Improvement in parent and community engagement.
- 24/7 self-service and access to information.
- Delivery of the insights leadership needs to make data-driven decisions.
- Simplified and accelerated service delivery
- Unification of stakeholder service workflows.
- Sharing of information across the organization resulting in improvement in efficiency and service delivery.

**Schedule**

We estimate that the project will be completed by June 2023. A high-level timeline follows.
Information Technology Strategic Execution Plan Amendments
Project Definitions and Associated Actions
Attachment A – BOE #159-19/20

Enterprise Help Desk Timeline

Q1 - Q2 2020
RFP process, hire project team, and project planning
- Identifying the software system will take approximately 6 months and this includes releasing an RFP, reviewing proposals, and selecting a vendor by following standard Procurement processes. Additionally, this considers the standard hiring process and proper project planning.

Q3 - Q4 2020
Application setup and document requirements for system integrations
- Software setup and begin building integrations with applications such as MiSiS, Parent Portal, Transportation, and Household Hub.

Begin to go-live with Local Districts and early adopters

Q1 - Q4 2021
Complete onboarding 12 parent-facing units (2 units per month)
- The minimum onboarding process requires 4 phases:
  - Requirements gathering: 1 - 3 weeks (depending on business owner readiness)
  - Design: 1 week (demo prep, review with business owner, design development)
  - Transition: 1 week (user testing, training, deployment approval)
  - Operation: 1 week (release services)

Q1 - Q2 2022
Complete onboarding additional parent-facing units

Q2 2022 - Q2 2023
Project stabilization, business process maturity, and project closure
- Review and improve current processes and KPIs, add additional capabilities and optimize system performance
RESOLUTION 2019-30

BOARD REPORT NO. 159-19/20

AMENDMENT TO THE INFORMATION TECHNOLOGY DIVISION STRATEGIC EXECUTION PLAN TO APPROVE THE ENTERPRISE HELP DESK PROJECT

WHEREAS, District Staff proposes that the Board of Education amend the Information Technology Division (ITD) Strategic Execution Plan (SEP) to approve the definitions, allocate funds, and take the associated action(s) for the Enterprise Help Desk Project as described in Attachments A, B and C.

WHEREAS, District Staff proposes the following actions:

- Move $3,445,893 from the "Upgrade and Equip with 21st Century Technology" School Upgrade Program (SUP) category of need to the "Technology Infrastructure and System Upgrades" SUP category of need.
- Allocate $3,445,893 bond funding to complete the Enterprise Help Desk project.
- Approve execution of the Enterprise Help Desk projects; and

WHEREAS, the SUP includes a spending target to address "Technology Infrastructure and System Upgrades"; and

WHEREAS, the Enterprise Help Desk project will implement a new Enterprise Help Desk to improve parents’ customer experience when requiring support for their enrolled children; and

WHEREAS, this project is consistent with the District’s commitment to address critical technology, communication and safety needs; and

Bond Oversight Committee
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017/Phone: 213. 241.5183/Fax: 213.241.8354/www.laschools.org/bond
RESOLUTION 2019-30
AMENDMENT TO THE INFORMATION TECHNOLOGY DIVISION STRATEGIC EXECUTION PLAN TO APPROVE THE ENTERPRISE HELP DESK PROJECT

WHEREAS, District Staff anticipates that the proposed SEP amendment will facilitate implementation of the ITD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the ITD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt amendment of the Information Technology Division Strategic Execution Plan to approve the Enterprise Help Desk project listed above as described in Board Report 159-19/20, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Bond Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Bond Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 7
NAYS: 2
ABSTENTIONS: 1
ABSENCES: 5

Rachel Greene
Chair

Bevin Ashenmiller
Vice-Chair
Proposed IT Strategic Execution Plan Amendment to Add Enterprise Help Desk Project
Brd Rpt 159-19/20

Soheil Katal, Interim Chief Information Officer
Board Meeting November 5, 2019
School Upgrade Program Category:
Technology Infrastructure and System Upgrades

Enterprise Help Desk

Create a central LAUSD Help Desk, with standardized customer service processes, reports and dashboards to better serve District families and improve community engagement

Estimated completion by June 2023

Budget: $3,445,893 Bond Funds (98%) and $54,107 General Funds (2%)
The Work Ahead: Simplifying a complex system for school leaders and families

Proposed Improvements:  (✔️ = Completed)

1. An upgraded and state-of-the-art Call Center to route calls more efficiently. ✔️
2. A streamlined phone menu to help stakeholders connect to the right place much faster. ✔️
3. Additional staff to ensure calls are answered in an efficient manner.
4. Propose a systemwide customer relationship management system that measures and resolves complaints received.
5. A targeted emphasis on answering parents’ questions on the first call. When call transfers are required, our representatives will stay on the phone to provide direct assistance to the new department rather than an automated answer machine which will ensure that the call is appropriately transferred.
6. New oversight of the 213-241-1000 number within the Information Technology Division, so that one division can more efficiently manage all help desks and reallocate resources quickly during periods of high call volume.
What is the Enterprise Help Desk?
What is the Enterprise Help Desk?

It is a **one stop shop** that...

- **Is easy** to use
- Enables **24/7 self-service** and integration with **Parent Portal**
- **Tracks cases** submitted by parents/community members
- Leverages reports and dashboards to measure activity and make **data-driven decisions**
- Utilizes **artificial intelligence** (AI)
Why do we need an Enterprise Help Desk?

- LA Unified does not have a system to track and ensure case resolution for complaints received
  - An average of **9,800 calls per month** come in and aren’t being tracked
- Inability to make **data-driven** decisions to measure the types of concerns being raised by parents
- Increase student retention by **improving relationships** with parents in an **efficient** manner
How can we fix our needs and how will we benefit?

- Implement case management practices to ensure proper resolution for parents in an **efficient** manner.
- Implement **datafication** practices to leverage **reports** to proactively make data-driven decisions to address concerns of parents.
- Improve the **relationship** of LA Unified and parents/community members by providing a dedicated line of support for their needs.
- Leverage technology to allow **self-service**, and avoid costs associated with having a live agent answer common questions.
**Project Org Chart**

**Phase 1: Soft Launch**
- Beginning with Office and Parent Community Services and Information Technology Division
- Infrastructure building with information that is available in Parent Portal

**Phase 2: Collaboration with Student Health and Human Services and Division of Instruction**
- Refining phase 1 efforts with Business Services Operations and collaboration with Student Health and Human Services and Division of Instruction
## Project Budget

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<td>Contingency (10%)</td>
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$3,445,893 Bond Funds (98%); $54,107 General Funds (2%)
# Ongoing Budget

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| Total Project Cost (Estimated)                   | $1,289,043   |
Conclusion: Proposed Customer Service Delivery Model

- Single enterprise service management portal
- Effective District oversight and centralized reporting
- Create a bridge of communication and build stronger partnerships with families
- Improved customer service experience
Questions?
**Increase family and community engagement in schools.**

**Issue:** Family and community involvement is important to the success of students and schools. However, Los Angeles Unified policies can make it difficult for families to volunteer and support schools.

For example, Parent-teacher organizations (PTO), parent-teacher associations (PTA) and booster clubs are often asked to pay fees and buy insurance to host events or fundraisers on campus. These requirements discourage or prevent many organizations from doing more to support local schools.

In addition, when families contact Los Angeles Unified with concerns or questions about schools, the issues are not always resolved in a timely manner. There is currently no tracking system to know whether the matter was resolved or how long it took to resolve it.

Some progress is being made. In 2018, Los Angeles Unified eliminated the $56 fingerprinting fee required for volunteers, increased the number of fingerprinting locations, and updated the fingerprinting policy to a tiered system that requires fingerprinting only under limited circumstances.

**Solution:** Continue to remove barriers to make it easier for family and community members, PTOs, PTAs and booster clubs to better support schools. Improve process by incorporating an online component to improve tracking of applications. Make bulletins easier to understand and use common-sense reforms to allow parents groups direct access to support students.

Implement a tracking system to better monitor requests and ensure issues are resolved in a timely manner.

**Benefits:**
- More families, community members, PTOs, PTAs and booster clubs are getting involved and supporting the needs of local schools.
- Families and other community stakeholders will receive better and more timely service.

**Project Lead:** David Kooper, Senior Director

**Launching Time:** July 2019

**Budget:** $140,000 for new staff; $210,000 to restore positions needed to support the help desks

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<td>Identify and remove as many barriers as possible for PTOs, PTAs and Booster Clubs</td>
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<td>12/31/19</td>
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<td>Provide help desk staff training and conduct pilots</td>
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<td>6/30/19</td>
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<tr>
<td>Launch of enhanced services including person to person (warm) transfers and electronic logging and tracking of calls</td>
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<tr>
<td>Share key performance indicator data and improve service levels</td>
<td>7/15/19</td>
<td>On-going</td>
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Amendment to the Information Technology Division Strategic Execution Plan to Approve the Telecommunication and Network Upgrades at 83 Schools
November 5, 2019
Information Technology Division

Action Proposed:
Staff proposes that the Board of Education amend the Information Technology (ITD) Division Strategic Execution Plan (SEP) to approve the definitions, allocate funds, and take the associated action(s) for the Telecommunication and Network Upgrades at 83 Schools project as described in Attachments A, B, C, D and E.

The proposed actions are as follows:

- Move $70,297,644 from the "Upgrade and Equip with 21st Century Technology" SUP category of need to the "Technology Infrastructure and System Upgrades" SUP category of need.
- Allocate $70,297,644 bond funding to complete the Telecommunication and Network Upgrades at 83 Schools project including network equipment upgrades that qualify for 2020 E-rate rebates.
- Approve filing of 2020 E-rate applications for 83 schools for network equipment upgrades and related services.
- Approve execution of the Telecommunication and Network Upgrades at 83 Schools project.

Background:
On January 14, 2014, the Board of Education approved the establishment of the School Upgrade Program (SUP), the next phase of the District's Bond Program, which will modernize, build and repair school facilities to improve student health, safety and educational quality. The Board's action approved the overarching goals and principles, funding sources, specific categories of need, and spending targets for the SUP. As proposed projects are developed, they are submitted to the Bond Oversight Committee (BOC) for consideration and the Board of Education for approval.

The SUP includes a spending target to address “Technology Infrastructure and System Upgrades.” The intended outcomes of the proposed project to be executed within this spending target is:

- Telecommunication and Network Upgrades at 83 Schools: This project will replace obsolete, end-of-life, and failing telephone and public-address equipment, and replace obsolete network equipment necessary to modernize telecommunications systems at 83 K-12 school sites.
  $70,297,644 (100% Bond)

ITD will apply for E-rate rebates for network equipment upgrades
If approved, ITD will provide quarterly updates on the Projects.
**Expected Outcomes:**
Staff anticipates that the Board will amend the ITD SEP to define the new project described herein and allocate $70,297,644 of Bond Program funding. This project will help address the critical needs of the District's technology infrastructure and software systems.

**Board Options and Consequences:**
Failure or delay of approval will postpone the execution and/or implementation of the proposed project and the associated benefit to the schools and students.

**Policy Implications:**
This action is consistent with the District’s long-term goal to address unmet school needs as described in Proposition BB and Measures K, R, Y and Q.

**Budget Impact:**
The proposed project has a total budget of $70,297,644 of Bond Program funding. This funding will be allocated from “Technology Infrastructure and System Upgrades” SUP category of bond funds.

The District will apply for E-rate rebates for qualifying network equipment upgrades.

Upon completion of the project, no ongoing General Funds are needed to maintain the Telecommunication and Network equipment at 83 schools.

**Student Impact:**
Projects enables the District to provide critical communication capabilities required for daily operations, and student and staff safety.

**Issues and Analysis:**
The School Construction Bond Citizens’ Oversight Committee (BOC), at its October 24, 2019 meeting, considered this item. Staff has concluded that this proposed SEP Amendment will facilitate the implementation of the ITD SEP, and therefore it will not adversely affect the District’s ability to successfully complete the ITD SEP.

**Attachments:**
Attachment A - Project Definition
Attachment B - Bond Oversight Committee Resolution
Attachment C - Presentation Slide Deck
Attachment D - Telecommunication and Network Upgrades Implementation Schedule by Site
Attachment E - District Telecommunications Upgrade - Prioritization and Status

**Informatives:**
None

**Submitted:**
10/18/19
RESPECTFULLY SUBMITTED,  

AUSTIN BEUTNER  
Superintendent

APPROVED BY:  

MEGAN K. REILLY  
Deputy Superintendent, Office of the Deputy Superintendent

REVIEWED BY:  

DAVID HOLMQUIST  
General Counsel  
Approved as to form.

APPROVED & PRESENTED BY:  

SOHEIL KATAL  
Interim Chief Information Officer

REVIEWED BY:  

TONY ATIENZA  
Director, Budget Services and Financial Planning  
Approved as to budget impact statement.
Information Technology Strategic Execution Plan Amendments
Project Definitions and Associated Actions
Attachment A – BOE #161-19/20

Program: Safety, Communications, and Security
Project: Telecommunications and Network Upgrades at 83 Schools (Group 4)
Budget: $70,297,644 (100% Bond)

Introduction
Telecommunications services are essential to the District’s instructional, instructional support, and safety operations. The District’s Information Technology Division (ITD) continuously explores advancements in telephone and public address systems and technologies to provide reliable and cost effective voice services at schools and offices.

The District’s current telephone and public address/intercommunications systems are 13-18+ years old and most of the existing telecommunications cabling infrastructure is 15-30+ years old. As a result, 95% of the K-12 schools will have increasing reliability and availability challenges with their telecommunications systems and services. School staff will continue experiencing phone outages and disruptions due to failing equipment and deteriorating cabling. Staff and students will be at risk of not being able to make calls from or hear announcements in classrooms, in offices, or on other parts of the campus during times of emergencies or for daily communications.

Scope
The Telecommunications and Network Upgrades Projects will upgrade the telecommunications system infrastructure at K-12 school sites. This project will replace obsolete, end-of-life, and failing Private Branch Exchange (PBX) equipment and telephones, Public Address (PA), Local Area Network (LAN) and Wireless Local Area Network (WLAN) equipment. The project scope for 83 K-12 school sites includes:

- Replace PBX equipment with new Voice over IP (VoIP) equipment and integrate equipment with each school’s data network equipment and cabling
- Replace PBX phones with VoIP telephony in offices, classrooms, and administrative support areas
- Replace obsolete, end of life, and failing PA equipment with Internet Protocol (IP) public address equipment and interfaced equipment with existing District systems as required (e.g., telephone, fire alarm, bells/class change signaling, master clock)
- Replace obsolete, end of life, or failing LAN and WLAN network equipment
- Replace each school’s Uninterruptible Power Supply (UPS) and integrate UPS’s with the school’s network
Information Technology Strategic Execution Plan Amendments
Project Definitions and Associated Actions
Attachment A – BOE #161-19/20

**Expected Outcomes**

ITD will apply for E-rate rebates for qualifying network equipment upgrades.

ITD expects to attain and sustain reliable voice communications services for 83 K-12 schools to meet daily and emergency communication needs.

Expected project outcomes include:

- Improved reliability and quality of school telephone services
- Improved reliability and availability of classroom notification and emergency-oriented school communications services
- Maximized IT investments
- Allow greater monitoring of equipment and phone failures
- Reduced service and support costs
- Improved operational efficiencies
- Improved connectivity to District applications through the Local Area Network
- Improved connectivity to the Schools Wireless network

**Schedule**

Estimated completion is June 30, 2021. Schedule and budget information for each project is provided in Attachment D.
RESOLUTION 2019-31

BOARD REPORT NO. 161-19/20

AMENDMENT TO THE INFORMATION TECHNOLOGY DIVISION STRATEGIC EXECUTION PLAN TO APPROVE THE TELECOMMUNICATION AND NETWORK UPGRADES AT 83 SCHOOLS PROJECT

WHEREAS, District Staff proposes that the Board of Education amend the Information Technology Division (ITD) Strategic Execution Plan (SEP) to approve the definitions, allocate funds, and take the associated action(s) for the Telecommunication and Network Upgrades at 83 Schools project as described in Attachments A, B, C, D and E.

WHEREAS, District Staff proposes the following actions:

- Move $70,297,644 from the "Upgrade and Equip with 21st Century Technology" School Upgrade Program (SUP) category of need to the "Technology Infrastructure and System Upgrades" SUP category of need.
- Allocate $70,297,644 bond funding to complete the Telecommunication and Network Upgrades at 83 Schools project including network equipment upgrades that qualify for 2020 E-rate.
- Approve filing of 2020 E-rate applications for 83 schools for network equipment upgrades and related services.
- Approve execution of the Telecommunication and Network Upgrades at 83 Schools project.

WHEREAS, the SUP includes a spending target to address “Technology Infrastructure and System Upgrades”; and
RESOLUTION 2019-30
AMENDMENT TO THE INFORMATION TECHNOLOGY DIVISION STRATEGIC EXECUTION PLAN TO APPROVE THE TELECOMMUNICATION AND NETWORK UPGRADES AT 83 SCHOOLS PROJECT

WHEREAS, the Telecommunication and Network Upgrades at 83 Schools will replace obsolete, end-of-life, and failing telephone and public-address equipment, and replace obsolete network equipment necessary to modernize telecommunications systems at 83 K-12 school sites; and

WHEREAS, this project is consistent with the District’s commitment to address critical technology, communication and safety needs; and

WHEREAS, District Staff anticipates that the proposed SEP amendment will facilitate implementation of the ITD SEP, and therefore, it will not adversely affect the District’s ability to successfully complete the ITD SEP.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School Construction Citizens’ Bond Oversight Committee recommends that the Board of Education adopt amendment of the Information Technology Division Strategic Execution Plan to approve the Telecommunication and Network Upgrades at 83 Schools project listed above as described in Board Report 161-19/20, a copy of which is attached hereto in the form it was presented to the BOC and is incorporated herein by reference.

2. This resolution shall be transmitted to the Los Angeles Unified School District Board of Education and posted on the Bond Oversight Committee’s website.

3. The District is directed to track the above recommendation and to report on the adoption, rejection, or pending status of the recommendations as provided in section 6.2 of the Charter and Memorandum of Understanding between the Bond Oversight Committee and the District.

ADOPTED on October 24, 2019, by the following vote:

AYES: 9  ABSTENTIONS: 0
NAYS: 1  ABSENCES: 5

Rachel Greene  Bevin Ashenmiller
Chair  Vice-Chair

Bond Oversight Committee
333 S. Beaudry Avenue, 23rd Floor, Los Angeles, CA 90017
Phone: 213.241.5183 Fax: 213.241.8354 www.laschools.org/bond
Proposed IT Strategic Execution Plan Amendment to add Telecommunication and Network Upgrades at 83 Schools
Brd Rpt 161-19/20

Soheil Katal, Interim Chief Information Officer

Board Meeting November 5, 2019
School Upgrade Program Category:  
Technology Infrastructure and System Upgrades

Telecommunication and Network Upgrades at 83 sites

Replace obsolete, end-of-life, and failing telephone and public-address equipment / replace obsolete network equipment necessary to modernize telecommunications systems at 83 K-12 school sites

Estimated completion by June 2021

Budget: $70,297,644 (100% Bond)  
ITD will apply for E-rate rebates for qualifying network equipment upgrades at the 83 sites
Project Description: 83 Schools

Replace older, obsolete and failing systems and equipment with newer ...

- Voice over IP (VoIP) telephones (network-based)
- Network-based call manager system
- Public Address (PA)
- Local Area Network (LAN)
- Wireless Local Area Network (WLAN)
- Uninterruptible Power Supply (UPS)
Project Scope

- Survey, plan, design, procure, install, configure and test new phone, PA, network and wireless network solutions at 83 schools

Replace:
- LAN and WLAN network equipment
- PBX equipment with new VoIP telephony equipment

Integrate:
- School network equipment cabling and new uninterruptible power supply (UPS)

Interface:
- PA with existing District systems as required (e.g., telephone, fire alarm, bells/class change signaling, master clock)
Project Priority

School Telecommunication Systems Assessment Methodology (S-A-F-E-T-I)

1. **System Condition**
   - Visual and quantitative assessments of telecommunications systems and facilities at schools.

2. **Available Parts**
   - Assessment of available system components and parts on hand; from manufacturers; and from service contractors.

3. **Failure Rates**
   - Annual failure rate of system components or parts divided by number of installed components or parts District-wide.

4. **End-of-Support**
   - Latest date that manufacturers and service contractors will provide support services for system components.

5. **Technology Solution**
   - Useful life of existing equipment and cabling and potential for interoperating with existing systems.

6. **Incidents**
   - System components and parts with a high frequency of incident reports that resulted in an onsite service call.
Failing Obsolete Telephones

No ability to dial out
Impact if Not Approved: 83 K-12 school sites

- Unreliable equipment
- Equipment failure
- Increased number of work orders
- Higher maintenance costs
- Equipment obsolescence/part availability
- Decreased manufacturer support
Expected Outcomes: 83 K-12 school sites

- Improved, sustainable voice communication reliability and quality
- Reliable classroom notification and emergency-oriented school communications
- Better monitoring of equipment and phone failure
Scope: Replace central telephone equipment and connect to school's data network.
Scope: Replace classroom Telephones and connect them to school’s data network
Impact if Not Approved: 83 K-12 school sites

- Unreliable equipment
- Equipment failure
- Increased number of work orders
- Higher maintenance costs
- Equipment obsolescence/part availability
- Decreased manufacturer support
Questions?

<table>
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<tr>
<th>Loc Code</th>
<th>Site Name</th>
<th>Board District</th>
<th>Education Service Center</th>
<th>Anticipated Start</th>
<th>Anticipated Completion</th>
<th>Project Budget</th>
<th>Estimated Potential E-Rate Amount</th>
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* Erase Rebate Reimbursement is contingent upon the following factors:
1. School Enrollment
2. The District's level of economic disadvantage (# of students that qualify for the free and reduced lunch program)
3. Per Student Budget established by the Schools and Library Division
4. Actual Cost of each Telecom and Network Upgrade project

TOTAL: $70,297,644 $7,820,731

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<th>Loc Code</th>
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*Erste Rebate Reimbursement is contingent upon the following factors:
1. School Enrollment
2. The District's level of economic disadvantage (# of students that qualify for the free and reduced lunch program)
3. Per Student Budget established by the Schools and Library Division
4. Actual Cost of each Telecom and Network Upgrade project

$70,297,644 | $7,820,731
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RESOLUTIONS
Whereas, The Los Angeles Unified School District represents an incredibly diverse population of students and families, including 92 languages spoken and over 130 different nationalities;

Whereas, The We Are One LA Unified campaign was created to affirm that our schools are safe and welcoming places for immigrant students and families and to provide information and resources to help ensure their success, including particular supports for undocumented students and students from mixed-status families;

Whereas, Education is a constitutional right for all students, regardless of their family’s immigration status (Plyler v. Doe, 1984), and approximately 42 percent of children living in Southern California have at least one immigrant non-citizen parent (Urban Institute of Children of Immigrants, 2017);

Whereas, The Governing Board of the Los Angeles Unified School District has repeatedly affirmed its support for our immigrant students and families and the assets they bring to our schools, including through Demanding Action on DREAMs Deferred: Finding a Permanent Resolution for Undocumented Youth and Temporary Protected Status Beneficiaries (Res-029-18/19), Putting Kids First Means Keeping Families Together (Res-001-18/19), Declaring March as Immigrant Student, Family, and District Staff Month (Res-025-17/18), and Reaffirmation of Los Angeles Unified School District Schools as Safe Zones for Families Threatened by Immigration Enforcement (Res-093-16/17);

Whereas, All 99 Los Angeles Neighborhood Councils, which serve as the grassroots level of the City’s government, allow all non-citizens to participate in their elections administered through EmpowerLA;

Whereas, Members of the Board of Education are democratically elected to represent all the students, families, and communities within their respective geographic Board districts;

Whereas, Studies show that engaged and involved parents can have a significant impact on a student’s ability to succeed in school, including improved academic skills, attendance, graduation rates and college readiness;

Whereas, In 2016, voters in San Francisco Unified School District passed a measure to ensure parental voting rights for their Board of Education regardless of immigration status; and

Whereas, Parents, regardless of citizenship status, are recognized by the District as critical partners in their children’s education and work in partnership through standing committees at the school, Local District, and Central levels, including involvement in the process to create the District’s Local Control and Accountability Plan; now, therefore, be it
Resolved, That the Governing Board of the Los Angeles Unified School District affirms that all parents in Los Angeles have an equal stake in the important decisions made by this governing body and in the selection of their respective representative on the Board;

Resolved further, That the Board directs the Superintendent and the Office of General Counsel to conduct relevant research on a proposal for a potential future ballot measure to extend voting rights to all parents, grandparents, legal guardians, or caregivers of a child residing within the boundaries of Los Angeles Unified School District to vote in elections for the Governing Board;

Resolved further, That the Superintendent organize a study group to inform the development of this proposal that includes parents, immigrant advocacy organizations, civic engagement organizations, the Registrar’s Office, the Office of the City Clerk, a student representative, labor partners and key District staff;

Resolved further, That each Board Office shall be given the opportunity to appoint a parent or a representative of an advocacy or civic organization to participate in the study group;

Resolved further, The study group examine the issues related to the implementation of such a proposal, including the registration process for non-citizen voters, potential impacts on non-citizen voters and the naturalization process, outreach and recruitment efforts, as well as other issues drawing from the acquired knowledge of efforts in other municipalities to expand voting rights to non-citizens;

Resolved further, That the proposal include investigate potential strategies for assuring the confidentiality of the right to vote and assuaging fears of retaliation due to immigration status; and, be it finally

Resolved, That the Superintendent shall present this research and the study group’s proposal to the Board at a public meeting within 180 days.
Ms. Gómez, Dr. Vladovic - Access and Opportunity for All: Analyzing Enrollment Patterns to Support School Integration Efforts (Res 002-19/20) (Noticed July 2, 2019, Postponed from Previous Meetings, and Discussed at September 24, 2019 Continuous Improvement Data Committee)  
ADOPTED AS AMENDED (Version 7)

Whereas, Los Angeles is starkly segregated by race, wealth and access to resources;

Whereas, The schools of Los Angeles Unified School District typically reflect this segregation in enrollment patterns, concentration of need, and student outcomes;

Whereas, The District is committed to advancing equity and opportunity for all students;

Whereas, In addition to neighborhood schools, the District offers a variety of options within these schools, such as magnet programs, dual language programs, International Baccalaureate programs, Schools for Advanced Studies, intra-district permits, and more; and

Whereas, The District has embarked on a multi-year enrollment initiative to simplify and improve access to information about all District schools and the programs they offer, as well as to create a more accessible application process for families; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District commits to ensuring that all students have equitable access to high-quality educational programs, including District choice programs; and that particular focus be given to students who have been historically underserved, including low-income students, students of color, students with disabilities, homeless youth, foster youth, and all typologies of English learners (including Standard English Learners, newly arrived English Learners, Dual Language Learners, long term English Learners, and dually classified students);

Resolved further, That the District compile enrollment data annually for all District schools and District authorized charter schools (disaggregated from District schools), and make it available through the Open Data Portal, to the extent permissible under federal and state laws governing privacy and confidentiality of student information, disaggregated by Targeted Student Population, students with disabilities, English Learners, homeless students, race, gender, ethnicity, income (by decile), students from two-parent households, and parental education levels, including:

- Number and percentage of the disaggregated Targeted Student Population, students with disabilities, and homeless student population disaggregated by zip code and Board District, for all District schools each disaggregated student group enrolled at each school disaggregated by zip code and Board District;
- Incoming student academic data, such as CAASPP and DIBELS, disaggregated at each school level, including a comparison of the data for students in resident area programs and students in choice programs located on the same school site;
Number and percentage of students who apply to each district choice program, disaggregated by designated residential school, previously attended school, zip code, race, ethnicity, gender, as well as all of the above categories, language classification and English learner typology, English Language Arts and Math performance levels on the California Assessment of Student Performance and Progress (CAASPP), special education program type, socioeconomically disadvantaged, and including school and program level data;

Number and percentage of students who receive a seat offer to each District choice program, disaggregated by previously attended school, zip code, race, ethnicity, gender, as well as all of the above categories, language classification and English learner typology, English Language Arts and Math performance levels on the CAASPP, special education program type, socioeconomically disadvantaged, and including school and program level data;

Resolved further, That the Superintendent is directed to work with staff and convene a research collaborative comprised of experts in the field of school desegregation, Los Angeles City Council members, mayors from unincorporated cities, and the Los Angeles County Board of Supervisors to have a frank discussion on segregation in Los Angeles, inform Angelenos of the issues of segregation and gentrification, the impact of poverty and segregation, to analyze the following above elements and recommend additional elements to be collected, and report back to the Board by June 2020 with findings and by September 2020 with a plan proposals to ensure greater equity in enrollment in both neighborhood schools and schools or programs of choice for students in all parts of the District:

- Enrollment metrics as identified above;
- Enrollment patterns at both neighborhood schools and schools or programs of choice to identify schools with disproportionate concentration of needs, as evidenced by factors such as mid-year enrollments, number and percent of EL students disaggregated by typology and language instructional program, students with disabilities (disaggregated by program type and curriculum), incoming student performance levels in English Language Arts and Math on the CAASPP (including alternate assessments), and economically disadvantaged, foster and homeless youth;
- District policies that may contribute to these enrollment patterns, including the distribution of specialized programs, such as special education programs serving students with moderate to severe disabilities, the process for creating new choice programs, and the magnet point system;
- Recommendations for reducing segregation at both neighborhood schools and schools or programs of choice, including target goals, measures to track progress, and timelines; and, be it finally

Resolved further, That each Board Member shall appoint an expert or advocate to participate in the research collaborative; and, be it finally

Resolved, That the Superintendent and Board will review and discuss data and steps being taken to improve equitable enrollment at least annually at a public Board or Board committee meeting.
TAB 25
Whereas, The value of a public school cannot be quantified in a single, summative rating, which can shame, penalize, or stigmatize schools, education professionals, students, and entire communities;

Whereas, School ratings promote unhealthy competition between schools, exacerbate community antagonisms by producing artificial “winners” and “losers”, and penalize schools that serve socio-economically disadvantaged student populations;

Whereas, It is well-understood that the academic achievement gap continues to be perpetuated by socio-economic and socio-emotional factors;

Whereas, School ranking systems that prioritize student performance on standardized tests fail to adequately take into account socio-economic and socio-emotional factors that influence school needs and are reflected in the academic achievement levels of students;

Whereas, Research indicates that online school achievement performance ratings exacerbate economic and social segregation in the United States, accelerating divergences in housing values, income distributions, education levels, and the racial and ethnic composition of communities;

Whereas, On April 3, 2018, the Governing Board of the Los Angeles Unified School District adopted Achieving Excellence for All: Establishing a Framework for Continuous Improvement (Res-036-17/18), which called for the development of a School Performance Framework (SPF) that would enable the District “to identify and track the overall performance of each school annually” and “evaluate all schools with a uniform set of measures”;

Whereas, The proposed SPF included the requirement to distill the natural and inherent complexity of a school community into a single, summative rating;

Whereas, Identifying schools and students meeting or not meeting proficiency level benchmarks to inform the provision of support and resources is a task already conducted by District administrators, principals, and teachers on an almost daily basis; and

Whereas, Rather than having to implement a summative school ranking system, the Superintendent and Local District Superintendents should be permitted to focus on continuous improvement achievement using multiple measures such as student growth, relevant and required test scores, responsible reclassification and school climate environment sent to each site to address the academic achievement gap experienced by students from socioeconomically disadvantaged communities lacking financial, political, and social capital; now, therefore, be it
Resolved, That the Los Angeles Unified School District suspend implementation of the SPF and any launching or utilization of the SPF—including any use of stars, scores, or any other rating system—in or on any District platforms;

Resolved further, That the District further the goal of giving students, parents, school employees, and the general public more information about their own District schools by including important and wide-ranging types of data on its website in an accessible fashion, including, but not limited to, data from the California Department of Education’s California School Dashboard, on its website in an accessible fashion socioeconomic data, reclassification rates, student growth data, and school environmental indicators;

Resolved further, That the District will provide parents with a guide and workshops on how to utilize the California School Dashboard;

Resolved further, That the “Data Summary Sheet”, last used in 2013-14, be updated to reflect current data from the California Department of Education’s California School Dashboard and existing data sources that the District currently collects and utilizes for accountability and decision making;

Resolved further, That Local District personnel work closely with the administrators and teachers of schools with large numbers of students experiencing difficulties meeting or exceeding state standards to help increase the number of students meeting and exceeding state standards at these schools; and, be it finally

Resolved, That the schools, both District and charter, that have similar locations, grade-level spans and socioeconomic status, convene each spring to reciprocally share “best practices,” in a collaborative all-schools meeting facilitated by Local Area Districts dedicated to encouraging cross-school communication that stimulates successful innovation and learning for all our students.
Ms. Goldberg - Ensuring Support for Students at All Los Angeles Unified School District Schools (Res-011-19/20) (Noticed September 3, 2019 and Discussed at October 8, 2019 Curriculum and Instruction Committee) ADOPTED AS AMENDED (Version 4)

Whereas, The value of a public school cannot be quantified in a single, summative rating, which can shame, penalize, or stigmatize schools, education professionals, students, and entire communities;

Whereas, School ratings promote unhealthy competition between schools, exacerbate community antagonisms by producing artificial “winners” and “losers”, and penalize schools that serve socio-economically disadvantaged student populations;

Whereas, It is well-understood that the academic achievement gap continues to be perpetuated by socio-economic and socio-emotional factors;

Whereas, School ranking systems that prioritize student performance on standardized tests fail to adequately take into account socio-economic and socio-emotional factors that influence school needs and are reflected in the academic achievement levels of students;

Whereas, Research indicates that online school performance ratings exacerbate economic and social segregation in the United States, accelerating divergences in housing values, income distributions, education levels, and the racial and ethnic composition of communities;

Whereas, On April 3, 2018, the Governing Board of the Los Angeles Unified School District adopted Achieving Excellence for All: Establishing a Framework for Continuous Improvement (Res-036-17/18), which called for the development of a School Performance Framework (SPF) that would enable the District “to identify and track the overall performance of each school annually” and “evaluate all schools with a uniform set of measures”;

Whereas, The proposed SPF included the requirement to distill the natural and inherent complexity of a school community into a single, summative rating;

Whereas, Identifying schools and students meeting or not meeting proficiency level benchmarks to inform the provision of support and resources is a task already conducted by District administrators, principals, and teachers on an almost daily basis; and

Whereas, Rather than having to implement a summative school ranking system, the Superintendent and Local District Superintendents should be permitted to focus on achievement using multiple measures such as student growth, relevant and required test scores, responsible reclassification and school environment sent to each site to address the academic achievement gap experienced by students from socioeconomically disadvantaged communities lacking financial, political, and social capital; now, therefore, be it
Resolved, That the Los Angeles Unified School District suspend implementation of the SPF and any launching or utilization of the SPF-including any use of stars, scores, or any other rating system-in or on any District platforms;

Resolved further, That the District further the goal of giving students, parents, school employees, and the general public more information about their own District schools by including important and wide-ranging types of data on its website in an accessible fashion, including, but not limited to, data from the California Department of Education’s California School Dashboard, on its website in an accessible fashion socioeconomic data, reclassification rates, student growth data, and school environmental indicators;

Resolved further, That the District will provide parents with a guide and workshops on how to utilize the California School Dashboard;

Resolved further, That the “Data Summary Sheet”, last used in 2013-14, be updated to reflect current data from the California Department of Education’s California School Dashboard and existing data sources that the District currently collects and utilizes for accountability and decision making;

Resolved further, That Local District personnel work closely with the administrators and teachers of schools with large numbers of students experiencing difficulties meeting or exceeding state standards to help increase the number of students meeting and exceeding state standards at these schools; and, be it finally

Resolved, That the schools, both District and charter, that have similar locations, grade-level spans and socioeconomic status, convene each spring to reciprocally share “best practices,” in a collaborative all-schools meeting facilitated by Local Area Districts dedicated to encouraging cross-school communication that stimulates successful innovation and learning for all our students.
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Office of the Chief Financial Officer
Resolution Budget Impact Statement

TO: Members, Board of Education
    Austin Beutner, Superintendent

FROM: Luis Buendia, Chief Financial Officer (Interim)

SUBJECT: ENSURING SUPPORT FOR STUDENTS IN ALL LAUSD SCHOOLS (RES 011-19/20)

Presented By: Ms. Goldberg

Date Noticed: October 1, 2019
Date Presented for Action:

Budget Impact

This budget impact statement is based on the version of the resolution identified in the October 1, 2019, Regular Meeting Stamped Order of Business.

This resolution suspends implementation of the School Performance Framework (SPF), adds data from the California School Dashboard to the District’s website, and conducts workshops on the Dashboard for parents. Local Districts are charged with convening annual “best practices” meetings for schools with similar demographics.

Assuming the use of existing resources, there is no significant budget impact from adding California School Dashboard data to the District’s website and conducting basic parent training workshops. To develop differentiated parent modules for school site workshops that include PowerPoints, facilitator guides, the use of a graphic designer, pamphlet and video productions, the anticipated additional cost for the Office of Parent and Community Services will be approximately $25,000.

There may be a budget impact stemming from the Local District annual “best practices” meetings, depending on the location, agenda, and refreshments offered. It is important to note that no budget resources have been identified to fund Local District “best practices” meetings at this time.

Contact Person: Kathy Norris
Telephone: (213) 241-2152
Email: kathy.norris@lausd.net
TO: Members, Board of Education  
    Austin Beutner, Superintendent  
FROM: Dave Holmquist, General Counsel  
DATE: August 26, 2019  
SUBJECT: Ensuring Support for Students at All Los Angeles Unified School District Schools (Res-011-19/20)  

Presented By: Board Member Goldberg  
Date Noticed: August 23, 2019  
Date Presented for Action: October 1, 2019  

Legal Impact  
The Office of the General Counsel (OGC) has reviewed this resolution and concludes that it does not raise any legal concerns at this time. Should a Board member wish to obtain a detailed legal analysis and opinion, the OGC will provide a Confidential Board Information upon request. In addition, if any legal issues arise during implementation of the resolution, the OGC will provide assistance.  

Contact Person:  
    David Holmquist  
    Telephone: 213-241-6601  
    Email: david.holmquist@lausd.net
TAB 26
Mr. Melvoin - Ensuring Modern, High Quality School Facilities for All Students (Res-014-19/20) (Noticed October 1, 2019 and Discussed at October 31, 2019 Committee of the Whole)

Whereas, We exist to provide every child in the Los Angeles Unified School District with a high-quality education to prepare them for success in college, career, and life;

Whereas, Students, teachers, and school staff should all have access to learning environments conducive to gaining the skills and knowledge necessary to graduate college- and career-ready, including but not limited to:

- Innovative learning spaces, including state-of-the-art science laboratories to foster discovery and classroom technology to promote project-based learning and digital literacy
- Campus security that keeps our students and school staff safe while preserving the welcoming spirit of our schools
- Environmentally-friendly buildings that emphasize sustainability, reduce the District’s carbon footprint, and include more green space for our communities
- Affordable workforce housing for teachers and school staff on existing district properties;

Whereas, While the District has built 131 new schools, one hundred of our District’s schools will be one hundred years old this year, and we must address critical facilities projects in order to modernize our campuses and maintain our buildings; and

Whereas, The District has undertaken more than 22,500 construction and repair projects, including campus renovations, seismic upgrades, and modernization; and

Whereas, The facilities needs of our campuses still far exceed the current available funding that the District has allotted; now, therefore, be it

Resolved, That the Superintendent shall report back to the Governing Board of the Los Angeles Unified School District within 60 days with a report on progress made to date in constructing and repairing school facilities; and, be it finally

Resolved, That within 90 days the Superintendent shall report back to the Board with a report and data on remaining needs to bring all District schools up to current safety, seismic, and educational standards.
TO: Members, Board of Education  
   Austin Beutner, Superintendent  
FROM: Mark Hovatter, Chief Facilities Executive  
SUBJECT: ENSURING MODERN, HIGH QUALITY SCHOOL FACILITIES FOR ALL STUDENTS (Res-014-19/20)  

Presented By: Board Member Nick Melvoin  
Date Noticed: October 1, 2019  
Date Presented for Action: November 5, 2019  

Operational Impact  
The Resolution as amended on October 1, 2019, directs the Superintendent to report back:  
1. within 60 days with a report on progress made to date in constructing and repairing school facilities; and  
2. within in 90 days with a report and data on remaining needs to bring all District schools up to current safety, seismic, and educational standards.  
The preparation of the reports will require dedicated time from existing resources. Staff is continuously monitoring the progress being made to improve school facilities, and the ever-changing conditions of Los Angeles Unified school facilities including the needs related to safety, compliance and instructional requirements.  

Contact Person: Mark Hovatter  
Chief Facilities Executive  
Telephone: 213.241.2426  
Email: Mark.hovatter@lausd.net  

Policy Impact  
The amended Resolution does not have an impact on existing policy, nor does it create a new policy.  

Contact Person: Mark Hovatter  
Chief Facilities Executive  
Telephone: 213.241.2426  
Email: Mark.hovatter@lausd.net  

Student Impact  
The Resolution requires staff to prepare two reports and present data. These deliverables in and of themselves do not have a student impact. The progress made in constructing and repairing school facilities is helping to ensure that the students are provided with a safe and healthy environment, and up-to-date facilities that promote learning.  

Contact Person: Mark Hovatter  
Chief Facilities Executive  
Telephone: 213.241.2426  
Email: Mark.hovatter@lausd.net
TAB 27
Mr. Melvoin - Building Support for Our School Communities: Increasing Equity and Access for Schools and Parents by Growing Parent Organizations (Res-015-19/20) (Noticed October 1, 2019 and Discussed at October 17, 2019 Parent Engagement Committee)

ADOPTED AS AMENDED (Version 5)

Whereas, Parent and community engagement is an integral component of the success of our students and schools;

Whereas, Parents in every school are engaged in the education of their children, but access to resources to leverage that engagement for the benefit of students is not evenly distributed across the Los Angeles Unified School District;

Whereas, Historical inequities in the level of financial investment across schools and communities are often seen as inevitable, but this falsely belies the dedication that parents and communities have for their local schools;

Whereas, The state’s underfunding of public education puts an extra burden on teachers and school staff, and places a premium on the ability of parents and communities to access resources;

Whereas, The District must continue to pursue more public school funding from the state; and

Whereas, In addition to improving services in this context of underinvestment, the District possibly could be doing more to equitably help all schools raise money and obtain local resources; now, therefore, be it,

Resolved, That the Governing Board of the Los Angeles Unified School District directs the Superintendent to study how the District can best, and most equitably, help schools increase parent and community partner engagement, resources, and support. The study should include, but not be limited to identifying and analyzing:

- The status quo regarding parent organizations, including how many and which schools have distinct parent organizations, what type(s) of organizations exist, what activities or support do those organizations provide, and to what extent that support is distributed fairly across the district;
- Opportunities to increase parent education about how to support their child’s school in achieving positive student outcomes
- Feasible strategies for reducing the burden on parents seeking to establish parent organizations, for example an analysis of the possibility of “fiscal sponsorship,” a mechanism by which the District or a related entity could provide technical assistance to set up and maintain the governance and compliance work of parent organizations (not to provide direct financial support)
Opportunities to streamline District policies regarding paperwork and approval process for fundraisers and school events, and for communication with parents groups

Strategies for connecting community and business partners to opportunities for equitable investment in our schools

Principal and school site staff needs and goals for leveraging local parent and community support

Financial implications of the District providing any potential assistance or support to parent organizations, and—if financial implications exist—whether existing resources can be utilized.

Resolved further, That the study should inform the creation of a District plan to equitably support parents and communities seeking to create and sustain engagement and fundraising efforts for schools, with a particular focus on assistance for schools and communities without existing or strong parent organizations; and, be it finally

Resolved, That the Superintendent present this study and plan to the Board within 90 180 days.
Mr. Schmerelson, Ms. Goldberg, Dr. McKenna - Transitioning Los Angeles Unified School District to 100% Clean, Renewable Energy Resulting in Healthier Students and More Sustainable, Equitable Communities (Res-018-19/20)

Whereas, The Intergovernmental Panel on Climate Change (IPCC Report) of 2018, the Fourth National Climate Assessment (NCA4), climate scientists from around the world, and the City of Los Angeles have all declared a climate crisis requiring a significant reduction of greenhouse gas emissions from the burning of fossil fuels by 2030, and net zero carbon by 2050, in order to mitigate the most catastrophic consequences of global warming and climate change;

Whereas, K-12 schools in the United States have an important role to play in reducing carbon and other greenhouse gas emissions from buildings, given that they are major energy consumers, using as much energy as 43 percent of all office space nationwide;

Whereas, Los Angeles Unified School District schools contribute to climate change from their on-site energy needs, primarily by sourcing energy from fossil fuels that are used for electricity, heating, ventilation, air conditioning (HVAC), cooking, and transportation;

Whereas, Clean, renewable energy includes energy derived from wind, solar, geothermal, and wave technology and excludes energy derived from fossil fuels, nuclear fission, and large-scale hydroelectric developments;

Whereas, School districts, cities, and states around the country are making commitments to run on 100 percent clean, renewable energy to improve public health and to help combat climate change;

Whereas, Reductions in emissions from dirty energy sources result in tangible improvements in student health and performance, particularly among our youngest and most vulnerable children;

Whereas, According to the U.S. Environmental Protection Agency (EPA), energy-related expenses are only second to personnel as the largest expenditure in school district budgets, and savings from energy costs can be redirected into classrooms and student learning;

Whereas, The District is dedicated to supporting programs and strategies which aim to make schools climate-aware and safe, such as energy-efficient living laboratories that teach children to understand STEM concepts through clean, renewable energy applications;

Whereas, The District is committed to principles of equity, justice, and inclusion, and transitioning to 100 percent clean, renewable energy can help advance these goals by (a) saving general fund dollars that can be invested in under-resourced schools, (b) helping to address the climate crisis, which disproportionately impacts low-income communities and communities of color, and (c) creating STEM and vocational learning opportunities geared toward training and preparing students, especially in
underserved, frontline communities, for the impending green jobs economy;

Whereas, A school district that operates on 100 percent clean, renewable energy either procures all of its energy from external providers which derive that energy from clean, renewable sources, generates its own on-site clean, renewable energy in an amount equal to the amount of energy the district draws from the power grid, or pursues some combination of both procurement and generation of clean, renewable energy to meet all of its energy needs;

Whereas, The Los Angeles Department of Water and Power (LADWP), under the direction of the Los Angeles City Council and the Mayor, is aggressively pursuing a 100 percent renewable energy portfolio by 2045, which will require increasing local, in-basin solar generation that the District would be able to help provide;

Whereas, The City of Los Angeles has already begun this transition by phasing out natural gas operations at three power plants and committing to invest nearly $1 billion in renewable energy over the next five years;

Whereas, LADWP’s Feed in Tariff (FiT) program would allow the District to partner with solar developers to sell solar-generated power to LADWP and receive compensation in consideration of the District providing the solar developer with the rooftop, parking lot, or other available space for the solar developer’s installation;

Whereas, Due to the success of the FiT program, the Board of Water and Power Commissioners recently approved its expansion by an additional 300 megawatts, and further expansions of the FiT program are planned in order to meet the City’s goal of increasing local solar generation to 1,950 megawatts by 2050;

Whereas, The District receives approximately 20 percent of its energy load from Southern California Edison, which, through the Clean Power Alliance, offers customers within its service area the option to procure up to 100 percent clean, renewable energy;

Whereas, The District has already set a goal of reducing energy consumption 20 percent by 2024 and has implemented a number of energy-saving measures, including the Lighting Retrofit Program at 100 schools, the direct install program with LADWP at 12 schools, Prop 39 energy efficiency upgrade projects at 21 schools, and the District is participating in the U.S. Department of Energy/LA Better Buildings Challenges as well as the Zero Energy Schools Accelerator;

Whereas, Cumulatively, these energy-saving measures result in annual cost savings of $3.7 million to the District, with many more energy-efficiency projects in the pipeline;

Whereas, In 2008, the District began a solar installation program ultimately yielding 21 megawatts of energy annually through solar installations at 59 campuses and 5 administrative sites, making up approximately 5 percent of the District’s total power load, and as of 2016, the District was receiving $6 million in annual savings from these existing solar installations with the potential to increase its solar profile significantly, given the large amount of rooftop and parking lot space available; and

Whereas, There are several low or no-cost options that the District can explore to transition to 100
percent clean, renewable energy which can be pursued in conjunction with one another, including, but not limited to, LADWP’s Feed in Tariff (FiT) program, Southern California Edison’s Clean Power Alliance option, Power Purchase Agreements (PPA), energy-saving measures, and future utility incentive programs such as Direct Access and FiT Plus; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District hereby commits to the goals of achieving 100 percent clean, renewable energy in its electricity sector by 2030 and in all energy sectors, including heating, ventilation, air conditioning (HVAC), cooking, and transportation, by 2040;

Resolved further, That the Board directs the Facilities Services Division to assemble and oversee a task force no later than January 31, 2020, which will develop an implementation plan to meet these goals, and that the task force shall include District personnel, energy providers, renewable energy experts, and clean energy advocates, including but not limited to, representatives from the Transportation Services Division, LADWP, Southern California Edison, the Clean Power Alliance, and 100% Green Schools LA;

Resolved further, That the District’s 100 percent clean, renewable energy implementation plan shall include options that the District can pursue to achieve its clean, renewable energy goals and those options shall consider a combination of energy-saving measures, investments in on-site generation and storage through the FiT/FiT Plus programs and/or PPAs, as well as procurement through the Clean Power Alliance and other programs currently in development such as Direct Access;

Resolved further, That the plan shall include a cost-benefit analysis for each option along with an overview of associated financing options, aimed at minimizing costs and maximizing long-term benefits to the District;

Resolved further, That the plan shall also include measures that enhance equity (e.g., prioritizing infrastructure investments and employment opportunities in frontline and underserved communities) in our schools and provide student learning opportunities in STEM, sustainability, and the green jobs economy;

Resolved further, That the task force hold stakeholder meetings once every four months with District teachers, parents, students, and staff in order to generate feedback;

Resolved further, That the task force report to the Board with updates on the development of the implementation plan once every four months until the completed implementation plan is presented to the Board for adoption no later than January 31, 2021; and, be it finally

Resolved, That the Board calls on city, state, and federal officials and agencies to work alongside the District in taking swift, effective action on climate change to protect current and future students, their families, and the communities in which they live.
TAB 29
Ms. García, Mr. Melvoin - She Leads! Affirming LA Unified School District’s Commitment to Gender Equity (Res-019-19/20)

Whereas, The Los Angeles Unified School District believes that all students, employees, stakeholders, and community members deserve respect and equal opportunity, regardless of their sex or gender identity;

Whereas, One of the core values of the Governing Board of the Los Angeles Unified School District is equity, and this commitment to equity includes a responsibility to address systemic gender inequities that have historically disadvantaged women and in particular women of color;

Whereas, Every young person in the District and around the world, no matter their sex or gender identity, should be able to see themselves represented in leadership positions across all fields, so that they know that anything is possible for their future;

Whereas, Women are 50.8 percent of the U.S. population, they earn more than 57 percent of undergraduate degrees and 59 percent of all master’s degrees. Although they hold almost 52 percent of all management and professional-level jobs, American women lag substantially behind men in terms of their representation in leadership positions;

Whereas, Federal data shows that women make up 76 percent of the K-12 teacher workforce, but only hold 52 percent of principalships, and account for less than 25 percent of all K-12 superintendents; and

Whereas, We have a responsibility to ensure that our employees are not subject to the same systemic gender equity gaps that impact society; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District directs the Superintendent to conduct a study of the District’s strengths and areas for development regarding the equitable employment and representation of women in leadership positions, including, but not limited to:

- Female and/or non-binary representation across all departments, from school sites to central offices;
- Female and/or non-binary representation in leadership positions, across the District as well as cross-referenced with overall data within individual departments; and
- Female and/or non-binary representation in school site positions, cross-referenced by all school levels (early education, elementary, middle, high schools, etc.); and, be it finally

Resolved, That the Superintendent provide a report with a breakdown of current data and resulting plan to bolster any gender equity gaps elucidated by this study, to be presented to the Board no later than March 1, 2020, to coincide with the District’s recognition of Gender Equality Month.
TAB 30
Item Withdrawn Prior to Meeting
TAB 31
Reappointment of Member to the Personnel Commission (Sup Res 006-19/20)

Resolved, That the Governing Board of the Los Angeles Unified School District reappoints Devin Osiri as the classified employee representative member of the Personnel Commission of the Los Angeles Unified School District for a three year term commencing immediately pursuant to California Education Code Section 4524.
October 16, 2019

Kari Gould,
Director, Personnel Commission
Los Angeles Unified School District
333 S. Beaudry Ave
Los Angeles, CA 90017

Dear Ms. Gould:

As the largest Classified Union at LAUSD, the Service Employee International Union (SEIU) Local 99 are nominating Devin Osiri to continue in his role as Personnel Commissioner representing classified workers.

Mr. Osiri has been an invaluable asset to the Personnel Commission and was voted Chair of the Commission in his first year.

We firmly believe Mr. Osiri’s breadth of knowledge and experience will continue to benefit the employees of LAUSD and the Personnel Commission.

Sincerely

Lester Garcia
Political Director
Devin Osiri Bio:

The son of immigrant parents, Devin Osiri is a first generation Thai-American that understands the meaning of hard work and sacrifice. A born and raised native to the San Fernando Valley, he saw his parents struggle to join the working middle class. Those lessons taught him the value of worker protections and the importance of advocating for others.

With the support of his parents, Devin graduated from the University of California at San Diego with a degree in political science. He has worked on countless progressive campaigns throughout the years, locally and statewide. In 2008, he managed the campaign headquarters of the San Fernando Valley Democratic Party (DPSFV), which saw President Barack Obama's historic election. Devin returned to DPSFV in 2010, and helped manage their efforts in supporting Governor Jerry Brown's return.

Devin joined the political staff of Service Employee International Union (SEIU) Local 721. There, he helped represent the vast majority of LA City and County workers and cut his teeth on more local, small town campaigns. After SEIU 721, he served as the Political Director for the Los Angeles County Federation of Labor, AFL-CIO, building political power and serving over 300 affiliated Unions in Los Angeles.

Devin Osiri currently serves under Chair Mark Gonzalez as the Executive Director for the Los Angeles County Democratic Party, which represents over 2 million registered Democrats in the County. Devin strives to keep Los Angeles and the State of California on the front line of progressive values.
INTEROFFICE CORRESPONDENCE
Los Angeles Unified School District
Personnel Commission

TO: Members, Board of Education
    Austin Beutner, Superintendent
FROM: Karla M. Gould, Personnel Director
    Personnel Commission
SUBJECT: REAPPOINTMENT OF MR. OSIRI TO THE PERSONNEL COMMISSION

As you are probably aware, the Personnel Commissioners are appointed to three-year overlapping terms; with each term expiring on December 1st in successive years. In accordance with Section 45245 of the California Education Code, one position is filled by SEIU, the Classified Bargaining Union with the largest number of classified employees. You may recall that Mr. Osiri replaced Mr. Robert Manley, and will complete Mr. Manley’s term on November 30, 2019. SEIU has indicated their intention to nominate Mr. Osiri for a full three-year term. For your information, I have attached Mr. Osiri’s nomination letter and biography.

Should you have any questions, please do not hesitate to contact me at karla.gould@lausd.net or (213) 241-1660.

Attachments (2)

c: David Holmquist
    Pedro Salcido
    Darnise Williams
    Patricia Chambers
    Jefferson Crain
RECEIPT OF COMMUNICATIONS
TAB 32
Report of Correspondence

File #: ROC-003-19/20, Version: 1

ADOPTED BY CONSENT VOTE
The following correspondence addressed to the Board of Education is submitted with the recommended Disposition, “Refer to Superintendent for referral to Office of the General Counsel to take all steps necessary to protect the interests of the Board of Education, including assignment to outside counsel; Controller to draw warrants in such amounts as may be necessary for the payment of costs and fees upon invoices as approved by the Office of the General Counsel”:

FROM

1. Beatrice Essah, In Propria Persona

   Summons and Complaint for Damages: 1) Violation of Civil Rights Under Color of State Law (42 U.S.C. § 1983); 2) Conspiracy to Violate Civil Rights Under Color of State Law (42 U.S.C. § 1985); 3) Unlawful Discrimination Based Upon Disability in Violation of FEHA; Failure to Accommodate Disability, Failure to Engage in the Interactive Process; 4) Unlawful Discrimination Based Upon Race, Ethnicity, National Origin, and/or Color in Violation of FEHA; 5) Unlawful Age Discrimination Based Upon Disparate Impact in Violation of FEHA; 6) Interference with Plaintiff’s Constitutional Right to Due Process by Threat, Intimidation, or Coercion; Case No. BC658459; Superior Court of The State of California, County of Los Angeles Central District; Beatrice Essah, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

2. Calstrat Counsel

   Summons and Complaint for Damages: 1) Failure to Pay Wages Including Minimum Wages LC § 1194; 6) Failure to Provide Proper Pay Stubs and Keep Records LC § 226; 7) Continuing Wages LC § 203; 8) Unfair Competition BPC § 17200; Case No. 19STCV32918; Superior Court of The State of California, County of Los Angeles; Seba Johnson, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

3. The Cifarelli Law Firm

   Summons and Complaint for Damages: 1) Negligent hiring, supervision, training and retention Government Code §815.2 & 820; 2) Sexual harassment in violation of Civil Code §§ 51.9 and 52; 3) Intentional infliction of emotional distress; 4) Sexual Assault/sexual battery; Case No.19STCV23747; Superior Court of The State of California For The County of Los Angeles; J.G., a minor,
4. **The Cifarelli Law Firm**

   Summons and Complaint for Damages: 1) Negligence Hiring and Retention §815.2 & 820; 2) Sexual Harrasment In Violation Of Civil Code §§ 51.9 And 52; 3) Intentional Infliction Of Emotional Distress; 4) Sexual Assault/Sexual Battery; G.L., a minor, by and through his GAL Manuela D., Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

5. **Downtown L.A. Law Group**

   Summons and Complaint for Damages: 1) Negligence; 2) Premises Liability; Case No.19STCV02785; Superior Court of The State of California County of Los Angeles-Central District; Hannah Arronte, a minor, by and through his GAL Carlos Arronte, Plaintiff, v. Los Angeles Unified School District, and Does 1-25, Inclusive, Defendants

6. **Downtown L.A. Law Group**

   Summons and Complaint for Damages; Case No. 19STCV32187; Superior Court of California County of Los Angeles Central District; David Burger, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

7. **Gerald Corn, In Pro Per**

   First Amended Petition For Writ of Mandate §1085 and §1094.5; Case No. 19STCP02426; Superior Court of California, City of Los Angeles; Gerald Corn, Plaintiff, v. Los Angeles Unified School District, Defendants

8. **Golan Law**

   Summons and Complaint for Damages: 1) Disability Discrimination; 2) Failure to Provide Reasonable Accommodations; 3) Failure to Take All Reasonable Steps Necessary to Prevent Discrimination; 4) Retaliation Under FEHA; 5) Wrongful Termination; 6) Violation of Labor Code §1102.5; Case No.19STCV36135; Superior Court of The State of California For The County of Los Angeles; Rachel Phipps, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Inclusive, Defendants

9. **Johnston & Hutchinson**

   Summons and Complaint for Damages: 1) Failure to Perform Mandatory Duty Educ. Code §44807, Govt. Code §815.6; 2) Negligence (LAUSD) §815.6; 3) Negligence (STAR); Case No. 19STCV16001; Superior Court of The State of California County of Los Angeles;
10. Los Angeles County Counsel Meyers, Nave, Riback, Silver & Wilson

Plaintiff Los Angeles County Metropolitan Transportation Authority’s Objection to Defendant Beverly Hills Unified School District’s Request for Judicial Notice in Support of Opposition to Demurrer; Case No. 19STCV18197; Superior Court of The State of California, County of Los Angeles Central District; Los Angeles County Metropolitan Transportation Authority, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

11. Los Angeles County Counsel Meyers, Nave, Riback, Silver & Wilson

Plaintiff Los Angeles County Metropolitan Transportation Authority’s Brief RE: Status Conference RE: Expedited Discovery and Trial Setting; Case No. 19STCV18197; Superior Court of The State of California, County of Los Angeles Central District; Los Angeles County Metropolitan Transportation Authority, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

12. Los Angeles County Counsel Meyers, Nave, Riback, Silver & Wilson

Plaintiff Los Angeles County Metropolitan Transportation Authority’s Response to Defendant Beverly Hills Unified School District’s Request for Production of Documents, Set One; Case No. 19STCV18197; Superior Court of The State of California County of Los Angeles Central District; Los Angeles County Metropolitan Transportation Authority, a public body, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

13. Los Angeles County Counsel Meyers, Nave, Riback, Silver & Wilson

Plaintiff LACMTA’S Notice of Deposition of Person(s) Most Qualified of Defendant BHUSD; Case No. 19STCV18197; Superior Court of The State of California County of Los Angeles Central District; Los Angeles County Metropolitan Transportation Authority, a public body, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

14. Master Law

Summons and Complaint for Damages; Case No. 19STCV34170; Superior Court of The State of California For County of Los Angeles; Enrique E. Gama and Maria M. Gama, Plaintiff, v. Los Angeles Unified School District, and Does 1-20, Inclusive, Defendants
15. Michele Sims, In Jure Proprio Petition For Writ Of Administrative Mandamus (CCP Sect. 1094.5) And Damages (CCP Sect. 1093) and Complaint For Declaratory Relief; Damages (42USC Sect. 1983); Case No. 19STCP04362; Superior Court of California, County of Los Angeles; Michel Sims, Plaintiff, v. Austin Beutner, and Does 1-100, Inclusive, Defendant

16. Michele Sims- In jure Propria Petition For Writ of Administrative Mandamus (CCP SECT. 1094.5) and Damages (CCP SECT. 1093) and Complaint for Declaratory Relief; Damages Relief; Damages (42USC SECT. 1983); Case No.19STCP04362; Superior Court of The State of California County of Los Angeles; Michele Sims, Plaintiff, v. Austin Beutner, and Does 1-100, Inclusive, Defendants

17. Perez & Caballero Summons and Complaint for Damages: 1) Unlawful Sexual Acts With a Minor (Assault and Battery); 2) Negligent Hiring, Supervision, and Retention; 3) Violation of Penal Code Section 11166; 4) Violation of Civil Code Section 51.9; 5) Violation of Civil Code Section 1708.5; 6) Intentional Infliction of Emotional Distress; 7) Negligence; Case No.18SRCV03373; Superior Court of The State of California For The County of Los Angeles; Belgyn S., a minor, by and through her GAL Alfonso, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

18. Perez & Caballero Summons and Complaint for Damages: 1) Unlawful Sexual Acts With a Minor (Assault and Battery); 2) Negligent Hiring, Supervision, and Retention; 3) Violation of Penal Code Section 11166; 4) Violation of Civil Code Section 51.9; 5) Violation of Civil Code Section 1708.5; 6) Intentional Infliction of Emotional Distress; 7) Negligence; Case No.18STCV03371; Superior Court of The State of California For The County of Los Angeles; Giselle L., a minor, by and through her GAL Rebecca Martinez, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

19. Perez & Caballero Summons and Complaint for Damages: 1) Unlawful Sexual Acts With a Minor (Assault and Battery); 2) Negligent Hiring, Supervision, and Retention; 3) Violation of Penal Code Section 11166; 4) Violation of Civil Code Section 51.9; 5) Violation of Civil Code Section 1708.5; 6) Intentional Infliction of Emotional Distress; 7) Negligence; Case No.18STCV03461;
Superior Court of The State of California For The County of Los Angeles; Kiani H., a minor, by and through her GAL Brenda Espino, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

20. Reisner & King


21. Reese Law Group

Summons and Complaint for Damages; Case No. 19STLC08263; Superior Court of The State of California For The County of Los Angeles Central Judicial District; State Farm Mutual Automobile Insurance Company, Plaintiff, v. Los Angeles Unified School District, and Does 1-10, Defendants

22. RK Law Group

Summons and Complaint for Damages: 1) Negligence; Case No. 19STCV29977; Superior Court of California, County of Los Angeles- Central District; Case No. 19STCV29977; Superior Court of California, County of Los Angeles- Central District; Yassine Belmlih, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants

23. Sabian Hale, In Pro Per

Summons and Complaint For Damages; Case No.19STCV35974; California Superior Court County of Los Angeles; Sabian Hale, Plaintiff, v. Richard Vladovic, and Does 1-10, Inclusive, Defendants

24. Law Offices of Stephen J. Reiss

Summons and Complaint for Damages: 1) Disability Discrimination Failure to Reinstate Government Code §§12940, et seq.; 2) Failure to Provide Reasonable Accommodation Government Code §12940(m); 3) Failure to Engage in the Interactive Process Government Code §12940(n); 4) Retaliation Government Code §12940(h); 5) Failure to Maintain a Discrimination Free Environment Government Code §12940(k); Case No. 19STCV26914; Superior Court of The State of California For The County of Los Angeles Central Judicial District; Shakina White, Plaintiff, v. Los Angeles Unified School District, and Does 1-100, Inclusive, Defendants
25. Trygstad, Schwab & Trygstad  
Request for Hearing and Notice of Defense  
Case No. Unassigned; Before the Office of  
Administrative Hearings of the State of California and  
the Commission on Professional Competence; Idolina  
Rivas, A Permanent Certificated Employee, Respondent  

26. Law Office of Shawna L. Parks  
Rivers Law  
Summons and Complaint for Damages: First  
Amendment Complaint for Damages for Violations of  
The American With Disabilities Act, 42 U.S.C. § 12101,  
et. seq.; Section 504 of the Rehabilitation Act, 29 U.S.C.  
§ 794, et. seq.; The Unruh Civil Rights Act, Cal. Civ.  
Code § 51, et. seq.; Negligence; Negligent Supervision;  
Case No. 2:19-cv-06693-AFM; United States District  
Court, Central District of California; S.T., a minor, by and  
through her GAL, N.T., and N.T., Plaintiff, v. Los  
Angels Unified School District, and Does 1-10,  
Inclusive, Defendants  

27. Law Office of Shawna L. Parks  
Rivers Law  
Petition for Relief from Provisions of Government Code  
Section 945.4; Declaration of Shawna L. Parks; Case No.  
19STCP03322; Superior Court of The State of  
California, County of Los Angeles; S.T., a minor, by and  
through her GAL, N.T., Plaintiff, v. Los Angeles  
Unified School District, and Does 1-10, Inclusive,  
Defendants  

28. Whitbeck, Kooshki, & Zreik  
Summons and Complaint for Damages: 1) Intentional  
Infliction of Emotional Distress;  
2) Invasion of Privacy; 3) Abuse of Process; Case No.  
19STCV33020; Superior Court of The State of  
California For The County of Los Angeles Central  
District; Manuel D. Douglas, Plaintiff, v. Los Angeles  
Unified School District, and Does 1-50, Inclusive,  
Defendants  

29. Whitbeck, Kooshki, & Zreik  
Notice of Hearing on Motion to Quash; Case  
No.19STCV33020; Superior Court of The State of  
California for the County Los Angeles- Central District;  
Manuel D. Douglas, Plaintiff, v. Los Angeles Unified  
School District, and Does 1-50, Inclusive, Defendant
30. Yarianian & Associates  

Summons and Complaint for Damages; Case No. 19STCV23290; Superior Court of The State of California For The County of Los Angeles; Marlene Navarro OBO Kayla Navarro, Plaintiff, v. Los Angeles Unified School District, and Does 1-50, Inclusive, Defendants

The recommended disposition of the following item is “Refer to Superintendent for referral to the Office of the Risk Management and Insurance Services”:

<table>
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<th>No.</th>
<th>Received From</th>
<th>Type of Damage</th>
<th>Claimant</th>
<th>Date of Damage</th>
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<td>Sofia Ortiz</td>
<td>Damages</td>
<td>Shirley Aldaco</td>
<td>03-27-19</td>
</tr>
</tbody>
</table>
| 32. | Law Offices of Zelner & Karpel  
Donald E. Karpel | Damages | Solomon Barnes | 06-05-19 |
| 33. | Whitbeck Kooshki & Zreik  
Sammy Zreik | Damages | Manuel Douglas | Approx. 05-20-19 |
| 34. | Michelle Galvan | Damages | Michelle Galvan | 04-30-19 |
| 35. | Mario S. Garrido | Damages | Mario S. Garrido | 03-13-19 |
| 36. | Law Offices of Risner & King | Damages | Jasmine Melara | April 2019-Present  
Sept. 2019  
2 rec’d |
| 37. | Armando Orozco | Damages | Armando Orozco | 08-23-19 |
| 38. | Newman Aaronson Vanaman  
David W. German | Damages | Ruby Soule  
Amanda Soule (GAL) | Approx. 07-16-19 |
| 39. | The Claypool Law Firm  
Brian E. Claypool  
Marta Magarin-Wills | Damages | Alejandra Wills-Magarin  
Marta Magarin-Wills (GAL) | 05-24-19 |
| 40. | Downtown Los Angeles Law Group  
Amira Rezkalla | Damages | Nicholas Genera | 03-28-19 |
| 41. | Law Offices of Eslamboly Hakim  
Sharona Eslamboly Hakim | Damages | Miguel Jose Escalante | 03-28-19 |
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REPORT OF CORRESPONDENCE - 9 - November 5, 2019
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TAB 33
MINUTES
File #: Min-003-19/20, Version: 1  ADOPTED BY CONSENT VOTE

Minutes for Board Approval

  November 13, 2018, Regular Board Meeting, 1:00 p.m.
  May 7, 2019, Special Board Meeting, 1:00 p.m.
  May 28, 2019, Special Board Session, 9:00 a.m
  June 11, 2019, Special Board Session, 10:00 a.m.
The Board of Education of the City of Los Angeles, acting as the Governing Board of the Los Angeles Unified School District, met in regular session on Tuesday, August 21, 2018, at the Los Angeles City Board of Education Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Ms. García lead a moment of silence for all affected by the California wildfires.

Remarks were heard from Superintendent Beutner regarding the wildfires.

Ms. García called the meeting to order at 1:20 p.m.

The following Board Members were present: Ms. Kelly Gonez, Dr. George McKenna, III, Mr. Scott Schmerelson, and Board President Mónica García. Dr. Richard Vladovic arrived at 1:04 p.m. Mr. Nick Melvoin arrived at 2:01 p.m.

Student Board Member Tyler Okeke was present.

Superintendent Austin Beutner was present.

Mr. Okeke led the Pledge of Allegiance.

**STUDENT VOICES**

Students from Monroe High School, San Fernando High School, and Banneker Career and Transition Center shared their experiences participating in the Culinary Arts program. Ms. Erandy Camilo, Mr. Jose Romer, Mr. George Peraza, Ms. Lizette Araujo, Mr. Richard Alfaro, Mr. Brandon Kim, Ms. Lyshunder Swafford, and Ms. Diana Salazar discussed the impact the program has had on them. The students detailed the many skills they have gained from the program beyond cooking, including perseverance and problem solving. Remarks were also heard from the student’s instructors, Mr. Alex Rasas, Ms. Tina Hartounian, and Ms. Jennifer Madrigal.

Remarks were heard from Superintendent Beutner and Mr. Okeke.

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President García modified the Order of Business.

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PUBLIC NOTICE OF BARGAINING UNION INITIAL PROPOSALS

ASSOCIATED ADMINISTRATORS OF LOS ANGELES, UNIT J INITIAL PROPOSALS FOR 2018 SUCCESSOR AGREEMENT (UIP-001-18/19)

Initial bargaining proposals are made public before negotiations begin.

CONSENT ITEMS

Items for action below to be adopted by a single vote:

NEW BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 118  18/19
Teamsters Local 572 (Classified Supervisors), Unit S Memorandum of Understanding

BOARD OF EDUCATION REPORT NO. 114  18/19
Facilities Contract Actions

BOARD OF EDUCATION REPORT NO. 148  18/19

BOARD OF EDUCATION REPORT NO. 143  18/19
Routine Personnel Actions

BOARD OF EDUCATION REPORT NO. 047  18/19
Resolution to Exempt the Proposed Thomas Jefferson High School Comprehensive Modernization Project from Local Land Use Regulations under California Government Code Section 53094(b)

BOARD OF EDUCATION REPORT NO. 048 - 18/19
Adoption of the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for the Thomas Jefferson High School Comprehensive Modernization Project

BOARD OF EDUCATION REPORT NO. 049  18/19
Project Approval for the Thomas Jefferson High School Comprehensive Modernization Project

BOARD OF EDUCATION REPORT NO. 050  18/19
Resolution to Exempt the Proposed San Pedro High School Comprehensive Modernization Project from Local Land Use Regulations under California Government Code Section 53094(b)

BOARD OF EDUCATION REPORT NO. 051  18/19
Certification of the Final Environmental Impact Report, Adoption of the Mitigation Monitoring and Reporting Plan, and Findings of Fact for the San Pedro High School Comprehensive Modernization Project

BOARD OF EDUCATION REPORT NO. 052  18/19
Project Approval for the San Pedro High School Comprehensive Modernization Project
Update to the Walk-In Freezer Modernization Program

Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Six Projects that Address Critical School Repair Needs

Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve 11 Board Member Priority and Local District Priority Projects

Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve Eight Accessibility Enhancement Projects

Amendment to the Facilities Services Division Strategic Execution Plan to Approve the Project Definition Proposal for the Canoga Park High School Visual and Performing Arts Facilities Upgrade Project

Resolution to Authorize Applications Beyond State Bond Authority Pursuant to Title 2 California Code of Regulations 1859.95.1

Certification of Compliance with the Federal Emergency Management Agency Disaster Mitigation Act of 2000 and Adoption of the Los Angeles Unified School District Local Hazard Mitigation Plan

Ratification of Two GEAR UP Grants for GEAR UP 4 LA Programs

Ratification to Partner with Los Angeles Education Partnership on the U.S. Department of Education Full-Service Community Schools (FSCS) Grant

First5LA Kindergarten Readiness Assessment (Early Development Instrument/EDI) Grant

Amendment to the Information Technology Division Strategic Execution Plan to Revise the 65 School IT Network Upgrade Project

Approval of Community Advisory Committee (CAC) Membership

Ratification of 21st Century Community Learning Centers (21st CCLC) and After School Education and Safety (ASES) Grant Funding Received
RESOLUTIONS REQUESTED BY THE SUPERINTENDENT:

Appointment of Member to the Personnel Commission (Sup Res 004-18/19)

Resolved, That the Governing Board of the Los Angeles Unified School District appoints the nominee of the classified employees, Devin Osiri, as a member of the Personnel Commission of the Los Angeles Unified School District through November 30, 2019, which represents the remainder of the three year term commenced by former Commissioner Robert Manley, pursuant to California Education Code Section 45248.

CORRESPONDENCE AND PETITIONS:

Report of Correspondence including Williams Settlement Uniform Complaint Quarterly Report Summary (ROC-004-8/19)

Mr. Jefferson Crain, Executive Officer of the Board, made the following statement:

Before action is taken on the Report of Correspondence regarding the Williams Settlement Uniform Complaint Quarterly Report Summary from the Director of the Educational Equity Compliance Office, a public hearing must be held.

This constitutes a public hearing on the report, and a maximum of 12 individuals who wish to address the Board on this item will be heard. Those who wish to speak and have not already signed-up should sign-up in the rear of the Board Room. Speakers will be called by name.

MINUTES FOR BOARD APPROVAL (Min-005-18/19)

July 6, 2017, Annual Board Meeting, 10:00 a.m.
October 10, 2017, Regular Board Meeting, 1:00 p.m.
December 12, 2017, Regular Board Meeting, 1:00 p.m.
January 16, 2018, Regular Board Meeting, 1:00 p.m.
February 13, 2018, Regular Board Meeting, 1:00 p.m.
March 13, 2018, Regular Board Meeting, 1:00 p.m.
October 2, 2018, Regular Board Meeting, 1:00 p.m.
October 16, 2018, Special Closed Session, 12:00 p.m.
October 30, 2018, Special Closed Session, 12:00 p.m.

President García held action on the Consent Items to hear the Superintendent’s Reports1.

1 Consent Items continue at Page 13.
PUBLIC HEARINGS

Mr. Crain made the following statement:

Before action is taken on the Reappointment of Joseph L. Paller, Jr. to the Personnel Commission, a public hearing must be held.

This constitutes a public hearing on the report, and a maximum of 12 individuals who wish to address the Board on this item will be heard. Those who wish to speak should pull a speaker card from the pillar in the rear of the Board Room. Speakers will be heard in numerical order as indicated on the speaker form.

There were no speakers.

This item will be for action December 11, 2018.

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President García resumed the Order of Business.

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SUPERINTENDENT'S REPORTS

CALIFORNIA DASHBOARD LOCAL INDICATOR RESULTS UPDATE

Mr. Oscar Lafarga, Executive Director, Office of Data and Accountability, provided an update on the District’s Fall 2018 California Dashboard Local Indicator Results. The California School Dashboard is a tool to provide meaningful information, beyond test scores, on school and district progress. The system is based on indicators such as graduation rates, college and career readiness, English Learner progress, and attendance that contribute to quality education. The Dashboard reflects both state and local indicators. Local indicators are reported by local entities such as school districts and county offices of education and reflect data available only at the local level. The five local indicators are:

- Basic conditions at schools, such as sufficient instructional materials and clean and functional facilities
- Progress in implementing state academic standards
- Parent engagement
- School climate
- Access to a broad course of study

Mr. Lafarga reported that the District has met the standards for all of the local indicators and provided detailed findings and data for each indicator.

Mr. Lafarga responded to questions from Mr. Schmerelson and Ms. Gonez regarding teacher assignments, efforts to increase parent response, and comparisons to other school districts.

Remarks were heard from Dr. McKenna regarding outcomes, student success, and responsibility.

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President García modified the Order of Business.

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Bd. of Ed. Regular Meeting 5 Minutes, 1 p.m., 11-13-18
Ms. Gonez moved a waiver of Board Rule 72 to allow action on Res-010-18/19. Ms. García seconded the motion, which by general consent was adopted.

Mr. Okeke recorded an advisory vote of aye.

Ms. Gonez moved the following amended resolution:

Ms. Gonez, Mr. Melvoin, Ms. García Increasing Opportunities and Supports for Our Homeless Students and Families (Res-010-18/19)

Whereas, The Los Angeles Unified School District is committed to the academic success of all students with 100% graduating ready for college and careers;

Whereas, November is National Homeless Youth Awareness Month, a time to acknowledge the students and families suffering from homelessness and to assess how we can improve how we support those families;

Whereas, The District serves approximately 16,200 students who have been identified as homeless, living in shelters, motels, abandoned buildings, cars, doubled up with other families, or unsheltered;

Whereas, Our homeless student population is spread throughout the District, but in some schools homeless students account for as much as 18 percent of the student body;

Whereas, Homeless students are more likely to be absent, fall below grade level standards and, ultimately, drop out than their peers with stable housing (New York Equity Coalition, 2017; University of Chicago, 2017);

Whereas, The District, mainly through the Division of Student Health and Human Services, provides significant supports to homeless students, including enrollment assistance, backpack and school supplies, transportation assistance, resource referrals, as well as providing staff support to the Coordinated Entry System (CES) at six sites throughout Los Angeles County;

Whereas, The Every Student Succeeds Act (ESSA) expanded the supports provided for homeless students, including through amendments to the McKinney-Vento Homeless Assistance Act, the federal law requiring supports for homeless students;

Whereas, ESSA presents an opportunity to better serve the District’s homeless students and families;

Whereas, The high number of homeless students reflects a countywide crisis, including almost 40,000 individuals of all ages living on the street, according to the 2018 homeless count of Los Angeles County, which excludes Pasadena, Glendale, and Long Beach. While the total number of homeless dropped slightly, the number of individuals living on the street remains almost unchanged and homelessness in the San Fernando Valley actually increased 6 percent from the previous year.
Whereas, To combat this crisis, voters of the City and County of Los Angeles in 2016 passed Proposition HHH, which provides $1.2 billion, and Measure H, estimated to raise $3.5 billion over 10 years, respectively, to fund construction of new housing units and improve homeless programs, and those new funds are gradually leading to new opportunities to support homeless individuals and families;

Whereas, No single solution will solve the challenge of homelessness, but it will require innovation and all parts of our society working together to make improvements;

Whereas, Safe Parking LA is a nonprofit effort in collaboration with the an intervention supported by the County and City of Los Angeles to provide parking lots for safe overnight parking and homeless services to some of the more than 12,000 individuals and families living out of their cars; the model is based on the successful program in Santa Barbara and has been adapted for success here;

Whereas, San Francisco Unified School District has started a pilot “Stay Over Program,” where one school, supported by a nonprofit provider, will open up its gymnasium nightly to provide meals and shelter to its current homeless students and their families;

Whereas, Los Angeles Valley College, part of the Los Angeles Community College District, has created its Helping Hands Project to provide food, personal items, school supplies, bus passes, and access to showers to students experiencing homelessness or food insecurity;

Whereas, Dallas Independent School District has partnered with local nonprofit After8toEducate to open suppprtive housing for teenage homeless students at one of its vacant sites, as well as operate a 24/7 drop-in center to meet immediate needs for homeless students including meals, showers, and laundry services;

Whereas, The best way to address the homelessness and its impact on student learning is to get our families off the streets, and we cannot wait for the City, County, and State to solve this problem on their own; now, therefore, be it

Resolved, That the Los Angeles Unified School District will explore innovative solutions to provide permanent and or interim housing for homeless students and their families, especially through establishing partnerships with Los Angeles County, Los Angeles City, the private sector, and our nonprofit partners;

Resolved further, That the Superintendent will report back to the Board within 180 days on the feasibility of:

- Using select District sites to:
  - Allow overnight parking for homeless families as part of the Safe Parking LA Program with security and supportive services, such as maintenance, provided in partnership with our municipal partners or non-profit organizations;
  - Provide overnight shelter, meals, and wraparound supports for homeless families throughout the year or, at minimum, during winter and summer recesses;
  - Convert or build new buildings using dedicated homelessness bond funds such as City funding under Proposition HHH that provide temporary or permanent shelter for homeless youth or families, in coordination with the existing efforts of the District to review its existing facilities and plan for their best use;
• Convert or build permanent shared housing [potentially using concepts such as the FlyawayHomes modular shipping container apartment model under construction in South Los Angeles], using HHH bond funds and other applicable funding sources, as needed, in coordination with the existing efforts of the District to review its existing facilities and plan for their best use;

• Expanding the wraparound supports provided to homeless students and families by establishing or deepening partnerships with non-profit homeless serving organizations and supporting homeless students as they transition to local institutions of higher education in areas like housing, transportation, food stability, mental health supports and other unique needs of transition-aged homeless youth;

• Assessing the effectiveness of our current Homeless Education Program and supports, including its impact on student learning;

• Exploring the possibility of expanding the District’s Homeless Education Program, including by increasing staff and seeking additional State, local, and philanthropic funding to provide greater supports to homeless students;

• Assessing ways to better support school site homeless liaisons, such as increased and improved professional development opportunities so that educators can best meet the unique needs of homeless students and families, providing a differential for designated liaisons, and ensuring that homeless liaisons are not also required to serve other supplemental roles at their school sites (e.g. foster youth liaison), and expanding the role of our Student and Family Resource Navigators to serve as liaisons or support the role in providing more direct resources to homeless students;

• Assessing the effectiveness of the annual Student Residency Questionnaire, including reviewing best practices from comparable school districts, to identify ways to improve reporting and ensure an accurate count of our homeless students;

Resolved further, That the Superintendent will advocate at the local, state, and federal level to increase the number of Section 8 vouchers available for Los Angeles County to meet the growing needs of our homeless students and families, and, be it finally

Resolved, That the Governing Board of the Los Angeles Unified School District calls on the Federal government to double the amount of funding allocated to State and local educational agencies under the McKinney-Vento Homeless Assistance Act from $85 million to $170 million and that the Superintendent will include this priority in the District’s Federal legislative advocacy efforts.

Ms. García seconded the motion.

The following speakers addressed the Board:

Mr. Guy Ziv
Mr. Michael Murray
Ms. Shelly Schwartz
Mr. Kourosh Maali
Ms. Shani Grafman, Village Family Services
Ms. Celeste Rodriguez, Office of Mayor Eric Garcetti
Mr. David Tokofsky
Ms. Jennifer Cano, United Way of Greater Los Angeles
Mr. Alfredo Montes, Langdon Avenue Elementary School
Remarks were heard from Ms. Gonez regarding the resolution.

Remarks were heard from Mr. Schmerelson regarding contact with community groups.

Dr. Scott Price, Chief Financial Officer, responded to questions from Mr. Schmerelson regarding the costs of implementing the resolution.

Remarks were heard from Dr. McKenna, Ms. Gonez, Ms. García regarding homelessness, costs, access to existing facilities, partnerships, privatization, funding sources, feasibility, the District’s commitment, timelines, past efforts, collaboration, and use of school facilities.

Superintendent Beutner responded to questions from Mr. Schmerelson regarding his opinion on the resolution.

After discussion and on roll call vote, the resolution was adopted as amended. The vote was 3 ayes; 1 abstention, Dr. McKenna; and 1 no, Dr. Vladovic. Mr. Melvoin was absent.

Mr. Okeke recorded an advisory vote of aye.

Later in the meeting, Mr. Melvoin recorded an aye vote. The final vote was 4 ayes; 1 abstention, Dr. McKenna; and 1 no, Dr. Vladovic.

The final resolution reads as follows:

Ms. Gonez, Mr. Melvoin, Ms. García Increasing Opportunities and Supports for Our Homeless Students and Families (Res-010-18/19)

Whereas, The Los Angeles Unified School District is committed to the academic success of all students with 100% graduating ready for college and careers;

Whereas, November is National Homeless Youth Awareness Month, a time to acknowledge the students and families suffering from homelessness and to assess how we can improve how we support those families;

Whereas, The District serves approximately 16,200 students who have been identified as homeless, living in shelters, motels, abandoned buildings, cars, doubled up with other families, or unsheltered;

Whereas, Our homeless student population is spread throughout the District, but in some schools homeless students account for as much as 18 percent of the student body;

Whereas, Homeless students are more likely to be absent, fall below grade level standards and, ultimately, drop out than their peers with stable housing (New York Equity Coalition, 2017; University of Chicago, 2017);

Whereas, The District, mainly through the Division of Student Health and Human Services, provides significant supports to homeless students, including enrollment assistance, backpack
and school supplies, transportation assistance, resource referrals, as well as providing staff support to the Coordinated Entry System (CES) at six sites throughout Los Angeles County;

Whereas, The Every Student Succeeds Act (ESSA) expanded the supports provided for homeless students, including through amendments to the McKinney-Vento Homeless Assistance Act, the federal law requiring supports for homeless students;

Whereas, ESSA presents an opportunity to better serve the District’s homeless students and families;

Whereas, The high number of homeless students reflects a countywide crisis, including almost 40,000 individuals of all ages living on the street, according to the 2018 homeless count of Los Angeles County, which excludes Pasadena, Glendale, and Long Beach. While the total number of homeless dropped slightly, the number of individuals living on the street remains almost unchanged and homelessness in the San Fernando Valley actually increased 6 percent from the previous year.

Whereas, To combat this crisis, voters of the City and County of Los Angeles in 2016 passed Proposition HHH, which provides $1.2 billion, and Measure H, estimated to raise $3.5 billion over 10 years, respectively, to fund construction of new housing units and improve homeless programs, and those new funds are gradually leading to new opportunities to support homeless individuals and families;

Whereas, No single solution will solve the challenge of homelessness, but it will require innovation and all parts of our society working together to make improvements;

Whereas, Safe Parking LA is an intervention supported by the County and City of Los Angeles to provide parking lots for safe overnight parking and homeless services to some of the more than 12,000 individuals and families living out of their cars; the model is based on the successful program in Santa Barbara and has been adapted for success here;

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Whereas, Los Angeles Valley College, part of the Los Angeles Community College District, has created its Helping Hands Project to provide food, personal items, school supplies, bus passes, and access to showers to students experiencing homelessness or food insecurity;

Whereas, Dallas Independent School District has partnered with local nonprofit After8toEducate to open supportive housing for teenage homeless students at one of its vacant sites, as well as operate a 24/7 drop-in center to meet immediate needs for homeless students including meals, showers, and laundry services;

Whereas, The best way to address the homelessness and its impact on student learning is to get our families off the streets, and we cannot wait for the City, County, and State to solve this problem on their own; now, therefore, be it
Resolved. That the Los Angeles Unified School District will explore innovative solutions to provide permanent and or interim housing for homeless students and their families, especially through establishing partnerships with Los Angeles County, Los Angeles City, the private sector, and our nonprofit partners;

Resolved further, That the Superintendent will report back to the Board within 180 days on the feasibility of

- Using select District sites to:
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  - Provide overnight shelter, meals, and wraparound supports for homeless families throughout the year or, at minimum, during winter and summer recesses;
  - Convert or build new buildings using dedicated homelessness bond funds such as City funding under Proposition HHH that provide temporary or permanent shelter for homeless youth or families, in coordination with the existing efforts of the District to review its existing facilities and plan for their best use;
  - Convert or build permanent shared housing (potentially using concepts such as the FlyawayHomes modular shipping container apartment model under construction in South Los Angeles), using HHH bond funds and other applicable funding sources, as needed, in coordination with the existing efforts of the District to review its existing facilities and plan for their best use;

- Expanding the wraparound supports provided to homeless students and families by establishing or deepening partnerships with non-profit homeless serving organizations and supporting homeless students as they transition to local institutions of higher education in areas like housing, transportation, food stability, mental health supports and other unique needs of transition-aged homeless youth;

- Assessing the effectiveness of our current Homeless Education Program and supports, including its impact on student learning;

- Exploring the possibility of expanding the District’s Homeless Education Program, including by increasing staff and seeking additional State, local, and philanthropic funding to provide greater supports to homeless students;

- Assessing ways to better support school site homeless liaisons, such as increased and improved professional development opportunities so that educators can best meet the unique needs of homeless students and families, providing a differential for designated liaisons, ensuring that homeless liaisons are not also required to serve other supplemental roles at their school sites (e.g. foster youth liaison), and expanding the role of our Student and Family Resource Navigators to serve as liaisons or support the role in providing more direct resources to homeless students;

- Assessing the effectiveness of the annual Student Residency Questionnaire, including reviewing best practices from comparable school districts, to identify ways to improve reporting and ensure an accurate count of our homeless students;

Resolved further, That the Superintendent will advocate at the local, state, and federal level to increase the number of Section 8 vouchers available for Los Angeles County to meet the growing needs of our homeless students and families, and, be it finally
Resolved. That the Governing Board of the Los Angeles Unified School District calls on the Federal government to double the amount of funding allocated to State and local educational agencies under the McKinney-Vento Homeless Assistance Act from $85 million to $170 million and that the Superintendent will include this priority in the District’s Federal legislative advocacy efforts.

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President García resumed the Order of Business.

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SUPERINTENDENT'S REPORTS

CORE DATA UPDATE

Mr. Rick Miller, Executive Director, CORE Districts, and Mr. Noah Bookman, Executive Director, CORE Data Collaborative, provided an update on the data from CORE Districts. CORE is made up of eight of California’s largest school districts. Through the strategic use of data, bridging research policy and practice, and improving knowledge and practices with an equity centered focus and cross district collaboration, CORE collaborates to solve inequalities in the education system and ensure that every student thrives.

Mr. Miller reviewed terminology and discussed the difference in status as a measurement and growth as a measurement. He stated that the intersection of the two provides a more complete picture of student learning. Mr. Miller also reviewed the differences between change and growth.

Mr. Bookman stated that a growth model is designed to measure the effect of the education system on student growth. It uses statistical techniques to isolate the impact of the education system. The growth model compares each student to their academic peers to determine the effectiveness and impact of various programs.

Mr. Bookman reviewed data related to the District. He discussed trends in students meeting and exceeding standards in English Language Arts (ELA) and math. While achievement in ELA and math has improved modestly across the District significant gaps in performance remain. Mr. Bookman reviewed data on the impact of race and poverty in math. In the District, Asian and white students in poverty outperform African American students not in poverty. He also stated that for students with disabilities, the gap between them and students without disabilities has grown in both ELA and math.

Mr. Bookman responded to questions from Ms. García regarding root causes for such gaps in growth.

Remarks were heard from Mr. Melvoin regarding the data presented.

Mr. Miller and Mr. Bookman responded to questions from Mr. Melvoin, Ms. García regarding grade level data, conditions for growth, building awareness, policy impacts, data across school districts, and school grade level configurations.

Following this presentation, Ms. García returned to the Consent Items.
CONSENT ITEMS (continued)

Mr. Melvoin moved that the Consent Items be adopted with Board of Education Report No. 092-18/19, Update to the Walk-In Freezer Modernization Program, being amended to correct Board District and Local District designations for Erwin Elementary School.

Dr. McKenna seconded the motion.

The following speakers addressed the Board on Consent Items:

- **Board of Education Report No. 118-18/19, Teamsters Local 572 (Classified Supervisors), Unit S Memorandum of Understanding**
  - Ms. Adriana Salazar, Teamsters Local 572

- **Board of Education Report No. 138-118/19, Amendment to the Facilities Services Division Strategic Execution Plan to Approve the Project Definition Proposal for the Canoga Park High School Visual and Performing Arts Facilities Upgrade Project**
  - Mr. Robert Garcia, Principal, Canoga Park High School
  - Ms. Aleasa Bouyet, Parent
  - Ms. Emily Minevich, Student
  - Ms. Alexis Bonito, Student
  - Ms. Valerie Acevedo, Student
  - Mr. Bruce Davidson, Parent
  - Ms. Janin Spoor, Hale Charter Academy

- **Board of Education Report No. 160-118/19, First5LA Kindergarten Readiness Assessment (Early Development Instrument/EDI) Grant**
  - Ms. Ariana Oliva, LA Area Chamber of Commerce

- **Board of Education Report No. 047-118/19, Resolution to Exempt the Proposed Thomas Jefferson High School Comprehensive Modernization Project from Local Land Use Regulations under California Government Code Section 53094(b)**
  - Mr. Everett Banks, Thomas Jefferson High School Alumni Association

- **ROC-004-18/19, Report of Correspondence including Williams Settlement Uniform Complaint Quarterly Report Summary**
  - Ms. Maria Daisy Ortiz, Parent
  - Mr. David Tokofsky

Following the speakers and by general consent, the Consent Items were adopted with Board of Education Report No. 092-18/19 being adopted as amended.

Mr. Okeke recorded an advisory vote of aye.
Mr. Schmerelson moved that the report be adopted. Dr. Vladovic seconded the motion.

Remarks were heard from Mr. Melvoin regarding contractors and evidenced based internal strategies.

Remarks were heard from Dr. Vladovic regarding contracts he will be recording a no vote on.

Superintendent Beutner and Dr. Price responded to questions from Mr. Schmerelson and Dr. McKenna regarding consultant contracts, agreement with California Community Foundation, amounts of donor contributions, timeline for requested information, contract with Houlihan Lockey Financial Advisors, Inc., qualified bidders, structural deficit, ending balances, budget timelines, increased funding, charter school projections, educational experience of contractors, premise for projections, and staff reductions.

The following speakers addressed the Board:

Mr. Juan Ramirez, United Teachers Los Angeles (UTLA)
Ms. Xitlali Bravo Sosa, Parent

Following the speakers and by general consent the report was adopted, with Dr. Vladovic recording no votes on Contact Nos. 4400006838, Houlihan Lockey Financial Advisors, Inc., and 4400006953 Servi-Tek Engineering and Facilities Solution. Ms. Gonez was absent.

Later in the meeting, remarks were heard from Mr. Crain regarding the impact of and process for changing votes.

Remarks were heard from Dr. McKenna regarding his vote.

Ms. Gonez recorded an aye vote on the report.

Mr. Schmerelson changed his vote, recording a no vote on Contract No. 4400006899, California Community Foundation.

Remarks were heard from Dr. Vladovic, Mr. Melvoin, Mr. Crain, Mr. Holmquist, General Counsel, Mr. Schmerelson, and Ms. García regarding voting on ratifications, delegations of authority and changing the Board Rules.

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President García modified the Order of Business.

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PUBLIC COMMENT

The following speakers addressed the Board on the subjects indicated:

Ms. Nikita Totka, Earth Peace  Vegan Meals
Ms. Zion Flores, Earth Peace  Vegan Meals
Ms. Natasha Makin, Earth Peace  Vegan Meals
Ms. Daphne Radfar, Speak UP  Lead in Water
Ms. Maria Daisy Ortiz, Parent  Education
Ms. Karla Ysais, Parent  Fingerprinting Fees
Ms. Ana Carrion, Parent  Fingerprinting Fees
Dr. Candi Clark, L.A. County Office of Education  Fiscal Issues
Ms. Mirna Borges, Parent  Bullying
Mr. Estuardo Ruano  Homelessness

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President García resumed the Order of Business.

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NEW BUSINESS FOR ACTION (continued)

BOARD OF EDUCATION REPORT NO. 163  18/19
General Obligation Refunding Bonds 2019

Ms. Gonez moved that the report be adopted. Mr. Melvoin seconded the motion, which by general consent was adopted.

BOARD OF EDUCATION REPORT NO. 144  18/19
Provisional Internship Permits

Ms. Gonez moved that the report be adopted. Dr. Vladovic seconded the motion, which by general consent was adopted.

BOARD OF EDUCATION REPORT NO. 149  18/19
Board Rule Revisions

Mr. Melvoin moved a proposal to bifurcate the current rules into a section of governance rules and a section of policies and administrative rules. His motion is to:

- Create an ad hoc working group to review, consolidate, and improve board rules and create comprehensive governance policies. The ad hoc working group will also establish protocols to ensure that all board resolutions and board policies are updated, categorized and posted for public review in a timely manner;
- Postpone amending the Rules of the Board of Education today, and bifurcate the Rules of the Board of Education into two separate components for the ad hoc working group to review:
  1. Rules of the Board of Education 1 through 210 (pages 1 - 37) as “Board of Education Governance Policies” representing policies relevant to the governing philosophy and governing rules of the Board of Education; and
  2. Rules of the Board of Education 1000 through 6010 (pages 38 - 263) as “Board of Education District Administration Policies”
The Board of Education shall form an ad hoc working group, consisting of representatives of the Office of the Board Secretariat, Office of the Board President, Office of the Board Vice President, Office of the Superintendent, and Office of the General Counsel;

To ensure swift action, the ad hoc working group shall present by March 19, 2019 for the Board of Education’s review and discussion, and by April 23, 2019 for the Board of Education’s vote:

1. Recommendations for an ongoing process to update, categorize, and post the Board of Education Governance Policies and Board of Education District Administrative Policies;
2. Draft Revisions of the Board of Education Governance Policies (currently identified as Rules 1-210); and
3. Draft Revisions to Board of Education District Administrative Policies (currently identified as Rules 1002  6010);

The recommendations above shall identify a framework and/or procedure for coordinating and aligning Board of Education Governance and District Administrative Policies with existing and future Bulletins, Memoranda, or other regulations that implement board policy and that are housed within the District’s eLibrary.

Mr. Crain responded to questions from Mr. Schmerelson and Ms. Gonez regarding the authors of the proposed changes and rationale for proposed changes.

Dr. Vladovic seconded the motion, which by general consent was adopted as amended.

ADJOURNMENT

Dr. Vladovic moved that the meeting be adjourned in memory of Ms. Myrna Williams, a parent volunteer in Board District 7; Ms. Brooke Jackson, Principal at STEM Preparatory; Ms. Nellie Pelez, a student at Sutter Middle School; a Central High School student; victims of the Tree of Life Synagogue shooting; victims of the Thousand Oaks shooting; victims of the California wildfires; Dr. Leovaido Phillepe Estrada, a lifelong educator; and Mr. Antonio Gonzalez, a human rights leader. Mr. Melvoin seconded the motion, which by general consent was adopted.

The meeting adjourned at 6:08 p.m.

APPROVED BY THE BOARD:

__________________________       ______________________________
MS. MONICA GARCIA        JEFFERSON CRAIN
PRESIDENT                                         EXECUTIVE OFFICER OF THE BOARD
The Board of Education of the City of Los Angeles, acting as the Governing Board of the Los Angeles Unified School District, met in special session on Tuesday, May 7, 2019, at the Los Angeles City Board of Education Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Ms. García called the meeting to order at 1:08 p.m.

The following Board Members were present: Ms. Kelly Gonez, Dr. George McKenna, III, Mr. Nick Melvoin, Mr. Scott Schmerelson, Dr. Richard Vladovic and Board President Mónica García.

Superintendent Austin Beutner was present.

Ms. Gonez led the Pledge of Allegiance.

Opening remarks were heard from Board Members in celebration of Teacher Appreciation Week.

OLD BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 360-18/19
Rules of Order and Governance Policies

The report was postponed to June 11, 2019.

Board President García modified the Order of Business

RESOLUTION REQUESTED BY THE SUPERINTENDENT:

Ms. Gonez moved the following resolution:

Resolution Regarding Implementation of Measure EE (Sup Res 008-18/19)

Whereas, On February 28, 2019, the Board of Education of the Los Angeles Unified School District adopted Board Report No. 300-18/19, proffering a Board Resolution placing the Quality Teacher, Class Size Reduction, and Local School Safety Measure, a school funding parcel tax now designated as Measure EE on the June 4, 2019 special election ballot;
Whereas, It is and has been the intent of the Board that the $0.16 per square foot levy authorized by Measure EE be applied uniformly in conformance with Government Code section 50079;

Whereas, The Los Angeles Unified School District staff members had conversations with the Office of the Los Angeles County Assessor, from which staff learned that the Assessor’s property tax data did not uniformly capture the square footage of all improvements used for parking;

Whereas, On February 26, 2019, a public meeting of the Board sitting as a Committee of the Whole was held, at which District staff members briefed the Board Members, utilizing a presentation called “Strategic Planning for Adequate Funding of Local Education: A Focus on Local Revenue Strategy” that included a slide stating: “Per County Assessor’s Office: garages, pool houses, cabanas, and other non-structural improvements are excluded,” and this presentation was publicly posted on the Los Angeles Unified School District website;

Whereas, In order to conform with its intent to apply the levy uniformly, in conformance with Government Code section 50079, and based on the information it had received to date, the Board adopted language defining “[i]mproved building square footage” as “the square footage of habitable main square footage as measured by the Los Angeles County Assessor and as maintained in the Assessor’s electronic reports”;

Whereas, District staff members subsequently received inquiries whether the term “habitable” restricted the levy to only residential properties, and not to any types of commercial or industrial properties;

Whereas, Such a reading would be inconsistent with both the Board’s intent and with the requirements of Government Code section 50079;

Whereas, Section 12 of the Resolution, “Official Actions,” was adopted and reads: “The Superintendent of Los Angeles Unified, President of the Board of Education, or their designees are hereby authorized to execute any other documents and to perform all acts necessary to place the Measure on the ballot, including making alterations in the ballot language stated in [the official ballot label] and [the full Measure text] in order to comply with the requirements of law and of the pertinent election officials”;

Whereas, It was determined that a technical revision pursuant to Section 12 of the Resolution, should be filed with the Los Angeles County Registrar-Recorder/County Clerk to conform the Measure EE text to the intent of the Board in adopting the Resolution and to ensure legal compliance;

Whereas, On March 11, 2019, the Superintendent submitted the technical revision to the Registrar, which the Registrar implemented, revising the text to state that “[i]mproved building square footage” means “the square footage of all buildings or structures erected on or affixed to the land,” which is understood to reach all taxable structures and buildings that could be levied in conformance with Government Code section 50079’s uniformity requirement;
Whereas, The technical revision conformed to the Board’s intent;

Whereas, The District staff members informed the Board in writing on March 11, 2019, of the technical revision pursuant to Section 12 of the Resolution;

Whereas, Section IV, paragraph A(4) of Measure EE requires Los Angeles Unified to provide the Los Angeles County Treasurer-Tax Collector “a report indicating the parcel number and amount of tax for each parcel of taxable real property”; and

Whereas, Members of the public and media have recently raised questions about whether Measure EE, if it passes, will levy the tax on parking structures and similar structures, which the Board hereby addresses; now, therefore be it

Resolved, That the Board hereby confirms its intent in adopting the Resolution that Measure EE does not require, and shall not be implemented to require, collection of the $0.16 per square foot levy on improvements used for parking, whether residential or non-residential;

Resolved further, That the text filed with the Los Angeles County Registrar on March 11, 2019, and appearing on the June 4, 2019 ballot, is and will be construed and implemented consistently with this intent;

Resolved further, That the required annual reports pursuant to Section IV, paragraph A(4) of the Measure shall exclude the square footage of improvements used for parking, whether residential or non-residential; and, be it finally

Resolved, That this resolution shall take effect immediately.

Ms. García seconded the motion.

The following speakers addressed the Board:

Ms. Tracy Hernandez, LA County Business Federation
Ms. Maria Salinas, LA Chamber of Commerce
Ms. Elizabeth Decarteret, Southland Regional Association of Realtors
Ms. Elizabeth Hawley, Valley Industry Commerce Association (VICA)
Mr. David Tokofsky, AALA

Following speakers, the resolution was adopted by general consent.
Board President García resumed the Order of Business

CONSENT ITEMS

Items for action below assigned by the Board to be adopted by a single vote:

NEW BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 367-18/19
Material Revision for Los Feliz Charter Middle School for the Arts

BOARD OF EDUCATION REPORT NO. 368-18/19
Material Revision for El Camino Charter High School

BOARD OF EDUCATION REPORT NO. 369-18/19
New Charter Petition for Citizens of the World 4

BOARD OF EDUCATION REPORT NO. 370-18/19
New Charter Petition for Citizens of the World 5

BOARD OF EDUCATION REPORT NO. 371-18/19
New Charter Petition for Gasper De Portola Charter Middle School

BOARD OF EDUCATION REPORT NO. 375-18/19
Waiver Regarding the Employment of a School Retirement System Member as a Staff Assistant to a Board Member

Ms. Gonez moved that the Consent Items be adopted. Mr. Melvoin seconded the motion.

Mr. Crain made the following:

Before action is taken on Board of Education Report No. 375-18/19 regarding Waiver Regarding the Employment of a School Retirement System Member as a Staff Assistant to a Board Member, a public hearing must be held.

This constitutes a public hearing on the report, and a maximum of 12 individuals who wish to address the Board on this item will be heard. Those who wish to speak should sign-up in the rear of the Board Room. Speakers will be called by name.

The following speaker addressed the Board on Board of Education Report No. 375-18/19:

Mr. David Tokofsky, AALA

Mr. Jose Cole-Gutierrez responded to questions from Dr. Vladovic regarding the English Language Learner redesignation rates and the number of enrollments at Los Feliz Charter Middle School for the Arts.
Remarks were heard from Dr. Vladovic regarding the growth rates in the English Language Learners redesignation (ELL), English Language Arts, and Math at Portola Charter Middle School. He shared his concerns regarding the lack of academic growth and re-designation at Emerson Community Charter School; and the lack of academic growth at El Camino Charter High School.

Mr. Cole-Gutierrez responded to a question from Dr. Vladovic regarding the difference between the academic achievement for El Camino Charter High School Independent Study Program versus the traditional classroom setting and will follow up with more detailed information later. He responded to a question from Ms. Gonez regarding how to differentiate the benchmarks set for independent and affiliated charter schools and will follow up with more detailed information later.

After discussion, the Consent Items were adopted by general consent.

PUBLIC HEARINGS:

BOARD OF EDUCATION REPORT NO. 031-18/19
Charter Petitions for Public Hearing

Mr. Crain made the following statement:

This constitutes a public hearing on the following charter petitions:

- Dr. Theodore T. Alexander Jr. Science Center
- El Rio Community School
- Invictus Leadership Academy
- KIPP LEA 17
- KIPP LEA 18
- KIPP LEA 19
- Young Scholars SMARTS Academy

A maximum of 12 individuals who wish to address the Board on each of these items will be heard. Those who wish to speak should sign-up in the rear of the Board Room. Speakers will be called by name.

The Board will be taking action on the charter petitions at a subsequent meeting. Petitions denied may be submitted directly to the Los Angeles County Office of Education or directly to the State for action.

The following speakers addressed the Board:

- Mr. Russell Altenburg, Reframe Labs
- Ms. Katie Sobzak Chau, El Rio Community School
- Ms. Claudia Narbaez Meza, El Rio Community
- Ms. Angeline Chen, El Rio Community
- Ms. Shanda Wright, Young Scholars Academy
- Ms. Quiana Deberry, SMART Academy
Ms. Jacqueline Monge, KIPP LEA
Ms. Mayra Salazar, KIPP LEA
Ms. Carrmilla Young, Young Scholars Academy
Ms. Latonya Derbigny, Invictus Leadership
Ms. Rita Pete, Invictus Leadership Academy
Ms. Toi Holliday, Invictus Leadership Academy

ADJOURNMENT

Dr. Vladovic moved that the meeting be adjourned in memory of Mr. Alphonso Clifton Webb, Sr., a longtime former employee of the District.

Ms. Gómez asked that the meeting also be adjourned in memory of Duncan Clemons, a student at Reseda Charter High School; Ms. Michele Kaufman, a teacher at Liggett Street Elementary School, and Kevin Rodriguez, a student at Vista Elementary School.

Mr. Schmerelson asked that the meeting also be adjourned in memory of Mr. Lloyd Murphy, Assistant Principal at Sherman Oaks Center for Enriched Studies.

Dr. McKenna asked that the meeting also be adjourned in memory of Mr. John Singleton, an American film director, screenwriter and producer, and Dr. Lawrence “Larry” Moore, a longtime employee of the District.

Ms. García asked that the meeting also be adjourned in memory of Maximo Zunno, a student at Monterey High School.

Mr. Melvoin seconded the motion, which by general consent was adopted.

The meeting adjourned at 2:30 p.m.

APPROVED BY THE BOARD:

MS. MONICA GARCIA
PRESIDENT

JEFFERSON CRAIN
EXECUTIVE OFFICER OF THE BOARD
The Board of Education of the City of Los Angeles, acting as the Governing Board of the Los Angeles Unified School District, met in special session on Tuesday, May 28, 2019, at the Los Angeles City Board of Education Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Ms. García called the meeting to order at 9:02 a.m.

The following Board Members were present: Ms. Kelly Gonez, Ms. Jackie Goldberg, Mr. Nick Melvoin, Mr. Scott Schmerelson, Dr. Richard Vladovic and Board President Mónica García.

Superintendent Austin Beutner was present.

Dr. George McKenna, III, arrived at 9:16 a.m.

Dr. Vladovic led the Pledge of Allegiance.

Special Athletic Recognition

Dr. Frances Gipson, Chief Executive Officer, Division of Instruction, introduced Mr. Andres Favela, Principal, Garfield High School.

Mr. Favela spoke about the accomplishments at Garfield High School. The football team was named the Southern California Regional Champions and the school received recognition as a California Distinguished School in academics and athleticism. He introduced the football team captain, Mr. Nicholas Delgadillo.

Mr. Delgadillo introduced his teammates and thanked the Board Members for their continued support. He thanked Ms. García for attending and supporting the team at the state championship game in Oakland, CA. He spoke briefly about the team’s Coach, Mr. Lorenzo Hernandez. Mr. Hernandez thanked Board Members for their work and highlighted achievements at Garfield High School. Ms. Miranda Pedrosa, a Cheerleader, thanked the Board Members and gave them souvenir cups. Local District East Superintendent, Mr. José Huerta, spoke briefly about the school.

Ms. García and Ms. Gonez introduced the San Fernando High School Girls Wrestling team and Principal, Ms. Florentina Mendoza-Werner.

Ms. Mendoza-Werner thanked the Board for recognizing the San Fernando High School Girls Wrestling team and commended the team’s academic accomplishments and their focus during wrestling matches. She introduced Mr. Fernando Gonzalez, Head Wrestling Coach, and Social Studies teacher.
Mr. Gonzalez highlighted the achievements of the girls wrestling team, applauded their accomplishments and dedication in academics and training. He introduced each team member and thanked the Board. Ms. Giana Anaya, wrestling team member, acknowledged the Board for the recognition and thanked the team coaches.

President García passed the gavel to Mr. Melvoin and left the meeting. Mr. Melvoin modified the Order of Business

BOARD OF EDUCATION REPORT NO. 397-18/19
Approval of Community Advisory Committee (CAC) Membership

Ms. Goldberg moved that the report be adopted as amended to adopt version 2. Mr. Melvoin seconded the motion.

Dr. Lugo responded to a question from Ms. Goldberg regarding representation from each Board District on the committee.

This roll call was held open in order to allow Ms. García and Ms. Gonez to return to the meeting.

Later in the meeting, Ms. García and Ms. Gonez recorded a vote of aye.

After discussion and on roll call vote, the report was adopted as amended to adopt version 2.

President García returned to the meeting and assumed the chair

NEW BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 384-18/19
New Charter Petition for El Rio Community Charter School

The following speakers addressed the Board:

Ms. Katie Sobczak Chau, Co-Founder & Educational Director, El Rio Community Charter School
Ms. Kristy Mack-Fett, Founding Board Member, El Rio Community Charter School
Ms. Jessica Fitzgerald Ruvalcaba, Parent & Teacher, El Rio Community Charter School
Ms. Elizabeth Gallardo, Urban Planner, City of Los Angeles
Ms. Kikanza Ramsey-Ray, Board Member, El Rio Community Charter School
Mr. Mobolaji Olambiwonnu, Parent, El Rio Community Charter School
Ms. Antoinette Walker, Parent, El Rio Community Charter School
Mr. David Tokofsky, AALA

Ms. Gonez moved that the report be adopted. Mr. Melvoin seconded the motion.
Mr. Jose Cole-Gutierrez responded to questions from Ms. Goldberg regarding El Rio Community Charter becoming an affiliated charter school and the schools’ proposed location. He responded to a question from Ms. García regarding the process of becoming a charter school.

Remarks were heard from Mr. Melvoin regarding the advantages and disadvantages for parents and students in District schools compared to charter schools.

Remarks were heard from Ms. Gonez regarding the LAUSD intake process, staffing, and resource implications.

Remarks were heard from Dr. Vladovic regarding co-located schools.

Mr. Cole-Gutierrez responded to questions from Dr. McKenna regarding El Rio Community Charter being at a co-located school site.

Mr. Cole-Gutierrez responded to a question from Ms. Goldberg regarding the process to make changes to a charter school after it has been approved by the Board

After discussion and on roll call vote, the report was adopted, 6 ayes, 1 no, Dr. Vladovic.

BOARD MEMBER RESOLUTION FOR ACTION

Ms. Goldberg moved the following resolution:

Ms. Garcia, Mr. Melvoin, Ms. Goldberg, Ms. Gonez, Dr. Vladovic, Mr. Schmerelson - Everyone Counts: Increasing Equity for All of Our AANHPI AMEMSA Students and Employees (Res-044-18/19) (Noticed May 21, 2019)

Whereas, The Los Angeles Unified School District embraces the diversity of all students in pursuing the goals of reaching 100% graduation, closing opportunity gaps, and preparing all students for college and career readiness;

Whereas, Los Angeles is situated in the Pacific Rim region of countries and the District is a noted Pacific Rim leader in P-12 education, spreading values of diversity, equity, and inclusion to school systems both in the United States and abroad;

Whereas, AANHPI AMEMSA (Asian American Native Hawaiian Pacific Islander and Arab Middle Eastern Muslim South Asian) is an inclusive term that represents and fosters collective identity amongst individuals, communities, and ethnic minority groups of Central Asian, East Asian, Middle Eastern, Native Hawaiian, North African, Pacific Islander, South Asian, Southeast Asian and Southwest Asian descent. With highly diverse geographic, cultural, and ethnic identities, AANHPI AMEMSA communities are not a cultural monolith, but unite in political alliance for shared activism and advocacy;

Whereas, According to U.S. Census 2016 estimates, Los Angeles County has the largest AANHPI AMEMSA population of any county in the United States with over 1.59 million persons of AANHPI AMEMSA descent, including over 130,000 AANHPI AMEMSA undocumented immigrants;
Whereas, According to the District’s MiSiS system, over 85,000 students of AANHPI AMEMSA background are enrolled in and attend our schools, comprising nearly 18% of the District’s total student population. This number excludes large numbers of Middle Eastern, Southwest Asian, and North African students currently recorded as white students in compliance with California Education Code;

Whereas, The diverse experiences of AANHPI AMEMSA students in the District include both tremendous success and unmet need. The aggregation of AANHPI AMEMSA data masks disparities within AANHPI AMEMSA populations, not allowing for identification and differentiation among higher and lower need student groups;

Whereas, By disaggregating data for AANHPI AMEMSA students, the District can become a national leader in advocating for AANHPI AMEMSA educational equity, highlighting and delivering services to specific communities of need and providing meaningful outreach in eliminating barriers to parent and community involvement;

Whereas, The District has on multiple occasions reaffirmed its commitment to declaring all schools “safe zones” and that no student data including country of origin or immigration status will be shared with federal Immigration and Customs Enforcement agents absent exigent circumstances, as outlined by the Reaffirmation of Los Angeles Unified School District Schools as Safe Zone for Families Threatened by Immigration Enforcement (Res-093-16/17) resolution and reaffirmed on multiple occasions, including most recently by the Demanding Action on DREAMs Deferred: Finding a Permanent Resolution for Undocumented Youth and TPS Beneficiaries resolution in March, 2019;

Whereas, The Governing Board of the Los Angeles Unified School District has a history of celebrating the legacy of AANHPI communities in the past during Asian Pacific American Heritage Month through many resolutions, including the Celebrating Asian American and Pacific Islander Heritage Month (May 2010), Celebrating Asian/Pacific American Heritage Month (May 2012 and Res 082-13/14, May 2014), Celebrating Asian Pacific American Heritage Month (April 2013), Celebrating Asian and Pacific American Heritage Month (Res 068-14/15, May 2015), Celebrating Asian Pacific Islanders American Heritage Month (Res 048-15/16, May 2016 and Res 080-17/17, May 2017); and

Whereas, Actions of the District, as the second-largest school district in the country and largest school district in California, hold great precedence for other districts and make impactful statements about the values of our nation’s public education system; now, therefore, be it

Resolved, That the Governing Board of the Los Angeles Unified School District formally embraces, respects, and celebrates the unique and important needs of all students, including Asian American Native Hawaiian Pacific Islander (AANHPI) and Arab Middle Eastern Muslim South Asian (AMEMSA) students;

Resolved further, That the Board celebrates May as AANHPI AMEMSA Heritage Month and recognizes Friday, May 31st as Day of AANHPI AMEMSA Activism in honor of Vincent Chin, a Chinese-American activist who suffered death as a hate crime victim,
and all AANHPI AMEMSA individuals and communities who have fought for civil rights;

Resolved further, That the Board directs the Superintendent to institute data disaggregation policies for all students and employees of color, including AANHPI AMEMSA students and employees, by achieving, in partnership with community organizations, the following goals:

- Direct appropriate District departments to update Strategic Plans reflecting resolution goals by creating project plans reflecting accurate scope, schedule, and budget estimates
- Establish a comprehensive list of race/ethnicity disaggregated categories respective of all diverse subpopulations of all students and employees
- Support system-wide readiness and implementation of data disaggregation in all student and employee information and record systems
- Ensure that every department, every school, and every office will update policies and forms allowing all students and employees to indicate their diverse ethnic/racial and multi-ethnic backgrounds
- Communicate with all District staff, parents, guardians, students, and community members in their preferred languages about data disaggregation efforts
- Ensure that all future reports of student and employee information include disaggregated data
- Continue to update and add categories for data disaggregation, as needed, on forms and information systems
- Enact goals of resolution through existing, uncommitted funds that could be considered for reallocation to support implementation
- Comply with all confidentiality laws and District policy, including the Family Educational Rights and Privacy Act (FERPA)
- Within 120 days, develop a comprehensive plan to accomplish these objectives, and deliver that plan to the Board and community stakeholders

Resolved further, That the Superintendent shall establish an AANHPI AMEMSA Steering Committee for Educational Equity which will issue specific recommendations to the Board in May of 2020 and continue to meet through successful implementation of the resolution. The Committee will issue recommendations on, at minimum, the following:

- Identifying low-performing AANHPI AMEMSA student groups and necessary supports for these students
- Identifying groups of race and ethnicity, reflective of the demographics of Los Angeles County, that should be included in data disaggregation efforts
- Investigating necessary translation services for AANHPI AMEMSA students and families and improving partnership with community organizations who can provide culturally-responsive services
- Updating culturally-responsive mental health and bullying prevention practices and training for teachers and administrators regarding AANHPI AMEMSA students, especially sexual orientation, gender identity and expression (SOGIE)-diverse students, female students, and religious minorities
- Identifying interest in potential expansion of dual language immersion programs
• Developing a bank of AANHPI AMEMSA culturally-affirming resources which teachers and staff can use in schools
• Developing existing or new ethnic studies curriculum that includes meaningful AANHPI AMEMSA-focused units;

Resolved further, That on an annual basis during the month of May, the Superintendent shall provide an update on the state of AANHPI AMEMSA students and employees in the District, including, but not limited to:

• Rates of student achievement and wellness (graduation, proficiency in English and Math, suspension)
• Rates of equity and participation (choice program applications and matriculation, college and career readiness, enrollment)
• Changes in policies promoting or advancing equity for AANHPI AMEMSA students and employees
• Current and new community partnerships with local organizations;

Resolved further, That the Superintendent will promote data disaggregation policies by:

• Sharing copies of this resolution with the Governor, State Superintendent of Public Instruction, California State Board of Education, Members of the California Senate and Assembly Education Committees, County Offices of Education, District Superintendents, and School Board Chairs in California
• Publicize passage of this resolution with national, state, and local news media
• Advocate on a state level for amendments to the Education Code and state law requiring disaggregation of student data for all students of color, including AANHPI AMEMSA students; and, be it finally

Resolved, That the Board commits to working toward conditions where all students and employees, including AANHPI AMEMSA students and employees, feel safe in fully expressing their unique racial, ethnic, cultural, and religious identities in District schools.

Ms. Gonez seconded the motion.

Mr. Andrew Murphy, Policy Director, Board District 2, shared context regarding the Everyone Counts: Increasing Equity for All of Our AANHPI AMEMSA Students and Employees resolution.

The following speakers addressed the Board:

Mr. Stewart Kwoh, Founder, Asian Americans Advancing Justice
Mr. Hoang Nguyen, AAPI Liason & Field Deputy, Supervisor Hilda Solis’ office
Ms. Ma’lea Coleman, Pacific Islander Education Voyage
Mr. Alo Coleman, Pacific Islander Education Voyage
Ms. Biana Nepales, Teach for America AANHPI Alliances
Ms. Katherine Cho, UCLA Higher Education Research Institute
Mr. Hammad Alam, Asian Americans Advancing Justice
Ms. Tanya Edmilao, Community Organizer, API Equality LA, Asian and Pacific Islanders for LGBTQ Equality
Remarks were heard from Ms. García regarding the importance of the resolution. She read the first two resolves.

Ms. García and Mr. Murphy responded to a question from Mr. Schmerelson regarding data disaggregation of all students.

Remarks were heard from Ms. Goldberg regarding the importance of the District disaggregating data.

Ms. Gonez shared remarks regarding the significance of the resolution.

Dr. McKenna expressed his concerns regarding the cost, staff time, and academic supports, as a result of the resolution.

Ms. García read the first “Whereas” of the resolution.

Dr. Derrick Chau, Office of the Chief Financial Officer, responded to questions from Ms. García regarding the instructional impact of the resolution.

Following discussion and on roll call vote the resolution was adopted. The vote was 6 ayes. 1 absent, Mr. Melvoin.

Mr. Crain held the roll open in order to allow Mr. Melvoin to return to the meeting.

Later in the meeting, Mr. Melvoin recorded a vote of aye.

The final vote was 7 ayes.

President García resumed the Order of Business

BOARD OF EDUCATION REPORT NO. 382-18/19
Renewal Charter Petition for Dr. Theodore Alexander Jr. Science Center

The following speaker addressed the Board:

Mr. David Tokofsky, AALA

President García passed the gavel to Ms. Gonez and left the meeting

Dr. McKenna moved that the report be adopted. Ms. Gonez seconded the motion.

Remarks were heard from Dr. McKenna regarding student achievement at Dr. Theodore Alexander Jr. Science Center.
Mr. Cole-Gutierrez responded to a question from Ms. Gonez regarding student achievement in math and the strategies being used for improvement.

Mr. Crain held the roll open in order to allow Dr. Vladovic to return to the meeting.

Following discussion and on roll call vote the report was adopted. The vote was 6 ayes. 1 absent, Dr. Vladovic.

Later in the meeting, Dr. Vladovic recorded a vote of aye.

The final vote was 7 ayes.

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President García returned to the meeting and assumed the chair

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BOARD OF EDUCATION REPORT NO. 383-18/19
Material Revision for Animo Western Charter Middle School

The following speakers addressed the Board:

Ms. Sonja Johnson, Principal, Animo Western Charter Middle School
Ms. Leilani Abulon, Vice President of Curriculum and Programs, Green Dot Public Schools
Ms. Erica Copeland, Parent Organizer, Green Dot Public Schools
Mr. Rouszeen Leandsey, Parent, Green Dot Public Schools
Mr. Jesus Roman, Parent, Green Dot Public Schools
Ms. Cristina De Jesus, CEO, Green Dot Public Schools California
Ms. Annette Gonzales, Chief Academic Officer, Green Dot Public Schools

Ms. Gonez moved that the report be adopted. Mr. Melvoin seconded the motion.

Mr. Cole-Gutierrez responded to a question from Ms. Goldberg regarding the suspension rate, co-location, and the math program at Animo Western Charter Middle School. He responded to another question from Ms. Goldberg regarding faculty turnover.

Remarks were heard from Dr. Vladovic regarding student achievement.

Mr. Cole-Gutierrez responded to a question from Ms. Gonez regarding the renewal date for Animo Western Charter Middle School.

Following discussion and on roll call vote the report was adopted. The vote was 7 ayes.

BOARD MEMBER RESOLUTION FOR INITIAL ANNOUNCEMENT

The following resolution will be for action on June 18, 2019:

Ms. Gonez, Ms. Garcia, Mr. Melvoin - All Means All: Enhancing Supports and Resources for our LGBTQ+ Students (Res-048-18/19)
Whereas, At least seven percent of youth in the United States identify as lesbian, gay, bisexual, transgender, queer, questioning, intersex, asexual, gender nonconforming, gender fluid, and gender nonbinary (LGBTQ+);

Whereas, The Los Angeles Unified School District prides itself on its diversity and inclusiveness, providing safe and welcoming spaces for students, regardless of race, ethnicity, national origin, language, disability status, gender expression or identity, and sexual orientation;

Whereas, The District has a long record of affirmative support for LGBTQ+ students, families, and the broader community, including the annual Out for Safe Schools campaign which is a districtwide public relations campaign occurring in the month of October that aims to increase the visibility of our support for LGBTQ+ students, staff and families;

Whereas, The Governing Board of Education has passed numerous resolutions in order to highlight the contributions of the LGBTQ+ community and ensure our schools provide safe climates for all students, regardless of gender identity, expression, and sexual orientation, such as Increasing Supports for LGBTQ+ Students, Their Families and Schools (Res-048-17/18), Celebrating and Affirming Our Students and Families with Pride Month 2017 (Res-095-16/17), and Celebrating National Coming Out Day, Building Allies for Safe Schools (Res-004-15/16);

Whereas, Tragically, youth identifying as LGBTQ+ are overrepresented in the populations of youth experiencing homelessness, youth who are the victims of bullying, and youth who have attempted or died as a result of suicide;

Whereas, Every school district, including LA Unified, must continue to do more to ensure our LGBTQ+ youth have the supports and resources they need to achieve academically and feel socio-emotionally, mentally, and physically safe at school; now, therefore, be it

Resolved, That the Governing Board of Education proclaims and commemorates June as “LGBTQ+ Pride Month” to honor the contributions to the LGBTQ+ community;

Resolved further, That the Board encourages all schools to incorporate lessons on the LGBTQ+ community in instruction and hold other commemorative activities in honor of Pride Month during the month of June 2019;

Resolved further, That the Board directs the Superintendent to

(A) Update the all-gender restroom reference guide, Sex-Specific and All-Gender Single and Multiple-User Restrooms (REF-6799.0), to ensure that all-gender restrooms are truly accessible and not simply available for all students who would prefer to use them, accounting for issues such as the loss of instructional time that students may experience due to the location of an all-gender restroom;

(B) Ensure that training is provided to all relevant certificated and classified school site staff, especially front office staff, on the all-gender restroom policy, including a
presentation on the reference guide at every Local District principals meeting and to all school-based staff before the start of the 2019-2020 school year;

(C) Ensure that, in all upcoming comprehensive modernization projects, more than one all-gender restroom is available at secondary schools with the aim of providing an all-gender restroom in every main instructional building, to the extent feasible;

(D) Establish partnerships with institutions of higher education and non-profit organizations serving LGBTQ+ youth to

(i) Collect data, through methodologies such as valid and reliable survey instruments and student focus groups, to analyze student perceptions of all-gender restroom accessibility on LA Unified secondary school campuses, analyze the extent to which LGBTQ+ students are experiencing bullying at LA Unified schools, including affiliated and independent charter schools, and other relevant questions using nonbinary language;

(ii) Provide such data to LA Unified so that relevant policies and programs can be updated and improved, as needed; and

(iii) Provide resources, instructional materials, and high-quality professional development to ensure that LGBTQ+ students are physically, socio-emotionally, and mentally safe at all LA Unified schools;

(E) Ensure that in District’s implementation of the updated health education framework, once approved by the State Board of Education, any new curriculum to be adopted includes LGBTQ+ specific sex education for students in LA Unified secondary schools; and, be it finally

Resolved, That the Board directs the Superintendent to provide a summary with progress updates in 60 days through a comprehensive Board informative.

ADJOURNMENT

Ms. Goldberg moved that the meeting be adjourned. Mr. Melvoin seconded the motion.

Ms. Gonez asked that the meeting be adjourned in memory of Ms. Angela Gibbons, a teacher at Hazeltine Avenue Elementary School.

The meeting adjourned at 11:34 a.m.

APPROVED BY THE BOARD:

MS. MONICA GARCIA JEFFERSON CRAIN
PRESIDENT EXECUTIVE OFFICER OF THE BOARD

Board of Education Special Meeting Minutes, 9 a.m. 05-28-19
The Board of Education of the City of Los Angeles, acting as the Governing Board of the Los Angeles Unified School District, met in special session on Tuesday, June 11, 2019, at the Los Angeles City Board of Education Administrative Offices, Board Room, 333 South Beaudry Avenue, Los Angeles, California.

Ms. García called the meeting to order at 10:04 a.m.

The following Board Members were present: Mr. Nick Melvoin, Mr. Scott Schmerelson, Dr. Richard Vladovic and Board President Mónica García.

Ms. Kelly Gonez arrived at 10:08 a.m.

Dr. George McKenna, III, arrived at 10:09 a.m.

Superintendent Austin Beutner was present.

Student Board Member, Tyler Okeke was present.

Ms. Amy Sanchez, Chapman Elementary School, led the Pledge of Allegiance in English, Mandarin, and Spanish.

Ms. Emily Nazario, a student at Diego Rivera Performing Arts High School, performed the song “Angel Baby”.

Diego Rivera Performing Arts High School Choir performed the song “We Can Dream”.

Student Voices - Celebrating Our Graduates

Dr. Brenda Manuel, Administrator, Student Unit, Division of Instruction, introduced the following graduation and promotion speakers:

- Mr. Brady Hoffman, Dual Language Program Student
  Castle Heights Elementary School, Board District 1
- Ms. Karoline Badillo Castro, Technical Arts Program Student,
  Wilson High School, Board District 2
- Ms. Josselin Villagran Lopez, Magnet Student Program
  Orthopedic Medical Magnet School, Board District 2
- Ms. Lilliana Patatanyan, Magnet Program Student
  Northridge Middle Medical Health Careers Magnet School, Board District 3
- Ms. Tiffany Carter, Arts Program Student
  Loyola Village Elementary Fine & Performing Arts Magnet School, Board District 4
Mr. Jonathan Jimenez, Continuation School Student  
Rodia Continuation High School, Board District 5
Mr. Jose Alfaro, ELD Program Student  
Panorama Senior High School, Board District 6
Mr. Chaka Tellem, Traditional School Student  
Monroe Senior High School, Board District 6
Mr. Michael Barrozo, Linked Learning Program Student  
Carson High School, Board District 7
Ms. Michel Jaimes, Division of Adult and Career Education  
North Valley Occupational Center, Board District 6
Mr. Miles Morton, Independent Charter School Student  
Valley International Preparatory High School, Board District 3

Board Members presented each student speaker from their respective Board Districts with a certificate of recognition.

Remarks were heard from Dr. McKenna and Mr. Schmerelson regarding the student speeches and they thanked Dr. Manuel for organizing the graduation and promotion speakers.

SUPERINTENDENT’S REPORTS

Recognition of Deputy Superintendent Dr. Vivian Ekchian

Superintendent Beutner acknowledged Dr. Vivian Ekchian and outlined her work history at LAUSD. He congratulated her for becoming the first female superintendent at Glendale Unified School District. He recognized her years of service and partnership with the District.

Board Members shared highlights of Dr. Ekchian’s career at LAUSD, and acknowledged her leadership, support, and commitment. Student Board Member Okeke shared his experience in working with Dr. Ekchian.

Superintendent Beutner and Ms. García presented Dr. Ekchian with an honorary school bell recognizing her years of service to the District.

Remarks were heard from Mr. David Holmquist, General Counsel, Mr. Scott Price, Chief Financial Officer, Dr. Frances Gipson, Chief Academic Officer, Division of Instruction, and Mr. Pedro Salcido, Chief of Staff, Office of the Superintendent, regarding Dr. Ekchian’s career at the District.

Dr. Ekchian shared her educational background and the history of her career at LAUSD. She thanked the Board and shared memories of her relationships with each Board Member and Superintendent Beutner.

Update on Close the Gap Resolution

Dr. Frances Gipson Chief Executive Officer, Division of Instruction, introduced the following student speaker on the Seal of Biliteracy:

Ms. Yesenia L. Cux, Student, Manual Arts High School
Dr. Gipson gave updates on the “Close The Gap” resolution implementation. Working with the Local Control Accountability Plan (LCAP) and the California Department of Education dashboard, several partners are collaborating to ensure student achievement.

Ms. Hilda Maldonado, Senior Executive Director, Diversity, Learning, and Instruction, gave an overview of the “Close The Gap” resolution working groups. She explained how progress is being monitored, discussed the planning meetings, and shared the next steps in support implementation at schools.

Remarks were heard from Ms. García regarding the strategies being used to implement the “Close The Gap” resolution, and the celebration of the seal of biliteracy.

Remarks were heard from Mr. Melvoin regarding the District’s strategic plan, the LCAP, and the strategies used towards the “Close The Gap” resolution implementation.

Remarks were heard from Ms. Goldberg regarding her interest in the Academic English Mastery Program.

CONSENT ITEMS

Items for action below assigned by the Board to be adopted by a single vote:

NEW BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 431-18/19
New Charter Petition for KIPP LEA 17 Charter School

This item was originally placed on Consent. It was pulled off Consent by Ms. Goldberg and Dr. McKenna for discussion. After discussion the item was placed back on Consent.

Mr. Crain read the following statement:

This constitutes a public hearing for

- KIPP LEA 17 Charter School

A maximum of 12 individuals who wish to address the Board on this item will be heard. Those who wish to speak should sign-up in the rear of the Board Room. Speakers will be called by name.

Following public speakers, the Board will be taking action on the charter petition at this meeting. Petitions denied may be submitted directly to the Los Angeles County Office of Education or directly to the State for action.

Dr. Vladovic moved that the report be adopted. Mr. Melvoin seconded the motion.

The following speakers addressed the Board:
Ms. Jazleen Morales, Student, KIPP LA Prep
Ms. Jacquelyn Monge, Parent, KIPP LA Prep
Ms. Yesennia Pinelo, Parent, KIPP LA Prep

Mr. Jose Cole-Gutierrez, Director, Charter School Division, responded to questions from Ms. Goldberg regarding the teaching staff renewal rate at the current KIPP schools, the decrease in scores, and approval benchmarks for the charter school.

Mr. Cole-Gutierrez responded to a question from Dr. McKenna regarding the timeline for approval of KIPP LEA 17 Charter School.

BOARD OF EDUCATION REPORT NO. 432-18/19
Adoption of Local Control and Accountability Plans (LCAP) and Annual Updates for Affiliated Charter Schools 2019-2020

BOARD OF EDUCATION REPORT NO. 428-18/19
Amendment to the Facilities Services Division Strategic Execution Plan to Define and Approve the 2019-2020 Education Code Section 47614

The following speakers addressed the Board on Consent Items:

Ms. Alicia Montgomery, United Way
Ms. Gabriela Barbosa, Director of Policy and Legislative Advocacy
Alliance for a Better Community
Ms. Maria Perucho, Parent

Remarks were heard from Dr. Vladovic regarding the LCAP and closing the achievement gap.
Remarks were heard from Ms. Goldberg regarding computer carts vs. computer labs.
Remarks were heard from Board Members regarding the challenges occurring in co-located schools within the District schools.

Dr. Vladovic moved that the Consent Items be adopted. The motion was seconded by Mr. Melvoin.

The Consent Items were adopted by general consent.

Mr. Okeke recorded an advisory vote of aye.

OLD BUSINESS FOR ACTION:

BOARD OF EDUCATION REPORT NO. 360-18/19
Rules of Order and Governance Policies

Ms. Gonez moved the report. The motion was seconded by Mr. Melvoin.

Remarks were heard from Ms. García and Mr. Crain regarding updates and changes made to the document.
Remarks were heard from Ms. Goldberg regarding important topics excluded from the document. She said she is new to the Board and would like to share her input.

Mr. Alex Molina, Chief Labor & Employment Counsel, responded to a question from Mr. Melvoin regarding the inclusion of Ms. Goldberg’s input without violating the Brown Act.

Later in the meeting, the following speaker addressed the Board:

Mr. Carl Petersen, Community Member

Following discussion, the report was postponed to June 25, 2019.

BOARD MEMBER RESOLUTION FOR ACTION

Ms. Goldberg moved the Waiver of Board Rule 72 for Resolution 053-18/19. The motion was seconded by Dr. Vladovic. The motion was approved by general consent.

Dr. Vladovic moved the following resolution:

Dr. Vladovic  Clear Universal Identification and Uniform Policies for Contracted Personnel and Employees (Res 053-18/19)

Whereas, Under California Ed Code Article 4.7 Miscellaneous Administrative Authority [35181-35186] students have “the right to an effective public school education. Both students and staff of the primary, elementary, junior and senior high school campuses have the constitutional right to be safe and secure in their persons at school. However, children in many of our public schools are forced to focus on the threat of violence and the messages of violence contained in many aspects of our society, particularly reflected in gang regalia that disrupts the learning environment,” and can therefore establish standards of student dress or mandate uniforms in the name of safety and security;

Whereas, The local education agencies in California already have the authority to define standards of student attire for safety purposes, and the safety of students is a paramount factor in promoting an effective learning environment;

Whereas, The Los Angeles Unified School District employs a great number of contracted and classified employees that are required to have access to our facilities and close contact with students, and we as a condition of employment require employees to pass background checks in the name of child safety;

Whereas, Central office employees and visitors are required to have District identification to gain entry into the building, however this largely has not been a requirement at school sites where it is arguably more important for all employees to have proper identification to gain entry; and

Whereas, Transportation/transit and public safety agencies require their employees to wear uniforms for ready identification and security in addition to making use of identity credentials; now, therefore, be it
Resolved, That the Superintendent report back to the Board of Education within 90 days on a plan to be implemented over the next three years to require the use of visible ID cards at school sites for all employees, contractors, properly vetted volunteers, and temporary ID cards for parents and visitors requiring access during school hours; and, be it finally

Resolved, That the plan also mandates the daily use of a distinctly marked LAUSD shirt for all Beyond the Bell employees working on a school site or participating in a student related activity, furthermore, all contracted groups providing before and/or after services on our sites must wear identifiable clothing and carry an authorized ID badge. establish the use of a distinctly marked LAUSD provided shirts for the use of contracted before and after school service providers. include a clear and distinct uniform policy that would apply to but not be limited to the following categories of classified/contracted employees:

- Bus drivers
- Cafeteria workers
- Custodians
- Beyond the Bell Staff

Mr. Melvoin seconded the motion.

Dr. Vladovic explained the basis of the resolution.

Remarks were heard from Ms. García regarding a learning environment with enhanced parameters of safety.

Remarks were heard from Mr. Schmerelson regarding the cost to families for distinctly marked LAUSD shirts.

Remarks were heard from Ms. Gonez regarding the budget impact to the District to provide identification and distinctly marked LAUSD shirts to employees, visitors, volunteers and staff.

Remarks were heard from Ms. Goldberg regarding the challenges the resolution would create to District volunteers and other visitors to school sites.

The resolution was adopted by general consent.

Mr. Okeke recorded an advisory vote of aye.

BOARD MEMBER RESOLUTIONS FOR INITIAL ANNOUNCEMENT

The following resolutions will be for action on June 18, 2019:

Ms. García, Ms. Goldberg, Ms. Gonez- Advocating for College Access, Success, and Equity for all L.A. Unified Graduates (Res-051-18/19)

Whereas, The California State University (CSU) Quantitative Reasoning Task Force and the Academic Senate for the CSU has put forth a resolution that proposes to add a fourth year of math/quantitative reasoning to the A-G college preparatory requirements as part of freshman eligibility for students entering in Fall 2023 (or 2024);
Whereas, The CSU Board of Trustees is expected to review the proposal during the July 23-24, 2019 meeting;

Whereas, This proposal is moving forward in the absence of evidence that clearly articulates why this change is necessary, and it lacks definitive evidence that four years of math directly improves CSU student success;

Whereas, The CSU proposal lacks evidence indicating that it will not pose a disparate impact on underrepresented students;

Whereas, College and universities have historically used math to predict student success in college-level courses, leading to a disparate impact on Black, Latinx, and Native American students who are, in effect, disproportionately placed in remedial courses, have less access to credit-bearing college-level coursework, and less access to earn a college degree;

Whereas, Students who take advanced math courses do tend to perform well in college, but research shows this effect is tied to other factors, like race and income;

Whereas, The addition of a fourth year of mathematics/quantitative reasoning to the CSU admission requirements for first-year incoming students will further exacerbate barriers to accessing the CSU system among Los Angeles Unified School District (L.A. Unified) graduates by disproportionately harming students of color in under-resourced high schools that do not offer a fourth year of math;

Whereas, L.A. Unified is fully committed to ensuring college access by increasing the percentage of graduates eligible to attend California public colleges and universities;

Whereas, L.A. Unified is fully committed to working in partnership with the CSU and other postsecondary institutions to make a variety of high-quality math courses available to students in their junior and senior year; and

Whereas, L.A. Unified has inadequate funding being that California ranks 44th in education spending; now, therefore, be it

Resolved, That the L.A. Unified Board of Education calls upon the CSU Chancellor and Board of Trustees to honor its commitment to encourage and provide access to an excellent education,

Resolved further, That the Board formally opposes the passage and adoption of the CSU proposal to change its admission requirements and urges the CSU Board of Trustees to vote against this proposal; and, be it finally;

Resolved, That the Board will express this opposition through submission of a letter to the CSU Chancellor and the Board of Trustees.

Ms. García, Ms. Gonez, Mr. Okeke- Successful School Climate: Safe, Respectful, and Learning for All! (Res-052-18/19)
Whereas, Los Angeles Unified School District is committed to achieving 100% graduation and is responsible for creating a safe and nurturing learning environment for all students;

Whereas, Every student has the right to be educated in a safe, respectful, and welcoming learning environment; and

Whereas, There is overwhelming community agreement that the current random search policy using wanding is flawed as opposed to the reasonable suspicion searches; now, therefore, be it

Resolved, That the Board of Education request that the Superintendent propose an alternative policy that sunsets the current random search wanding policy by July 1, 2020; and, be it finally

Resolved, That the consultation and collaboration of the alternative policy include external community advocates as well as internal stakeholders.

ADJOURNMENT

Ms. Goldberg moved that the meeting be adjourned. Mr. Schmerelson seconded the motion.

The meeting adjourned at 2:24 p.m.

APPROVED BY THE BOARD:

MS. MONICA GARCIA
PRESIDENT

JEFFERSON CRAIN
EXECUTIVE OFFICER OF THE BOARD